

1 DRAFT

2 BOARD OF SELECTMEN

3 TOWN OF SANDOWN, NH

4 SANDOWN, NH 03873

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6 **Meeting Date: November 7, 2016**

7 **Type of Meeting: Regular Meeting and Public Hearing**

8 **Method of Notification: Public Posting at Town Hall**

9 **Meeting Location: Town Hall**

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12 **Members Present:** Selectman Tombarello, Selectman Treanor, Selectwoman Buco,  
13 Selectman Goldman and Selectman Devine

14 **Town Administrator:** Lynne Blaisdell

15 **Recording Secretary:** Sue Reynolds

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18 Selectman Tombarello called the meeting to order at 7pm and the Pledge of Allegiance was  
19 done.

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22 **PUBLIC COMMENT**

23 Lynne said tomorrow is Election Day from 8am – 8pm at the Sandown Central School, enter  
24 the building at the main entrance and follow the signs. There will also be Explorers on  
25 hand to help with parking.

26  
27 Lynne said you can also register to vote tomorrow as long as you have a current driver’s  
28 license or proof of residency.

29  
30 Selectman Tombarello said that Pennie Williams will be covering the meetings from Tri  
31 Town Newspaper, since Matt is no longer with Tri Town.

36 **Executive budget 4130-01**

37 Paula said Storm Water Management is waiting for a new permit to be issued. She said  
38 there are many more measureable goals that the Town will need to show progress towards.  
39 She said the State will be looking for information from the Town in regards to what they  
40 asked for and what has been accomplished. She said right now there is only \$500.00 in that  
41 line item for 2016. Paula outlined what this will entail such as hiring a consultant,  
42 brochures to do public outreach, and website updates as well as site regulations and zoning  
43 ordinances. She said RPC has been helping with this as well and they feel the Town will  
44 need \$20,000.00 to \$30,000.00 a year for the next 5 years. Paula said she talked with  
45 Hampstead and they said they are all in the same position. She said Hampstead added a  
46 line in their budget for \$125,000.00. Paula said they have been talking about it in the office  
47 and they feel they can't put \$25,000.00 in the budget. Lynne said the EPA has been looking  
48 into this permit for the last 3 years and this is something that the Town needs or they can  
49 be fined if the things in the permit are not completed. Selectman Goldman asked why this  
50 is coming about and Paula said this has to do with the Great Bay and the Exeter River, and  
51 this runs through Sandown, which is why we are involved with this. Paula said they will be  
52 looking at Showell Pond as well. Selectman Goldman feels this should be left at \$500.00  
53 and if we are made to start to do the work, he feels it will be within the year and we will  
54 have time to appropriate the funds in the next year's budget. Paula doesn't feel this is a  
55 good idea and feels there should be some money in there so they have money when they  
56 needed. She also said Andrea said they are going to look into grants for this as well as soon  
57 as they know what they will need. Selectman Devine feels the Town should start to line up  
58 the engineers now to do the work so they are available when needed. Lynne said they did  
59 think of that but they don't know what information to put into the RFP. Selectwoman Buco  
60 agrees that something should be put in the budget as a buffer. Selectman Devine feels they  
61 should get in touch with the legislature and if they can put this off. Selectman Tombarello  
62 said he would be comfortable with putting \$5,000.00 into this line. Paula said they came up  
63 with \$10,000.00 because it was half of what was recommended. Paula said they are not  
64 looking for an answer tonight but she wanted them to know why the increase. Paula said  
65 she will keep the Board up to date as things come up.

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68 **Animal Control 4414**

69 Chief Gordon is here presenting this budget.  
70 Selectman Tombarello asked the Board if they have any questions and no one did.  
71 **Motion by** Selectwoman Buco to recommend the Animal Control budget to the Budget  
72 Committee with Gross Expenses of \$16,339.00, Revenue of \$500.00 and Net Expenses of  
73 \$15,839.00.

74 **Seconded by** Selectman Treanor

75 **In Favor**, Selectman Devine, Selectwoman Buco, Selectman Tombarello, Selectman  
76 Goldman and Selectman Treanor.

