

1 DRAFT

2 BOARD OF SELECTMEN

3 TOWN OF SANDOWN, NH

4 SANDOWN, NH 03873

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6 **Meeting Date: September 19, 2016**

7 **Type of Meeting: Regular Meeting and Public Hearing**

8 **Method of Notification: Public Posting at Town Hall**

9 **Meeting Location: Town Hall**

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12 **Members Present:** Selectman Tombarello, Selectman Treanor, Selectman
13 Goldman, Selectman Devine and Selectwoman Buco

14 **Town Administrator:** Lynne Blaisdell

15 **Recording Secretary:** Sue Reynolds

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18 Selectman Tombarello called the meeting to order at 7pm and the Pledge of
19 Allegiance was done.

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22 **Public Comment**

23 Robert Winslow, 12 Holmeswood Drive, had a comment in regards to a
24 previous meeting were the BOS voted to allow the Devine family to use a right
25 of way that abuts is property. He said he attended the Planning Board
26 meeting on July 19th in regards to the Devine family adjusting a lot line on
27 their property. Robert felt that this did not affect him a lot. He said the plans
28 referred to them using the right of way and potentially turning it into a road
29 into the future. Robert said he asked Mr. Zilch about this and he responded by
30 saying that that wouldn't be there on the next plan and he won't have to worry
31 about that. He said he had no problem with a driveway being put in, but has a

32 concern to putting in a road. He refers to a rough plan in reference to the right
33 of way and states that it leads to the 20+ acres and not the property they are
34 referring to where they want to put their home. Robert is very upset that he
35 was not invited to the BOS meeting that has a big effect on him and that the
36 BOS quickly decided to allow them to use town property for their right of way.
37 He is upset that there are no rules in place in regards to this.
38 Selectman Treanor said these questions should have been asked at the
39 Planning Board meeting and Robert said when he asked those questions he
40 was told it had nothing to do with what they were discussing that night. He
41 was lead to believe the planning board meeting was just for lot line
42 adjustments. And he was told that the road will be removed from the next
43 plan and it was not.

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46 **7:10 Review of Proposed 2017 budgets for Treasurer, Town Clerk/Tax**
47 **Collector, Trustee of the Trust Fund and Cemetery Trustee**

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50 **Erica Olsen is here to present the Treasurer's budget.**

51 Erica said this is same budget as the past few years. The mileage line was
52 discussed but it was decided to keep it in the budget.

53 **Motion by** Selectwoman Buco to recommend the Treasurer's budget to the
54 Budget Committee with Gross Expenses of \$3,969.00, Revenue of \$0.00 and
55 Net Expenses of \$3,969.00.

56 **Seconded by** Selectman Devine

57 **In favor,** Selectman Devine, Selectman Tombarello, Selectman Goldman,
58 Selectman Treanor and Selectwoman Buco.

59 **Motion passes unanimously**

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63 **Michelle Short is here to present the Town Clerk/Tax Collector's budget.**
64 **Town Clerk's budget**

65 Michelle said 2 of the computers were purchased in 2010 and 1 in 2011 and
66 they need to be replaced. She said that is what the increase in the Office
67 Equipment line is for. She also said there is a decrease in the toner in the
68 Supply line. Selectman Devine asked if Michelle has looked into renting
69 computers and she said she as not. Lynne said she will look into the CIP.

70 Lynne suggested that Michelle talked with Cheryl about this being an existing
71 or new line item.

72 **Motion by** Selectman Goldman to recommend the Town Clerk budget to the
73 Budget Committee with Gross Expenses of \$54,540.00, Revenue of
74 \$1,686,670.00 with Net Expenses of -\$1,632,130.00.

75 **Seconded by** Selectman Treanor.

76 **In favor,** Selectman Devine, Selectman Tombarello, Selectman Goldman,
77 Selectman Treanor and Selectwoman Buco.

78 **Motion passes unanimously**

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80 **Tax Collector's budget**

81 Michelle said the tax program support went up as well as the increase in the
82 payroll line. She said she reduced the Tax Lien line as taxes are being paid on
83 time.

