

1 DRAFT

2 BOARD OF SELECTMEN

3 TOWN OF SANDOWN, NH

4 SANDOWN, NH 03873

5
6 **Meeting Date: October 3, 2016**

7 **Type of Meeting: Regular Meeting and Public Hearing**

8 **Method of Notification: Public Posting at Town Hall**

9 **Meeting Location: Town Hall**

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12 **Members Present:** Selectman Tombarello, Selectman Treanor, Selectman Goldman,
13 Selectman Devine and Selectwoman Buco

14 **Town Administrator:** Lynne Blaisdell

15 **Recording Secretary:** Sue Reynolds

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18 Selectman Tombarello called the meeting to order at 7pm and the Pledge of Allegiance was
19 done.

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22 Selectman Tombarello asked the Board to review the minutes of Monday, September 19,
23 2016.

24 **Motion by** Selectman Goldman to accept the minutes of Monday, September 19, 2016 as
25 written.

26 **Seconded by** Selectman Treanor

27 **In Favor,** Selectwoman Buco, Selectman Tombarello, Selectman Goldman and Selectman
28 Treanor, Selectman Devine

29
30 Motion by Selectman Goldman to accept one set of the non-public minutes of September 19,
31 2016 as written.

32 Seconded by Selectman Treanor

33 **In Favor,** Selectwoman Buco, Selectman Tombarello, Selectman Goldman and Selectman
34 Treanor, Selectman Devine

36 **PUBLIC COMMENT**

37 Lynne said she received an email from DES to let the public know they are looking to assess
38 locations and the severity of the drought. Lynne said the voluntary water ban has been
39 posted and there is a link to the DES website on the town website for anyone that has
40 experienced water shortage.

41
42 Selectman Tombarello updated the public in regards to the Lakeview Drive bus stop and
43 Higgins Rd. was proposed by the Police Chief and they have not yet heard back from the
44 SAU as of yet.
45 Selectwoman Buco said the Chief has gone above and beyond to bring other options for the
46 residents as it is not really his role and she thanks him for that.

47
48
49 **7:10 Review of proposed 2017 budgets for Highway Facility & Operating, Sanitation**
50 **Operating, Site and Facility & Recycling.**

51 Artie Genuardo is here to present all of these budgets.

52 **Highway Facility budget –**

53 Selectman Tombarello said this is a decrease of 10.51%. Artie said he has been able to
54 decrease the heating oil. Artie said when it is running it takes about an hour a day in
55 maintenance. Selectman Devine asked if this budget been adjusted in regards to the good
56 winter we had last year. Artie said he has almost 1,800 gallons of waste oil at this point.
57 Selectwoman Buco asks if there is enough money budgeted in the Electric line and Lynne
58 said we should be at about 75% of the budget used. Selectman Goldman has the same
59 concern as Selectwoman Buco.

60 **Motion by** Selectman Goldman to recommend the Highway Facility budget to the Budget
61 Committee with Gross Expenses of \$7,660.00, Revenue of \$0.00 and Net Expenses of
62 \$7,660.00

63 **Seconded by** Selectman Treanor.

64 **In Favor,** Selectman Devine, Selectwoman Buco, Selectman Tombarello, Selectman
65 Goldman and Selectman Treanor.

66 **Motion passes unanimously**

67
68 **Highway Opeating budget –**
69 There is a 27.89% increase in this budget. Lynne said the DOR is recommending to put the
70 Highway Block Grant in the budget instead of having a warrant article. There was a look
71 back of the last 5 years and a percentage of the block grant was added to each of the line
72 items used. Lynne also said the Revenue was increased to \$161,128.00 so the bottom line
73 was only increased about \$4,000.00. She said we will have to make the public aware of the
74 change. Selectwoman Buco asked if there is enough money in the budget for an
75 anticipated not so good winter. Artie said some of the lines were increased a little as well
76 the increase for the block grant money. Selectman Goldman said the overall increase in the
77 budget is only 1% not including the block grant increase.

78 There was a question in regards to the Payroll line and Lynne said that Cheryl wasn't aware
79 that the evaluations were approved. Lynne said the Payroll line should now be
80 \$191,269.00, with Gross Expenses of 759,137.00 and Net Expenses of \$598,009.00

81 **Motion by** Selectman Goldman to recommend the Highway Operating budget to the Budget
82 Committee with Gross Expenses of \$759,137.00, Revenue 161,128.00 and Net Expenses
83 \$598,009.00.

84 **Seconded by** Selectman Treanor.

