

1 DRAFT

2 BOARD OF SELECTMEN

3 TOWN OF SANDOWN, NH

4 SANDOWN, NH 03873

5  
6 **Meeting Date: January 9, 2017**

7 **Type of Meeting: Regular Meeting and Public Hearing**

8 **Method of Notification: Public Posting at Town Hall**

9 **Meeting Location: Town Hall**

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12 **Members Present:** Selectman Tombarello, Selectman Devine and Selectman Treanor and  
13 Selectman Goldman

14 **Not Present:** Selectwoman Bucu

15 **Town Administrator:** Lynne Blaisdell

16 **Recording Secretary:** Sue Reynolds

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18 Selectman Tombarello asked for a moment of silence for a lifelong resident of Sandown,  
19 David Drowne.

20  
21 Selectman Tomabrello called the meeting to order at 7pm and the Pledge of Allegiance was  
22 done.

23  
24 Selectman Tombarello asked the Board to review the minutes of Monday, December 12,  
25 2016.

26 Selectman Tombarello said line 167 the second to the motion should have been by  
27 Selectman Tombarello and not Selectman Treanor. Selectman Goldman line 34 should read  
28 should significantly affect THE proposed budget.

29 **Motion by** Selectman Goldman to accept the minutes of Monday, December 12, 2016 as  
30 amended.

31 **Seconded by** Selectman Treanor

32 **In Favor,** Selectman Devine, Selectwoman Bucu, Selectman Tombarello, Selectman  
33 Goldman and Selectman Treanor

34 **Motion passes unanimously**

36 Selectman Tombarello asked the Board to review the minutes of Monday, December 19,  
37 2016.

38 Selectman Tombarello lines 37 & 40 sergeant was spelled incorrectly.

39 **Motion by** Selectwoman Buco to accept the minutes of Monday, December 19, 2016 as  
40 amended.

41 **Seconded by** Selectman Treanor

42 **In Favor**, Selectman Devine, Selectwoman Buco, Selectman Tombarello, Selectman  
43 Goldman and Selectman Treanor

44 **Motion passes unanimously**

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47 **PUBLIC COMMENT**

48 Pamela Gaudreau stated that the warrant article for the Heritage Commission has been  
49 submitted with the \$100.00 in the fund. They are looking to establish this fund as quickly  
50 as possible to obtain funding for some of the larger repairs within the town. Lynne said  
51 this will have to be placed on the ballot and recommendations need to be made as well.

52

53 Chief Gordon said there were a few cruisers in front of Central School in regards to  
54 trainings and he wanted to let the public know that it had nothing to do with the children.  
55 There will be a few more coming up as well.

56

57

58 **Michelle Short, Town Clerk/Tax Collector**

59 **Discussion regarding permits and maintenance agreement for postage meter**

60 Michelle did not attend the meeting. Selectman Goldman said there was some concern in  
61 regards to how the inspectors were handling permit money and the Town Clerk/Tax  
62 Collector was going to present this. Selectman Goldman said he had a conversation with  
63 Lynne and the inspectors and what will happen is you can obtain a permit from the town  
64 office but the permit fees have to be paid through the Town Clerk/Tax Collector's office.

65

66 **Motion by** Selectman Goldman to go in to non-public session under RSA 91-A3 I (d)  
67 property.

68 **Seconded by** Selectman Treanor

69 **Roll Call** Selectman Devine – yes, Selectwoman Buco – yes, Selectman Tombarello – yes,  
70 Selectman Goldman – yes and Selectman Treanor – yes.

71 **Motion passes unanimously**

72

73 **Motion by** Selectwoman Buco to come out of the non-public session.

74 **Seconded by** Selectman Treanor

75 **In Favor**, Selectman Devine, Selectwoman Buco, Selectman Tombarello, Selectman  
76 Goldman and Selectman Treanor.

77 **Motion passes unanimously**

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80 **NEW BUSINESS**

81 **Appointment of Christopher Donnellan as member to Cable Access Board**

82 Lynne said there are 2 resignations for the Cable Access Board and Lynne said Chris is  
83 currently an alternate to this Committee and wants to be sure it is okay with the Board to  
84 have Chris be a member of this Board due to the lack of members.

85

86 **Motion by** Selectman Devine to appoint Christopher Donnellan as a member of the Cable  
87 Access Board through March 2019.

88 **Seconded by** Selectman Goldman

89 **In Favor,** Selectman Devine, Selectwoman Buco, Selectman Tombarello, Selectman  
90 Goldman and Selectman Treanor.

91 **Motion passes unanimously**

92

93 **Motion by** Selectman Goldman to accept the resignations of Sue Godin and Loraine Borin  
94 from the Cable Access Board.

95 **Seconded by** Selectman Treanor.

96 **In Favor,** Selectman Devine, Selectwoman Buco, Selectman Tombarello, Selectman  
97 Goldman and Selectman Treanor.