84 Motion by Selectwoman Buco to recommend the Tax collector's buget to the
85 budget committee with Gross Expenses of \$63,318.00, Revenue of
86 \$13,659,167.00 and Net Expenses of -\$13,595,849.00.

87 **Seconded by** Selectman Goldman

88 **In favor,** Selectman Devine, Selectman Tombarello, Selectman Goldman,
89 Selectman Treanor and Selectwoman Buco.

90 **Motion passes unanimously**

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93 **Carroll Bassett is here to present the Cemetery budget**

94 **Motion by** Selectwoman Buco to recommend the Cemetery budget to the
95 budget committee with Gross Expenses of \$3,801.00, Revenue of \$0.00 and
96 Net Expenses of \$3,801.00.

97 **Seconded by** Selectman Treanor

98 Selectman Devine asked how they spend the exact budget every year and
99 Carroll said they use this budget first then they use money from their trust
100 fund.

101 **In favor,** Selectman Devine, Selectman Tombarello, Selectman Goldman,
102 Selectman Treanor and Selectwoman Buco.

103 **Motion passes unanimously**

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108 **Carroll Bassett is here to present the Trustees of the Trust Fund budget**

109 There was no discussion on this budget

110 **Motion by** Selectman Goldman to recommend the Trustee of the Trust Fund
111 budget to the Budget Committee with Gross Expenses of \$450.00, Revenue of
112 \$0.00 and Net Expenses of \$450.00.

113 **Seconded by** Selectman Treanor

114 **In favor,** Selectman Devine, Selectman Tombarello, Selectman Goldman,
115 Selectman Treanor and Selectwoman Buco.

116 **Motion passes unanimously**

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119 **7:30 Mr. Thomas Stachulski discussion regarding parking and bus stop**
120 **concerns on Lakeview Avenue**

121 Selectman Tombarello said the Police Chief and the Road Agent are present
122 for this meeting. He also stated they asked the Town Engineer to attend the
123 meeting but he could not attend as he had a prior commitment. Thomas is
124 here presenting the concern in regards to the bus stop at Lakeview and wants
125 the abutters to know they are not looking to take anyone's property but they
126 are looking figure out what is town owned property and remove anything
127 from the town owned property to make is safer to be traveled at any time, not
128 just for the students at the bus stop. He said according to the plat plan the
129 road measures 25 ft, and there is 17 ft of pavement. He would like surveying
130 done from the end of Lakeview to West Shore Drive and what is being put on
131 Town Property such as fences, trees, etc. They are concerned that there is a
132 parking lot ban by the Chief and feels that it is not legally enforceable.

133 Thomas handed out some information for the Board to review in regards to
134 the right of way. He also handed the Board pictures of his car parked at the
135 bus stop. Selectman Tombarello asked where the School Board stands on this
136 issue. Ted Stachulski came to the table with Thomas and referred to a
137 previous incident 2 years ago. He said that Sandy Hodgkins spoke with Officer
138 Roy and they were allowed to continue to park where they are parking.

139 Thomas said the School Board hasn't responded to this as of yet.

140 Ted stated the road was accepted in 1951 as a road with a width of 25ft.

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142 Chief Gordon came to the table at this point and said this is a decade long
143 problem. He said he has been in touch with the superintendent for years
144 asking for a remedy to this problem and it continues to be a problem. Chief
145 said there is a concern because driveways of residents are being blocked. He