85 **In Favor**, Selectman Devine, Selectwoman Buco, Selectman Tombarello, Selectman
86 Goldman and Selectman Treanor.

87 **Motion passes unanimously**

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90 **Sanitation Operating budget –**

91 Selectman Tombarello said there is currently a 3.04% increase. Artie said there is a
92 decrease in the 53B fees and the rest of the budget he left pretty much the same. He said he
93 did increase the dumpster at the town hall and hauling has in increase as well. Artie said
94 he reduced the Propane Tanks line to \$1.00 as he has someone hauling for nothing at this
95 time. Lynne said the new payroll line is \$97,862.00 and the new total for Gross Expenses is
96 \$362,513.00, Revenue is \$15,000.00 and Net Expenses of \$347,513.00.

97 Selectman Goldman said the waste disposal line has been under for the past few years and
98 Artie said the this year they went up on waste and feels he will be at \$150,000 if they
99 continue at this rate and the amount used so far only reflects through August. Artie said he
100 doesn't receive his final bill for this until mid January.

101 **Motion by** Selectman Goldman to recommend the Sanitation Operating budget to the
102 Budget Committee with Gross Expenses of \$362,513.00, Revenue of \$15,000 and Net
103 Expenses of \$347,513.00.

104 **Seconded by** Selectman Treanor

105 **In Favor**, Selectman Devine, Selectwoman Buco, Selectman Tombarello, Selectman
106 Goldman and Selectman Treanor.

107 **Motion passes unanimously**

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110 **Sanitation Site budget –**

111 Artie said this budget is the same as last year

112 **Motion by** selectwoman Buco to recommend the Sanitation Site budget to the Budget
113 Committee with Gross Expenses of \$2,000.00 , Revenue of \$ 0.00 and Net Expenses of
114 \$2,000.00.

115 **Seconded by** Selectman Treanor

116 **In Favor**, Selectman Devine, Selectwoman Buco, Selectman Tombarello, Selectman
117 Goldman and Selectman Treanor.

118 **Motion passes unanimously**

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122 **Sanitation Facility –**
123 Artie said this budget is the same as last year.
124 **Motion by** Selectwoman Buco to recommend the Sanitation Facility budget to the Budget
125 Committee with Gross Expenses of \$9,464.00, Revenue of \$0.00 and Net Expenses of
126 \$9,464.00.
127 **Seconded by** Selectman Treanor.
128 **In Favor**, Selectman Devine, Selectwoman Buco, Selectman Tombarello, Selectman
129 Goldman and Selectman Treanor.
130 **Motion passes unanimously**
131
132 **Recycling budget –**
133 Artie said there is an increase in the Seminars line, he said it \$50.00 per person and feels he
134 will be okay with this increase. He said he has the refrigerator pick up at no cost at this
135 time so he reduced that line to \$1.00. Artie said he increased the Disposal line because
136 each year they see an increase. He did say that it has to do with the amount of remodeling
137 people are doing. Selectman Tombarello would feel more comfortable if this line was
138 increased to \$25,000.00. The consensus of the Board is okay with this.
139 **Motion by** Selectman Goldman to increase the Disposal line to \$25,000.00
140 **Seconded by** Selectman Treanor.
141 **In Favor**, Selectman Devine, Selectwoman Buco, Selectman Tombarello, Selectman
142 Goldman and Selectman Treanor.
143 **Motion passes unanimously**
144 Artie explained the Hauling line has been increased because the comingle rates have
145 decreased. Selectman Goldman is concerned that there is not enough money in this line.
146 He suggests increasing this line to \$30,000.00 and re-evaluate it next year.
147 **Motion by** Selectman Goldman to increase the Hauling line to \$30,000.00.
148 **Seconded by** Selectman Treanor
149 **In Favor**, Selectman Devine, Selectwoman Buco, Selectman Tombarello, Selectman
150 Goldman and Selectman Treanor.
151 **Motion passes unanimously**
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153 **Motion by** Selectman Devine to recommend the Recycling budget to the Budget Committee
154 with Gross Expenses of \$56,451.00, Revenue of \$15,000.00 and Net Expenses of
155 \$41,451.00.
156 **Seconded by** Selectman Goldman
157 **In Favor**, Selectman Devine, Selectwoman Buco, Selectman Tombarello, Selectman
158 Goldman and Selectman Treanor.
159 **Motion passes unanimously**
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161 Artie gave an update on the Fremont Rd. Bridge and said the road was opened back up on
162 Friday night. He said all the pipes are in and there are 2 trees that need to be removed and
163 they will begin to reclaim and gravel the road. Artie said they are right on target.
164 Bridge update Artie said he is waiting for another test to come in and it can be backfilled.
165 Then there is one more test to be done then DOT will be notified for inspection.

