

1 DRAFT

2 BOARD OF SELECTMEN

3 TOWN OF SANDOWN, NH

4 SANDOWN, NH 03873

- 5
- 6 **Meeting Date: December 7, 2015**
- 7 **Type of Meeting: Regular Meeting**
- 8 **Method of Notification: Public Posting at Town Hall**
- 9 **Meeting Location: Town Hall**

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11 Selectman Devine called the meeting to order at 7pm.

12

13 **Members Present:** Selectman Devine, Selectman Treanor, Selectman Goldman,  
 14 Selectwoman Bucu arrived at 7:25 and Selectman Tombarello.  
 15 Town Administrator: Lynne Bladsell  
 16 **Recording Secretary:** Sue Reynolds

17

18 Pledge of Allegiance was done.

19

20 Selectman Devine asked the Board to review the minutes of November 23, 2015.

21 **Motion by** Selectman Goldman to accept the inutes as written.

22 **Seconded by** Selectman Tombarello

23 **In favor,** Selectman Tombarello, Selectman Goldman and Selectman Treanor.

24 **Abstain** Selectman Tombarello

25 **Motion passes 3-0-1**

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27 **PUBLIC COMMENT**

28 Lynne said there will be a Blood Drive on 12/18 Friday, 10am – 4pm at Town Hall. There is  
 29 a preregistration that can be done on line ahead of time. And appointments are  
 30 recommended.

31 **SSATP Annual update on the program and request for proposed warrant article**

32 Paul Godin and Kathleen Richardson from SSATP are present to discuss their request.

33 Kathleen handed out a chart to the BOS, stating they have already done 738 rides  
 34 consisting of \$11,000 miles. She said there are 67 residents that use the service and 60% of  
 35 them are active rides from the past 3 years. Kathleen said they have received all positive  
 36 feedback to this point. Paul Godin said they have been providing rides for the past 2 ½

37 years and have been fundraising for the past 5 years. Paul stated their biggest expense is  
38 gas cards for the drivers. \$1,888.00 was given to the drivers for gas cards. Paul said this  
39 year alone they have held 5 fundraisers and thanks Ed Mencis for his support and  
40 fundraising efforts for the program. Paul said next year they will be doing 3 fundraisers  
41 which will consist of the motorcycle ride, Ed's fried dough and a new golf tournament will  
42 happen next year as well. Selectman Devine asked what is the most popular place people  
43 need rides for and Paul said Dr.'s visits is the number one need. Selectman Tombarello said  
44 he was on the Board when this Committee started and admitted he was a bit skeptical but  
45 he is convinced there is a great need for this service. Selectman Tombarello also said last  
46 week the BOS cut amounts in the other budgets in hopes to support this program instead.  
47 Selectman Goldman asked what other options the residents have if this organization didn't  
48 exist and Paul said Gr. Derry Community Care Givers. Paul said they lost 3 drivers this year  
49 and there have been a few times when they weren't able to provide rides. Selectman  
50 Devine asked if Lamprey Health Care gets involved with this at all and Paul said he is not  
51 sure what they do. Lynne Blaisdell said they provide a recreational activity to residents in  
52 Town but they are picked up at Town Hall and not at their homes.  
53 Paul referred to the warrant article they put forth last year as they were asking for  
54 \$2,500.00 for a vehicle for the program and office space. Paul said he was told last year  
55 that a separate trust fund needed to be created in order to accumulate funds for this  
56 purpose. He said it can't be in the same donation trust fund. Paul said that warrant article  
57 was amended to \$1,000.00 and they purchased gas cards with those funds. Paul said they  
58 would like to put forth a warrant article this year to create an expendable trust fund to  
59 accept funds for expenses such as office supplies, driver expenses and other items for the  
60 program in the amount of \$5,000.00. Paul said anything in this account that isn't spent  
61 during the year will remain in this fund and not go into the general fund. Paul said they will  
62 maintain 2 separate accounts, one for the donation trust fund and the other for donations  
63 that would not have to go into the general fund at the end of that year.

