

1 DRAFT

2 BOARD OF SELECTMEN

3 TOWN OF SANDOWN, NH

4 SANDOWN, NH 03873

5  
6 **Meeting Date: April 11, 2016**

7 **Type of Meeting: Regular Meeting**

8 **Method of Notification: Public Posting at Town Hall**

9 **Meeting Location: Town Hall**

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11 Selectman Devine called the meeting to order at 7pm.

12  
13 **Members Present:** Selectman Tombarello, Selectman Treanor and  
14 Selectwoman Buco, Selectman Devine arrived at 7:30.

15 **Not Present:** Selectman Goldman

16 **Town Administrator:** Lynne Blaidsell

17 **Recording Secretary:** Sue Reynolds

18  
19  
20 Selectman Tombarello called the meeting to order at 7pm.

21  
22 Pledge of Allegiance was done.

23  
24 Selectman Tombarello asked the Board to review the minutes from Monday,  
25 March 21, 2016.

26 **Motion by** Selectwoman Buco to accept the minutes of Monday, March 21,  
27 2016.

28 **Seconded by** Selectman Treanor

29 **In Favor,** Selectman Tombarello, Selectman Treanor and Selectwoman Buco.

30 **Motion passes unanimously**

32 Selectman Tombarello asked the Board to review the minutes of Monday,  
33 March 28, 2016.  
34 **Motion by** Selectwoman Bucu  
35 **Seconded by** Selectman Treanor  
36 **In favor** Selectman Tombarello, Selectman Treanor and Selectwoman Bucu.  
37 **Motion passes unanimously**

38  
39 **Motion by** Selectwoman Bucu to accept non-public minutes of March 21,  
40 2016.  
41 **Seconded by** Selectman Treanor  
42 **In favor** Selectman Tombarello, Selectman Treanor and Selectwoman Bucu.  
43 **Motion passes unanimously**

44  
45  
46 **PUBLIC COMMENT**

47 Lynne mentioned the passing of Tina Bryson an 18 year resident of Sandown,  
48 whom also worked for LHS Associates, which is the voting machine company  
49 that the Town uses. Lynne said that Tina was an amazing person and sends  
50 her condolences to her family.

51  
52 Lynne recognizes that this is National Volunteer week and thanks all the  
53 volunteers in the town for their time.

54  
55 Lynne said the food pantry in need of lots of items and they are listed on the  
56 website and she asked for people to check the expiration dates before  
57 donating.

58  
59 Lynne said she has a public comment from Paul Carey, stating that on Sunday  
60 April 4<sup>th</sup> he notified Artie of a tree that was down but hung up on other trees  
61 near it. He said it could have been down in the town forest and he thanked  
62 Artie for taking care of it right away.

63  
64 Selectman Tombarello gave an update to the Board in regards to the new  
65 Advisory Committee and the questions that were asked of him last week. He  
66 said one of the questions was Can anyone join the committee and Selectman  
67 Tombarello said the Superintendent said he has all that is needed. In regards  
68 to the Eagle Scout project and the pavilion he said the pavilion was never  
69 intended to be an outdoor classroom. Selectman Tombarello said that

70 Michelle Livingston and Mark Sherwood went to the Superintendent and Mrs.  
71 Georgian to ask if they can volunteer to help with a project for Sandown  
72 North, which is how the committee got started. He said the outdoor classroom  
73 that they are looking to build will be to no cost of the taxpayers because they  
74 will be holding fundraisers for the project. Selectman Tombarello said there  
75 will be an informal public hearing in regards to a ball field going in at  
76 Sandown North and the Superintendent will let Selectman Tombarello know  
77 when this is to take place. He said because this is an advisory board there  
78 will be no minutes or votes taken at the meeting. Selectwoman Buco said she  
79 is concerned about the outdoor pavilion as it was stated it was going to be  
80 used as an outdoor classroom when the project was announced. She is also  
81 concerned that the meetings aren't going to be held in public and typically  
82 volunteers usually go to the School Board and wonders why this project  
83 differs. She also feels the BOS should have a say as to who should be on the  
84 committee as far as the selectman go. She hopes that moving forward the  
85 opportunities would come before the BOS for the entire Board to decide in  
86 public which selectman will participate. Selectman Tombarello said he  
87 doesn't think the BOS will get requests in writing from people in regards to  
88 having a BOS as part of a committee and he said he doesn't mind stepping  
89 down from the Committee if there is another selectman interested. Selectman  
90 Tombarello asked that this be tabled until 3 weeks and the Board can decide  
91 which member of this Board will partake in this committee.  
92 Selectwoman Buco said in order for a BOS to partake in a TRSD Committee  
93 that the BOS requires that all meetings are posted, held in public and meeting  
94 minutes documented an available to the public. She also stated that if the SAU  
95 would like to request a member of the BOS be part of a TRSD Committee that a  
96 formal request be made to the BOS office in writing and the BOS will discuss it  
97 in public at a scheduled BOS meeting and nominate the appropriate BOS  
98 member and send a response indicating such member. Selectman Tombarello  
99 feels that this type of request will not come from the TRSD and they will have  
100 the meetings with or without a member of the Sandown BOS.

