

1 DRAFT

2 BOARD OF SELECTMEN

3 TOWN OF SANDOWN, NH

4 SANDOWN, NH 03873

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6 **Meeting Date: December 14, 2015**

7 **Type of Meeting: Special Meeting**

8 **Method of Notification: Public Posting at Town Hall**

9 **Meeting Location: Town Hall**

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11 **Members Present:** Selectman Goldman, Selectwoman Buco and Selectman Tombarello.

12 **Not Present:** Selectman Devine and Selectman Treanor

13 **Town Administrator:** Lynne Blaisdell

14 **Recording Secretary:** Sue Reynolds

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16 Selectwoman Buco called the meeting to order at 7:00pm.

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18 Pledge of Allegiance was done.

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20  
21 **PUBLIC COMMENT**

22 Lynne said this Friday, December 18<sup>th</sup> is the Blood Drive and anyone interested can look at  
23 the website for more info. This will be held at Town Hall.

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25 **Arthur Genualdo, Public Works Director and Patrick Colburn from Keach Nordstrom**  
26 **& Associates to discuss the 2015 Road Improvement Plan and possible lease option**  
27 **for a new chipper.**

28  
29 Patrick Colburn explained there would be several options presented this evening as there  
30 are several items to be discussed. Pat said the current RIP is calling to finish Fremont Rd.  
31 The Fremont Rd. Bridge is on the State’s red list due to some scouring issues and the  
32 Phillips Rd. Bridge is closed as well and that road is not passible at this time. The other  
33 road that has significant deterioration is Little Mill Rd. They are looking for the Board’s  
34 opinion and to discuss options. Pat said the prices that will be presented this evening are  
35 from Busby Construction. Pat states the amount to finish Fremont Rd. would be  
36 \$535,000.00, which doesn’t include the bridge work. The construction to grind and pave

37 Little Mill Rd. from start to finish would be about \$480,000.00. He said the bridge work  
38 quoted from Hoyle Tanner for the Fremont Rd. Bridge is about \$90,000.00 and he said  
39 Phillips Rd. Bridge has several options. One would be to remove and replace the bridge  
40 completely which would cost approximately \$700,000.00 and \$900,000.00 with 80%  
41 reimbursement and \$140,000.00 is the preliminary engineering costs alone. Pat then  
42 refers to the plan Steve Liacos presented to the Board at last week's meeting in regards to  
43 repairing the bridge as it stands. At this point and the estimate from DOT is about  
44 \$60,000.00, which would last about 10 years. Pat is recommending the last option while  
45 continuing to fund the Capital Reserve Fund. Pat said with option C and the temporary fix  
46 to the Phillips Rd. Bridge work there is \$150,000.00 in bridge work, \$535.00 to finish  
47 Fremont Rd. and \$480.00 to replace Little Mill Rd., which is a total of 1.165 million dollars.  
48 Pat said he and Steve Keach looked at what the Town has been approving for the past  
49 several years and they feel that million dollar figure should be cut in half. Pat is presenting  
50 to the Board a two year plan which would allow the critical work to be done relatively  
51 quickly. Selectwoman Buco feels there should be a middle of the road plan and would like  
52 to see at least some of the work done. Selectman Tombarello said he spoke to Frank Welch  
53 from Hoyle and Tanner and he is really in favor of repairing the Phillips Rd. Bridge and  
54 Selectman Tombarello agrees. Pat said the plan that Keach & Nordstrom laid out would  
55 include the repairs of both bridges. Pat said both bridge projects would go under a warrant  
56 article by themselves. He said Fremont Rd. section would be completed from Main Street  
57 to Phillips Rd. and next year they plan to finish Fremont Rd and Little Mill Rd.  
58 Selectman Goldman asked how much the proposed amount would be for each year and pat  
59 said there is the \$150,000.00 for the bridges to be done in 2016 and the 4,700 feet on  
60 Fremont Rd. be from Main St. to Phillips Rd. will be \$350,000.00 and the balance will be in  
61 2017.  
62 Selectman Goldman asked if Block Grant money can offset this cost and Artie said yes, but  
63 there are other things that may come up.  
64 Selectman Goldman asked if a 3 year plan would be feasible and Artie said it would be an  
65 option but the most they asked for in any given year was \$465,000.00 and they are still  
66 within that range. Lynne reminded everyone that there is \$100,000.00 in the Highway  
67 budget and there is currently \$50,000.00 appropriated in the Capital Reserve Fund so the  
68 warrant article would be for \$350,000.00. Pat said he wasn't aware of this information and  
69 suggested to finish Fremont Rd. in its entirety for this year and add \$180,000.00 to the  
70 original plan so that would reduce the cost in 2017.  
71 Lynne said there will be 2 separate warrant articles that will be presented to the residents  
72 of the town. Pat is now recommending to fix the two bridges and complete Fremont Rd.  
73 Pat takes the \$535,000.00 plus the \$150,000.00 equals \$685,000.00 minus the \$100,000.00  
74 and the \$50,000.00 would total \$535,000.00 split between the 2 articles for 2016. Lynne  
75 said there would be an article for \$100,000.00 for the Bridge Capital Reserve fund, and  
76 \$335,000.00 for the Road Improvement Plan.  
77 Pat said although they are working on the Fremont Rd Bridge the new pavement will not be  
78 dug up for this repair. Selectman Tombarello said he feels the bridges should be fixed as  
79 there are residents in Town that are affected with them being closed.

