

1 DRAFT

2 BOARD OF SELECTMEN

3 TOWN OF SANDOWN, NH

4 SANDOWN, NH 03873

5
6 **Meeting Date: February 27, 2017**

7 **Type of Meeting: Regular Meeting and Public Hearing**

8 **Method of Notification: Public Posting at Town Hall**

9 **Meeting Location: Town Hall**

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12 **Members Present:** Selectman Tombarello, Selectwoman Buco, Selectman Devine,
13 Selectman Treanor and Selectman Goldman

14 **Town Administrator:** Lynne Blaisdell

15 **Not Present Recording Secretary:** Sue Reynolds

16
17
18 Selectman Tomabrello called the meeting to order at 7pm and the Pledge of Allegiance was
19 done.

20
21 Selectman Tombarello asked the Board to review the minutes of Monday, January 9, 2017.

22 Selectman Tombarello said line 14 states that Selectwoman Buco was not present but she
23 was at that meeting.

24 Selectman Goldman said line 261 should read the training will be happening on Saturday.....

25 **Motion by** Selectman Goldman to approve the minutes of Monday, January 9, 2017 as
26 amended.

27 **Seconded by** Selectwoman Buco.

28 **In Favor,** Selectman Devine, Selectwoman Buco, Selectman Tomabrello, Selectman
29 Goldman and Selectman Treanor.

30 **Motion passes unanimously.**

31
32 **PUBLIC COMMENT**

33 There was no public comment this evening.

35 **Motion by** Selectman Tomabrello to go into non-public session under RSA 91-A:II (c)
36 reputation.

37 **Seconded by** Selectman Goldman.

38 **Roll Call**, Selectman Devine – yes, Selectwoman Buco – yes, Selectman Tombarello – yes,
39 Selectman Goldman – yes, and Selectman Treanor – yes.

40 **Motion passes unanimously.**

41

42 **Motion by** Selectman Goldman to seal the minutes of this non-public session.

43 **Seconded by** Selectwoman Buco.

44 **Roll Call**, Selectman Devine – yes, Selectwoman Buco – yes, Selectman Tombarello – yes,
45 Selectman Goldman – yes, and Selectman Treanor – yes.

46 **Motion passes unanimously.**

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48

49 **Tim Lavelle, Lavelle Associates – to discuss 21 Birch Drive and Griffin Rd.**

50 Tim is asking permission to conduct a test pit to design a septic system on 21 Birch Dr.

51 Selectman Tomabrello said they need a certificate of insurance from Tim in order for them
52 to be on the property because it is still Town property. Lynne said it was also suggested
53 that this be added as a clause within the purchase & sales agreement as well. Selectman
54 Goldman asked if they do a test and it is not good what happens to the purchase & sale of
55 the property because it is not signed yet. Lynne said the Board will need to decide this as
56 well as there is a contingency in the current purchase & sale. Richard Towne came to the
57 table to discuss the contingency.

58 **Motion by** Selectman Goldman to go into non-public session under RSA 91A:II (d) property

59 **Seconded by** Selectwoman Buco.

60 Cable Access Board Members – to review Cable TV Charter and Policies

61 **Roll Call**, Selectman Devine – yes, Selectwoman Buco – yes, Selectman Tombarello – yes,
62 Selectman Goldman – yes, and Selectman Treanor – yes.

63 **Motion passes unanimously.**

64

65

66 Tim Lavelle refers to 141 Hampstead Rd. and says the driveway faces Old Griffin Rd, which
67 comes out on the corner of Chase Rd. & Cemetery Rd. Tim said Old Griffin Rd. was
68 discontinued as a road in 1929 and was supposed to be followed up with court action, but
69 that never took place. Tim feels because this never went to court the road was
70 discontinued incorrectly and he is asking the BOS to discontinue the road correctly. He
71 stated that 88 years later you no longer have to go to court to do so and the BOS have the
72 authority to do this. Lynne said she spoke to the attorney and she said the way the road
73 was laid out would depend on if the Board can discontinue the road and said if there is a
74 way they can find out how the road was laid out there may not be an obligation to go to
75 court if the BOS at that time did lay out the road. Lynne said she will help Tim look into
76 this.

