

1 DRAFT

2 BOARD OF SELECTMEN

3 TOWN OF SANDOWN, NH

4 SANDOWN, NH 03873

5
6 **Meeting Date: January 4, 2016**

7 **Type of Meeting: Regular Meeting**

8 **Method of Notification: Public Posting at Town Hall**

9 **Meeting Location: Town Hall**

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11 **Members Present:** Selectman Devine, Selectman Goldman, Selectman Treanor and
12 Selectman Tombarello, Selectwoman Buco

13 **Town Administrator:** Lynne Blaisdell

14 **Recording Secretary:** Sue Reynolds

15
16 Selectman Devine called the meeting to order at 7:00pm.

17
18 Pledge of Allegiance was done.

19
20
21 Selectman Devine asked the Board to review the minutes of Monday, December 21, 2015.

22
23 **Motion by** Selectman Tombarello to accept the minutes of Monday, December 21, 2015 as
24 written.

25 **Seconded by** Selectman Treanor.

26 **In Favor,** Selectman Tombarello, Selectman Devine, Selectman Goldman, Selectman
27 Treanor and Selectwoman Buco.

28 **Motion passes unanimously.**

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30
31 **PUBLIC COMMENT**

32
33 Lynne said the Budget Committee’s Public Hearing is Tuesday, January 12th at 6pm and the
34 snow date is Wednesday, January 13th at 6pm and a continuance date of January 19th if
35 needed. Lynne said this is a meeting that they will review the warrant articles and make

36 their recommendations and suggested that some of the BOS attend. She said that she and
37 Paula will be attending as well.

38

39 Lynne also listed all of the open positions on the ballot this year and said that the filling
40 period is from Jan 20 – 29th and the office will be open from 3-5pm on the 29th. Any
41 additional info please call the office.

42

43

44 **Motion by** Selectman Tombarello to go into non-public session under RSA 91A:3II (b)
45 hiring

46 **Seconded by** Selectwoman Buco

47 **Roll Call**, Selectman Tombarello – yes, Selectman Devine – yes, Selectman Goldman – yes,
48 Selectman Treanor – yes and Selectwoman Buco – yes.

49 **Motion passes unanimously**

50

51 **Motion by** Selectman Tombarello to hire Nathan Tallow to tape meetings for the Cable
52 Board in the amount of 12.00 pending Criminal Background check.

53 **Seconded by** Terry.

54 **In Favor**, Selectman Tombarello, Selectman Devine, Selectman Goldman, Selectman
55 Treanor and Selectwoman Buco.

56 **Motion passes unanimously**

57

58 **Further discussion on 2016 Proposed Warrant Articles**

59

60 Lynne said they have received all of the expected Warrant Articles except for Petitioned
61 Warrant Articles. Paula handed additional information to the Board in regards to the
62 Library Warrant Articles.

63

64 Lynne said the final number for Warrant Article 2 will be coming once the budgt is
65 finalized.

66

67 **Special Article A – Highway Block Grant for \$156,639.00**

68 **Motion by** Selectman Tombarello for the BOS to recommend this article.

69 **Seconded by** Selectman Goldman

70 **In Favor**, Selectman Tombarello – yes, Selectman Devine – yes, Selectman Goldman - yes,
71 Selectman Treanor - yes and Selectwoman Buco- yes.

72 **This article is Recommend by BOS 5-0-0**

73

74 **Special Article B – OHD Trust Fund for \$7,000.00**

75 **Motion by** Selectwoman Buco for the BOS to recommend this article.

76 **Seconded by** Selectman Tombarello

77 **In Favor**, Selectman Tombarello – yes, Selectman Devine – yes, Selectman Goldman - yes,
78 Selectman Treanor - yes and Selectwoman Buco- yes.

79 **This article is Recommend by BOS 5-0-0**

80 **Special Article C – Fire Equipment and Apparatus Capital Reserve Fund - \$100,000.00**

81 **Motion by** Selectman Devine for the BOS to recommend this article.

82 **Seconded by** Selectman Tombarello

83 **In Favor**, Selectman Tombarello – yes, Selectman Devine – yes, Selectman Goldman - yes,
84 Selectman Treanor - yes and Selectwoman Buco- yes.

85 **This article is Recommend by BOS 5-0-0**

86

87 **Special Article D – Town Disaster Management Expandable Trust Fund - \$20,000.00**

88 **Motion by** Selectman Goldman for the BOS to recommend this article.

89 **Seconded by** Selectman Tombarello

90 **In Favor**, Selectman Tombarello – yes, Selectman Devine – yes, Selectman Goldman - yes,
91 Selectman Treanor - yes and Selectwoman Buco- yes.

92 **This article is Recommend by BOS 5-0-0**

93

94 **Special Article E – Revaluation Capital Reserve Fund - \$5,000.00**

95 **Motion by** Selectman Tombarello for the BOS to recommend this article.