146 said there was talk about moving the bus stop further down to a telephone
147 pole that has been discussed. He said this still goes against the RSA that
148 relates to parking that will impede the smooth flow of traffic.
149 Chief Gordon said he is trying to make a better situation for the children
150 affected in this situation and is trying to get the school bus company to
151 commit to some sort of house pick up to eliminate the school bus stop at this
152 corner. Thomas is also concerned that when there is snow in the Road it
153 presents more of a hazardous situation even if the bus stop isn't there. He is
154 accusing Chief Gordon and the Road Agent of doing nothing to protect the
155 children of Sandown in this area. Selectman Devine said an 8ft 2 inches wide
156 vehicle should be able to pass and the roads need to be widened in order to fix
157 this issue. He said this can be put into the 10 year CIP and the side streets can
158 be widened. He also stated that when the Chief makes a decision according to
159 the law and says you can't park there, then you can't park there.
160 Selectwoman Bucu asks about alternatives for another bus stop. Ted said the
161 only alternative is to widen the roads to allow the bus pass.
162 Ted said for the record he parks in the roadway and a ups truck come up in
163 the afternoon and nobody has to move even when there is snow on the
164 ground.
165 Selectman Goldman said he would like to see a resolution but he's not sure
166 what that would be. He also said the chief is obligated to enforce the laws and
167 the RSA's. He said they are here today because cars parked at the bus stop
168 are blocking people's driveways. He suggested to talking to the School Board
169 and SAU to see if the bus stop can be moved to a different location.
170 Thomas said he is only referring to 1,000 feet of Lakeview Ave. He said this is
171 not about the bus stop. There is so much more than that. He referred to the
172 General Fund or \$77,000.00 worth of properties have been sold in this
173 neighborhood alone and wonders why this can't be used.
174 Selectwoman Bucu asked about the smaller busses going into this
175 neighborhood and Thomas asked why aren't the BOS, Police Chief or others
176 working on this.
177 Selectman Tombarello said he will be speaking with the superintendent
178 tomorrow. He referred to a letter from the Town Engineer in regards to this
179 and agrees with Chief Gordon's view and feels the bus stop should be
180 relocated. Selectman Devine said Chief Gordon is enforcing the law and you
181 can't argue with that.
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183 Ted said when relocating the bus stop then they want it done in their
184 neighborhood. But the best solution is to have a bus come down the road.
185 Selectman Tombarello suggested reaching out to our School Board officials.
186 Selectman Treanor asked if they did the research prior to moving into this
187 neighborhood and Thomas said yes, and this hasn't been a problem in the
188 past. Chief Gordon said his decision was for the public safety of the children
189 and he has been made aware of the safety of the children and the fire chief
190 made him aware of his concern in regards to getting a fire truck in and out of
191 this area. He said he continuously addresses this with Sandy Hodgkins from
192 the SAU and it isn't getting resolved. Selectwoman Buco would like the
193 representation of the School Board get involved with this and bring this issue
194 to the School Board.

195 Mrs. Stachulski is asking for a timeframe of when this will be resolved and
196 Selectman Tombarello said he should have an answer in a week.

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199 There was a 5 minute recess at this time.

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202 **7:45 Arthur Genualdo, Public Works Director – review of proposed**
203 **professional services agreement with Hoyle, Tanner & Associates**
204 **regarding Fremont Road Bridge repairs**

205 Artie said he would like to get the ball rolling with this because the permitting
206 process is very slow. Artie said the \$27,335.00 is for all of the permitting, site
207 work, etc.

208 ***Motion by*** Selectman Devine to hire Hoyle, Tanner for \$27,335.00 per Exhibit
209 C for the Fremont Rd. Bridge.

210 ***Seconded by*** Selectman Treanor

211 ***In favor,*** Selectman Devine, Selectman Tombarello, Selectman Goldman,
212 Selectman Treanor and Selectwoman Buco.

213 ***Motion passes unanimously***

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215 Selectman Devine aske Artie for an update on Phillips Rd. Bridge. Artie said as
216 of Friday the concrete was poured and the repairs were made and the forms
217 are all up. He said the first stress test was done and there are a few more to be
218 done and once it is 100% then it will go back together. He said then DOT will
219 be informed and will come do their inspection. Artie said this road will not be
220 opened until he is finished with Fremont Rd.

221 **Motion by** Selectman Tombarello to go into non-public session under RSA 91-
222 A:3 II (d) property

223 **Seconded by** Selectman Goldman

224 **Roll call**, Selectman Devine – yes, Selectwoman Buco – yes, Selectman
225 Tombarello – yes, Selectman Goldman – yes and Selectman Treanor – yes.

226 **Motion passes unanimously**

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229 **Motion by** Selectman Goldman to seal the non-public minutes for 90 days.

230 **Seconded by** Selectman Treanor

231 **In favor**, Selectman Devine, Selectman Tombarello, Selectman Goldman,
232 Selectman Treanor and Selectwoman Buco.

