

1 DRAFT

2 BOARD OF SELECTMEN

3 TOWN OF SANDOWN, NH

4 SANDOWN, NH 03873

5
6 **Meeting Date: September 26, 2016**

7 **Type of Meeting: Regular Meeting and Public Hearing**

8 **Method of Notification: Public Posting at Town Hall**

9 **Meeting Location: Town Hall**

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12 **Members Present:** Selectman Tombarello, Selectman Treanor, Selectman Goldman,
13 Selectman Devine and Selectwoman Buco

14 **Town Administrator:** Lynne Blaisdell

15 **Recording Secretary:** Sue Reynolds

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18 Selectman Tombarello called the meeting to order at 7pm and the Pledge of Allegiance was
19 done.

20
21
22 Selectman Tombarello asked the Board to review the minutes of Monday, August 29, 2016.

23 **Motion by** Selectwoman Buco to accept the minutes of Monday, August 29, 2016 as written.

24 **Seconded by** Selectman Goldman

25 **In Favor** Selectman Devine, Selectwoman Buco, Selectman Goldman and Selectman
26 Treanor.

27 **Abstain** Selectman Tomaberllo

28 **Motion passes 4-0-1**

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31 Selectman Tombarello asked the Board to review the minutes of Monday, September 12,
32 2016.

33 **Motion by** Selectman Goldman to accept the minutes of Monday, September 12, 2016 as
34 written.

35 **Seconded by** Selectman Treanor

36 ***In Favor***, Selectwoman Buco, Selectman Tombarello, Selectman Goldman and Selectman
37 Treanor.

38 ***Abstain*** Selectman Devine

39 ***Motion passes 4-0-1***

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42 **PUBLIC COMMENT**

43 Pamela Gaudreau came to talk in regards to the community page comments about the
44 drought, asking the Board what restrictions can be posted on the community page.

45 Selectman Tombarello said this will be discussed further in the meeting. He said they are
46 leaning to do a voluntary water ban. Selectman Goldman said it would be posted on the
47 sign out front and on the website as well. He said the town has stopped watering, and the
48 parks & rec has stopped as well as the fire department.

49

50 **7:10 Review of proposed budgets for Plumbing, Planning, Zoning Board of** 51 **Adjustments and Budget Committee**

52

53 ***Plumbing Inspector*** – Gary Paradis is presenting this budget

54 Gary said the payroll is being lowered from \$7,000.00 to \$6,000.00 and the phone line is
55 being reduced as well.

56 ***Motion by*** Selectman Goldman to recommended the plumbing inspector budget to the
57 budget committee with Gross Expenses of \$6,700.00, Revenue of \$6,000.00 and a Net
58 Expense of \$700.00.

59 ***Seconded by*** Selectman Treanor

60 ***In Favor***, Selectman Devine, Selectwoman Buco, Selectman Tombarello, Selectman
61 Goldman and Selectman Treanor

62 ***Motion passes unanimously***

63

64 ***Ernie Brown and Doug Martin are here presenting the Planning Board budget.***

65 There is a payroll increase of 3%. Ernie the attorney is reviewing three items at this point
66 so they will be using some of the legal line. Ernie said they are planning to take money
67 from the consulting/engineering line to use towards the research on the impact fees and
68 they were going to use the legal line as well for this. Selectman Goldman asked what we get
69 from the RPC dues and Ernie said they helped to secure a grant over the past few years and
70 they have helped with the master plan. Doug Martin said they provide professional
71 planning services and assistance and advice to all local communities. He said they look at
72 the big picture from the outside in.

73 ***Motion by*** Selectwoman Buco to recommend the Planning Board budget to the Budget
74 Committee with Gross Expenses of \$30,207.00, Revenue of \$6,000.00 and Net Expenses of
75 \$24,207.00.

76 ***Seconded by*** Selectman Treanor

77 ***In Favor***, Selectman Devine, Selectwoman Buco, Selectman Tombarello, Selectman
78 Goldman and Selectman Treanor

79 ***Motion passes unanimously***

80 Selectwoman Buco thanks them for moving forward with the impact fees.

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82

83 ***Steve Misner and Chris True are here to present the Zoning Board of Adjustment***
84 ***budget.***

85 Selectman Tombarello asked about the Payroll line being decreased and Steve said they
86 have had a few less meetings and their recording secretary attends the Planning Board
87 meetings and does the minutes from the recorder. Selectman Tombarello asked about the
88 seminars line going over and Steve said that line will be expended at the end of the month.

