

1 DRAFT

2 BOARD OF SELECTMEN

3 TOWN OF SANDOWN, NH

4 SANDOWN, NH 03873

5
6 **Meeting Date: August 29, 2016**

7 **Type of Meeting: Regular Meeting and Public Hearing**

8 **Method of Notification: Public Posting at Town Hall**

9 **Meeting Location: Town Hall**

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12 **Members Present:** Selectman Treanor, Selectman Goldman, Selectman
13 Devine and Selectwoman Buco arrive at 7:25pm

14 **Members Not Present:** Selectman Tombarello

15 **Town Administrator:** Lynne Blaisdell

16 **Recording Secretary:** Sue Reynolds

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18
19 Selectman Goldman called the meeting to order at 7pm.

20
21 Pledge of Allegiance was done.

22
23
24 **PUBLIC COMMENT**

25 There was no public comment this evening.

26
27
28 **7:10 Lions Club Members – discussion regarding the sign**

29 Joe Chagnon and Pat Kimball are here from the lions club. Selectman Goldman
30 stated they are not here to talk about the sign but instead that Pat Kimball was
31 nominated and awarded the 2016 Hometown Hero Award through Granite

32 State Communications. Selectman Goldman said that Pat is one of those
33 recognizable people in town that you see everywhere. She has been a
34 member of the Lions Club for several years, a member of the OHD Committee
35 and helped the Police Department secure new furniture for the new station.
36 She also updates the sign outside of town hall sometimes on a daily basis and
37 also helps as the Christmas Elf around the holidays. Pat graciously thanks the
38 Board for this honor and handed Selectman Goldman some information in
39 regards to the sign (such as a lighting request and also access to it) and he said
40 he would see that Lynne received it.

41
42

43 **7:15 Review of 2017 Proposed Budgets: Finance, Election & Registration-**
44 **Supervisors and Election & Registration – Moderator**
45 **Cheryl Eastman is here to present the Finance budget.**

46 Cheryl said she removed seminars and mileage from the budget. The
47 Computer hardware/software line is for the licensing & support of the BMSI
48 accounting software and dues to the Government Finance Offices Assoc.
49 Selectman Goldman asked about the supplies going up 22% and why the
50 seminars & mileage lines have been removed. Cheryl said attends free
51 seminars at this point and she no longer needs the mileage line as she no
52 longer goes to the bank. She also said the Payroll has 3% increase built into it.

53 **Motion by** selectman Devine to accept the finance budget with Gross & Net
54 Expenses of \$59,088.00.

55 **Seconded by** Selectman Treanor

56 **In favor** Selectman Devine, Selectman Goldman and Selectman Treanor.

57 **Motion passes unanimously**

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59

60 **Brue Cleveland is here to present the Moderator's budget.**

61 Bruce stated that next year there is only 1 election, being the Town Election.
62 He referred to a graph he presented to the BOS. Bruce said he is asking for an
63 increase to the Ballot Clerk's and Moderator's salary. He said has shifted to a
64 half day shift in order to draw more help and the ballot clerks have been
65 getting the same rate for the past several years. Lynne asked if \$250.00 for
66 the meals for next year will be enough or should it be increased to \$300.00.
67 Bruce said he would appreciate the increase in that line.

68 **Motion by** Selectman Goldman to increase the meals line from \$250.00 to
69 \$300.00.

70 **Seconded by** Selectman Treanor
71 **In Favor** Selectman Devine, Selectman Goldman and Selectman Treanor
72 **Motion passes unanimously**

73
74 **Motion by** Selectman Devine to accept the Moderator's budget with Gross and
75 Net Expenses of \$6,465.00.

76 **Seconded by** Selectman Treanor
77 **In favor,** Selectman Goldman, Selectman Devine, Selectman Treanor
78 **Motion passes unanimously**

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81 **Rosemary Bruno, Diane Thompson, Heather Zagranis are here to**
82 **present the Election & Registration – Supervisors of the Checklist**
83 **budget.**

84 Selectman Goldman stated that the past few years 100% of the budget hasn't
85 been used and wonders where they will end up for 2016. Rosemary said she
86 never knows.

87 **Motion by** Selectman Devine to accept the Supervisors of the Checklist budget
88 with Gross Expenses of \$3,725.00, Revenue of \$50.00 and Net Expenses of
89 \$3,675.00.

90 **Seconded by** Selectman Treanor
91 **In Favor,** Selectman Goldman, Selectman Devine and Selectman Treanor.
92 **Motion passes unanimously**

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94
95 **7:30 Mr. William Davis – discussion regarding concerns with**
96 **intersection of Holmeswood Dr. and Route 121A**

97 William Davis lives on Holmeswood Drive and feels there is a safety hazard at
98 Holmeswood Dr. and Route 121A. He feels there is not adequate sight
99 distance at this intersection and would like to see this situation improved. He
100 refers to his neighbor doing some landscaping and trying to make adequate
101 sight and feels they should not be using their own equipment to do this so he
102 is bringing this to the attention of the BOS. He is handing the BOS a copy of
103 what he feels would be a good start to elevating this problem.

