

1 DRAFT

2 BOARD OF SELECTMEN

3 TOWN OF SANDOWN, NH

4 SANDOWN, NH 03873

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6 **Meeting Date: October 24, 2016**

7 **Type of Meeting: Regular Meeting and Public Hearing**

8 **Method of Notification: Public Posting at Town Hall**

9 **Meeting Location: Town Hall**

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12 **Members Present:** Selectman Tombarello, Selectman Treanor, Selectman Goldman,
13 Selectwoman Buco and Selectman Devine

14 **Not Present** Selectwoman Buco

15 **Town Administrator:** Lynne Blaisdell

16 **Recording Secretary:** Sue Reynolds

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19 Selectman Tombarello called the meeting to order at 7pm and the Pledge of Allegiance was
20 done.

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24 **PUBLIC COMMENT**

25 Lynne said the transfer station is accepting additional plastic items, numbers 1-7. If you
26 have questions, you can contact the transfer station or there is info on the town website.

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28 Lynne stated the General Election is November 8th from 8am – 8pm at the Timberlane
29 Learning Center at Central School. She said you can use the main entrance and go down the
30 hall to the gym.

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32 Selectman Goldman said the Spooky Walk was changed from last Saturday to this Saturday.

36 **Further discussion regarding 2017 health insurance rates**

37 Lynne said there was a department head meeting last Wednesday, and some of the
38 employees talked about the plans that were presented. Chief Gordon came before the
39 Board to speak for the employees. Chief Gordon said they are leaning with Selectman
40 Goldman's suggestion in regards to the HMO 20/250 (Harvard Pilgrim MD14565), they feel
41 this is the most comparable to what they have now, and they would like to keep the Health
42 Reimbursement Account as well. Lynne said this is an in network plan so providers need to
43 be a part of this plan. She asked the Board if they were ready to make a decision tonight or
44 would they would like to wait until next week to see the Health Trust plan. Selectman
45 Goldman said the HRA is a \$2,500.00 value and was given when they had a
46 \$3,000.00/\$9,000.00 deductible. He feels that if they choose the above mentioned plan the
47 max out of pocket expense is \$2,000.00 and doesn't feel the HRA should still be in effect.
48 He said if this is removed there is a 25% increase and not a 56% increase. He said this year
49 \$30,000.00 was budgeted and to date only \$8,000.00 has been used. He feels the
50 employees aren't taking advantage of this benefit anyway and feels that if the HRA is kept
51 they should look at increasing the employee contribution. Chief Gordon likes the idea of
52 budgeting possibly \$5,000.00 in a pool for an HRA account for all employees. Selectwoman
53 Buco said that a vision plan is included with the above mentioned plan and right now
54 employees pay separately for a vision plan and wonders how much of a savings this would
55 be for employees. This will be discussed again at next week's meeting.

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58 **Chief Joseph Gordon - EMPG grant fund for tablets for police cruisers**

59 Chief Gordon said that the laptops in the vehicles are becoming outdated and they started
60 to put money aside in the budget for this purpose. Chief Gordon said if the police dept. is
61 registered as an alternative for auxiliary DOC then funding from Homeland Security could
62 offset the cost for these tablets. He said this would be a matching grant. He said it is not
63 completely done but it is in the range of \$13,000.00 - \$15,000.00. Chief also said they can
64 be taken out of the cars as well and use them to take pictures at a scene if needed.
65 Selectman Goldman asked what kind of tablet they are and are the compatible with the IMC
66 and Chief Gordon said it is compatible. The consensus of the Board is to allow Chief Gordon
67 to move forward with this process.

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70 **Recreation Commission - 2016 budget items**

71 Deb Brown, George Blaisdell and Jessica Scarlett are here to preset these budgets.
72 Deb talked about the recreation director's position shortage of funds because of the budget
73 committee's cut. She said she has 8.9% left in the payroll line and has some suggestions as
74 to where to take the money from. Deb is suggesting taking the monies from the lifeguard
75 payroll line and the summer rec payroll. She said the lifeguard funding is in the same
76 budget as the recreation director but the summer rec payroll is in a different budget.
77 Selectman Goldman said they knew this was going to happen and this is a bottom line
78 budget and would like to leave the lines the way they are and feels it will historically affect
79 the lines being changed. Lynne agrees with Selectman Goldman's scenario but she cautions

80 the Board to remember that if the funds aren't transferred then it will look like the money
81 wasn't spent and it will also look like the other budgets went way over. The discussion
82 continued in regards to taking the money from one budget and transferring it to another
83 budget in order to fund the recreation director's payroll line or leaving it where it is and
84 overspend the budget. Lynne cautioned the Board in doing this because it will look like to
85 the public that the rec budget went over budget. Selectman Devine questioned as to why
86 the summer rec payroll line and lifeguard line had money left over in it and Deb said she
87 will be presenting her budget to the BOS soon. She said she didn't have as much lifeguard
88 coverage during the summer as she would have liked. The consensus of the Board is not to
89 move any money within the budgets.
90 Deb Brown said there is a senior event on Friday that they are doing in conjunction with
91 Plaistow and Atkinson, coffee, dessert and a magician coming. If anyone is interested they
92 should contact Deb ASAP.