98 **Motion passes unanimously**

99

100 **Chief Gordon is here to discuss the 2 open part time officer positions.**

101 He stated that he has 2 people that he would like to hire, however they will not be able to  
102 attend the academy until September as they won't be ready to do the February academy.  
103 Chief Gordon said that they will be performing the background checks and possibly some  
104 seat time in a cruiser to train. He said he is also looking into getting their field training time  
105 done as well. Chief Gordon said he will some extra money in the budget that can be  
106 removed. Selectman Goldman said if \$16,000.00 is removed from the budget then next  
107 year he would be starting the year \$16,000.00 in the hole and Chief Gordon said he is trying  
108 to find a way to make the Budget Committee happy.

109 **Motion by** Selectman Goldman to hire Alex Collins and Vincent Troicie as part time police  
110 officers effective January 5, 2017 pending completion of background checks and further  
111 testing at \$13.68 per hour, which follows the matrix.

112 **Seconded by** Selectman Treanor.

113 **In Favor,** Selectman Devine, Selectwoman Buco, Selectman Tombarello, Selectman  
114 Goldman and Selectman Treanor.

115 **Motion passes unanimously**

116 Selectman Goldman asked if it is okay to have the Chief present this to the Budget  
117 Committee and say that the BOS support the increase as well. Selectman Tombarello said  
118 he will be present to discuss this as well and encourages all of the BOS to attend.

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124 **Review and possible approval of Application for Voluntary Change of Address**  
125 Selectman Tombarello said that resident from 58 Hampstead is asking to change the  
126 address to 68 Hampstead Rd. Lynne said this is an address that has come up on the 911  
127 radar and this is a formality to have this changed since it is voluntarily.

128 **Motion by** Selectman Goldman to accept the application for voluntary change of address  
129 from 58 Hampstead Rd. to 68 Hampstead Rd.

130 **Seconded by** Selectwoman Buco.

131 **In Favor,** Selectman Devine, Selectwoman Buco, Selectman Tombarello, Selectman  
132 Goldman and Selectman Treanor.

133 **Motion passes unanimously**

134

135

136 **Review of 2017 Holiday Schedule**

137 Lynne presented the Board with the 2017 Holiday Schedule and said there are 2 Friday's  
138 that would be a floating holiday for the Town Clerk, Selectmen and Recreation Offices.  
139 Selectwoman Buco mentioned the July 4<sup>th</sup> is on Tuesday and wondered if anyone would be  
140 interested in taking July 3<sup>rd</sup> as well. Selectman Tombarello suggested approving this as is  
141 and then if there are changes Lynne will bring it back before the Board.

142 **Motion by** Selectman Goldman to approve the 2017 Holiday schedule as written pending  
143 Lynne's determination after polling employees.

144 **Seconded by** Selectman Treanor.

145 **In Favor,** Selectman Devine, Selectwoman Buco, Selectman Tombarello, Selectman  
146 Goldman and Selectman Treanor.

147 **Motion passes unanimously**

148

149 **2017 IRS Standard Mileage Rates**

150 Lynne said the new rate is .53 ½ per mile.

151 The Board is okay with this.

152

153 **Request by Girl Scouts to hold fundraiser at Train Depot**

154 Lynne said they have checked with the Historical Society and they are okay with this. This  
155 Girl Scouts are looking to have a few fundraisers to sell cookies and hot chocolate at the  
156 Depot a few Saturdays in the month of January.

157

158 Lynne said the agreement for the postage meter is expiring and she is presenting the Board  
159 with the new amounts.

160 **Motion by** Selectman Goldman to have the Chairman enter into a Government product  
161 lease agreement for \$184.07 per month for 60 months billed quarterly with Mail Finance.

162 **Seconded by** selectman Treanor

163 **In Favor,** Selectman Devine, Selectwoman Buco, Selectman Tombarello, Selectman  
164 Goldman and Selectman Treanor.

165 **Motion passes unanimously**

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167

168 **Motion by** Selectman Goldman for the Chairman to enter into a maintenance agreement for  
169 customer leased equipment through Formax.

170 **Seconded by** Selectman Treanor

171 **In Favor**, Selectman Devine, Selectwoman Buco, Selectman Tombarello, Selectman  
172 Goldman and Selectman Treanor.

173 **Motion passes unanimously**

174

#### 175 **Discussion on new Warrant Article**

176 Lynne said this is the article for the town hall renovations and she has received a proposal  
177 from Charter Brothers. Lynne said this company will meet with staff to see the flow of the  
178 day and put together a design and a budget estimate as well.

179 The consensus of the Board is to have this be a Special Warrant Article, except for  
180 Selectman Treanor.

181 **Motion by** Selectman Tomabrello for the BOS recommend warrant article 13.

182 **Seconded by** Selectman Devine

183 **Roll Call**, Selectman Devine - yes, Selectwoman Buco- yes, Selectman Tombarello- yes and  
184 Selectman Goldman – yes, Selectman Treanor – no.

185 **Recommended by the BOS 4-1-0**

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187

#### 188 **OLD BUSINESS**

189 RFP of raising the train depot to fix the sill issues and the rotting, Lynne said the RFP was  
190 out for 3 weeks without a response. She did say that she received something from a  
191 company in Strafford NH that specializes in raising buildings and excavate under the  
192 building as well. Lynne said their opinion is this is something they would work with the  
193 general contractor opposed to being the ones to do the project directly with the BOS.  
194 Lynne said she feels a contractor should be involved with this and doesn't know if they will  
195 be able to get a warrant article for this this year.

