

1 DRAFT

2 BOARD OF SELECTMEN

3 TOWN OF SANDOWN, NH

4 SANDOWN, NH 03873

5
6 **Meeting Date: June 20, 2016**

7 **Type of Meeting: Regular Meeting**

8 **Method of Notification: Public Posting at Town Hall**

9 **Meeting Location: Town Hall**

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11 Selectman Tombarello called the meeting to order at 7pm.

12
13 **Members Present:** Selectman Devine, Selectman Treanor, Selectman
14 Goldman, Selectwoman Buco and Selectman Tombarello.

15 Town Administrator: Lynne Blaidsell

16 **Recording Secretary:** Sue Reynolds (arrived at 7:55)

17
18 Selectman Devine called the meeting to order at 7pm.

19
20 Pledge of Allegiance was done.

21
22 Selectman Tombarello asked the Board to review the minutes of Monday, June
23 6, 2016. Selectman Goldman questioned page 2 line 45 and wanted to know if
24 the correct terminology was used and Lynne said that is correct.

25 **Motion by** Selectman Goldman to accept the minutes of Monday, June 6, 2016
26 as written.

27 **Seconded by** Selectman Treanor.

28 **In Favor,** Selectman Devine, Selectman Tombarello, Selectman Goldman and
29 Selectman Treanor.

30 **Abstain,** Selectwoman Buco.

31 **Motion passes 4-0-1**

32 **Public Comment**

33 Tim Laporte from troop 268 is looking for a signature of acceptance from the
34 BOS in regards to the Eagle Scout project, the walkway behind the library.
35 Selectman Tombarello is signing this and said that he did a great job.
36

37

38 Tony Piemonte as the representative to the Transfer Station and stated that
39 on Wednesday he went to a very informative meeting by the Northeast
40 Resource Recovery Association. He said the recyclables have gone down
41 drastically from last year to this year at the meeting they talked about
42 mandatory recycling in the future. Tony said he feels like that may not need to
43 be implemented in Sandown, but he does see a great deal of recycling get
44 thrown out in the regular trash. He asked the BOS to recycle to set the
45 standard for the Town so they can increase the recycling by 30%. He also
46 stated that this is the only department in town that can make money for the
47 town and everyone should be taking advantage of it. He also stated that
48 working at the Transfer Station is the 5th most dangerous job out of 10. Tony
49 said they are also looking for help at the Transfer Station.

50

51 Bob Goodman, running for the District 23 Senate seat that was occupied by
52 Russell Prescott. Bob said he is running in the Republican Primary. He said
53 he's been in NH for 40 years with Liberty Mutual and was involved with
54 growing a company from a few hundred to a few thousand. He said he
55 worked both the Town and State government to do what was required. He
56 said he is currently a real estate broker and has been for the past 10 - 12
57 years. He said is looking forward to working with the communities and
58 demonstrating transparency and to do the best job with the growth and the
59 economy. He said he has been working with Paula to hold an event at Town
60 Hall on July 6th and is looking forward to bringing the local communities
61 together.

62

63 Lynne Blaisdell said there are still 208 unregistered dogs in town and if they
64 are not registered by June 21st you will receive a \$25.00 fine along with a visit
65 from a police officer.

66

67 7:07 Ms. Jamie Daley – Recognition of Achievement at TRHS Class of 2016
68 Valedictorian

69 Selectwoman Buco said that James moved to NH in December of 2015 from
70 Cape Cod, where she attended Barnstable High School. Jamie was told that it
71 would be a challenge for her but she accepted the challenge and took night
72 courses as well to complete this accomplishment. Selectwoman Buco said
73 Jamie also received several scholarships and awards and will be attending
74 Simmons College in Boston and will double major in Business and History
75 then continue to Law School where she will pursue Corporate Law. The Board
76 presented Jamie with a certificate.

