

1 DRAFT

2 BOARD OF SELECTMEN

3 TOWN OF SANDOWN, NH

4 SANDOWN, NH 03873

5
6 **Meeting Date: December 21, 2015**

7 **Type of Meeting: Special Meeting**

8 **Method of Notification: Public Posting at Town Hall**

9 **Meeting Location: Town Hall**

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11 **Members Present:** Selectman Devine, Selectman Goldman, Selectwoman Buco, Selectman
12 Treanor and Selectman Tombarello.

13 **Town Administrator:** Lynne Blaisdell

14 **Recording Secretary:** Sue Reynolds

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16 Selectman Devine called the meeting to order at 7:00pm.

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18 Pledge of Allegiance was done.

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21 Selectman Devine asked the Board to review the minutes of Monday, November 30, 2015.
22 **Motion by** Selectman Tombarello to accept the minutes of Monday, November 30, 2015 as
23 written.

24 **Seconded by** Selectman Treanor.

25 **In Favor,** Selectman Tombarello, Selectman Devine, and Selectman Treanor.

26 **Abstain,** Selectwoman Buco and Selectman Goldman

27 **Motion passes 3-0-2**

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29 Selectman Devine asked the Board to review the minutes of Monday, December 7, 2015.

30 Selectman Tombarello said that line 14 should read Selectman Tombarello and
31 Selectwoman Buco arrived at 7:25.

32 **Motion by** Selectman Tombarello to accept the minutes of November 7, 2015 as amended.

33 **Seconded by** Selectman Treanor

34 **In Favor,** Selectman Tombarello, Selectman Devine, Selectman Treanor, Selectwoman Buco
35 and Selectman Goldman

36 **Motion passes unanimously.**

37 **PUBLIC COMMENT**

38 Chief Tapley explains behind #38 & 44 Wells Village Rd., is a Class 6 Road, which is School
39 House Lane and is the only access for #38 Wells Village Rd. He said this road has been kept
40 up and kept open by Arthur and Leslie Ryan since 1984. Chief Tapley would like to post
41 "Fire Lane" along this area and would like the Board's approval to do so.

42 Lynne asks that the Board to wait until next week so she can look into it further.

43

44 Lynne said the town is in need of ballot clerks for the upcoming elections. A letter of
45 interest can be submitted to Bruce Cleveland the Town Moderator.

46

47 Lynne said Secretary Gardner announced that the Presidential Primary will be February 9,
48 2016.

49

50 Selectman Devine said that Sandown's original ballot box is being displayed at the State
51 House in its original condition.

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54 **Arthur Genualdo, Public Works Director to discuss possible lease option for a new
55 chipper**

56 Artie Genualdo said he received the third quote he was waiting for. He said East Coast was
57 \$54,520.00, North Tracks was \$41,000.00 and MB Tractor was \$39,747.00 but they are not
58 the same brands. Artie said he would like to go with the North Tracks quote and Selectman
59 Goldman said he would be in favor of that. Artie said the lease payment is \$9,960.00 per
60 year for a total price of \$45,304.75, which includes the trade in allowance.

61 **Motion by** Selectman Tombarello to purchase the 2015 12" chipper from North Tracks as a
62 lease in the amount of \$45,304.75 which includes interest and the trade in of \$3,500.00.

63 **Seconded by** Selectman Goldman

64 **In Favor,** Selectman Tombarello, Selectman Devine, Selectman Goldman, Selectman
65 Treanor and Selectwoman Buco.

66 **Motion passes unanimously.**

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70 **Parks & Recreation Commission Members to discuss possible encumbrances**

71 Deb Brown is asking the Board to approve 2 purchases from the remaining 2015 budget.
72 She is asking for a new AED, there is one currently at the recreation building and the
73 concession stand. Deb feels it is necessary to have one at the town beach for the lifeguards
74 to use. She said the cost is \$750.00 plus \$89.00 for the pediatric pads. Deb said the other
75 item she is looking to purchase is fencing for the recreation building. She explains the
76 playground equipment is for ages 5-12 and she is requesting additional fencing to expand
77 the playground area so they can put in preschool age equipment. She said the total amount
78 is \$2,000.00 and the fence company will take \$200.00 off for the repair work that needs to
79 be done on the gate. Selectman Tombarello asked if she had the money in the budget and
80 Deb said yes. Selectman Goldman asked if this is something Rescue inspects and Deb said

81 yes. Selectman Goldman asks that Deb looks into a Phillips brand so he can purchase the
82 same pads for all of the equipment in town.