101

102

103 **Ed Mencis, Health Officer, Discussion regarding well permitting**

104 Ed explains that when there is an older home and a new well is put in there is  
105 no requirement to get a report on the water, which is what happens when a  
106 new home is built. Ed feels with the problems in the water that the well  
107 testing should be taking place for everyone. Lynne said she talked to LGC and

108 this could be either a health ordinance or a building code. LGC suggested  
109 Lynne look at another Town's procedures and she said she will gather a bit  
110 more information and will bring it back to the Board. She said it may have to  
111 wait until the next town meeting for the voters to vote on it but they can be  
112 preparing for that now. Selectman Tombarello said there are only a few well  
113 companies out there so they can be easily notified. Ed encourages all  
114 residents to get their well tested every 2 – 3 years.

115  
116 **Motion by** Selectwoman Buco to go into non-public session under 91-A :3II  
117 (c ) reputation.

118 **Seconded by** Selectman Treanor

119 **Roll Call**, Selectman Treanor – yes, selectman Tombarello – yes and  
120 Selectwoman Buco – yes.

121 **Motion passed unanimously.**

122  
123 **Motion by** Selectwoman Buco to seal the minutes of the non-public session.

124 **Seconded by** Selectman Treanor

125 **In Favor** Selectman Treanor, Selectman Tombarello and Selectwoman Buco.

126 **Motion passes unanimously.**

127

128 Selectman Devine arrived at 7:30.

129

### 130 **NEW BUSINESS**

131 **Reivew and discussion regarding property liability insurance coverage**

132 Selectman Tombarello explained he met with Lynne and Selectman Devine in  
133 regards to this and they feel Primex makes the most sense for the Town.

134 **Motion by** Selectman Devine to accept Primex's bid to insure the properties in  
135 the town effective July 1<sup>st</sup> 2016 for 1 year.

136 **Seconded by** Selectwoman Buco

137 **In Favor** Selectman Treanor, Selectman Tombarello and Selectwoman Buco.

138 **Motion passes unanimously.**

139

140 **Further discussion regarding additional office space**

141 Selectman Tombarello talked about using the handicapped entrance instead of  
142 the stairs and he also talked about using the kitchen space for additional office  
143 space for possibly Lynne, Paula and/or Michelle. Lynne recommends to have  
144 a subcommittee meeting with whoever would potentially be involved with  
145 their offices changing. Lynne said the blueprint they are looking at is what

146 was proposed in 2011. Lynne explained that due to the recreation building  
147 coming on board the kitchen is used far less. Selectwoman Buco asked what  
148 the cost of the renovations according to the blueprint they are looking at this  
149 evening and Lynne said she thinks it was about \$48,000.00. Lynne said she  
150 can contact a designer to see if they can give some input and a price as to what  
151 this will cost and the Board agreed. Selectman Devine agrees that there is a  
152 lot of wasted space downstairs and the recreation facility can be used for the  
153 rental purposes.

154

### 155 **Memorial Day Parade details**

156 Lynne stated the date is Monday, May 30<sup>th</sup> and step off is at the Train Depot  
157 Museum at 12pm and Kevin Major will be organizing this and is looking for a  
158 Selectman to do a welcome at the event. Selectman Tombarello said he will do  
159 it and Selectman Devine thanked Kevin for doing this for the past 27 years.

160

### 161 **Appointment of Members to Conservation Commission, Rockingham 162 Planning Commission and Old Home Day Committee**

163 **Motion by** selectman Devine to appoint Mark Treager and Kevin major to the  
164 Conservation Committee for 3 years.

165 **Seconded by** Selectwoman Buco

166 **In Favor,** Selectman Devine, Selectman Tombarello, Selectman Treanor and  
167 Selectwoman Buco.

168 **Motion passes unanimously.**

169

170

171 Lynne said Doug Martin needs to step down from the Rockingham Planning  
172 Commission and they are looking to nominate Eric Dykeman.

173 **Motion by** Selectwoman Buco to appoint Eric Dykeman to replace Doug  
174 Martin to represent the Town of Sandown for the Rockingham Planning  
175 Commission.

176 **Seconded by** Selectman Treanor

177 **In Favor,** Selectman Devine, Selectman Tombarello, Selectman Treanor and  
178 Selectwoman Buco.

179 **Motion passes unanimously.**

180

181 Lynne said there is a resident in town that would like to be part of the OHD  
182 Committee but she isn't 18. Lynne said she reached out to LGC and they said if  
183 there is sufficient judgement in maturity to fill the position and it is at the

184 discretion of the BOS. Lynne said Carly's mom is okay with her being on this  
185 committee.

186 **Motion by** Selectwoman Buco to appoint Carly Gregory to the OHD Committee  
187 for the term of March, 2017.

188 **Seconded by** Selectman Treanor

189 **In Favor,** Selectman Devine, Selectman Treanor, Selectman Devine and  
190 Selectwoman Buco.

