

1 DRAFT

2 BOARD OF SELECTMEN

3 TOWN OF SANDOWN, NH

4 SANDOWN, NH 03873

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JUL 5 2016

5 TOWN CLERK / TAX COLLECTOR
SANDOWN, NH 03873

6 **Meeting Date: June 27, 2016**

7 **Type of Meeting: Regular Meeting and Public Hearing**

8 **Method of Notification: Public Posting at Town Hall**

9 **Meeting Location: Town Hall**

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11 Selectman Tombarello called the meeting to order at 7pm.

12
13 **Members Present:** Selectman Devine, Selectman Treanor, Selectman
14 Goldman, Selectwoman Buco and Selectman Tombarello
15 Town Administrator: Lynne Blaisdell

16 **Recording Secretary:** Sue Reynolds

17
18 Selectman Devine called the meeting to order at 7pm.

19
20 Pledge of Allegiance was done.

21
22 **PUBLIC COMMENT**

23 Lynne said there are still a lot of dogs that need to be licensed and July 11th is
24 the dead line or there will be a \$25.00 fine assessed.

25
26
27 **Motion by** Selectman Goldman to open the Public Hearing on the proposed
28 purchase of town owned properties by Thomas and Theresa Stachulski,
29 trustees of the Stachulski family revocable trust of 2016 for 48 & 50 Holts
30 Point Rd.

31 **Seconded by** Selectman Treanor.

32 ***In favor*** Selectman Devine, Selectman Tombarello, Selectman Goldman,
33 Selectman Treanor and Selectwoman Buco.

34 ***Motion passes unanimously.***

35
36 Selectman Tombarello read into the record the Memorandum in regards to
37 the Public Hearing stating that the BOS was approached by Mr. Tom
38 Stachulski to purchase 2 pieces of property located at 48 & 50 Holts Point Rd.
39 He stated that in March 2015 the voters granted the BOS permission to sell
40 town owned property under RSA 4114-a. The lots are both vacant land
41 consisting of .21 and .25 acres. The BOS reviewed the properties with Mr.
42 Stachulski and negotiated a purchase price of \$35,000.00 for both lots. The
43 buyers intend to meet with the ZBA to seek a variance to build a home on the
44 lots. Selectman Tomabrello said this is the first of 2 Public Hearings and the
45 second will take place on Monday, July 11th at 7pm at Town Hall with a formal
46 vote anticipated to be held on Monday, July 26th at the regularly scheduled
47 meeting.

48
49
50 Selectman Tombarello said the 7:30 apt is rescheduled until July 11th. Lynne
51 stated the bids were opened on Thursday for the 2016 Road Improvement
52 Plan and the only response was from Busby Construction. Lynne said there
53 are a few questions in regards to what they received from Busby and this will
54 be discussed at the July 11th meeting.

55
56 Selectman Tombarello said the 8pm apt with John Adams in regards to a
57 concern about a neighborhood dog, was cancelled and Selectman Tombarello
58 said he spoke with the police chief and this may be a civil matter as this went
59 to court and the homeowner was fined and it was up to him to put up a fence
60 and Selectman Tombarello said he did see the fence so he feels if this is
61 pursued it will not be a selectman issue.

62
63 7:05 Cheryl Eastman – Finance Director to discuss the 2015 Audit
64 Cheryl said the 2015 revenues were about \$200,000.00 more than estimated
65 and the General Fund was over expended by \$40,675.00, so there was a net
66 effect of the bottom line is a net increase of \$151,433.00.
67 Cheryl said the overage was due to weather related issues such as plowing,
68 salting and sanding. Selectman Tombarello asked about the charges in January
69 2016 and did they come from the 2015 budget and Cheryl said that was