77 **Motion passes unanimously**

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80 **Police 4210**

81 Chief Gordon is presenting this budget.

82 Selectman Tombarello said this is a 10.32% increase and Chief Gordon said it is mostly  
83 because he is looking to lease 2 new vehicles. He is looking to get 2 Caprice's. He said for  
84 the first year it is about \$50,000.00 then the following years it will be about \$14,000.00.  
85 Chief Gordon also said he would like to purchase new car radios as well. It was asked if  
86 there is money in the detail line to help to offset this cost and Chief Gordon said he  
87 completely forgot to ask Cheryl this information. Selectman Tombarello asked why the  
88 Witness Fees aren't being used and Chief Gordon said he has an officer in the academy and  
89 when he is finished he will be part of this breakdown. Selectman Tombarello asked about  
90 the Additional Duties line and the Call Back Hours as they aren't being used. Chief Gordon  
91 said these are contractual items. Selectman Tombarello asked about the Bereavement  
92 Leave line and Chief Gordon said this should be used as he know of an officer that just used  
93 it recently. Selectman Goldman asked several questions in regards to this line and Chief  
94 Gordon said it is a contractual item and he is fine allocating this time however the BOS see  
95 fit. Selectman Devine asked about the prosecution line and why area we allocating money  
96 for an officer when the town has a prosecuting officer and Chief Gordon said in case of a  
97 juvenile case this allows an officer to go and see what it is like. He also said it gives them an  
98 incentive and they get \$100.00 instead of the \$1,200.00 that is paid to the prosecuting  
99 officer. Selectman Tombarello asked about the Uniform line and it is only at 28% used for  
100 2016. Chief Gordon said some years they need more than others. Chief Gordon said he is  
101 going through a hiring process this weekend which would mean that he will need uniforms  
102 to outfit them. Selectman Tombarello asked about the Telephone line as he has already  
103 gone over budget for this year. Chief Gordon said he has always had \$3,000.00 in this line.  
104 He said since they moved they have added equipment and the payment for that is part of  
105 the monthly bill. Selectwoman Buco said a lot of the money budgeted is contractual and the  
106 equipment monies are used and wonders if there can be a reserve for this budget because  
107 there is a lot of ups and downs and maybe it would keep the budget even. Selectman  
108 Tombarello said he is really nervous with the 10% increase and asks Chief Gordon if there  
109 is any place that can be reduced. Selectman Goldman said he is in favor of the leasing and  
110 wonders if they Cruiser line item and be reduced to the same as it was in 2014 when it was  
111 the first year of a lease. Chief Gordon handed the Board a handout in regards to Sandown  
112 being the lowest paid town in regards to the officers. He is bringing this up because he  
113 would like to have some movement in rank within the department and he would like to  
114 look at what the officers are currently being paid. Selectman Tombarello said they are  
115 looking to do a salary study for the town. Chief Gordon encourages the Board to take his  
116 numbers into consideration for the 2016-17 budget. Chief Gordon said he will check with  
117 Cheryl in regards to the money in the detail fund to offset the cost of the cruisers.  
118 Selectman Tombarello asked Chief Gordon to come back next week. Chief Gordon is not in  
119 favor of dissolving the Health Reimbursement Account and is asking the Board to consider  
120 a \$500.00 amount in the fund for each employee. Chief said he has some numbers to back  
121 this and he would like to discuss it again next week.

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123

124 **Motion by** Selectwoman Buco to recommend the Police budget to the Budget Committee  
125 with Gross Expenses of \$672,185.00, Revenue of \$4,075.00 and Net Expenses of  
126 \$668,110.00.

127 **Seconded by** Selectman Goldman

128 **In favor** Selectman Devine, Selectwoman Buco, Selectman Tombarello, Selectman Goldman  
129 and Selectman Treanor.

130 ***Motion passes unanimously***

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### 132 **Rescue 4215**

133 Jon Goldman, Chief Tapley, Michael Devine and Dennis G., are here to present this budget.  
134 Selectman Tombarello asked about the Health line and Jon Goldman said they are obligated  
135 to pay for this if the employee cannot.

136 Motion by Selectwoman Buco to recommend to the budget committee the Rescue budget  
137 with Gross Expenses of \$47,250.00, Revenue of \$0.00 and Net Expenses of \$47,250.00.

138 **Seconded by** Selectman Treanor

139 **In favor** Selectman Devine, Selectwoman Buco, Selectman Tombarello and Selectman  
140 Treanor.

141 ***Abstain***, Selectman Goldman

142 ***Motion passes 4-0-1***

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### 144 **Fire 4220**

145 Chief Tapley, Mike Devine and Dennis G. are presenting this budget.

146 Chief Tapley said if you remove payroll and stipend they run on about \$50,000.00.

147 ***Motion by*** Selectman Goldman to recommend the Fire budget to the Budget Committee  
148 with Gross Expenses of \$148,035.00, Revenue of \$100.00 and Net Expenses of  
149 \$147,935.00.

150 ***Seconded by*** Selectman Treanor

151 ***Abstain***, Selectman Devine and selectman Goldman

152 ***Motion passes 3-0-2***

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154 Chief Tapley said they just signed the papers on the new fire truck and they are in the  
155 process of getting the add ons put on it.

156

### 157 **Government Buildings 4194**

158 Lynne Blaisdell is presenting this budget. She said after the budget was accepted she spoke  
159 with Chief Gordon in regards to putting in the air conditioning unit in the upper police  
160 station in 2017. She said the cost of this is \$10,000.00 and she would like to add the new  
161 chairs to the budget as well. She said they are about \$200.00 - \$250.00 and she is looking  
162 to get a deal if they purchase 10. Lynne said this may be a good time to look at some of the  
163 items in this budget as the tax rate has increased so much this year. Selectman Tombarello  
164 said he would be in favor of putting in AC in the upper town hall and putting the Police  
165 Station off another year. Selectwoman Buco said the total of \$112,000.00 isn't a lot of  
166 money and the items in the budget are needed. Selectman Goldman said he is not in favor  
167 on adding an additional \$10,000.00 for the air conditioners at the Police Station this year.

