

1 DRAFT

2 BOARD OF SELECTMEN

3 TOWN OF SANDOWN, NH

4 SANDOWN, NH 03873

5
6 **Meeting Date: March 21, 2016**

7 **Type of Meeting: Regular Meeting**

8 **Method of Notification: Public Posting at Town Hall**

9 **Meeting Location: Town Hall**

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11 **Members Present:** Selectman Devine, Selectman Goldman, Selectman Treanor, Selectman
12 Tombarello, and Selectwoman Buco arrived at 7:05

13 **Town Administrator:** Lynne Blaisdell

14 **Recording Secretary:** Sue Reynolds

15
16 Selectman Tombarello called the meeting to order at 7:00pm.

17
18 Pledge of Allegiance was done.

19
20 **Public Comment**

21 Selectman Tombarello stated this was going to be a scheduled day for Donna Green to come
22 in as a representative of the TRSB but the BOS have decided that Dr. Metzler will be asked
23 to come before the BOS 2-3 times and Kelly Ward, the Vice Chair of the TRSB will be asked
24 to come in 2-3 times per year and Donna Green will be asked to come in 3 times per year.
25 This would be 8 times per year instead of 12.

26
27 **NEW BUSINESS**

28 **Review of Selectmen’s Meeting Procedures**

29 Selectman Tombarello read the Meeting Procedures so that the public is aware of the
30 format of the meetings. Selectman Tombarello said the meetings are typically held on
31 Monday’s at 7pm, however is it up to the Board to combine 2 meetings if the agenda is light.
32 He also said there are times that a special meeting is needed in addition to the regular
33 Monday night meetings. Page 2 Selectman Devine read the procedures and on the 3rd line
34 the words via date stamp were removed.

35 Lynne is proposing to remove the last sentence of paragraph 3 under the Agenda Requests
36 and Appointments with the Selectmen. (Board members must submit late items to the

37 agenda, but these items must be considered as new business for scheduling purposes, must
38 be in writing and must state the purpose of being late.)
39 Selectman Goldman asked if the Chairman has to approve all agenda items and if what
40 would happen if a Board member had something they wanted to discuss and the Chairman
41 didn't want to. Lynne said the Board member can bring it up under new business. The
42 Board agreed.
43 Lynne is requesting to add the word "posted" in the first line of the third paragraph to read
44 Visitors may be permitted to speak on any matter properly posted on the agenda before the
45 Board,.....
46 Selectman Tombarello suggested that the first line of paragraph 6 under the Procedures
47 During Meetings to read Public comment of town operations and programs are encouraged.
48 There was a change to paragraph 2 under Time of Meetings to read "Any member of the
49 Board expecting to be absent or late shall notify the Chairman or the Town Administrator
50 prior to the beginning of a meeting".
51 There was a change suggested under the Minutes section to line 5 to read Magnetic and/or
52 digital recordings of meetings taken..... Also in the last sentence the wording "shall be" will
53 be removed.
54 These will be adopted by the Board of Selectmen on March 28, 2016.

55
56 **Discussion regarding Fremont Rd Bridge and Phillips Rd. Bridge projects**

57 Lynne wanted to update the Board in regards to the Phillips Rd. Bridge. Artie is speaking
58 with Steve Keach in regards to this, however he is not the bridge engineer. She is asking
59 the Board if they are okay with moving forward with the predetermined plan. The
60 consensus of the Board is yes to move forward.
61 Lynne stated this will repair the culvert that is currently there and a footing will be put at
62 the bottom. She said this an approved fix by the State of NH to be removed from the red
63 list. Lynne asked the opinion of the Board as to whom they would recommend for
64 engineers. Lynne mentioned Hoyle Tanner and is this someone they should be contacting
65 or should this go out to bid in search of a different engineer. Selectman Tombarello said he
66 would be in favor of going out to bid because the job is expected to be over \$5,000.00. The
67 rest of the Board agrees. Lynne said they have applied for a grant for this as well as a
68 request to update the old estimate that was given by the state. She feels the original
69 request should be withdrawn as they are now working on a temporary repair at this time.
70
71 Lynne said the update on the Fremont Rd. Bridge is there is a scouring issue that needs to
72 be addressed this year as well. She also said the engineer should be involved with both
73 bridges.
74
75 Lynne asked the Board if they have goals and objectives for the 2016 year on any subject.
76 Lynne mentioned the Wage & Salary Committee meeting, building renovations, and project
77 infrastructure. Selectman Goldman stated he would like to see the upstairs floor refinished.
78 Lynne also suggested asking department heads if they have goals and objectives as well.
79 Selectman Tombarello asked Lynne to bring up the information in regards to the kitchen
80 renovations that was discussed a few years ago. Selectman Devine said he'd like to see the

81 back parking lot of Town Hall be fixed. Lynne also encourages the public to come in under
82 public comment and voice their opinion as well. Selectwoman Bucu feels the Wages &
83 Salaries should be looked into. Selectman Goldman said he would like to look into an
84 offsite server as well as leasing computers. Selectman Treanor feels the downstairs offices
85 are a priority.