70 correct, there were bills that came in in January but the expenses occurred in
71 December it had to come from that year's budget. Cheryl said she will be
72 running reports for the BOS and Department Heads more often than she has
73 been to keep a better eye on this. She said would also like to look at revisiting
74 the Internal Control Policies as the last time it was revised was in 2009. She is
75 recommending that when the BOS decide to transfer money from one budget
76 to another she would like to do formal budget transfers at a meeting so it will
77 actually be transferred in the budget so when the department heads are
78 looking at their budget it will be much clearer as to what is actually left in that
79 budget. Cheryl is also recommending that the Highway Block Grant be
80 included in the budget and not on a warrant article as it is easier to track
81 financially and reminds the BOS that if this passes the first year it will look like
82 the Highway budget has a large increase of about \$150,000.00 but this is a
83 grant so it would not impact the tax rate at all. She said this will improve the
84 quality of the reports as well. Selectman Tombaerllo asked how the money
85 comes from the block grant fund and Cheryl said Artie lets Cheryl know which
86 fund the monies should be coming from. Selectman Goldman asked about the
87 formal budget transfers and how would the original budget show, and Cheryl
88 said it would show the original amount of the budget with the amount that
89 was transferred and where it was transferred to. Selectman Goldman also
90 asked if there was no Block Grant money would the budget need to be cut by
91 that amount and Lynne said they are usually informed well before the end of
92 the year how much money they will be getting for the following year and they
93 will have plenty of time to adjust the following year's budget accordingly.
94 Selectwoman Buco asked if department heads supply Cheryl with some type
95 of accrual so she would know what is coming and Cheryl said no, she doesn't
96 know of most expenses until she sees the invoice. She's hoping with better
97 communication and better reporting this will be alleviated. Lynne said this
98 should be something that should be looked at as well. Selectwoman Buco
99 suggested that the department heads email Cheryl with an estimated amount
100 of items that still need to be paid from that year's budget. Selectman Devine
101 asked if anyone spoke to the DPW Director if this can be done and Cheryl said
102 yes and this can be done. Lynne said they have been asked by the DOR to do it
103 this way for the past few years so it absolutely can be done. Cheryl said a lot
104 of other town's include it in their budget and the revenue offsets the expenses.

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108 **CORRESPONDENCE**

109 The was information from the Routine Roadway and Railway Maintenance
110 Activities Notification stating there will be working on Rte. 121A and there
111 may be traffic delays this summer.

112
113 Lynne said most of the correspondence refers to the DES permitting at the
114 Fremont Rd. project.

115
116 There is the annual letter from the SAU letting the Town know what the next 7
117 payments will be.

118
119 Lynne said there is a cash raffle to benefit the Sandown North outdoor area
120 and said if you want additional information visit the Citizens Withdrawal
121 page.

122
123

124 **LIAISON REPORT**

125 Selectman Devine had nothing to report

126 Selectwoman Buco had nothing to report

127 Selectman Tombarello said the first Budget meeting took place last week and
128 Steve Brown was nominated as Chair and Michael Costanzo was nominated as
129 Vice Chair. He said Lee Dube informed the Committee in regards to the
130 possible increase in the school taxes.

131 Selectman Goldman said he spoke to a resident in regards to hot top at the end
132 of his driveway and he said he spoke to Artie about it and he is aware of it and
133 as soon as it dries he will pick it up.

134 Selectman Treanor said the Recreation Director is asking who owns Sealey St.
135 and Lynne said it is owned by the Town. Selectman Treanor said there are
136 private way signs that are affecting people getting to the beach. Lynne said
137 the Board can send the homeowner a letter to remove the signs that are
138 posted on town property. Lynne said the signs can be put up from his
139 driveway on. Selectman Goldman said it is Town property then it should be
140 displayed as such until the homeowner can prove it otherwise. He would like
141 to act quickly on this as it is the beginning of the summer.

142
143 Selectman Tombarello mentioned again that the dogs need to be registered.

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146 **OLD BUSINESS**

147 Area Selectman meeting was scheduled for July 14th and Selectman
148 Tombarello is asking the Board if it is okay to put this off until the fall. The
149 Board is okay with this.

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151

152 **Motion by** Selectman Goldman to close the Public Hearing.

153 **Seconded by** Selectman Treanor

154 **In favor** Selectman Devine, Selectman Tomabrello, Selectman Treanor,
155 Selectman Goldman and Selectwoman Buco.

156 **Motion passes unanimously**

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159 **Motion by** Selectman Goldman to adjourn.

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161

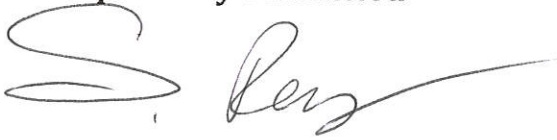
162 Respectfully submitted

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166 Sue Reynolds



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