166 **7:30 Mr. Al Waitt – discussion regarding Veterans Tax Credit**

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168 Al Waitt and Bruce Cleveland are here for this discussion. Selectman Tomabrello read a
169 letter from Al Waitt in regards to the Veteran’s Tax Credit being removed from the citizens
170 of Sandown.

171 The letter states that the he no longer qualifies for the Veteran’s Tax Credit because the
172 town failed to adopt NH Bill 430, which would have kept the previous version of the
173 Veteran’s Tax Credit, which includes all veteran’s that are served 90 days of active duty,
174 regardless of the dates served. He is asking that the Board support a warrant article to be
175 placed on the ballot in March for the voters to decide whether or not they want to adopt
176 this tax credit.

177 Selectman Goldman said the existing tax credit was voted on by the residents of Sandown.
178 He said this change came through on August 8th, which allows town’s to adopt the newly
179 revised tax credit, which would open up the veteran’s tax credit to anyone who served 90
180 days or more. Selectman Goldman feels that no one has adopted it yet because the election
181 is in March. He said this has to go on the ballot for the residents to vote on it but how it
182 gets there is in question.

183 Bruce said they are hoping to have the BOS put the article on the ballot and also support it
184 as well.

185 Selectman Goldman asked if we know how many people this may affect and Lynne said
186 there is no idea to know this number.

187 Selectman Goldman said he would like Al and Bruce to speak on this at Deliberative
188 Session. The entire BOS said they would support this article when it goes on the ballot.

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191 **7:45 Mr. Tad Dziemain, Neighborhood Energy LLC –**
192 **2016 – 2017 Electric Supply Proposal**

193 Lynne said they currently have 2 proposals that are expiring shortly. Selectman
194 Tombarello asked how easy it is to change and Tad said it takes 1 billing cycle to change.
195 Selectman Devine asked if there are any real changes in this and Tad said he was at a
196 meeting on Thursday last week and the CEO of ISO New England that get all of the
197 generators together and it was mentioned that New England is in a precarious situation.
198 He said the issue is that we have plentiful of natural gas in New England during the seasons
199 of spring, summer and fall. He said the issue is in the winter months and the expanding of
200 the pipelines is causing concern. Tad said this will increase by .03 by 2018 and this will
201 affect the consumer. He said it is best to go as long as you feel comfortable and there is an
202 estimate of about a \$4,000.00 savings.

203 Lynne said the decision is to decide what the length of the contract will be. Selectman
204 Devine asked if we locked into 2 years would there be an increase in the second year and
205 Tad said no, it would be a fixed rate. Tad said Eversource’s default has been at about 8.6
206 and the 12month term has been below their average. Tad said it wouldn’t be a bad strategy
207 to go with the 3 year contract given the amount of the expected increase in the next few
208 years. The consensus of the BOS is to go with a 1 year contract.

209 **Motion by** Selectman Goldman to lock into the 12month contract through Neighborhood
210 Energy for Agera Energy.

211 **Seconded by** Selectman Treanor

212 **In Favor**, Selectman Devine, Selectwoman Buco, Selectman Tombarello, Selectman
213 Goldman and Selectman Treanor.

214 **Motion passes unanimously**

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218 **NEW BUSINESS**

219 **Grant application from Office of Highway Safety Grant for E-Ticket Equipment**

220 Lynne said this is for the E Ticket equipment in the amount of \$2,700.00.

221 **Motion by** Selectman Goldman to accept a grant from the NH Sept of Safety, Office of
222 Highway Safety in the amount of \$2,700.00 for the purchase of E-Ticket equipment for the
223 police department and to allow Chief Gordon and Chairman Tombarello to execute the
224 grant agreement.

225 **Seconded by** Selectman Treanor

226 **In Favor**, Selectman Devine, Selectwoman Buco, Selectman Tombarello, Selectman
227 Goldman and Selectman Treanor.

228 **Motion passes unanimously**

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231 **2017 Proposed Warrant Articles**

232 Selectman Tombarello mentioned the Veteran's Credit article that they just discussed
233 earlier in the meeting.

234 Lynne said the RIP Capital Reserve Fund is due to expire for the 2017 year so this amount
235 should include an amount for the engineers to do the next phase of the plan. She said Artie
236 and the engineers are aware of this, and in 2008 it was \$11,000.00 to prepare the plan.
237 Bridge Capital Reserve Fund and Lynne is suggesting about \$100,000.00 to put in this fund.
238 She said Hoyle Tanner has started on the design phase of the Fremont Rd. Bridge and soon
239 should have a better understanding of what the fix will be.

