

1 DRAFT

2 BOARD OF SELECTMEN

3 TOWN OF SANDOWN, NH

4 SANDOWN, NH 03873

5
6 **Meeting Date: April 25, 2016**

7 **Type of Meeting: Regular Meeting**

8 **Method of Notification: Public Posting at Town Hall**

9 **Meeting Location: Town Hall**

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11 **Members Present:** Selectman Devine, Selectman Goldman, Selectman Treanor, and
12 Selectwoman Tombarello

13 **Not Present:** Selectwoman Bucu

14 **Town Administrator:** Lynne Blaisdell

15 **Recording Secretary:** Sue Reynolds

16
17 Selectman Goldman called the meeting to order at 7:00pm.

18
19 Pledge of Allegiance was done.

20
21 Selectman Tombarello asked the Board to review the minutes of Monday, April 11, 2016.
22 Selectman Tombarello said line 171 should read Doug Martin would like to step down as he
23 has other commitments.

24 **Motion by** Selectman Devine to accept the minutes of Monday, April 11, 2016 as amended.

25 **Seconded by** Selectman Treanor

26 **In favor,** Selectman Devine, Selectman Tombarello and Selectman Treanor.

27 **Abstain** Selectman Goldman

28 **Motion passed 3-0-1**

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31 **Public Comment**

32 Donna Green resident of Sandown, informed the members of the Town that she was
33 victorious in her Right to Know lawsuit in regards to receiving the budget information she
34 requested in electronic format. She read a portion of the ruling to the public and feels this
35 is a great decision for the entire state. She said that since this ruling the superintendent
36 changed the way the right to know request are handled and now all Right to Know requests

37 must be accompanied by thumb drive in original packaging delivered to the SAU during
38 regular business hours. She said this will increase the cost of Right to Know requests
39 instead of just emailing the requested documents. She said she challenged this policy at
40 both the SAU meeting and the School Board meeting and neither Board wishes to challenge
41 the superintendent on this.

42
43 Donna Green asks about a letter that was sent to the BOS from Mr. & Mrs. Baird from
44 Danville and Selectman Tombarello said this will be brought up during the correspondence
45 part of the meeting. Donna Green said that the superintendent said at the last School Board
46 meeting that he would not be addressing this letter.

47
48 Paula Gulla said the TRSB is inviting the community to attend a Round Table discussion on
49 Monday, May 16th in regards to substance abuse at the PAC.

50
51 Paula Gulla also said thank you to Rick Levitt from Redline Welding in Derry as he offered
52 his services at no charge to fix the railings at the Town Clerk's entrance at Town Hall.

53
54 Selectman Tombarello said there are still 500 dogs in the town that need to be registered
55 by this Thursday.

56
57 **Motion by** Selectman Devine to accept the non-public minutes of April 11, 2016 as written.

58 **Seconded by** Selectman Treanor

59 **In favor,** Selectman Devine, Selectman Tombarello and Selectman Treanor..

60 **Abstain,** Selectman Goldman

61 **Motion passes 3-0-1**

62
63 **Motion by** Selectman Devine to accept the second set of non-public minutes of April 11,
64 2016 as written.

65 **Seconded by** Selectman Treanor

66 **In favor,** Selectman Devine, Selectman Tombarello and Selectman Treanor..

67 **Abstain,** Selectman Goldman

68 **Motion passes 3-0-1**

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71 **Bruce Cleveland, Moderator to discuss the 2016 budget**

72 Bruce is here to let the BOS that he may run a little short in the budget he presented and is
73 asking for more money in his budget. He said he overlooked the assistant moderator's
74 position and he also wasn't aware that the Town is responsible for the coding of the State
75 Elections so he is asking for an additional \$2,500.00. Selectman Tombarello asked if Lynne
76 mentioned where the money will come from and Bruce said she did not. Selectman
77 Tomabrello said they will keep in contact with Lynne in regards to this.

78

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81 **NEW BUSINESS**

82 **Discussion regarding the fireworks for OHD**

83 Paula Gulla said OHD will fall on Sept9th & 10th. She said Lynne contacted American
84 Thunder and they offered to do the show for \$4,500.00. Paula is asking if they should go
85 out to bid and Selectman Tombarello said the purchasing policy is any amount over
86 \$5,000.00 and the consensus of the Board is not to go out to bid and have American
87 Thunder do the show again this year.

88

89

90 **Notice from Rockingham County Commissioners**

91 Selectman Tombarello said there is a letter from Rockingham County Commissioners inviting
92 the 37 town's in the county, either the BOS, Town Council or Town Administrator City to a
93 meeting on May 25th to discuss items that can be purchased collectively to save money
94 within the county.

95

96 **Letter from DES**

97 Paula said that DES has some questions in regards to the property near Angle Pond in
98 regards to an easement and construction that is taking place on the property. She said DES
99 had questions in regards to the process and the placement. Paula said DES is looking to
100 meet with the property owner to see if they can get this straightened out.

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102

103 **Notice from ZBA**

104 Paula said there is a letter from ZBA stating there is a hearing on April 28th at 7pm on M27
105 L3-1, 38 Main Street.