104 Selectman Buco has arrived at 7:25pm.

105 William said he would welcome feedback from the BOS. Selectman Goldman
106 asked Artie Genualdo to address this. Artie said he received a call about 6 or 7
107 months ago from the landowners in regards to them doing some landscaping

108 and asked if Artie had any issue with it and he didn't. Artie was asked to
109 contact the State in regards to removing the stump and Artie said Bob, which
110 is the foreman of District 5 said he had no problem with the homeowners
111 removing it as long as they called Dig Safe prior to digging. Selectman
112 Goldman said it looks like the homeowner is doing exactly what he was asked
113 to do.

114

115 **7:40 Chief Tapley – possible acceptance of grant from the Assistance to**
116 **Fire Fighters Grant Program**

117 Chief Tapley said last year they hired a grant writer to write a grant for new
118 fire truck and they have been awarded a grant in the amount of \$496,000.00.
119 He said he didn't think it was enough to purchase what they were looking to
120 purchase but the grant writer said they have enough money in their fund to
121 make up the difference. He said included in the grant was \$20,000 for
122 trainings, emergency vehicle operations and aerial ladder operations. He said
123 after discussing this with the engineers they would like to move forward as
124 they have the funds to make up the difference. He said they will be putting off
125 the purchase of the ambulance until next year as he will need to take out
126 \$260,000.00 to make up the difference. He said there will continue to be a
127 warrant article each year to help purchase different vehicles.

128 Chief Tapley said they this needs to be accepted. Selectman Devine asked
129 when it would be in service and Chief Tapley said it takes about a year to build
130 the truck.

131 **Motion by** Selectman Devine to accept the Award Notification (Application #
132 EMW-2015-FV-02477 from the Dpartment of Homeland Securities
133 Firefighter's Grant.

134 **Seconded by** Selectman Treanor.

135 **In favor** Selectman Devine, Selectman Goldman, Selectman Treanor and
136 Selectwoman Buco.

137 **Motion passes unanimously.**

138

139 **7:45 Charlie Zilch, SEC Associates – seeking permission to allow Patrick**
140 **Devine to construct a driveway within 50' right of way off Holmeswood**
141 **Drive**

142 Charlie Zilch, Patrick Devine and Jim Devine are present to discuss this.
143 Charlie said they are seeking permission to access a driveway through an
144 existing right of way off of Holmeswood Dr. He said that Jim & Patrick have 2
145 properties, 564 & 574 Main Street. He presented a plan to the Board for them

146 to follow. He said they are looking to access a driveway for a new home and
147 would like to create a lot line adjustment. He said they met with the Planning
148 Board last week and got approval from them. He said they are looking for
149 access for 1 single family home at this time on lot 21-4. They are formally
150 seeking permission to access through that write of way.
151 Lynne asked if they met with Zoning in regards to the frontage issue and
152 Charlie said they didn't have to because they are preexisting nonconforming
153 lots that by reducing the lots, neither one was more nonconforming.
154 Selectman Devine asked about Kings Highway through this property and
155 Lynne said not in this property.
156 Selectman Goldman asked who is going to clear it and maintain it and Charlie
157 said the homeowner would. Lynne said she spoke to Town Council last week
158 about this and they gave some recommendations. Lynne said this can't be
159 classified as a Class 6 road and there could be concern about a private party
160 working on Town Property and wondered how that would be handled.
161 Patrick Devine said he would sign an agreement with the town. James Devine
162 asked what they are looking for and Charlie said they are looking for
163 permission to utilize the right of way for access to the property for the
164 purpose of installing a driveway for a single family home. Lynne said that
165 construction would need to take place in order to do this and that was a
166 concern of the attorney's as well and if this is going to be allowed there should
167 be an understanding of what will take place between both parties. Selectman
168 Goldman said he would like to hear what the attorney had to say before they
169 bring this to a vote. Charlie said this won't change the status of the right of
170 way, it is still town owned property and the intent that some future point of
171 continuation of roadways and that won't change. He said there is a stipulation
172 on the plan that states that if someone was to come along in the future and
173 wanted to construct a roadway to town standards and access their property
174 that would eliminate that section of the driveway and the new driveway
175 would have to come off of the newly proposed roadway.
176 **Motion by** Selectman Devine to give Patrick & James Devine permission to
177 build on Holmeswood Rd., lots 21-8 & 21-9.
178 **Seconded by** Selectman Treanor
179 **In Favor**, Selectman Devine, Selectman Treanor and Selectwoman Buco.
180 **Opposed** Selectman Goldman and explains that he would like to speak to the
181 attorney to get more information before he votes in favor of this.
182 **Motion passes 3-1-0**
183

184 Lynne asked if the Board would like a maintenance agreement drawn up as
185 this is on town property and they may not own the property forever and
186 Selectman Goldman said that could be another discussion. After a brief
187 discussion Selectman Goldman asked if anyone had anything else to add and
188 nobody did.