77

78

79 **Cable Access Board Members to review the Cable TV Charter and Policies**

80 Richard Lewis is presenting this information to the BOS this evening.

81 Richard said Sue Godin and Loraine Borin recently resigned and he publicly thanked them
82 for their years of service. He said they are currently updating the charter and policies and
83 procedures. Richard reviewed the charter document first and noted all of the changes in
84 the document are in red for the BOS to review. Richard said one significant change is in
85 section B, changing the number of board members to a minimum of 3 and no more than 7.
86 He said currently the requirement of board members is 5 and they don't have enough
87 members at this point to hold meetings. Richard said they are in need of cable equipment
88 and is asking the Board's approval on the charter changes so they can move forward with
89 voting on this at upcoming meetings. Selectman Tomabrello asked if this has gone to legal
90 for review and Richard said based on the changes that were made he doesn't feel that is
91 necessary, but if the Board is in favor of sending it then he is okay with it. Selectman
92 Tomabrello feels comfortable with not sending it to legal.

93 **Motion by** Selectman Tombarello to accept the new charter presented this evening by the
94 cable board to offset the one presented on May, 2004 effective today.

95 **Seconded by** Selectwoman Bucu

96 **In Favor**, Selectman Devine, Selectwoman Bucu, Selectman Tombarello, Selectman
97 Goldman and Selectman Treanor.

98 **Motion passes unanimously**

99

100 Richard now presented the Board with the new policies & procedures with the changes
101 they had suggested to be made. He asked that the Board take the time to review these and
102 give the cable board feedback so they forward it to the town attorney for review. He said
103 this expense will be paid for from the cable fund. Richard asked if the Board come provide
104 input by March 27th so he can get it off to legal and the Board was agreeable to that.

105

106 Richard said the cable board is looking to purchase updated cable equipment. He said they
107 are looking to replace the hardware and software equipment to have more up to date
108 equipment in the cable office. He said the hardware equipment is about \$32,000.00 and the
109 instillation is \$4,600.00. Lynne stated this money is coming from the franchise fees that are
110 in the cable board's fund and is not coming from the town's budget.

111

112 **Gary Paradis, Plumbing Inspector to discuss gas permits for outside tanks and**
113 **pipng.**

114 Gary said currently the Fire Chief does all of the outside gas inspections, however he is
115 licensed to do so and talked to Chief Tapley in regards to Gary doing this. Selectman
116 Tombarello said he is in favor of this. Lynne said the reason this is before the Board is
117 because Chief Tapley didn't receive any fees for doing this as he is a town employee so the
118 fees need to go from \$25.00 to \$65.00.

119 **Motion by** Selectwoman Bucu to increase the outside piping & tanks fee to \$65.00 and also
120 to chance the inspector to Gary Paradis, our plumbing inspector effective March 1, 2017.

121 **Seconded by** Selectman Tomabrello.

122 ***In Favor***, Selectman Devine, Selectwoman Buco, Selectman Tombarello, Selectman
123 Goldman and Selectman Treanor.

124 ***Motion passes unanimously***

125
126 Selectman Devine asked how often tanks are inspected and Gary said only at the time of
127 instillation. He said that they are also looked at if a homeowner changes gas companies but
128 other than that they don't get re-inspected. Selectman Devine is concerned and feels they
129 should be inspected at some point. Gary stated that he has never seen a problem with a
130 tank but it would be up to the homeowner or the gas company to be sure it is ok prior to
131 being filled. Selectman Devine is okay with that.

132

133 **Police Chief Joseph Gordon to discuss Pillsbury Rd. beach area**

134 Chief Gordon said he sent out an email today in regards to parking at this area. He said
135 there has been problems with cars parking in this area for a while and would like
136 permission from the Board in regards to closing this area off. He said he would like to put a
137 few pillars and put cable across so cars are no longer able to back down. The Board is
138 agreeable this.

139 ***Motion by*** Selectman Goldman to utilize the fire chief's lock and the cable from police
140 department and the road agent bury the polls at map 25, lot 21-1 to allow better security at
141 this site.

142 ***Seconded by*** Selectman Treanor

143 ***In Favor***, Selectman Devine, Selectwoman Buco, Selectman Tombarello, Selectman
144 Goldman and Selectman Treanor.

145 ***Motion passes unanimously***

146

147 **NEW BUSINESS**

148 Discussion in regards to March 14, 2017 election coverage & March 1st Candidates Night
149 Selectwoman Buco said she can cover her normal hours but she will not be there while the
150 counting is taking place. Selectman Tomabrello said he can do the evening hours and
151 Selectman Treanor said he can do 8 – 12, and Selectman Devine can do 12 – 4, Selectwoman
152 Buco will do 4 – 6 and Selectman Tombarello will do 6 – 8. Selectman Goldman said he will
153 get there when he can.