106

107 **Recreation Commission Members to discuss the position on the town's organization
108 chart**

109 John Donahue, Veronica Utman, Deb Brown are here to discuss the organizational chart.
110 Selectman Tombarello reviewed the organizational chart as to where the Recreation
111 Director stands and then moved to a discussion in regards to who signs and who should
112 sign Deb's time sheets. Currently Lynne is one of the signers of Deb's time sheets but he
113 doesn't feel that she is the appropriate person to do so.

114 Deb said up to about 18 months ago the commission members signed Deb's timesheets and
115 after a few of the commissioner's left she thought it would be a good idea to have Lynne
116 sign it since she is in the office. Deb said that she has no problem having the Recreation
117 Commission signing her time. Paula said she had a conversation with Lynne and Lynne
118 would like to know exactly what she is signing and what the expectation of the signature
119 means. Selectman Goldman feels the direct report of the Rec Director should be under the
120 Town Administrator. He feels this should not only be for the Rec Director, but for the Town
121 Clerk/Tax Collector and Library staff as well. Deb Brown said RSA 35B is the RSA that the
122 commission is governed by and states that the commission can hire the administrator to
123 run their day to day business. If she has any issues she would bring it up to the
124 Commission and they in turn will speak with the BOS.

125 Selectman Goldman reads the RSA that Deb referred to and said that the BOS hire the
126 Recreation Director and the decisions are divided between the BOS and Recreation
127 Commission. He feels an employee should be directly reporting to the Town Administrator
128 for the day to day happenings. Deb said this has come up a few times in the past and it was
129 clear from the attorney at LCG and also from attorney Gorrow that it is the Recreation
130 Commission's responsibility to oversee the Recreation Director, unless there is an
131 agreement between the BOS and the Recreation Commission that this is to be handled
132 otherwise. Selectman Goldman would like to wait and speak to Lynne in regards to this or
133 to speak with the Recreation Commission directly. Selectman Treanor said if there is a
134 problem then the Recreation Commission reports it to the BOS. Selectman Tombarello said
135 he respects the Recreation Commission as they are volunteers within the town but he feels
136 if they made a wrong decision it will fall in the lap of the BOS. John Donahue asked how
137 many times in the past 11 years has the commission made a bad decision and Selectman
138 Tombarello said none. Selectman Tombarello said they will discuss this further with Lynne
139 and Selectman Treanor said he doesn't mind signing it either. This may be put on a further
140 agenda.

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142 **CORRESPONDENCE**

143 Paula said there is a letter from John Pauley looking for permission to use the Town Hall to
144 film it to go along with his project. He is looking to use the Town Hall this Saturday from
145 9am - 11am. Paula said the time is available and they will need a custodian to open the
146 building. Paula asks if the Board is okay with charging him the \$30.00 fee, which will cover
147 the custodial time.

148 **Motion by** Selectman Devine to rent the town hall to John Pauley in the amount of \$30.00
149 for 2 hours.

150 **Seconded by** Selectman Treanor

151 **In favor,** Selectman Tombarello, Selectman Devine, Selectman Goldman and Selectman
152 Treanor

153 **Motion passes unanimously**

154

155 **Letter from Carol & Walter Baird - Danville Residents**

156 Selectman Tombarello said this letter is in regards to a School Board issue and he is not in
157 favor of discussing this. The rest of the Board agree except for Selectman Devine and says
158 that there are numerous references to legal issues and the BOS are elected to oversee what
159 happens to the children in Town. He feels this will have to go to court but is not interested
160 in participating in it. Selectman Tombarello suggested that Donna Green receive a copy of
161 the letter along with the Vice Chairman of the School Board and to keep the BOS posted.

162

163 **Letter from Unitil**

164 Paula said there is a letter in regards to the Emergency Response & Preparedness Meeting
165 for area police, fire, emergency and DPW officials taking place on Tuesday, June 7th. If you
166 are interested in attending please let Paula know.

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168

169 **LIAISON REPORT**
170 Selectman Devine – nothing to report
171 Selectman TOMabrello – Cable TV meeting tomorrow
172 Selectman Goldman – Conservation talking about dam issues and the fishing derby is
173 coming up this Saturday. He also said there a ton of brush fires and says there is no open
174 burning.
175 Selectman Tombarello – OHD Committee is meeting
176
177 **Motion by** Selectman Goldman to go into non-public RSA 91A:3II(d) property
178 **Seconded by** Selectman Devine
179 **Roll Call,** Selectman Devine – yes, Selectman Tombarello – yes, Selectman Goldman – yes
180 and Selectman Treanor - yes.
181 **Motion passes unanimously**
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184 **Motion by** Selectman Treanor to seal the minutes of the non-public session
185 **Seconded by** Selectman Goldman
186 **In favor,** Selectman Treanor, Selectman Goldman, Selectman Tombarello and Selectman
187 Devine
188 **Motion passes unanimously**
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191 **Motion by** Selectman Devine to adjourn
192 **Seconded by** Selectman Treanor
193 **In favor,** Selectman Devine, Selectman Goldman, Selectman Treanor and Selectman
194 Tombarello
195 **Motion passes unanimously.**
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197 Meeting adjourned at 9:00pm,
198 Respectfully submitted
199 Sue Reynolds