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66 **Steve Liakos, Community Assistance Bridge Engineer, State of NH to discuss options**  
67 **for Phillips Rd. Bridge along with Arthur Genualdo**

68 Lynne said Steve is familiar with the Phillips Rd. Bridge and will present the Board with a  
69 few options. Steve said the bridge was closed because of deterioration to the bottom lines  
70 and there is a 14ft section of 100% of steel loss. Steve asked Artie if there is a problem with  
71 flooding in this location and Artie said no. Steve referred to the town requesting a free  
72 estimate in 2003 which came in at \$400,000.00 and with the inflation to today's cost it  
73 would be about \$640,000.00 to replace the bridge. Steve received an estimate of  
74 \$900,000.00 as well. Steve recommended the Town apply for a new bridge through the  
75 state aid program but if they applied today they wouldn't be put into the program until  
76 2024. Steve suggested now that the bridge is closed the Town can do advanced  
77 construction by building the bridge now but not being reimbursed until 2024, however  
78 Steve said there is some risk to this as there is no guarantee that there will be funding in  
79 2024 for this. Steve said the other option would be to go the rehabilitation option which  
80 means to build a bridge on top of the road. He said Artie would need to keep a close eye on

81 the bridge to be sure it doesn't fill up. Steve said this is a temporary fix and would cost  
82 between \$80,000.00 and \$100,000.00 and would last between 10 & 15 years, however this  
83 is not an option that he recommends. Steve recommends no matter what they decide to do  
84 they should apply for the State Aide Bridge Program immediately as it doesn't cost  
85 anything to apply. Steve said the final option would be to do a rehab to the bridge, which is  
86 something he would recommend. He presented the Board with a picture of what it would  
87 look like and would cost between \$40,000.00 and \$50,000.00. Steve said he has seen this  
88 done a few times and they have lasted about 25 years. Steve said this is something that can  
89 be done relatively quickly but the concrete will need to be heated this time of year. Artie  
90 asked about the wetlands permit requirement and Steve said he will still have to apply for  
91 one but because the bridge is closed it would be an emergency situation which shouldn't  
92 take that long.  
93 Steve said he would review any plans from the contractor to give his opinion on the  
94 proposed construction prior to the project begins.

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96

97 **Further Discussion regarding the acceptance of Valerie Way as a town road**

98 Lynne said the Board talked about this at the last meeting and the Police Chief was  
99 concerned about a few items and he wanted to talk to Artie, the Public Works Director.  
100 Artie is here this evening and he said he feels the road is all set and ready to be accepted.

101 **Motion by** Selectman Goldman to accept Valerie Way as a town road.

102 **Seconded by** Selectman Treanor

103 **In Favor**, Selectman Tomabrello, Selectman Devine, Selectman Goldman, Selectman  
104 Treanor and Selectwoman Buco.

105 **Motion passes unanimously**

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108 **Library Trustees to discuss proposed warrant articles for 2016 warrant**

109 Kirsten Corbett, Peter Stock, Diana True, Tina Owens and Adrienne Skora are here to talk  
110 about the two warrant article proposals. Kirsten explained very often they are being asked  
111 to have Friday hours and she said they are the only library in the area that is not open on  
112 Friday's. She read the first article which is asking for the library to open on Friday's in the  
113 amount of \$5,800.00. Kirsten then read the second article which is contingent on the first  
114 article passing which is asking to increase the Assistant Library Director/Cataloger's hours  
115 to 35 hours, which is full time, and this article is in the amount of \$19,500.00, which is the  
116 cost of the additional hours plus benefits. If the first article does not pass then this article  
117 would be null and void. Selectman Tomabrello asked if the library has ever been open on  
118 Friday's and the Board said it has always been closed on Friday's and Sunday's. Lynne said  
119 she would have to figure out the tax impact in the office. Selectman Goldman said the cost  
120 to open the library for the additional day would be about \$500.00 per day and asks how  
121 many visitors does the library have on each day. Kirsten said Monday's they have on  
122 average 600, Tuesday's 450, Wednesday's 400, Thursday's 400 and the Atkinson library  
123 has about 475 on Friday's and on Saturday's we have about 400. Kirsten said Atkinson is  
124 open 6 days a week and Friday's account for 20% of their weekly circulation. Selectwoman

125 Buco asked if this would also allow for additional programming and Kirsten said yes.  
126 Selectman Devine asked if it made sense to close on the lowest day visited and Kirsten said  
127 they can't pinpoint a lowest day and Lynne said because of the schools requiring the  
128 amount of homework it is important for the library to be open so students have access to  
129 the computers. Selectman Tombarello asked what is the public saying and Kirsten said this  
130 is the second most popular request. Tina Owens said they have discussed this for a while  
131 and feel this is the best way to go and let the residents of the town decide if they want to  
132 fund the extra hours or not. Lynne said this will be discussed at a later date with the other  
133 warrant articles.