189

190

191 **NEW BUSINESS**

192 **Review of 2017 proposed budgets: Assessing, Street Lights, Debt**
193 **Expense-principal and Debt Expense-Interest & TAN Note**

194

195 **Lynne Blaisdell is presenting the Assessing Budget.**

196 She said the rates are set according to the contracts that are already in place.

197 **Motion by** Selectman Devine to accept the Assessing budget with Gross and
198 Net Expenses of \$68,110.00.

199 **Seconded by** Selectman Treanor

200 **In favor** Selectman Devine, Selectman Goldman, Selectman Treanor and
201 Selectwoman Bucu.

202 **Motion passes unanimously**

203

204 **Lynne Blaisdell is presenting the Street Lights budget.**

205 Lynne said there are no changes to this budget.

206 Selectman Devine asked if the street lights are part of the Collins Contract and

207 Lynne said they are not but she will look to see if they can be.

208 **Motion by** Selectman Devine to accept the Street Lights budget with Gross
209 Expenses of \$4,500.00, Revenue of \$0.00 and Net Expenses of \$4,500.00.

210 **Seconded by** Selectman Treanor

211 **In favor** Selectman Devine, Selectman Goldman, Selectman Treanor and
212 Selectwoman Bucu.

213 **Motion passes unanimously**

214

215

216 **Lynne Blaisdell is presenting the Debt, Principal, Interest and TAN Note**
217 **budgets.**

218 Lynne stated that this is the Debt Expense of the bond on the Minton property.

219 **Motion by** Selectman Devine to accept the Debt Expense budget with Gross
220 and Net Expenses of \$50,000.00.

221 **Seconded by** Selectman Treanor.

222 ***In favor*** Selectman Devine, Selectman Goldman, Selectman Treanor and
223 Selectwoman Buco.

224 ***Motion passes unanimously***

225
226 ***Motion by*** selectman devine to accept the Debt Expense Interest account with
227 Gross and Net Expenses of \$26,025.00.

228 ***Seconded by*** Selectman Treanor

229 ***In favor*** Selectman Devine, Selectman Goldman, Selectman Treanor and
230 Selectwoman Buco.

231 ***Motion passes unanimously***

232
233 ***Motion by*** Selectman Devine to accept the TAN note account with Gross and
234 Net Expenses of \$8,000.00.

235 ***Seconded by*** Selectman Treanor.

236 ***In favor*** Selectman Devine, Selectman Goldman, Selectman Treanor and
237 Selectwoman Buco.

238 ***Motion passes unanimously***

239
240 **Lynne is presenting the Patriotic Purposes budget.**

241 She explains they are purchasing wreaths and flags through the state
242 purchasing contract and feels this could be lowered in the future. She said the
243 Garden Club gives the town some flags and the Sandown Mother's club gives
244 the town some wreaths.

245 ***Motion by*** Selectman Devine to accept the Patriotic Purposes budget with
246 Gross and Net Expenses of \$4,750.00

247 ***Seconded by*** Selectman Treanor.

248 ***In favor*** Selectman Devine, Selectman Goldman, Selectman Treanor and
249 Selectwoman Buco.

250 ***Motion passes unanimously***

251

252

253 **Appointment of Alternate Member to Conservation Commission**

254 ***Motion by*** Selectman Devine to appoint Jill Winmill as an alternate member of
255 conservation until March 2018.

256 ***Seconded by*** Selectman Treanor

257 ***In favor*** Selectman Devine, Selectman Goldman, Selectman Treanor and
258 Selectwoman Buco.

259 ***Motion passes unanimously***

260 **Review request by Planning Board to accept a grant from Rockingham**
261 **Planning Commission to update storm water regulations and assist with**
262 **MS4 permit compliance**

263 Lynne said the planning board applied and received a grant from RPC for
264 \$2,000.00 and \$2,000.00 will come from the Planning Board. She said this is
265 in preparation of the storm water regulations and to assist with the MS4
266 permit compliance.

267 **Motion by** Selectman Devine to accept the \$4,000.00 grant with a 50% match
268 from the RPC.

269 **Seconded by** Selectwoman Buco

270 **In favor** Selectman Devine, Selectman Goldman, Selectman Treanor and
271 Selectwoman Buco.