86

87 **Committee Reappointments**

88 **Motion by** Selectman Goldman to appoint Kirsten Rundquist Corbett, Joseph Gordon,
89 Michael Devine, Paula Gulla and Michelle Short to the Joint Loss Management Committee
90 for a term to expire March 2017.

91 **Seconded by** Selectman Treanor

92 **In Favor** Selectman Devine, Selectman Tombarello, Selectman Goldman, Selectman
93 Treanor and Selectwoman Bucu.

94 **Motion passes unanimously.**

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97 **OLD BUSINESS**

98 **Agreement with Allenstown Sewer Commission in regards to the Septage Agreement.**

99 Lynne said this agreement is only if the other towns are not able to transport sewerage the
100 Town of Allenstown agrees to remove it. Lynne said she had some concern in regards to
101 Sandown's zoning ordinances and wanted to be sure Allenstown was okay with it and they
102 are.

103

104 Lynne said in December the Town received a letter from Busby Construction in regards to
105 the 2015 proposed plan. She said they are willing to extend all unit prices into the 2016
106 season. Lynne asks the Board if they want to extend the contract with Busby or should
107 this go out to bid. Selectman Tombarello feels it needs to go out to bid because of the
108 amount of the job. The rest of the Board agrees as well.

109 Selectwoman Bucu asks is there a reason why they wouldn't go out to bid and Selectman
110 Tomabrello said a few years ago they didn't because Busby extended their 2012 contract
111 for the next few years.

112

113 Lynne said that on December 28th the Board made a motion to declare a portion of School
114 House Rd. a fire lane. Lynne feels there should be more of an agreement with the Mr. &
115 Mrs. Ryan in regards to this. She asked the permission of the Board to contact Town
116 Council for advice in regards to this. She would look into having this recorded at the
117 registry of deeds as well. The consensus of the Board is okay with this.

118

119 **CORRESPONDENCE**

120 Lynne said there is a letter from Bob Brouder stating the person isn't interested in
121 refurbishing the cannon as it is a replica and not an original. Bob is asking if the cannon
122 can be moved to either the Police Station or Town Hall. Selectman Goldman suggested the
123 red barn on Fremont Rd. and Lynne said he thinks he wants it to be displayed and not

124 stored. The consensus of the Board is okay with asking the Police Chief, Fire Chief or Town
125 Administrator if they would like it at their location.

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128

129 **LIAISON REPORT**

130 Selectman Devine - the plaques were mounted on the memorial, a tribute to Irving Bassett
131 and a fireman's prayer and a quote from a NY Fire Chief that served from 1899 – 1911. He
132 also stated this was no cost to the town as it was all done by donations.

133 Selectwoman Bucu – said the Highway Dept. was busy this am clearing the roads and will
134 be waiting out the weather this week before transitioning into spring. She also said she
135 created a Facebook page as a Selectman for information and inspiration and invites the
136 public to view it.

137 Selectman Tomabrello – stated the Transfer Station will be closed on Easter Sunday and
138 open an 2 hours on the Saturday before.

139 Selectman Goldman said he has meetings scheduled with the inspectors, and stated the
140 memorial looks great.

141 Selectman Treanor – Planning Bd. talked about using FB at their meeting.

142

143 Selectman Goldman said he has the FB page for the Town of Sandown NH and will work
144 with Lynne on controlling this.

145

146 Selectman Tombarello said he will be the liaison to the Police Dept. instead of Selectwoman
147 Bucu. He said the Cable Committee met in regards to the policy and there is another
148 meeting tomorrow as well. He said there will be a lot of changes to this policy. April 18th
149 speaking at Sandown North with Selectman Goldman.

150

151 **Motion by** Selectman Devine to go into non-public session under RSA 91A:3II(d) property

152 **Seconded by** Selectman Goldman.

153 **Roll Call** Selectman Devine – yes, Selectwoman Bucu – yes, Selectman Tombarello – yes,
154 Selectman Goldman – yes and Selectman Treanor – yes.

155 **Motion passes unanimously.**

156

157 **Motion by** Selectman Devine to seal the minutes of this non-public session.

158 Selectman Goldman

159 In favor, Selectman Devine, Selectman Tombarello, Selectman Goldman, Selectman Treanor
160 and Selectwoman Bucu.

161 **Motion passes unanimously.**

162

163 **Motion by** Selectman Goldman to adjourn.

164 **Seconded by** Selectman Treanor

165 Meeting adjourned at 8:30

166 Respectfully submitted

167 Sue Reynolds