77
78 7:10 Mr. Frank J. Barrett, Barrett Architecture and Members of the Historical
79 Society with report findings after inspection of the Train Depot Museum.
80 Frank said he came down on 2 separate occasions since April and reviewed
81 what he found. He said the historic findings on the building is listed
82 voluntarily. He said you can paint it any color you wanted to but it can be
83 delisted. He said that since it is listed on the 2 listings gives it great leverage
84 to seek funding for restoration and rehabilitation. He said it you need to be
85 careful as to how you do the restorations. Frank said they tried to look under
86 the building to check the structure and found that it is remarkably sound. He
87 said the only area that appears to be damage is on the east side, where the
88 doors were cut into, some of the framing is substandard. He said he broke his
89 recommendations down by 3 categories. One is stabilization and maintenance
90 of the building, one is exterior restoration of the building and the third thing is
91 interior restoration of the building. He feels like the community would
92 support some capital funding for the restoration and there are also outside
93 funding sources as well. Frank's recommendation is that the building be
94 temporarily lifted and put on a proper foundation, which would give the
95 opportunity to get the bad sill fixed and the floor can be replaced at that time
96 as well. He feels it would also create space for proper heating equipment and
97 there would be access to this through a bulkhead on the track side. He feels
98 like this would be the most expensive upgrade to the building. He said then it
99 would be up to the Historical Society and BOS to decide what items that
100 wanted to upgrade. He said he did new plans for the building as well for the
101 Board to take a look at along with the Historical Society. He also recommends
102 to work with state officials to obtain more land around the building so that the
103 water system, parking etc. is actually on the property. Selectman Tombarello
104 thanks Frank for his services and Frank offered to stay on Board and help see
105 the town through the process. He said in doing this it will help for leverage to
106 obtain grant funding. Selectman Goldman commended Frank on his

107 presentation. Selectman Devine asked about the detail along the eaves and
108 Frank said it is 1" wood and referred to Potter Place in Andover has the same
109 thing. The Board thanked Frank for all of his work on this project.

110

111 **Motion by** Selectman Goldman to approve the non-public minutes from
112 Monday, June 20, 2016 as written.

113 **Seconded by** Selectman Treanor.

114 **In Favor**, Selectman Devine, Selectman Tombarello, Selectman Goldman,
115 Selectman Treanor.

116 **Abstain**, Selectwoman Bucio

117 **Motion passes 4-0-1**

118

119

120 7:30 Pamela Gaudreau – discussion regarding proposal for dog park in
121 Sandown.

122 Pamela Gaudreau resident of Sandown inquiring about having an off leash dog
123 park in the town. Pam said she currently goes to Kingston with her dogs and
124 wondered if there could be something like this in Sandown. Pam brought
125 some pictures for the Board to see and she said she put it up on the
126 community page and received a large interest. Pam said she has been to the
127 Derry Park but is not a fan. Selectman Goldman said he liked the setup of the
128 Derry Park and they had volunteers there overseeing the park as well. Pam
129 said the Kingston Park is recommended that the dogs don't come to the park
130 on a leash. Pam said she is not sure that she is willing to take this on, but was
131 inquiring as to how someone would go about doing something like this.

132 Selectman Tombarello asked if Pam reached out to the Conservation
133 Commission and she said yes, they referred her to the BOS. Selectman
134 Tombarello suggested to talk to the Recreation Director as well.

135

136

137 7:45 Arthur Genuardo, Public Works Director – discussion regarding options
138 for shoulder gravel.

139 Artie said there are several roads that in dier need for shoulder gravel. He
140 said he came before the board a few years ago and really feels strongly that
141 this needs to be done. He is proposing 2 options. The first is to rent a gravel
142 machine for \$1,800.00 per week and using the town's dump truck. He will
143 have to pay the cost of gravel and the cost of labor to run the machine. The
144 second option would be to hire Busby Construction to do the job at the cost of