191 **Motion passes unanimously**

192

193

194 **Review request to hold 2016 Fishing Derby – April 30<sup>th</sup>**

195 Lynne said they have started advertising as there was no BOS meeting last  
196 week and Lynne didn't think there would be a problem. It is held on private  
197 property at 45 Main Street and he has property insurance to cover this event.

198 **Motion by** Jim to allow the Conservation Commission to hold the fishing derby  
199 on April 30<sup>th</sup> at Sal's Pond.

200 **Seconded by** Selectwoman Buco

201 **In Favor,** Selectman Devine, Selectman Treanor, Selectman Devine and  
202 Selectwoman Buco.

203 **Motion passes unanimously**

204

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206

207 **Discussion regarding computer support contract**

208 Lynne said their 3 year contract has expired with Armon and wants to know  
209 how the Board wants to proceed. Lynne said Armon has done all of the wiring  
210 in the past and feels comfortable keeping them but asks the Board if they want  
211 her to go out to bid. Lynne will ask for a proposal for 1 year with a possibility  
212 of an additional 2 years.

213

214 **Review and appointment of summer recreation staff**

215 Lynne said there is a list of names from the Recreation Director of whom were  
216 recommended to hire. Lynne asks that this be done in non-public as the  
217 people have not yet been notified.

218

219

220

221

222 **Motion and Acceptance of donation to senior Affairs Transportation fund**

223

224 **Motion by** Selectwoman Bucu to accept the donation of \$5.00 for the SSATP  
225 Fund.

226 **Seconded by** Selectman Treanor

227 **In Favor** Selectman Devine, Selectman Treanor, Selectman Tombarello and  
228 Selectwoman Bucu.

229

230 Lynne stated that April 21- 23<sup>rd</sup> the roof will be redone from money in this  
231 year's budget.

232

233 **OLD BUSINESS**

234 **Update and status of insurance claims from February 14<sup>th</sup> flood at Town**  
235 **Hall.**

236 Lynne said she is still waiting for a response to an email she sent out. She said  
237 she did get a call to get the bathrooms going downstairs but she wants to wait  
238 until she receives the appropriate paperwork.

239

240 Lynne said this Thursday at 6:30 is the area BOS meeting and Selectman  
241 Tombarello and Selectman Devine said they will be attending.

242

243

244 **CORRESPONDENCE**

245 Letter from attorney Bernie Campbell in regards to the release of Maria Lane.  
246 Lynne states this was part of a subdivision in 2013 and the plan was  
247 conditionally approved and the plan has changed the Town needs to follow a  
248 process in order to adhere to the changes. She said she spoke with Town  
249 Council in regards to this and because a public dedication was given on the  
250 roadway according to the original plan and in order to release it from the  
251 public dedication and it is less than 20 years the opposite process needs to  
252 take place in regards to public hearings, etc. Lynne said she will get the  
253 process started and the Board is okay with this.

254

255 **Letter from DOT**

256 Lynne said DOT is notifying the Town that they will be doing a paver shim on  
257 121 in Chester to Lexington Drive in Sandown. They are just notifying the  
258 Town of this.

259

260 **Letter from the town of Exeter**

261 The letter is in invitation to attend the Exeter's healthy Lawns-Clean Water  
262 Forum being held on Wednesday, May 4<sup>th</sup> at 6pm. Doors open at 5pm and this  
263 is located at 1 Blue Hawk Dr. It was suggested to have Ed Mencis and Arthur  
264 Genualdo to attend.

265

266 **Notice from the Planning Board**

267 This notice is to inform the Town that they conditionally approved a lot line  
268 adjustment for 6 and 10 Steele Drive. They are receiving this because they are  
269 an abutter to this property.

270

271

272 **Letter from the Historical Society**

273 They are asking to install blinds, which were donated. The Board is okay with  
274 this as long as it is okay with the historical resources.

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279 **LIAISON REPORT**

280 Selectman Devine – had nothing to report.

281 Selectwoman Bucu – had nothing to report.

282 Selectman Tombarello – had nothing to report.

283 Selectman Treanor said OHD is looking for volunteers for organizing the  
284 parade. And he said the Historical Society is going a great job cleaning it up.

285

286

287 **Motion by** Selectman Devine to go into non-public session under RSA 91-:3II  
288 (a) employee matters and (c) reputation.

289 **Seconded by** Selectwoman Bucu

290 **Roll call** Selectman Devine – yes, Selectman Tombarello – yes, Selectman  
291 Treanor – yes and Selectwoman Bucu – yes.

292 **Motion passes unanimously**

293

294

295 **Motion by** Selectwoman Bucu to seal the minutes of the second non-public  
296 session.

297 **Seconded by** Selectman Treanor



298 ***In Favor***, Selectman Devine, Selectman Tombarello, Selectman Treanor and  
299 Selectwoman Buco.

300 ***Motion passes unanimously***

301

302 ***Motion by*** Selectwoman Buco to adjourn.

303 ***Seconded by*** Selectman Devine.

304 ***In Favor***, Selectman Treanor, Selectman Devine, Selectman Tombarello and  
305 Selectwoman Buco.

306 ***Motion passes unanimously.***

307

308

309 Respectfully submitted

310 Sue Reynolds