154

155 There will be a candidate's night on March 1st in for the 5 candidates that are running for
156 the open selectman's positions from 7-8:15 pm. It will be put on by the assistant
157 moderator and the public is encouraged to attend. The consensus of the Board is okay to
158 for this to take place and there will be no rental charge.

159

160

161 **OLD BUSINESS**

162 Lynne said she has 2 quotes for the floors to be done at the upstairs of town hall and she is
163 looking to the Board as to how they want her to proceed because the upstairs could be out
164 of use for upwards of 10 days. She said they are looking at the project to take place in June
165 but she needs to be sure there are no meetings scheduled. She said 1 quote came in at

166 \$10,100.00 and the other came in at \$10,500.00. She said one is a Sandown business and
167 one is not. Selectman Goldman said if both quotes are comparable he would be in favor of
168 using the Sandown based business. Lynne said a decision doesn't have to be made this
169 evening but it should be done soon as there is a lot of planning that will be involved for this
170 to take place. Selectwoman Buco suggested choosing the one who would be the most
171 flexible and Selectman Goldman said he would like to go with the Sandown based company.
172 Selectwoman Buco said she agrees as long as they can work on the Town's schedule.
173 **Motion by** Selectman Goldman to offer the job to the Sandown based company providing
174 they can work within the Town's schedule and if they can't then the job will be awarded to
175 the other bidder.

176 **Seconded by** Selectman Buco

177 **In Favor**, Selectman Devine, Selectwoman Buco, Selectman Tombarello, Selectman
178 Goldman and Selectman Treanor.

179 **Motion passes unanimously**

180

181 **CORRESPONDENCE**

182 Selectman Tombarello said there is a request to use town hall for a blood drive on April 5th.
183 They are asking to waive the rental fee of town hall.

184 **Motion by** Selectwoman Buco to waive the rental fee of town hall for the blood drive for
185 Michelle Stoddard taking place on April 5th.

186 **Seconded by** Selectman Goldman

187 **In Favor**, Selectman Devine, Selectwoman Buco, Selectman Tombarello, Selectman
188 Goldman and Selectman Treanor.

189 **Motion passes unanimously**

190

191 Selectman Tombarello said they received an invitation for Craig Beucler's Eagle Scout
192 ceremony to be held on Sunday, March 19th at 2pm. Selectman Goldman said this is the
193 same date of the Pinewood Derby and wants to be sure the date is correct. Lynne said she
194 will double check the date.

195

196 Letter from the RPC stating the Metropolitan Planning Organization and they are looking
197 for members. They are looking for a member from Sandown for the transportation
198 advisory committee. She said the meetings are usually held on the 4th Thursday of the
199 month and if there is interest let Lynne know and the Board will make the nomination.

200

201 Two letters from NHDES in regards to the wetlands permit for the Fremont Rd. Bridge. One
202 is an acceptance of the application and one is a notification of the 75 day process and the
203 Conservation Commission has an opportunity to respond.

204

205 Lynne said there was a letter from DOT in regards to their biannual inspection of the
206 municipally owned bridges stating the Fremont Rd. Bridge is still on the red list.

207

208

209 Letter from DRA stating the 2016 cyclical inspection was done and there is a report
210 attached with minor changes to be made.

211

212

213 **LIAISON REPORT**

214 Selectman Devine – nothing to report

215 Selectwoman Buco – nothing to report

216 Selectman Tombarello – nothing to report

217 Selectman Goldman – nothing to report

218 Selectman Treanor – nothing to report

219

220

221 **Motion by** Selectman Goldman to accept the non-public minutes of January 9th as amended.

222 **Seconded by** Selectman Devine.

223 **In Favor**, Selectman Devine, Selectwoman Buco, Selectman Tombarello, Selectman

224 Goldman and Selectman Treanor.

225 **Motion passes unanimously**

226

227 **Motion by** Selectman Goldman to go into non-public session under RSA 91:A II (c)
228 reputation and (a) employee matters.

229 **Seconded by** Selectwoman Buco

230 **Roll Call**, Selectman Devine – yes, Selectwoman Buco – yes, Selectman Tombarello – yes,

231 Selectman Goldmann – yes and Selectman Treanor – yes.

232 **Motion passes unanimously**

233

234 **Motion by** Selectman Goldman to seal the minutes of the non-public session.

235 **Seconded by** Selectwoman Buco.

236 **In Favor**, Selectman Devine, Selectwoman Buco, Selectman Tombarello, Selectman

237 Goldman and Selectman Treanor.

238 **Motion passes unanimously**

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240

241

242 Respectfully Submitted,

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245

246 Sue Reynolds