145 \$35.00 per cubic yard. This includes the machine, 3 dump trucks and the
146 laborers to do the job and Artie and his staff to man the traffic. Selectman
147 Tombarello asked him what he has for money and Artie said because it has
148 been a mild winter he has some money in his Block Grant. Selectman
149 Tombarello asked him if he had a goal as to how much he wanted to do and
150 Artie said not at this time. He wanted approval from the Board first.
151 Selectman Goldman doesn't feel it should be done in house and wants a plan
152 laid out as to what roads will be done and how much time it will take. He
153 doesn't want to go over budget. Artie said he can give the Board the roads
154 that he plans on doing and an estimated cost. Artie will bring this back to the
155 Board next week. Lynne asked if there are other companies that can do the
156 job and Artie said he would like to revisit the purchasing policy at some point
157 and feels the \$5,000.00 limit is too low for what he needs to do. Selectman
158 Goldman feels that it should go out to bid as well.

159
160 **Motion by** Selectman Goldman to go into non-public 91A:3II (a) employee
161 matters

162 **Seconded by** Selectman Devine.

163 **In Favor**, Selectman Devine – yes, Selectman Tombarello – yes, Selectman
164 Goldman – yes, selectman Treanor – yes and Selectwoman Buco – yes.

165 **Motion passes unanimously**

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169 **Motion by** Selectman Goldman to seal the minutes of the non-public session

170 **Seconded by** Selectman Treanor

171 **In Favor** Selectman Devine, Selectman Tombarello, Selectman Goldman,
172 Selectman Treanor and Selectwoman Buco.

173 **Motion passes unanimously**

174

175 **Motion by** selectman Goldman to hire Cheyenne Ahern at the Transfer Station
176 at \$9.00 per hour pending a back ground check then being increased to \$10.00
177 pending certification.

178 **Seconded by** Selectman Treanor

179 **In Favor** Selectman Devine, Selectman Tombarello, Selectman Goldman,
180 Selectman Treanor and Selectwoman Buco.

181 **Motion passes unanimously**

182

183 8:00 Selwin Mize – discussion with Selectman regarding the possible purchase
184 of tow property. Showell Pond Rd. Lot 43, Selectman Treanor asked what he
185 was going to do with the property and Selwin said nothing, just put a trailer
186 on it to enjoy nature. This property is next to the property that he already
187 owns. Lynne explained the process of meeting with the Planning Board and
188 ZBA. Lynne said the Planning Board recommends having all properties
189 appraised before they sell it. Lynne also said she has to look into why the
190 property was taken. Lynne said she will look into the history of the property
191 and will look into the cost of the appraisal.

192
193

194 **NEW BUSINESS**

195 **Review and possible update to the Town’s Organizational Chart**

196 Lynne said there has been discussion in regards to some employee’s positions
197 and where they fall on the organizational chart. It was suggested that the
198 Planning Board Aide was moved under the Town Administrator as well as
199 being under the Planning Board and ZBA as well. Lynne said there was
200 discussion in regards to the Recreation Director working for the Board of
201 Selectman through the Recreation Commission so this position was moved
202 under the Town Administrator as well as the Station Manager. She
203 recommends speaking with the Station Manager and Cable Committee as the
204 payroll amounts come from the Cable Franchise Fees. Lynne said that
205 position is hired and fired by the BOS. Lynne suggested that the Board reach
206 out to the department heads/commissions to get their input prior to making
207 this final. Selectman Tombarello asked about the Police Chief and the Captain
208 and Lt. and Lynne said that positions is available although they do not have it
209 filled. Selectwoman Buco said she agrees with Lynne’s recommendations.
210 Selectman Devine asked if this can be put on the August agenda as he will be
211 on vacation for the month of July. The Board is okay with this.

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214 **Discussion regarding employee evaluations**

215 Lynne said it was her goal over the past year to look at the employee
216 evaluations. She said currently there are 2 versions that are being used,
217 Supervisory and Non-Supervisory. Lynne said she looked into what other
218 towns were using and feels that what they are currently using surpasses what
219 the other towns are using. She is asking the Board permission to continue
220 with both the Supervisory and Non-Supervisory evaluation forms. Lynne said

221 they haven't had Department Head evaluations in the past few years because
222 the supervisory forms haven't been filled out. Lynne said one of the town uses
223 self-evaluations and wonders if this is something Sandown should use as well.
224 Lynne also feels there should be a training as to how to use them to the fullest.
225 Selectman Devine feels the evaluations are helpful to see exactly what the
226 employees are doing and feels the systems that are in place are working.
227 Selectman Devine feels that they have 2 evaluations in place and they should
228 not be separated.