96 **Seconded by** Selectwoman Buco

97 **In Favor**, Selectman Tombarello – yes, Selectman Devine – yes, Selectman Goldman - yes,
98 Selectman Treanor - yes and Selectwoman Buco- yes.

99 **This article is Recommend by BOS 5-0-0**

100

101 **Special Warrant Article F – Bridge Capital Reserve Fund - \$100,000.00**

102 **Motion by** Selectwoman Buco for the BOS to recommend this article.

103 **Seconded by** Selectman Tombarello

104 **In Favor**, Selectman Tombarello – yes, Selectman Devine – yes, Selectman Goldman - yes,
105 Selectman Treanor - yes and Selectwoman Buco- yes.

106 **This article is Recommend by BOS 5-0-0**

107

108 **Special Warrant Article G - Road Improvement Plan - \$435,000.00**

109 **Motion by** Selectwoman Buco for the BOS to recommend this article.

110 **Seconded by** Selectman Goldman

111 **In Favor**, Selectman Tombarello – yes, Selectman Devine – yes, Selectman Goldman - yes,
112 Selectman Treanor - yes and Selectwoman Buco- yes.

113 **This article is Recommend by BOS 5-0-0**

114

115 **Article H – Open the Library on Friday’s - \$5,800.00**

116 **Motion by** Selectman Devine for the BOS to recommend this article

117 **Seconded by** Selectman Tombarello for discussion.

118 Selectman Tombarello asked about the cost of \$6,000.00, and Tina Owens said this is for
119 the utilities during that time and the salary for 2 staff people.

120 Diana True, Tina Owens, Peter Stock, Adriane Scora from the library came to the table for
121 this discussion.

122 Selectman Tombarello feels it is not necessary to open an additional day and needs to be
123 sold on this as a taxpayer. Tina Owens said she has been in the business for over 30 years

124 and talks to other libraries on a daily basis. She said the average amount of daily traffic is
125 200 plus a day. Tina said they have added programs as well which drives the traffic up.
126 Tina said the request to being open on Fridays is the second most request only to
127 additional more supplies in the library. She said the Library Trustees have been going back
128 and forth on this themselves and would like to ask the public for their input.
129 Pete Stock said there are several surrounding libraries that are also open on Fridays.
130 Selectman Tombarello asked if Article H doesn't pass, why is Article I null and void? He
131 said if you are looking for a full time position, why not go 40 hours instead of 35. Tina
132 Owens said 35 hours at the Library is full time and the Library Director is full time at 35
133 hours as well. Tina said it made the most sense for the Assistance Director to take this
134 position the way the hours are allocated and part time vs full time staff. Lynne asked if the
135 Library Director can be moved to 5 additional hours as the benefits are already being paid
136 and Pete Stock said that was a discussion of the Trustees and they feel the Director has
137 enough hours and responsibility so they feel the Assistant Director is the best person for
138 this position. Selectman Goldman asked if the library would be open for 6 hours, and H
139 passes and I doesn't pass would this still be possible, and Diana True said yes, the Director
140 will adjust her hours so she will be available on Friday's. Diana True said the Director or
141 the Assistant Director are always at the library and they feel the Assistant's position should
142 be a full time position. Selectman Goldman said both articles total an additional \$25,000.00
143 and it seems they need both of the articles to pass to do what they want to accomplish.
144 Tina Owens agreed. Adrienne Scora said if they are open on Friday's this would allow for
145 additional programming during this time as well. The hours they are looking at are 2-8pm.
146 Selectman Goldman said he would be in favor of voting for Article H and not Article I.
147 Selectman Tombarello compares this article to the paving article at the Town Hall that
148 didn't pass for the past few years so the BOS decided not to put it on the ballot again this
149 year. Selectman Tomabrello also feels that the residents look at the BOS recommendations
150 and he feels badly voting against this article but he needs to be true to himself. Tina
151 Owens said the Library Trustees could have worked this amount into their budget and cut
152 other areas, but that is not how they wanted to do this. They want to bring it to a warrant
153 article to get the public's opinion.
154 Selectwoman Buco feels the library does a great job with the programs but feels the
155 \$25,000.00 is a large increase but feels it should be open at a lower cost. Selectman Devine
156 doesn't understand why the library is closed on Friday's instead of another day.
157 Tina Owens clarifies that the additional day cost is \$5,800.00 and not the \$25,000.00 that is
158 being discussed.

159 ***In Favor*** Selectman Tombarello- no, Selectwoman Buco- yes, Selectman Devine- yes,
160 Selectman Goldman - yes, Selectman Treanor - no

161 ***This article is recommended by BOS 3-2-0***

162

163 Article I – Increase of the Assistant Library Director/Cataloger's hours - \$19,500.00

164 ***Motion by*** Selectman Tombarello for the BOS to recommend Article I

165 ***Seconded by*** Selectwoman Buco

166 ***In Favor,*** Selectman Tombarello-no, Selectwoman Buco-no, Selectman Devine-no,

167 Selectman Goldman-no, Selectman Treanor – no.

168 ***This article is not recommended by the BOS 0-5-0***

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170

171 **Warrant Article J - SSATP \$5,000.00**

172 ***Motion by*** Selectman Devine for the BOS to recommend this article.

