

1 DRAFT

2 BOARD OF SELECTMEN

3 TOWN OF SANDOWN, NH

4 SANDOWN, NH 03873

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6 **Meeting Date: October 17, 2016**
7 **Type of Meeting: Regular Meeting and Public Hearing**
8 **Method of Notification: Public Posting at Town Hall**
9 **Meeting Location: Town Hall**

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12 **Members Present:** Selectman Tombarello, Selectman Treanor, Selectman Goldman and
13 Selectman Devine
14 **Not Present** Selectwoman Buco
15 **Town Administrator:** Lynne Blaisdell
16 **Recording Secretary:** Sue Reynolds
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19 Selectman Tombarello called the meeting to order at 7pm and the Pledge of Allegiance was
20 done.

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23 Selectman Tombarello asked the Board to review the minutes of Monday, September 26,
24 2016.

25 Selectman Tombarello said line 27 should read Tombarello, line 65 should read Ernie
26 Brown said the attorney is reviewing..... and line 83 should read Steve Meisner, line
27 Selectman Goldman said line 273 should read Stacey.

28 **Motion by** Selectman Goldman to accept the minutes as amended.

29 **Seconded by** Selectman Treanor

30 **In favor,** Selectman Devine, Selectman Tombarello, Selectman Goldman and Selectman
31 Treanor.

32 **Motion passes unanimously.**
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36 Selectman Tombarello asked the Board to review the minutes of Monday, October 3,, 2016.
37 **Motion by** Selectman Devine to accept these minutes as written.
38 **Seconded** by Selectman Goldman
39 **In favor**, Selectman Devine, Selectman Tombarello, Selectman Goldman and Selectman
40 Treanor.
41 **Motion passes unanimously.**

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45 **PUBLIC COMMENT**

46 Lynne said the food pantry is looking for certain items for Thanksgiving Day baskets, and
47 gift cards area as well. Non-perishable can be dropped off any time during town hall hours
48 and perishable items can be dropped off Sunday, November 20th from 1-4pm and Monday,
49 November 21st from 3-4pm at Town Hall.

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51 Paula Bonin, President of the Friends of the Library said the zombies around town are as a
52 fundraiser for the Friends of the Library. She said last year they had 43 and this year they
53 have 55. All the pictures are at the library and residents are encouraged to come see and
54 vote on your favorite one. She said this is to promote town spirit.

55

56 Selectman Goldman said there is a new barber shop in town Off the Beaten Path, open
57 Tues-Sat. and it is good to see new business in town.

58

59 **Review proposed 2017 budget for the library**

60 Kirsten Corbett, Tina Owens, Diana True, Peter Stock, Adrienna Scora are here to present
61 this budget. Selectman Tombarello said this is an increase of 2.29%, and Kirsten said this is
62 all related to personnel costs. Selectman Tombarello asked about the Electricity line, Lynne
63 said the library has been added to the third party supplier along with the other town
64 buildings.

65 Selectman Goldman stepped away from the meeting at this time.

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67 **Motion by** Selectman Devine to recommend the Library budget to the Budget Committee
68 with Gross Expenses of \$306,218.00, Revenue of \$0.00 and Net Expenses of \$306,218.00.

69 **Seconded by** Selectman Treanor.

70 **In Favor**, Selectman Devine, Selectman Tombarello and Selectman Treanor.

71 **Motion passes 3-0-0**

72 (Selectman Goldman is not at the meeting at this time.)

73

74 Selectman Goldman returned to the meeting.

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77 **2016-17 plow rates**

78 Lynne said Artie is looking to keep the rates the same as last year. She referred to the letter
79 from Artie and said they need to make sure their insurance is up to date and their

80 insurance policy needs to indicate that they are approved for municipal roads. Lynne said
81 if the Board is okay with this she will send it out tomorrow. Selectman Goldman said he
82 doesn't want the Board to bend on the insurance rate during the year. The consensus of
83 the Board is in agreement of this.

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85 Selectman Tombarello said there was supposed to be a discussion to pave Depot Rd. and
86 the BOS have decided to put this on hold.