83 **Motion by** Selectman Tomabrello to grant the rec department approval to encumber funds
84 from the rec budget for the AED and additional fencing and repair at the recreational
85 building.

86 **Seconded by** Selectman Treanor.

87 **In Favor,** Selectman Tombarello, Selectman Devine, Selectman Goldman, Selectman
88 Treanor and Selectwoman Buco.

89 **Motion passes unanimously.**

90

91 Lynne said if the funds are going to be encumbered she needs a copy of the contract and
92 Deb said she can provide that for her.

93

94 **Motion by** Selectman Tombarello to accept the non-public minutes of Monday, November
95 30, 2015 as written.

96 **Seconded by** Selectman Goldman

97 **In favor,** Selectman Tombarello, Selectman Devine, Selectman Goldman and Selectman
98 Treanor.

99 **Abstain** Selectwoman Buco

100 **Motion passes 4-0-1**

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103 **Motion by** Selectman Tombarello to accept the non-public minutes of Monday, December 7,
104 2015 as written.

105 **Seconded by** Selectwoman Buco

106 **In Favor,** Selectman Tombarello, Selectman Devine, Selectman Goldman, Selectman
107 Treanor and Selectwoman Buco.

108 **Motion passes unanimously.**

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111 **Representatives of the Timberlane School Board and School Budget Committee** 112 **monthly update on school matters**

113 Donna Greene, School Board Representative to update the Board. Donna said the Budget
114 Committee has finalized the 2016/2017 academic year's budget at \$69,333,958.00, which
115 is a 1.48% increase and the default budget is \$70,109,000.00. She said the Teacher's Union
116 Contract was voted to be approved by both the Teacher's Union and the School Board.

117 Donna said the School Board approved this at last Thursday's meeting and the Teacher's
118 Union voted to approve it on December 3rd. She said the Budget Committee approved the
119 budget prior to the teacher's union contract approval. The 1.4% increase doesn't include
120 increase in the teacher's contract. She said the cost of the contract is 2 million dollars
121 more over the next 3 years.

122 Donna said the Attorney General responded to a request and said that a BOS can hold a seat
123 on the School Budget Committee. Joshua Hornes will hold his seat as a BOS in Danville and
124 also be on the TRSD Budget Committee. Donna explained she made a motion on December

125 17th to reduce a default budget, but it didn't get support from any other members of the
126 Board. Donna said that she had an issue with the Legal Fees being increased in the default
127 budget. She said there is no contractual obligation to spend more money on legal fees and
128 the increase should have been removed. Donna said the School Board is responsible for the
129 default budget and the Budget Committee is responsible for the current budget. Donna
130 also said her court date is January 7th at 1pm in Concord at the Supreme Court in regards to
131 her Right to Know case. Selectwoman Buco asked what is the justification for the increase
132 where there was just a \$4 million dollar surplus? Donna Greene said the teacher salaries
133 have increased \$366,000.00, which does not include the contract. Selectwoman Buco asked
134 if the salary increases are based on the contract and Donna said she wasn't sure how to
135 answer that question. Selectman Goldman said there are a number of teachers that
136 contracts haven't expired yet so their increase would be in the current increase and the
137 salary negotiations for the new contracts are in the new contract. Donna Green said that is
138 the case. He then asked about the Legal line being increased within the default budget as
139 the thought it was governed by the RSA and Donna said that is correct, it is governed by
140 RSA. He refers to the legality of the MS? Form. Lynne explains the default budget should
141 equal the current year's budget and any contractual items or pending litigations could be
142 determined as a contractual item as well.
143 Selectman Devine asked if there is a way he can see how Sandown did on the Smarter
144 Balance testing and Donna Green said the results are on the DOE website but she also
145 stated that at the Elementary level we considerably beat the state average, at the Middle
146 School level we beat the state average and at the High School level for math and English the
147 state average was not met.
148 Donna said the School Board hired 3 new deans for the High School at the last School Board
149 meeting. Selectman Goldman asked how long it would take to see if the positions are
150 making a positive impact on our student's learning and Donna said her personal opinion is
151 2 years.

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153

154 **NEW BUSINESS**

155 **Review of pending contracts and possible encumbrances of 2015 general funds**

156 Lynne said this has to do with the additional items needed at the Police Station but the
157 Chief has only received 2 out of the 5 quotes needed so he will come before the Board next
158 week to discuss these.