173 ***Seconded by*** Selectman Tombarello for discussion.

174 Paul Godin from SSATP is present for this discussion. Paul said the original article amount
175 last year was \$2,500.00 but was reduced to \$1,000.00 at Deliberative Session because this
176 was not an expendable trust fund. Selectman Tombarello asked why the additional fund is
177 needed. Paul said last year there was a lot of support from the BOS and the Budget
178 Committee and with 5 years of fundraising they raised \$6,000.00. They are looking to
179 purchase a vehicle eventually and they may not need that amount of money every year.
180 Selectman Goldman said he is afraid that once a vehicle is purchased then there will be
181 upkeep and maintenance as well for years to come. Paul said he wouldn't be comfortable
182 purchasing a vehicle for less than \$15,000.00 as they need a dependable vehicle. He also
183 said there was talk in the beginning about this not costing the town money and he also feels
184 that no one expected them to drive as many people as they do. Selectman Treanor asked if
185 they are looking for a handicapped vehicle and Paul said not handicapped but they are
186 looking at a minivan because it is easier for seniors to get in and out of. Selectman Devine
187 suggested looking into Federal Grants for this purpose.

188 ***In Favor*** Selectman Tombarello – yes, Selectwoman Buco – yes, Selectman Devine – yes,
189 Selectman Goldman – yes and Selectman Treanor – yes.

190 ***The BOS recommend this article 5-0-0***

191
192

193 The Board will now number the articles in the order they would like to go on the ballot.
194 Lynne reminded the Board of the 10% rule which is the total amount of changes cannot
195 exceed 10% of the total budget.

196

197 Selectman Goldman suggested to number the articles as follows:

198 Warrant Article 1 and 2 will stay as such with Article G becoming Article 3, Article F
199 becoming Article 4, Article A becoming Article 5, Article C becoming Article 6, Article B
200 becoming Article 7, Article C becoming Article 8, Article E becoming Article 9, Article J
201 becoming Article 10, Article H becoming Article 11 and Article I becoming Article 12.
202 Selectman Goldman said he suggested this order because of the dollar amount being largest
203 to smallest and also the articles with the least of discussion being placed first.
204 The consensus of the Board is okay with this order.

205

206 The Board also decided which Selectman is going to read which articles. It is as follows:
207 Selectwoman Buco will read Articles 3, 4 and 5. Selectman Goldman will read Articles 6, 8
208 and 9. Selectman Tombarello will read Articles 7, 10 and 11. Selectman Devine will read
209 Articles 2 and 12.

210

211

212 **NEW BUSINESS**

213 **Update and status on tax deed properties.**

214 Lynne said she has not heard from either party on the 2 tax deeded properties.
215 Lynne said if they are deeded and there is anyone living in them then the Town becomes
216 the landlords and they have to follow the eviction laws. She said the recommendation from
217 the attorney is because the arrangements were not met, the last portion of the tax deeding
218 process needs to be redone and send a final letter to both parties. Lynne explains the
219 process and said a notice to quit will given, which is a 7 day notice and if they don't leave
220 they will be taken to court which could take a few more weeks and if they still don't leave
221 then they will be served by the Sheriff's Department. Lynne said due to this process they
222 may need to help the family with the Community Assistance program.
223 The Board agrees that both properties will be deeded and the final notice will be sent
224 regular and certified mail.

225

226 **CORRESPONDENCE**

227 Selectman Devine referred to the memo from the TRSB treasurer.

228

229 Lynne states the Town of Sandown does not have a Facebook page and whatever is being
230 said is not on behalf of the Town.

231

232 **LIAISON REPORT**

233 Selectman Tombarello – hired new person to tape additional meetings, he also said there
234 will be a Warrant Article from the SSATP and the toilets in the police station are working
235 now. He said Chief Gordon received a bill and feels he shouldn't pay for it and Lynne said
236 the contractor agreed it is not the Town's responsibility.

237

238 Selectwoman Buco – library here for warrant article discussion, and the Budget
239 Committee's Public Hearing is next Tuesday evening at 6pm. She said there were 784
240 visitors at the dump day after Christmas and the staff there did an outstanding job during
241 that time.

242

243 Selectman Devine - Fire dept. is meeting tomorrow evening.

244

245 Selectman Goldman – Code Enforcement is good right now and nothing to report on the
246 Conservation Commission.

247

248 Selectman Treanor– meeting with planning and rec this week and next.

249

250 **Motion by** Selectman Tombarello to adjourn.

251 **Seconded by** Selectman Goldman

252 Meeting adjourned at 8:45

253 Respectfully submitted

254 Sue Reynolds