89 ***Motion by*** Selectwoman Buco to recommend to the Budget Committee the ZBA budget with
90 Gross Expenses of \$2,430.00, Revenue of \$1,700.00 and Net Expenses of \$730.00

91 ***Seconded by*** Selectman Treanor

92 ***In Favor,*** Selectman Devine, Selectwoman Buco, Selectman Tombarello, Selectman
93 Goldman and Selectman Treanor

94 ***Motion passes unanimously***

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97 ***Steve Brown is presenting the Budget Committee budget.***

98 Selectman Tombarello asked about the payroll increase and Steve said that was the 3%
99 increase for the recording secretary.

100 ***Motion by*** Selectwoman Buco to recommend the budget committee budget to the budget
101 committee with Gross expenses of \$2,284.00, Revenue of \$0.00 and Net Expenses of
102 \$2,284.00.

103 ***Seconded by*** Selectman Treanor

104 ***In Favor,*** Selectman Devine, Selectwoman Buco, Selectman Tombarello, Selectman
105 Goldman and Selectman Treanor

106 ***Motion passes unanimously***

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109 **7:30 Mr. James Buckley – Discussion regarding proposed agreement and release**
110 **regarding building permit for Class VI highway**

111 Jim and Tina Buckley are here to talk about this. Jim said they live at Showell Pond Rd.,
112 they are looking to subdivide their property into 3 parcels and they are looking to sign the
113 release of liability in regards to the 3 lots. Lynne said she had some concerns because there
114 is nothing on paper as it is still in the design phase. She spoke with Steve Keach in regards
115 to this RSA 674:41 and no building permit should be issued on a given road, Lynne said this
116 is okay as long as the conditions are held in holding the town harmless from any obligation,
117 maintenance or liability on the road and the document is signed and recorded at the
118 registry of deeds.

119 Jim said they have spent a considerable amount of money and have gone before all of the
120 Boards and Mr. Keach is allowing them to build the road and record it. He said he would
121 like to have this part complete before spending more money to construct the road.

122 ***Motion by*** Selectman Goldman to accept the agreement by Mr. & Mrs. Buckley by allowing a
123 building permit to be issued on proposed tax map lot 3-38-1 and 3-38-2 with the following

124 conditions as stated in RSA 674:41. Signature and recording of the final approved
125 subdivision plan by the Planning Board. Full and final completion of the roadway as
126 described on said plan and produce evidence that the agreement and release regarding
127 building permits on a private road has been recorded at the Rockingham County Registry of
128 Deeds. Said agreement should be recorded simultaneously with the final approved
129 subdivision plan.

130 **Seconded by** Selectman Treanor

131 **In favor,** Selectman Devine, Selectman Tombarello, Selectman Goldman, Selectman
132 Treanor and Selectwoman Buco.

133 **Motion passes unanimously**

134 Lynne suggested sending this to Town Counsel prior to the BOS signing the agreement.
135
136

137 **7:45 Chief Joseph Gordon – further discussion on proposing alternatives for the**
138 **Lakeview Road bus stop and discussion on safety training with officers**

139 Chief Gordon said he has been looking into the safety at Lakeview this week and would like
140 to present a fix to this. He is suggesting that the bus stop be moved to Higgins Ave. and he
141 said he hasn't seen any kids at that stop this year. He said this is a flat road with great
142 visibility and a wide road. Chief Gordon said he is suggesting that the walkers can stand in
143 the upper driveway on Lakeview (84 Main Street). Chief Gordon read a letter from the
144 homeowner allowing the kids to stand there as long as there is no property damage or
145 trash on the property. Chief Gordon said there is a meeting at the SAU with the
146 transportation committee tomorrow and ultimately it will be the transportation company's
147 decision. Chief said this can either be a temporary or permanent fix depending on the
148 SAU's feeling. He also said he will wait for the school to

149 Ted Stachulski came to the table and said this is not a good idea if it is a permanent
150 situation. He said he would like to see a bus stop be in their own neighborhood at Birch
151 Drive and Cedar Circle. He said the town owns 2 lots at the end of Cedar Circle. He also
152 asked about smaller busses coming into the neighborhood.