233 **Motion passes unanimously**

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237 **NEW BUSINESS**

238 **Discussion regarding School Impact Fees**

239 Lynne said impact fees are collected and 6 years or older would go back to the
240 developer and they are looking at which ones are expiring. She said this
241 amount is sent to the school to offset the amount for the bond for Sandown
242 North in the amount of \$131,710.00.

243 Selectwoman Buco asked where is the Planning Board with getting new
244 impact fees? Lynne said the process was started but she is not sure of the
245 status at this point. Selectman Devine feels this has to go to the Town of
246 Sandown and would like the letter to state that.

247 **Motion by** Selectman Goldman to take the amount of \$131,710.00 from the
248 school impact fees and write a letter to say it is for Sandown's portion.

249 **Seconded by** Selectman Devine

250 **In favor**, Selectman Devine, Selectman Tombarello, Selectman Goldman,
251 Selectman Treanor and Selectwoman Buco.

252 **Motion passes unanimously**

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257 **Review and discussion regarding request by Rockingham Planning**
258 **Commission to submit a letter of support for a proposal “Collaborative**
259 **Engagement and Capacity Building in the Powwow River Watershed”**
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261 Lynne said they are looking to collect data and they are looking for a letter of
262 support. She said the Planning Board supports this and they are asking the
263 BOS to send the letter of support. Lynne said there is no cost to the Town for
264 this at this time. Selectman Devine asked to add a statement saying they will
265 not be funding this at this time. Lynne said she will speak to the Planning
266 Board Aide tomorrow and will let the Board know.

267
268 Selectman Tomabrello said he looked into someone doing a salary & wage
269 analysis and it may only cost \$2,400.00 and he is asking that this be put on the
270 agenda for next week.

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272 **CORRESPONDENCE**

273 Cathy Stacey looking to place political signs on town property
274 The Board is okay with allowing this.

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276 Email from Brownie Troop looking to hold meetings in Town Hall for the
277 2016-17 year.

278 The consensus of the Board is okay with this.

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280 Letter from Rockingham County Engineering & Maintenance Services
281 Lynne said this is a letter letting the Town know they have a surplus of
282 miscellaneous items in their warehouse for sale. She said she will pass this
283 along to the department heads. Selectman Tombarello said they are now
284 recycling items at the county level as well.

285
286 Letter from structural engineers in regards to a new telecommunication tower
287 going in. If anyone is interested Lynne has the information in the office for
288 them.

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291 **LIAISON REPORT**

292 Selectman Devine - has nothing to report

293 Selectwoman Bucu – Fremont Rd reconstruction project, and this has begun
294 and will consist of tree work and road construction and will happen between

295 the next 4-6 weeks. There will be detours during this time. Updates to the
296 schedule will be posted on the Town website. You can contact the highway
297 garage with specific questions or the Selectman's office as well.
298 Selectman Tombarello – Budget Committee meeting on Wednesday.
299 Selectman Goldman – thanks Artie and the Highway dept. in regards to them
300 responding to a call of a piece of equipment at the Fremont Rd. Bridge leaking
301 and it wasn't diesel fuel. He also said that Gerry LaChance is in Somerville,
302 SC. He said he was inconvenienced by a bug bite but it did not delay the trip.
303 Selectman Treanor has nothing to report.

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306 **Motion by** Selectman Goldman to go into non-public session under RSA 91A:3
307 II (a) employee matters

308 **Seconded by** Selectman Tombarello

309 Roll Call, Selectman Devine – yes, Selectwoman Bucu – yes, Selectman
310 Tombarello – yes, Selectman Goldman – yes and Selectman Treanor – yes.

311 **Motion passes unanimously**

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314 **Motion by** Selectman Goldman to seal the minutes of the non-public session.

315 **Seconded by** Selectman Tombarello

316 **In favor** Selectman Devine, Selectwoman Bucu, Selectman Tombarello,
317 Selectman Goldman and Selectman Treanor.

318 **Motion passes unanimously**

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321 **Motion by** Selectman Goldman to adjourn

322 **In favor** Selectman Tombarello, Selectman Goldman, Selectman Treanor and
323 Selectwoman Bucu, Selectman Devine.

324 **Motion passes unanimously**

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Respectfully submitted

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329 Sue Reynolds