229

230 **Review and approval of application grant from NH Fish & Game OHRV**
231 **patrols**

232 Lynne said this is a grant that needs to be accepted by the town in the amount
233 of \$3,240.00.

234 **Motion by** Selectman Devine to accept the grant in the amount of \$3,240.00
235 effective now through June 30, 2017 to be used for OHRV and to allow the
236 Chairman, Tom Tombarello execute any documentation.

237 **Seconded by** Selectman Bucu

238 **In Favor,** Selectman Devine, Selectman Tombarello, Selectwoman Bucu,
239 Selectman Goldman and Selectman Treanor.

240 **Motion passes unanimously**

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243 **CORRESPONDENCE**

244 **Letter from Primex –**

245 Primex is offering a contribution insurance program to the towns employees
246 from 2017 – 2019 for the worker's compensation program. Lynne said this is
247 a guarantee that rates won't increase more than 10% during this time. Lynne
248 said there is a clause in the agreement which states the town can't cancel this
249 contract for the next 3 years and they currently have a 1 year contract with
250 them at this time. Selectman Devine is concerned because there is no rate
251 calculation in the proposal. Selectman Tombarello asked for Lynne to look
252 into the last 3 years of increases and to put this back on the next agenda.
253 Lynne reminds the Board this is a risk pool so the likelihood of the rates
254 skyrocketing is not likely.

255

256 Letter from Dept of Safety Division of Motor Vehicles

257 Annual official audit on the Town Clerk's office and everything is in place.

258

259 Letter from the DOR
260 Lynne said there is one property out of the monitoring report was mentioned
261 but nothing detrimental. She said there is also 1 property that was marked as
262 no trespassing and the property owners needed to be contacted and this was
263 corrected.

264
265 Notice form Sandown Planning Board public hearing being held June 21st in
266 regards to property on 3 Showell Pond Rd., at 7:15pm.

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269 **LIAISON REPORT**

270 Selectman Devine – SSATP met and talked about what they are doing and
271 where they are going and they are holding their benefit ride on July 9th to
272 support their organization.

273 Selectwoman Bucu – Fire Chief received a call in regards to the grant he
274 applied for. They are making sure that all the paperwork is in place and they
275 are hopeful of the outcome. She also said that Selectman Goldman, Kate
276 Winter and Sargent Roy did a great presentation in regards to the Drug
277 Epidemic

278 Selectman Tombarello said the Budget Committee is meeting on Wednesday
279 night.

280 Selectman Goldman - thanked

281 Selectman Treanor – Historical Society raised \$2,300.00 through fundraisers
282 and the OHD Committee continues to meet.

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285 **Motion by** Selectman Goldman to go into non-public session under RSA 91A:3
286 II (c) reputation.

287 **Seconded by Selectman Devine**

288 **Roll Call**, Selectman Devine – yes, Selectwoman Bucu - yes, Selectman
289 Tombarello – yes, Selectman Goldman – yes,
290 Selectman Treanor – stepped away from the meeting

291 **Motion passes unanimously**

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297 **Motion by** Selectman Goldman to seal the minutes of the non-public session.

298 **Seconded by** Selectman Devine

299 **In Favor,** Selectman Treanor, Selectman Devine, Selectman Goldman,
300 Selectman Tombarello and Selectwoman Buco.

301 **Motion passes unanimously.**

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305 **Motion by** Selectman Goldman to adjourn.

306 **Seconded by** Selectman Devine.

307 **In Favor,** Selectman Treanor, Selectman Devine, Selectman Goldman,
308 Selectman Tombarello and Selectwoman Buco.

309 **Motion passes unanimously.**

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311

312 Respectfully submitted

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315

316 Sue Reynolds