196 She said if the Heritage Commission passes there may be other funding available for this  
197 project and the Historical Society is okay with this.

198 Selectman Tombarello said he would be in favor in putting it off until next year and the rest  
199 of the Board is okay with this. Selectman Devine said it has been on the ground for all these  
200 years, why a foundation now and Lynne explained that the sills are rotting and they don't  
201 want to put money into a building that needs that type of repair. Lynne referred to the  
202 report that was presented last year and said maybe a second opinion is needed. Selectman  
203 Devine said he'd much rather spend the money in other ways. Selectman Goldman feels  
204 this is not the year for this and would like to see what the Heritage Commission does.  
205 Selectwoman Buco feels the same way.

206

207

208 The Board discussed the Warrant Article in regards to the Heritage Commission and the  
209 Board will number this Warrant Article 14.

210 **Motion by** Selectman Tombarello that the BOS recommend this article.

211 **Seconded by** Selectman Goldman

212 **Roll Call**, Selectman Devine – yes, Selectwoman Buco – yes, Selectman Tombarello – yes,  
213 Selectman Goldman – yes, Selectman Treanor – no  
214 **Recommended by the BOS 4-1-0**

215  
216 **CORRESPONDENCE**

217 Letter from Eversource letting the town know they will be doing some work within the  
218 town removing brush over the next coming months.

219  
220 List of dates from the School District stating the public hearing will be held on Thursday,  
221 January 12<sup>th</sup> at 7pm with a snow date of January 13<sup>th</sup>. The vacancy filing for open positions  
222 are being held from January 25<sup>th</sup> through February 3<sup>rd</sup>. The open position from Sandown is  
223 the school district moderator. The notice also states that Deliberative Session will be held  
224 on Thursday, February 9<sup>th</sup> at 7pm and the election will be held on Tuesday, March 14<sup>th</sup>.

225  
226 SAU letter in regards to the payment schedule  
227 Lynne said the payment schedule is laid out in this notice.

228  
229 CDFA notice  
230 Lynne said they are notifying the town that grant applications are coming soon. Lynne said  
231 this has been shared with other departments as well.

232  
233 Fremont notifying the Board in regards to a legal notice that they putting up a cell tower on  
234 Chester Rd.

235  
236 Hampstead Planning Board is notifying the BOS in regards a communications tower going  
237 in their town as well.

238  
239 Sandown Planning Board notifying the Board a notice of decision in regards to  
240 conditionally approving an application submitted by Montana Realty. She said the town is  
241 abutters to this which is why they received the notification.

242  
243 **Motion by** Selectwoman Buco to accept the non-public minutes of December 12, 2016 as  
244 written.

245 **Seconded by** Selectman Goldman  
246 **In Favor**, Selectman Devine, Selectwoman Buco, Selectman Tombarello, Selectman  
247 Goldman and Selectman Treanor.

248 **Motion passes unanimously**

249  
250 **Motion by** selectwoman Buco to accept the non-public meeting minutes of Monday,  
251 December 19, 2016.

252 **Seconded by** Selectman Goldman  
253 **In Favor**, Selectman Devine, Selectwoman Buco, Selectman Tombarello, Selectman  
254 Goldman and Selectman Treanor.

255 **Motion passes unanimously**

256 **LIAISON REPORT**

257 Selectman Devine said he had nothing to report but wanted to ask about the letter from the  
258 IRS in regards to .17 per mile and is it round trip or not and Selectman Goldman feels it is  
259 coming and going.

260 Selectwoman Buco – said the fire truck is expected to come on Thursday and training will  
261 be happening on Saturday and estimates they saved the town about \$150,000.00 by going  
262 with a demo model.

263 Selectman Tombarello asked if the \$35,000.00 for the warrant article includes volunteer  
264 hours and Lynne said most of the work will be done by volunteers.

265 Selectman Tombarello – had nothing to report.

266 Selectman Goldman – in regards to Highway he said there is some concern in regards to  
267 some people using the transfer station that don't live in town and we may be implementing  
268 a new sticker system in the future. He also said he saw social media information saying  
269 they were happy with the transfer station and wanted to thank them. Lynne thanked the  
270 highway employees for their hard work filling in as well. Selectman Tombarello said that a  
271 Budget Committee member saw someone up at the transfer station that moved out of town  
272 and our Hauling fees went up \$10,000.00 and this is a cost to our town. Selectman  
273 Tombarello said if someone sees someone that doesn't belong there to bring this to the  
274 attention of the transfer station employees.

275 Selectman Treanor - had nothing to report

276

277 **Motion by** Selectman Tomabrello to adjourn

278 **Seconded by** Selectman Goldman

279 **In Favor**, Selectman Devine, Selectwoman Buco, Selectman Tombarello, Selectman  
280 Goldman and Selectman Treanor.

281 **Motion passes unanimously**

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283

284 Respectfully Submitted,

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288 Sue Reynolds

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