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89 **Review proposed 2017 budget for Insurance, Government Bldgs, and Executive**
90 **Insurance budget**, Lynne said there is a small increase in the Fire Fighter Life Insurance.
91 She said she is waiting for the Unemployment figures to come in and the Worker's
92 Compensation line can be reduced to \$42,300.00 as she got the new rates in the mail today.
93 She said the Property Liability line has increased as an estimate and won't have the new
94 rates until June. This budget has an overall decrease of .83%. The Board is ok with
95 reducing the Worker's Compensation line.

96 **Motion by** Selectman Goldman to recommend to the Budget Committee with Gross
97 Expenses of \$101,911.00, Revenue of \$0.00 and Net Expenses of \$109,911.00.

98 **Seconded by** Selectman Treanor.

99 **In favor**, Selectman Devine, Selectman Tombarello, Selectman Goldman and Selectman
100 Treanor.

101 **Motion passes unanimously.**

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105 **Government Building's budget**

106 Lynne said there is a large increase in this budget and the Board needs to decide on what
107 they want to put in the budget and what they want to put on a warrant article.
108 Lynne said the Building Maintenance line is a large number and the BOS need to determine
109 what is priority and what should be moved to a warrant article. The Board put \$500.00 in
110 the budget for the concrete pilings in the parking lot at Town Hall. New folding chairs was
111 on the list last year so Lynne said she put it back on for this year. Selectman Goldman and
112 Selectman Tombarello both would like to see the roof on the Old Meeting House instead of
113 the chairs. Lynne said the painting of the walls and bays at the fire station was on the list a
114 few years ago and was removed for other items. She said that Chief Tapley asked that it be
115 put back on the list for discussion. Lynne said the last few items on the list are things to be
116 done at the train station and asked the Board's opinion in regards to the amount it would
117 cost in regards to replacing the sill in the corner of the building. The other things that were
118 discussed were power washing the Library, Fire and Town Hall. Selectman Goldman
119 suggested to start a Capital Reserve Fund for the building maintenance with the siding of
120 the Town Hall being first priority.

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122 Selectman Goldman said he feels comfortable with this list going into the budget except for
123 the folding chairs, and he added \$500.00 for pilings, and \$1,000.00 for the power washing

124 of the buildings. And the sill replacement to warrant article and the total will go from
125 \$40,650.00 to \$33,090.00.

126 **Motion by** Selectman Goldman to change the Building Maintenance line to reflect \$700.00
127 for septic tank pumping, \$5,000.00 for misc. repairs, \$350.00 for lawn fertilization, he said
128 he removed the \$500.00 for the railings, \$300.00 for knox box and keys at the Depot,
129 \$1,000.00 for trash receptacles, \$500.00 for concrete pilings, \$9,000.00 for the roof at the
130 Old Meeting House, \$10,100.00 to refinish the wood floors in the upper town hall,
131 \$5,100.00 to paint the ceiling and bays at the fire station, \$300.00 to replace damaged
132 boardwalk at the Train Depot, \$300.00 for the upper window sash, and to power wash the
133 library, fire station and town hall for a grand total of \$33,450.00.

134 **Seconded by** Selectman Treanor

135 **In favor,** Selectman Devine, Selectman Tombarello, Selectman Goldman and Selectman
136 Treanor.

137 **Motion passes unanimously.**

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140 **Motion by** Selectman Goldman that the Gross Expense line of the Government Buildings
141 budget is \$99,550.00, Revenue of \$0.00 and Net Expenses of \$99,550.00.

142 **Seconded by** Selectman Treanor.

143 **In favor,** Selectman Devine, Selectman Tombarello, Selectman Goldman and Selectman
144 Treanor.

145 **Motion passes unanimously.**

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147 Selectman Devine asked about the Revenue line in the Library budget and he would like to
148 see the breakdown as to where their revenue comes from. Kirsten said that according to
149 the RSA it is not reportable income to the budget. Selectman Devine said he would like to
150 at least see the breakdown.

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153 **Proposed Health Insurance Rates for 2017**

154 Chief Gordon, Mike Devine and Michelle Short came to the table for the discussion.

155 Lynne said as of December 1st the town can no longer use Maine Community Health

156 Options for their employee health insurance. Lynne said Paula from Foy Insurance put
157 together several plans for the Board to look at and the Major difference is the deductible.