80

81 The consensus of the Board is in agreement with what was presented and Pat will create  
82 new paperwork with the amounts discussed for the Board to review at a future meeting.  
83

84 Artie Genualdo states that the chipper he currently has is falling apart and it is difficult to  
85 get parts for it. He said he has it with him if the Board would like to look at it. He is asking  
86 the Board their permission for him to either lease or purchase a new one. Artie said he  
87 went to East Coast during the spring and got a quote, which was \$54,520.0. He said he  
88 went to MB Tractor and is waiting to receive a quote from them as well. He said he want to  
89 North Tracks where he is leasing the backhoe from and they have chippers for lease as well.  
90 He said the quote for the M12 for a lease was \$44,500.00 for a 60 month lease with a yearly  
91 payment \$9,834.00, which he said he can take out of the Block Grant money. Artie said he  
92 asked for a diesel and also a wench. He said the amount for a trade would be \$3,500.00  
93 which leaves a balance of \$41,000.00 with a yearly amount of \$9,060.96. Selectman  
94 Goldman asked what is the procedure if something happens to it in year two and Artie said  
95 they will have insurance on it and it would cover normal wear & tear. Artie said he is  
96 looking to use his 2016 Block Grant money for this. Lynne asked the Board if they wanted  
97 to wait for the quote from MB Tractor and Selectman Tombarello asked the Board to wait  
98 until next week before they make a decision and hopes that the bid from MB Tractor will be  
99 in by then. Lynne will put Artie on the agenda for next week for further discussion.

100

101 **Discussion regarding proposed commercial use only electrical maintenance permit**  
102 **and permits for solar panels.**

103 Selectman Tombarello removed himself from the Board and is presenting an increase in  
104 permit fees with Bob Bogosh. They are asking to increase permit fees for solar panels. Bob  
105 feels a building permit should be required for solar panels. He feels the roofs should be  
106 inspected to be sure they are safe to hold the weight of the panels. Tom Tombarello said  
107 they are becoming larger which is requiring at least 2 inspections. Bob said last week alone  
108 there were 3 permits pulled.

109

110 Tom Tombarello is talking about the commercial use permits in regards to the schools not  
111 pulling permits when they are doing work. He said he has toured both schools and agreed  
112 with both schools they will each pay \$125.00 per year and the inspections will be done 3  
113 times per year. Tom said if it is large project it will not fall under the \$125.00 per year  
114 permit. Tom suggested that all plugs be changed to tamper proof outlets and he spoke to  
115 the superintendent who assured him it would be done by the end of the week.

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118 **Police Chief Joe Gordon discussion to request a full time position at the Police**  
119 **Department and outstanding possible expenditures for police station.**

120 Chief Gordon is asking the Board to approve a full time position at the Police Station. He  
121 handed the Board an outline as to why he feels this position is necessary. Chief Gordon  
122 explains the ability to maintain part time personnel is a constant battle. He feels the new  
123 officers are looking to move onto larger cities that offer more money and full time  
124 positions.

125 Selectman Goldman stepped away from the meeting at this time.  
126 Chief Gordon stated that this year he has lost 3 officers and 1 more is planning to leave  
127 shortly. He explained it costs \$2,200.00 for uniform allowance alone.  
128 Selectman Goldman returned to the meeting at this time.  
129 Chief Gordon said part time pros costs less for the town but you are constantly replacing  
130 employees. He said the pro for full time is retention and the con is the increased upfront  
131 cost and the benefits such as sick time etc. Chief Gordon reviews the cost difference  
132 between the part time and full time positions. He stated we are getting more coverage for 1  
133 full time person verses 2 part time employees, which is what he is presenting to the Board  
134 this evening. Selectman Goldman asked how many part time positions are budgeted now  
135 and Chief Gordon said 6 currently, 4 positions are staffed and two positions will be  
136 eliminated, one officer will move up and 2 will need to be hired. **Motion by** Selectman  
137 Tombarello to allow Chief Gordon to create a new full time Police Officer position with the  
138 intention of removing 2 part time positions.