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161 **Review of possible acceptance of Application for Voluntary Change of Address**

162 Lynne explains that 15 Phillips Road, Tax Map 15 Lot 13-15 is requesting to change this
163 address with 911. Lynne explained that this is a large lot on Twitchell's Way and was
164 known as 15 Phillips. Selectman Tombarello said he was at the house today and that is
165 where the bridge is closed and would be in favor of the change.

166 **Motion by** Selectman Tombarello that he is favor of this change.

167 **Seconded by** Selectman Goldman

168 ***In Favor***, Selectman Tombarello, Selectman Devine, Selectman Goldman, Selectman
169 Treanor and Selectwoman Buco.

170 ***Motion passes unanimously***

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173 **Letter from Barrett Architecture**

174 Lynne said there is a letter from J. Barrett with the amount owed so the funds can be
175 encumbered from this year's budget. The fee will be \$600.00.

176 ***Motion by*** Selectman Tomabrello to accept the contract from Barrett Architect in the
177 amount of \$600.00 for work at the Train Depot and to allow the Town Administrator to
178 encumber \$600.00 from this year's budget.

179 ***Seconded by*** Selectman Goldman

180 ***In Favor***, Selectman Tombarello, Selectman Devine, Selectman Goldman, Selectman
181 Treanor and Selectwoman Buco.

182 ***Motion passes unanimously***

183

184 **OLD BUSINESS**

185 **Further review of commercial use electrical permit and fees for solar building
186 permit**

187 Lynne said this is a follow up from last week's meeting. Selectman Tombarello said Bob
188 Bogosh is requesting a building inspection for solar panels and Selectman Tombarello feels
189 the electrical inspection should be 2 inspections because he has to go to the property twice
190 to inspect it.

191 ***Motion by*** Selectman Goldman to increase an electric permit for solar panels to 90.00 and
192 building permit be required for solar panel instillation for \$70.00.

193 ***Seconded by*** Selectman Treanor.

194 ***In Favor***, Selectman Devine, Selectman Goldman, Selectman Treanor and Selectwoman
195 Buco.

196 ***Abstain by*** Selectman Tombarello

197 ***Motion passes 4-0-1***

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200 Selectman Tomabrello said they are starting to change the outlets at Sandown Central and
201 it will be finished by the end of school vacation. Selectman Tombarello explained he
202 developed a commercial use only permit for the schools in town where will do inspections
203 3 times a year for a yearly fee of \$125.00. Lynne Blaisdell said how will it be determined if
204 someone needs a commercial permit or not and Selectman Tomabrello said it would be a
205 case by case basis. He refers to Fox Den Retirement Community stating he hasn't been
206 there to do any electrical inspections and feels there have been changes made and feels this
207 would be a good place to get commercial use permit for the \$125.00 per year.

208 ***Motion by*** Selectman Goldman to accept the commercial use electrical maintenance permit
209 form with a fee of \$125.00

210 ***Seconded by*** Selectman Treanor.

211 ***In Favor***, Selectman Devine, Selectman Goldman, Selectman Treanor and Selectwoman
212 Buco.

213 ***Abstain by*** Selectman Tombarello

214 ***Motion passes 4-0-1***

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217 **CORRESPONDENCE**

218 **Letter from a concerned resident about vandalism on his property, police dept. is**
219 **aware of it and would like them to be prosecuted and would like his property**
220 **watched. Lynne said she has talked to Chief Gordon in regards to this and he has**
221 **been in touch with the concerned resident.**

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224 **LIAISON REPORT**

225 Selectman Buco – said the Budget Committee requested information from the BOS as to
226 what the justification was used to increase the Recreation Director’s position from part
227 time to full time. She explained the Budget Committee felt the hours calculated didn’t
228 warrant the increase in hours.

229

230 Selectman Tomabrello said the Budget Committee had a volunteer for the Committee and is
231 disappointed that the Budget Committee turned away a willing volunteer as volunteers are
232 hard to find. Selectwoman Buco said at that time there was only 1 meeting left and
233 Selectman Tombarello said most of the members on the Board stated publically they are
234 not returning to the Committee. He also said she was a former Treasurer for the Town and
235 is disappointed she was turned away. Selectman Buco said the Committee was
236 encouraging her to come run for the Budget Committee in March.

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238 Selectman Devine said the lights are on in the Fire Dept.

239

240 Selectman Goldman had nothing to report.

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242 Selectman Treanor had nothing to report.

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245 ***Motion by*** Selectman Tombarello to adjourn.

246 ***Seconded by*** Selectman Treanor

247 Meeting adjourned at 8:20

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250 Respectfully submitted

251 Sue Reynolds