168 Lynne cautioned the Board that there is an increase of \$17% in the Executive budget as  
169 well. Selectwoman Bucu suggested to ask Chief Gordon if there is a way he can get through  
170 another year and just use window air conditioners. Selectman Goldman has changed his  
171 mind and wonders if it would be just be beneficial to do the ac this year.

172 **Motion by** Selectman Goldman to increase the Government Building budget to Gross  
173 Expenses of \$112,050, Revenue of \$1,000.00 and Net Expenses of \$111,050.00

174 **Seconded by** Selectman Treanor

175 **In favor** Selectman Devine, Selectwoman Bucu, Selectman Tombarello, Selectman Goldman  
176 and Selectman Treanor.

177 **Motion passes unanimously**

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### 179 **Executive 4130-01**

180 Lynne reviewed the individual lines within the budget as to which lines will have an  
181 increase and decrease. Lynne said there is a large increase in the Computer Support line  
182 and it is suggested for the town to update their equipment. She said Microsoft is no longer  
183 supporting the server they are using. They are suggesting to move to Microsoft Office 365  
184 and there is a fee per user. Selectman Goldman said this is needed as what they are using is  
185 out of date and some things are just pieced together. He said it is expensive for the first  
186 year but the other 3 years things will level off and help to keep the budget level for that  
187 time for this line. Lynne mentioned possibly putting the lower hall renovations on hold at  
188 this point. She is suggesting that within in the new computer package that she receives a  
189 laptop and this will allow her to move about the building into private areas or an area away  
190 from the office to work on projects.

191 Lynne asked the Board what they want to do in regards to the Storm Water line. Selectman  
192 Goldman suggested leaving it at \$10,000.00 and it can be looked at closer by the  
193 deliberative session.

194 **Motion by** Selectwoman Bucu to recommend the Executive budget to the Budget  
195 Committee with Gross Expenses of \$268,327.00, Revenue of \$350 and Net Expenses of  
196 \$267,327.

197 **Seconded by** Selectman Treanor

198 **In favor** Selectman Devine, Selectwoman Bucu, Selectman Tombarello, Selectman Goldman  
199 and Selectman Treanor.

200 **Motion passes unanimously**

201

### 202 **OLD BUSINESS**

203 Selectman Tombarello said that Mr. Stachulski came into town hall today and asked if there  
204 was any intention for the town to survey the first 100 feet Lakeview Ave. Selectman  
205 Treanor said to tell him to pay for it himself if he wants it done. Selectman Goldman feels it  
206 should be part of the Road Improvement Plan. Selectwoman Bucu said she was not here for  
207 the Depot Rd. discussion but that road is a road in town that gets a lot of use and she is  
208 disappointed that the road is not being paved for the amount quoted. Selectman  
209 Tombarello said the policy is over \$5,000.00 and he would not vote on it without the  
210 written quote. Selectman Devine said that according to the Superintendent it is the Town's  
211 problem, which he doesn't agree with. He feels the residents should get together and

212 present it to the BOS with what they want. He also feels it is not a Town issue.  
213 Selectwoman Buco also feels it is not the town's responsibility to find a solution. Lynne  
214 asked if you survey the road, what are you going to do with the results?  
215  
216 Reminder for the Board in regards to the election coverage  
217 Selectman Treanor will be there from 8-12, Selectman Goldman will be there from 12 - 4,  
218 Selectman Devine will be there from 4-8pm and Selectwoman Buco will come after work.  
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### **CORRESPONDENCE**

222 Letter from NH Municipal Associations letting the Board know of their upcoming annual  
223 meetin to be held on November 17<sup>th</sup> at 2:45 at the Radisson Hotel in Manchester. If anyone  
224 is interested please let Lynne know.  
225

226

### **LIAISON REPORT**

227 Selectman Devine had nothing to report  
228 Selectwoman Buco - had nothing to report  
229 Selectman Tombarello - Budget Committee this week and reminds the public to vote  
230 tomorrow.  
231 Selectman Goldman - nothing to report  
232 Selectman Treanor - nothing to report  
233

234

**Motion by** Selectman Tombarello to go into the non-public session under RSA 91A:3II (c)  
235 reputation.

236

**Seconded by** Selectman Goldman

237 **Roll call** - Selectman Devine - yes, Selectwoman Buco - yes, Selectman Tombarello - yes,  
238 Selectman Goldman - yes and Selectman Treanor - yes.

239 **Motion passes unanimously**

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241 **Motion by** Selectman Goldman to seal the minutes of the non-public session.

242 **Seconded by** Selectman Treanor

243 **In favor**, Selectman Devine, Selectwoman Buco, Selectman Tombarello, Selectman Goldman  
244 and Selectman Treanor.

245 **Motion passes unanimously**

246

247 **Motion by** Selectman Tombarello to adjourn

248 **Seconded by** Selectman Treanor

249 **In Favor**, Selectman Devine, Selectwoman Buco, Selectman Tombarello, Selectman Treanor

250 **Motion passes unanimously**

251

252 Respectfully submitted

253

254

255 Sue Reynolds