139 **Seconded by** Selectman Goldman.

140 **In Favor** Selectman Tombarello, Selectman Goldman and Selectwoman Buco.

141 **Motion passes unanimously.**

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143

144 Lynne explained Chief Gordon has a few items on his list that he would like to get taken  
145 care of with money in this year's budget such as the overlay and striping of the parking lot.  
146 He said he has a few quotes for this and would like to go with the one for \$2,587.00. Chief  
147 Gordon is also asking for a dehumidifier for the basement which costs about \$1,300.00. He  
148 is proposing a new air conditioner for the conference room. He said he has someone  
149 coming to talk to him about the cost of this this week and estimates a cost between  
150 \$1,000.00 and \$8,000.00. Chief Gordon is also looking for flooring in one of the rooms  
151 upstairs in the amount of \$1,288.00. He is looking for gutters on the building as well to  
152 eliminate ice buildup in the winter months and the cost is approximately \$1,500.00. The  
153 total amount was calculated to \$21,000.00. Chief Gordon said he has \$50,000.00 left in his  
154 budget at this point and will be able to cover these costs. Chief Gordon said he will have the  
155 paperwork prepared this week so the Board can make a motion to encumber the funds.  
156 Lynne said if Chief Gordon is ready to purchase some of these items he can go ahead and do  
157 so now.

158

159 **Motion by** Selectman Tombarello to go into non-public session under RSA 91A:3II (a)  
160 hiring and (b)

161 **Seconded by**, Selectman Goldman.

162 **Roll Call**, Selectman Tombarello – yes, Selectman Goldman – yes and Selectwoman Buco –  
163 yes.

164 **Motion passes unanimously.**

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166

167 **NEW BUSINESS**

168 Review of 2016 Government Buildings budget.

169 Lynne referred to the breakdown attached to the Government Building budget and she is  
170 asking to change the Building Maintenance line to \$10,950.00 and the Equipment  
171 Maintenance line to \$4,750.00. Lynne said this is about a 50% reduction.  
172 **Motion by** Selectman Goldman to recommend the amended Government Buildings budget  
173 to the Budget Committee with Gross Expenses of \$78,323.00, Revenue of \$1,000.00 and Net  
174 Expenses of \$77,323.00.  
175 **Seconded by** Selectman Tombarello  
176 **In Favor**, Selectman Tombarello, Selectman Goldman and Selectwoman Buco.  
177 **Motion passes unanimously**

178  
179 Lynne states she is still working on the roof repair and she is still seeking bids on that as  
180 she would like to use money from this year's budget.

181  
182 **Acceptance of donation to Senior Affairs Transportation Program**

183 **Motion by** Selectman Tombarello to accept 2 gas cards totaling 45.00 for the SSATP.  
184 **Seconded by** Selectman Goldman  
185 **In Favor**, Selectman Tombarello, Selectman Goldman and Selectwoman Buco.  
186 **Motion passes unanimously**

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188 **OLD BUSINESS**

189 **Further discussion regarding Phillips Road Bridge**

190 Lynne said Steve Liacos didn't mention this last week but there is an option of closing the  
191 bridge and she wanted to bring it to the Board's attention. She said this is something the  
192 Board can think about.

193  
194 **LIAISON REPORT**

195 Selectman Tombarello had nothing to report  
196 Selectwoman Buco – tomorrow night there is an extra budget committee meeting to  
197 discuss the Recreation budgets and Wednesday is the regularly scheduled meeting.  
198 Selectwoman Buco stated that while in the non-public session the BOS hired a new full time  
199 officer which will be made public shortly. This is two part time positions that was made  
200 into 1 full time position.  
201 Selectman Goldman – Conservation is working with the state archaeologist doing  
202 investigations on stone structures in the town forest as to what they were used for.  
203 Lynne said someone has offered to help tape meetings so there should be an opportunity  
204 for more meeting to be taped and televised. Lynne said she will be speaking to Andrea  
205 about this.

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207 **Motion by** Selectman Tombarello to adjourn.

208 **Seconded by** Selectman Goldman  
209 Meeting adjourned at 9:00

210  
211 Respectfully submitted  
212 Sue Reynolds