153 Donna Green came to the table and asked how this situation began. Chief Gordon said this
154 has been going on for years and the travel lane on Lakeview has been obstructed. Chief
155 Gordon said the letter went out on the 13^t or 14th of the month. Donna said she went to the
156 area on Friday to observe and feels that this is an inappropriate area for a bus stop. She is
157 in favor of having a permanent bus stop in the area of Birch and Cedar Circle for long term.
158 She said she would like to be at the meeting and feels that it is unacceptable that she is
159 being excluded from the meeting, however Kelly Ward was invited.

160 RSA 189:6 & 8 that applies to transportation and it is the responsibility of the school board
161 to provide transportation to the children. Donna said she has a lot of questions and again
162 said she would like to be at the meeting tomorrow and is asking the BOS to ask the
163 superintendent to allow her to attend the meeting.
164

165 Chief Gordon said he is on schedule to do the safety training at Sandown North at this time.
166 He said they are planning to do the Central School in November. Chief said this will happen
167 after school when there are no children in the building.

168 Chief Gordon said there is new equipment coming into the cruisers and it is 100% funded
169 from in-kind funds for a license scanner and is electronically transmitted up to the state.
170 Chief Gordon will leave the information with Lynne for the Board to review.

171
172 Chief Gordon said a few weeks ago the Board gave Chief the permission to put into his
173 budget monies to hire another part time police officer and he would like a motion to do so
174 publically.

175 **Motion by** Selectman Goldman to authorize Chief Gordon to create another part time police
176 officer position.

177 **Seconded by** Selectman Treanor

178 **In favor,** Selectman Devine, Selectman Tombarello, Selectman Goldman, Selectman
179 Treanor and Selectwoman Buco.

180 **Motion passes unanimously**

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182 Selectwoman Buco asked why one of the School Board members was invited and one was
183 not, and Selectman Tombarello said he has no idea, he was adamant that both Donna Green
184 and Kelly Ward be invited. Chief Gordon said that he will ask again that Donna Green be
185 included. Selectman Tombarello said if he is invited he would like to attend.

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188 **NEW BUSINESS**

189 **Discussion regarding proposal for salary survey**

190 Selectman Tombarello said the county uses Don Tyler for this and the cost for this is
191 \$2,900.00 and if the Board would like him to invite him in he will. Selectwoman Buco said
192 she would like him to come in and ask questions. Selectman Goldman asked if this is
193 something that will impact this budget cycle and if not then they should budget for it next
194 year.

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198 **OLD BUSINESS**

199 **Revisit School Impact Fee amount**

200 Lynne said the spreadsheet that was given to her was information was from 6 years ago,
201 and there isn't that amount in the fund that they voted on last week. Lynne said sometimes
202 more money is taken than suggested and she provided the Board with a new spreadsheet.
203 She said the total amount in the fund is \$106,189.26. She said the Board needs to rescind
204 their motion from last week and make a new motion. She is suggesting not to take the total
205 balance from this fund. Selectman Devine is concerned that he can't tell how much of the
206 amounts are 6 years old and not being used. Lynne said this is something she can print out
207 but it can't be done now because the money needs to be given to the school so the tax rate
208 can be set. Selectman Devine feels going forward all of the numbers should be listed on the
209 spreadsheet so he can tell where the money is coming from. Selectman Tombarello
210 suggested paying \$50,000.00 from this fund.

211 **Motion by** Selectman Goldman to amend last week's school impact fee amount from
212 \$131,710.00 to \$50,000.00.

213 **Seconded by** Selectman Treanor

214 **In favor,** Selectman Devine, Selectman Tombarello, Selectman Goldman, Selectman
215 Treanor and Selectwoman Buco.

216 **Motion passes unanimously**

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219 **Final review and possible award of oil/gas/diesel/propane bids**

220 Lynne said they received 3 bids, Hartman Oil & Propane, Palmer Gas and Rymes Propane &
221 Oil. She said the only one to bid on all 4 types was Hartman Oil & Propane and we currently
222 use them so she is suggesting to stay with them.

223 **Motion by** Selectwoman Buco to award Hartman Oil & Propane the 1 year contract for
224 oil/gas/ diesel and propane.

225 **Seconded by** Selectman Treanor

226 **In favor,** Selectman Devine, Selectman Tombarello, Selectman Goldman, Selectman
227 Treanor and Selectwoman Buco.