272 **Motion passes unanimously**

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276 **Election Coverage**

277 Tuesday, September 13th and Lynne is asking who can cover when and
278 because this is a state election a selectman needs to be present at all times.
279 Selectman Devine and Selectman Tombarello are on the ballot so they are not
280 available. Selectman Treanor will cover 8am -12 pm, Selectman Goldman will
281 be here from 12pm – 6pm and Selectwoman Buco will be here from 6pm –
282 8pm and Selectman Treanor offered to come back in the evening as well.

283

284 **Closing on 2 lots on Holts Point Rd.**

285 Lynne said they would like to close on the property this Wednesday either at
286 8am or 4pm. She said their attorney is willing to come here. Selectman
287 Devine said he will be available and the Board gives him permission to sign.
288 He would like to schedule this at 4pm.

289 **Motion by** Selectman Goldman to authorize Selectman Devine to represent
290 the Board during the closing of 48 & 50 Holts Point Rd. and sign the
291 documents that need to be signed.

292 **Seconded by** Selectman Treanor

293 **In favor** Selectman Devine, Selectman Goldman, Selectman Treanor and
294 Selectwoman Buco.

295 **Motion passes unanimously**

296

297 Lynne said the Garden Club is finishing up with their garden and they are
298 looking to have a brief ceremony on Sunday, September 18th at 11am and are
299 inviting the selectman to join them. Selectman Goldman said he could
300 possibly be present and Selectman Devine said he can make it.

301
302 Lynne said the MS1 is due to the DOR on September 1st and she has sat down
303 with the Assessor and went through the documentation. She is presenting the
304 Board with the reports and she is asking that they sign it so she can send it to
305 the DOR. The Board is in agreement to sign the document.

306
307

308 Artie has asked Lynne to ask the Board to hire Richard Gray for to the
309 Transfer Station in the amount of \$9.00.

310 **Motion by** Selectman Devine to hire Richard Gray at the Transfer Station
311 pending criminal background check in the amount of \$9.00 per hour.

312 **Seconded by** Selectwoman Buco

313 **In Favor,** Selectman Devine, Selectman Goldman, Selectman Treanor and
314 Selectwoman Buco.

315 **Motion passes unanimously**

316

317 **CORRESPONDENCE**

318 Lynne said there was information received from the Bureau of Infectious
319 Disease Control in regards to mosquito testing for West Nile and EEE. She
320 said the Board can review the information and if they have questions to let her
321 know. She said the numbers are really low this year due to the lack of rain.

322

323 Lynne said she received a letter from Dragon Mosquito updating the town on
324 the Zika virus and it is not in this area. They are keeping a close eye out for it.

325

326 Letter from James Stewart resigning from the Transfer Station affective
327 Sunday, August 28th. He said if his new schedule would allow he may be able
328 to cover shifts in the future.

329 **Motion by** Selectman Goldman to accept the resignation of James Stewart and
330 would be glad that he will remain with us on call.

331 **Seconded by** Selectwoman Buco

332 **In Favor,** Selectman Devine, Selectman Goldman, Selectman Treanor and
333 Selectwoman Buco.

334 **Motion passes unanimously**

335 Letter from Lucas Environmental letting the town know about cell tower
336 locations that will be in the Hampstead area. She said when there is historical
337 land involved they have to let us know. She said she also notified the
338 Historical Society as well.

339

340 **LIAISON REPORT**

341 Selectman Devine – had nothing to report

342 Selectwoman Bucu – the grant was accepted for the new fire truck and the
343 ambulance will be next year

344 Selectman Goldman - Code Enforcement changes on permitting effective
345 January 1st. Officer Cole Dresser started the Police Academy today for 16
346 weeks and will be full time certified when he returns. He congratulated Cody
347 Sears on his Eagle Scout accomplishment.

348 Selectman Treanor – OHD moving along and they are still looking for a band
349 for Friday night.

350

351 Selectman Goldman said that Gerry LaChance will be starting his bike trip this
352 Saturday and will be staying at different fire stations along the way. For those
353 that are interested, he will be coming into Sandown on September 5th and
354 leaving on the 6th heading to Dudley, Ma and is expected to be in Fla on the
355 29th.

356

357 Selectman Devine said that NH Sends 1 billion more dollars to the Federal
358 Government than they send back to us. He said that money goes elsewhere
359 and he is thrilled to see that they were awarded the grant for the new fire
360 truck.

361

362

363 **Motion by** Selectman Goldman to adjourn.

364 **Seconded by** Selectwoman Bucu

365 In favor Selectman Devine, Selectman Goldman, Selectman Treanor and
366 Selectwoman Bucu.

367 Motion passes unanimously

368

369 Respectfully submitted

370

371

372 Sue Reynolds