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95 **Historical Society Members – grant available for the Train Depot**

96 Bob Driscoll, President of the Historical Society is here to discuss a grant for the train depot
97 through the Amherst Railway Society. He said he in the process of filling out a Founders
98 Award Grant in the amount of \$10,000.00. Selectman Tombarello asked what he would use
99 the money for and Bob said he would restore the gingerbread trim around the edge of the
100 building, paint the building and set up the signal display order to be more historically
101 correct. He said he wanted to be sure the Board is okay with receiving this money. Lynne
102 said part of the Barrett report was that it doesn't make sense to do other things until the
103 sills are repaired and wondered if this should be done first since this was the first
104 recommendation from J. Barrett. Bob said he does recognize the recommendation but
105 doesn't know how to write the grant for specifics in regards to lifting a building. Lynne also
106 asked if the Historical Society is a 501C3 and Bob said yes, but Lynne is concerned because
107 the Town owns the building and she is not sure if the Historical Society will be able to
108 receive a grant because the town is not a 501C3. Selectman Goldman said it would make
109 more sense to him to raise the building and save the sill before doing other cosmetic
110 upgrades to the building. Bob said he didn't know how the town would feel in regards to
111 removing oil tanks from the ground, etc.

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114 **Chief Bill Tapley – update on new fire truck purchase**

115 Chief Tapley, Mike Devine, Paul D'Amore, Dennis Giangregorio and Chris Poole are here to
116 talk about purchasing the new fire truck. Chief Tapley said they have had a few demos at
117 the station and they have decided to order the Spartan Quint. He said he will be comparing
118 the purchase order to the grant specs to be sure everything matches. He said the grant was
119 for \$500,000.00, which doesn't include their 5%. Selectman Tombarello asked where the
120 \$200,000.00 is coming from and Chief Tapley said it is coming from the Capital Reserve
121 fund. Chief Tapley said they need to find a place for the truck to go as it can't be used in
122 another fire station in the United States. Selectman Devine said they have a 30 year old

123 truck now from Spartan and is comfortable with their choice. The consensus of the Board
124 is to move forward with the Spartan truck that Chief Tapley discussed.

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127 Ed Mencus publically thanked the Sandown Fire Department and Rescue Squad in regards
128 to the outstanding and professional care his granddaughter received the other day. He said
129 we are very fortunate to have the fire department that we have.

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132 **Planning Board Members – services agreement with BCM Planning Inc. to update**
133 **school impact fees**

134 Ernie Brown and Ed Mencus are here to discuss the school impact fees. Lynne said these
135 fees have not been updated in the past 15 years and it is important that they are updated
136 because if we are not collecting what we feel is a reasonable school impact they can be
137 brought to court for that. Ernie said Danville’s impact fee went up a few hundred dollars.
138 Ed suggested that the BOS send a letter to the School Board to help them with this process.
139 He also suggested that the BOS send a letter to the town’s elected representatives to
140 support this as well. Lynne said this is a cost of \$5,000.00 and Ernie said they have about
141 \$3,500.00 in this year’s budget and should be able to take \$1,500.00 out of next year’s
142 budget to cover this cost. Lynne talked about encumbering the funds from this year’s
143 budget.

144 **Motion by** Selectman Tombarello to enter into the agreement dated October 24, 2016
145 between the town of Sandown and BCM Planning from Maine in the amount of \$5,000.00,
146 regarding the Sandown School Impact Fee.

147 **Seconded by** Selectwoman Bucu

148 **In Favor,** Selectman Devine, Selectwoman Bucu, Selectman Tombarello, Selectman
149 Goldman and Selectman Treanor.

150 **Motion passes unanimously**

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154 **NEW BUSINESS**

155 **Preliminary Tax Rate was received from the DOR.**

156 Lynne handed the Board a copy of a spreadsheet explaining the unassigned fund balance,
157 retained fund balance and overlay amounts. The consensus of the Board is to keep the
158 higher balance in the fund balance, which leaves the overlay at \$30,000.00, which is a
159 9.46% increase over last year. The tax rate will be set at 29.16 per thousand.

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163 **CORRESPONDENCE**

164 Letter from Police Standards & Training Council stating that Chief Gordon is due for his 3
165 year physical.

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167 Letter from Rockingham County Treasurer stating the warrant is due in the amount of
168 \$595,710.00 by Monday, December 19, 2016.

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171 Letter from Xfinity notifying the Board that there are a few channels changing and ceasing
172 operations.

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177 **LIAISON REPORT**

178 Selectman Devine had nothing to report

179 Selectwoman Buco had nothing to report

180 Selectman Tombarello said that he has budget committee meetings on Wednesday

181 Selectman Golman said Conservation had their final Walktober program this weekend and
182 they are working on a moonlit February snow shoe hike and the Spooky Walk is this

183 Saturday.

184 Selectman Treanor – had nothing to report.

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187 **Motion by** Selectman Goldman under RSA 91A:3 II b,c & e.

188 **Seconded by** Selectman Treanor

189 Roll Call, Selectman Devine – yes, Selectwoman Buco – yes, Selectman Tombarello – yes,
190 Selectman Goldman – yes and Selectman Treanor – yes.

191 ***Motion passes unanimously***

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193 **Motion by** selectman Goldman to seal the minutes of the non-public session

194 **Seconded by** Selectman Devine

195 Roll Call, Selectman Devine – yes, Selectwoman Buco – yes, Selectman Tombarello – yes,
196 Selectman Goldman – yes and Selectman Treanor – yes.

197 ***Motion passes unanimously***

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199 **Motion by** Selectman Goldman to adjourn

200 **Seconded by** Selectman Treanor

201 **In favor** Selectman Tombarello, Selectman Goldman, Selectman Treanor, Selectwoman
202 Buco and Selectman Devine.

203 ***Motion passes unanimously***

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205 Respectfully submitted

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208 Sue Reynolds

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