228 **Motion passes unanimously**

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231 **Further discussion regarding proposal from Primex for a 2 year contribution**
232 **assurance program**

233 Lynne said the Board was interested in the breakdown and she did a 5 year lookback from
234 2012 – 2016. She said this is a different company and there was a 19% decrease between
235 2012 & 2013 and there was a 24 ½% increase the following year. She said there was a
236 reappraisal during this time as well. Lynne said this agreement is an up to 9% increase and
237 feels like it is a good deal.

238 **Motion by** Selectwoman Buco to accept the Primex agreement over the next 2 fiscal years
239 ending June 30th 2018.

240 **Seconded by** Selectman Goldman

241 **In favor,** Selectman Devine, Selectman Tombarello, Selectman Goldman, Selectman
242 Treanor and Selectwoman Buco.

243 **Motion passes unanimously**

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246 **Motion by** Selectwoman Buco to accept non-public minutes of Monday, September 12,
247 2016 as written.

248 **Seconded by** Selectman Treanor

249 **In favor,** Selectman Tombarello, Selectman Goldman, Selectman Treanor and Selectwoman
250 Buco.

251 **Abstain,** Selectman Devine

252 **Passes 4-0-1**

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255 **MS1 form**

256 Lynne stated the rates from the utility values have been updated so they will be filing a new
257 MS1 form. She said there was an \$878,000.00 increased values of utilities. The Board is
258 signing this document.

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261 **CORRESPONDENCE**

262 The BOS have been invited to a welcome home from Gerry LaChance Wednesday, October
263 5th at the fire station. Selectman Goldman said this is for anyone that wants to come and his
264 fundraising goal has been updated several times. He is currently over \$13,000.00.

265

266 **Letter from RPC**

267 Requesting their dues from the Planning Board and the BOS are always notified.

268

269 **Press Release from SAU 55**

270 Stating they have decided to shut off their water to conserve as well.

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272

273 **Letter from Staey Herbold in regards to the drought.**

274 She said they are asking towns to be on board with the water bans.

275 Pam Gaudreau asked Selectman Goldman to attend the conservation meeting and he said
276 the commission itself didn't have an opinion either way however 2 members were not in
277 favor of a mandatory band. Lynne said there is information in the packet, but she made the
278 decision to shut off the water at town hall. She said she also reached out to the fire chief
279 and the recreation director to shut off their water as well. Lynne wants the Board to be
280 aware of the cautions of doing so as they are actively used ball fields. Selectwoman Bucu is
281 all for conserving and asks what harm is there in watering the fields once a week.

282 Selectman Goldman said he'd like to keep the no water band on for the next few weeks and
283 see where they are. Selectman Tomabrello is in favor of watering the recreation fields once
284 a week as well. Selectwoman Bucu feels that if it rains during the week then the fields
285 should not be watered that week. Selectman Goldman is in agreement to the watering once
286 a week. Selectman Devine would like to see a voluntary ban be put into effect and would
287 not like to see the lawn watered at this point. Selectman Treanor agrees with Selectwoman
288 Bucu in regards to watering the recreation fields once a week. Selectman Goldman said
289 there is something out there to use and he will get Lynne the person's name. The
290 consensus of the Board is to allow the recreation commission to water the ball fields once a
291 week as long as there is no rain in that week.

292 Lynne asked the Board about the rest of the town and they agree to have a voluntary ban
293 and what does that mean. Selectman Goldman said this is public awareness by putting the
294 information on the sign out front of Town Hall, on the website requesting people to stop
295 the outdoor watering.

296 Lynne said she will notify DES that Sandown will have a voluntary water ban

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299 **LIAISON REPORT**

300 Selectman Devine – Eagle Scout court yesterday for Jake Chaput, also because of the
301 drought we are in great fire danger as well and he reminds residents to remove dead
302 leaves, brush away from your house

303 Selectwoman Bucu – Fire Department holding a blood drive on October 13th from 2-7pm.
304 Chief Tapley is working on the truck options for the grant.

305 Selectman Tombarello – nothing to report

306 Selectman Goldman - transfer station has staffing issues and they are doing a good job
307 keeping it open. Gerry's celebration is October 5th and October 12th the substance abuse
308 presentation here at town hall at 7pm.

309 Selectman Treanor – nothing to report.

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313 ***Motion by*** Selectman Goldman to adjourn

314 ***In favor*** Selectman Tombarello, Selectman Goldman, Selectman Treanor and Selectwoman
315 Bucu, Selectman Devine.

316 ***Motion passes unanimously***

317

318 Respectfully submitted

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320

321 Sue Reynolds

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