158 Lynne said there is also another proposal from NH Interlocal Trust, which is a pool type of
159 insurance. Lynne said they support schools, towns and counties. Lynne talked about

160 eliminating the Health Reimbursement Account if the deductible amounts aren't going to
161 be as high as they were last year. Selectman Goldman suggested making the plan date

162 beginning in July to avoid the pressure of making a quick decision. There was quite a bit of

163 discussion in regards to the different plans. Michelle Short said the lower deductible is key

164 for her. Selectman Tombarello suggested to have someone from the insurance company

165 come in and speak to the employees to review the different plans proposed.

166 Chief Gordon said the buyout needs to be looked at as well for those employees that don't
167 take advantage of the insurance. Selectman Goldman explained that the insurance benefit
168 is \$25,000.00 and the person getting the buyout has a \$2,500.00 benefit.

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171 ***Executive Budget***

172 Selectman Tombarello said this is a 2.26% increase in this budget. Lynne said she received
173 the new quote for the Mosquito Control Program which is \$26,350.00.

174 Lynne said there was a \$500.00 increase for the auditors and she reduced the Tax Map line
175 based on trending of the past few years. The Computer Support line may be increasing due
176 to the new computer support contract.

177 Lynne reviewed other lines within the budget that she made small changes to.

178 This budget was tabled until next week.

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181 **NEW BUSINESS**

182 **Acceptance of donation to Senior Affairs Transportation Fund**

183 ***Motion by*** Selectman Tomabrello to accept the donation of \$822.00 for the SSATP.

184 ***Seconded by*** Selectman Goldman

185 ***In favor,*** Selectman Devine, Selectman Tombarello, Selectman Goldman and Selectman
186 Treanor.

187 ***Motion passes unanimously.***

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190 **Scheduling of election coverage**

191 November 8th from 8am – 8pm. Selectman Treanor said he can do from 8am – 12pm,
192 Selectman Goldman said he can do 12pm-4pm and Selectman Devine said he can do 4pm –
193 8pm and they will speak with Selectwoman Buco to see what she is available.

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197 **CORRESPONDENCE**

198 Lynne said they received a notice from Hampstead Area Water Company is notifying the
199 town in regards to a filing for a petition. The consensus of the Board is okay with this and
200 Selectman Tombarello is signing the letter. Selectman Devine asked for a copy of the
201 petition as he would like to know where the water is coming from.

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204 Selectman Tombarello read a letter from the Superintendent in regards to the bus stop at
205 Lakeview and students that walk to the bus stop can wait at the upper driveway on 84 Main
206 St. and should be in the farthest part of the driveway. He said that kids that need to be
207 driven to the bus stop can go to Higgins Ave. If anyone has any concerns or questions they
208 can contact Sandra Hodgkins.

209

210 **LIAISON REPORT**

211 Selectman Devine - nothing to report

212 Selectman Tombarello – budget committee Wednesday

213 Selectman Goldman – Conservation has had 2 Walktober’s and another one this weekend.

214 Spooky Walk is this weekend as well and a not so spooky walk earlier in the evening as

215 well. He said they are looking at new fire trucks to fulfill the grant.

216 Selectman Treanor – nothing to report

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220 **Motion by** Selectman Goldman to go into non-public session under RSA 91-A3II (a)

221 employee matters – conduct employee evaluation for Town Administrator and (b) hiring

222 for Transfer Station.

223 **Seconded by** Selectman Tombarello

224 **Roll Call**, Selectman Devine – yes, Selectman Tombarello – yes, Selectman Goldman – yes

225 and Selectman Treanor – yes.

226 **Motion passed unanimously**

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229 **Motion by** Selectman Goldman to seal the non-public minutes of Monday, October 17, 2016.

230 **Seconded by** Selectman Treanor

231 **In favor**, Selectman Devine, Selectman Tombarello, Selectman Goldman and Selectman

232 Treanor.

233 **Motion passes unanimously.**

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237 **Motion by** Selectman Goldman to adjourn

238 **In favor** Selectman Tombarello, Selectman Goldman, Selectman Treanor and Selectman

239 Devine.

240 **Motion passes unanimously**

241

242 Respectfully submitted

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244

245 Sue Reynolds

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