240 Revaluation Capital Reserve Fund – Lynne said the past 2 years they have put \$5,000.00 so
241 the fund is just over \$10,000.00. Selectman Tombarello said they may want to look at
242 increasing this amount. Lynne said she will speak with the assessor to see where other
243 towns are receiving for quotes in regards to this so they can have a better idea.

244 Fire Aparatus Capital Reserve Fund – Lynne said they got the grant for the fire truck but
245 they are in great need for a new ambulance. She said she will reach out to the Fire Chief for
246 an amount.

247 The Board is in favor of putting the All Veteran's Tax Credit on the ballot.

248 Selectman Devine said they don't have a good track record as far as getting the Elderly Tax
249 Exemption passed.

250

251 Lynne said they have an estimate of \$9,000.00 for the rood on the Old Meeting House and
252 she needs to know if they want a warrant article or a government buildings item.

253 Selectman Tomabrello said he thinks this is something that should be taken care of before
254 next year. Selectman Goldman asked if this can be looked at, at the end of the year and
255 Lynne feels the budget is really close and doesn't think there will be this kind of money left
256 over. Selectman Tombarello is concerned about putting it on warrant article because no
257 means no so the consensus of the board is to put this in the Government Building budget
258 and Selectman Goldman suggested to do the same with the floor.
259 Lynne mentioned the Town Hall Renovation Project and she has been in touch with a
260 design building company from Danville.
261 Selectman Tombarello asked about the warrant article for the back parking lot and Lynne
262 feels that would be included in the price for the renovations at town hall.
263

264 Selectman Devine mentioned the withdrawal study but he doesn't feel there would be
265 anything ready for this year's ballot.
266 Lynne said she will keep putting this on the agenda every other week for the Board to
267 review and discuss.
268

269 **Ideas for Annual Town Report covers and dedication**

270 Lynne said Andrea Carnes will be designing this again this year and she wants the Board to
271 think about the cover and dedication.
272

273 Lynne said there are warrants that need to be signed general Election will be held on
274 November 8th held at the Timberlane Learning Center at Sandown Central School.
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278 **CORRESPONDENCE**

279 Letter of resignation from Mason Robbins.

280 **Motion by** Selectman Goldman to accept the resignation from Mason Robbins.

281 **Seconded by** Selectman Treanor

282 **In Favor,** Selectman Devine, Selectwoman Buco, Selectman Tombarello, Selectman
283 Goldman and Selectman Treanor.

284 **Motion passes unanimously**
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289 Lynne stated that in the signature file are all of employee evaluations and they all need to
290 be reviewed and signed. Lynne said hers is not done and she is asking if they can review it
291 at the end of the next meeting. Lynne is giving the Board their copies for to review and
292 discuss when they meet again.
293

294 **Motion by** Selectman Goldman to accept the second set of non-public minutes of Monday,
295 September 19th as written.

296 **Seconded by** Selectman Treanor

297 ***In Favor***, Selectman Devine, Selectwoman Buco, Selectman Tombarello, Selectman
298 Goldman and Selectman Treanor.

299 ***Motion passes unanimously***

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303 **LIAISON REPORT**

304 Selectman Devine had nothing to report.

305 Selectwoman Buco – blood drive at the Sandown fire dept., on October 13th from 2-7pm.

306 Selectman Tombarello – budget committee meeting this Wednesday. He also said he spoke
307 to the gentlemen on the salary reviews and he would like to see him come in next month.

308 Selectman Goldman – October 12th substance abuse program here at town hall at 7pm.

309 Gerry made his arrival at Sloppy Joes’s on Friday with family members. There will a
310 welcome home reception this Wednesday at 6:30 and the public is invited to attend and

311 there will be a slideshow playing for people to view and the final announcement of the final
312 total will be announced at that time. If any member of the Board would like to speak it

313 would be welcomed. Selectwoman Buco said she will do the presentation and Selectman

314 Devine offered to say a few words.

315 Selectman Treanor – had nothing to report.

316

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318 ***Motion by*** Selectman Goldman to adjourn

319 ***In favor*** Selectman Tombarello, Selectman Goldman, Selectman Treanor and Selectwoman
320 Buco, Selectman Devine.

321 ***Motion passes unanimously***

322

323 Respectfully submitted

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325

326 Sue Reynolds

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