134

### 135 **NEW BUSINESS**

#### 136 **Request to reappoint Mark Traeger to the Local River Management Advisory** 137 **Committee**

138 Lynne said Mark is requesting the Board's approval for him to be reappointed to the Local  
139 River Management Advisory Committee.

140 **Motion by** Selectman Tombarello to accept the appointment of Mark Traeger to the Local  
141 River Management Advisory Committee.

142 **Seconded by** Selectman Goldman.

143 **In Favor**, Selectman Tomabrello, Selectman Devine, Selectman Goldman, Selectman  
144 Treanor and Selectwoman Buco.

145 **Motion passes unanimously**

146

#### 147 **Dragon Mosquito**

148 Lynne said Dragon Mosquito is looking for the special permit application. She said the  
149 mosquito control program is currently out to bid and if Dragon Mosquito is awarded the  
150 bid the amount of the permit would be rolled into the cost and if they chose another vendor  
151 the money for the permit would need to be paid to Dragon Mosquito. Lynne is looking for  
152 the approval of the Board to file the permit with Dragon Mosquito in the amount of  
153 \$750.00.

154 The consensus of the Board is okay with this.

155

156 Selectwoman Buco said there was some concern in town with the school's not having the  
157 fire inspections done in a timely manner and she said Chief Tapley has been in touch with  
158 the principals of both schools and both inspections were done today and submitted to the  
159 district and the fire marshal. She said the feedback from the inspections were the schools  
160 are in good shape with some minor issues of wear and tear, which is normal. She said the  
161 completion of the inspections needed to be completed by law by December 15<sup>th</sup> and they  
162 were done well in advance.

163

164 Selectman Tombarello said he is going to be doing inspections to this week at the schools as  
165 well. He stated that the schools were doing work but not having it inspected so they put  
166 together a quarterly inspection agreement and the schools pay so much per year and Tom  
167 goes as the electrical inspector to check things out.

168

169 **Motion by** Selectwoman Buco to accept both sets of the non-public minutes from  
170 November 23, 2015 as written.

171 **Seconded by** Selectman Goldman.

172 **In Favor**, Selectwoman Buco, Selectman Goldman, Selectman Devine and Selectman  
173 Treanor.

174 **Abstain**, Selectman Tombarello

175 **This motion passes 4-0-1**

176

177 There was discussion as to whether there should have been two separate motions as  
178 Selectman Treanor was present for the first set but not for the second and Lynne said it  
179 was up to the Board. It was decided that only one motion was needed and Selectman  
180 Treanor crossed off his approval on the set he was not present for.

181

## 182 **OLD BUSINESS**

183 **Review of correction needed to 2016 proposed Health and Human Services budget.**

184 Lynne explained when the budget was reviewed last week some adjustments were made  
185 and in the motion that was made the reduction of one of the items was not captured in the  
186 motion to accept the overall budget.

187 Motion by Selectman Tombarello to recommend the Health & Human Services budget to  
188 the Budget Committee with Gross Expenses of \$18,622.00, Revenue of \$0.00 and Net  
189 Expenses of \$18,622.00.

190 Seconded by Selectman Treanor

191 **In Favor**, Selectwoman Buco, Selectman Goldman, Selectman Devine, Selectman  
192 Tombarello and Selectman Treanor.

193 **This motion passes unanimously**

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## 196 **CORRESPONDENCE**

197 Lynne said there is a taxpayer in town that paid their tax bill late with interest due to a  
198 hospitalization and she is asking the Board to return the amount of the interest back to her.

199 Lynne said the amount of interest is \$130.05.

200 **Motion by** Selectman Tomabrello to reimburse the interest amount of \$130.00 to this  
201 taxpayer, parcel # 04-006, Acct #217.

202 **Seconded by** Selectman Treanor.

203 **In Favor**, Selectwoman Buco, Selectman Goldman, Selectman Tombarello and Selectman  
204 Treanor.

205 **Abstain**, Selectman Devine

206 **This motion passes 4-0-1**

207

208 Lynne said the 3<sup>rd</sup> Annual Christmas Tree Lighting was this past weekend and had a record  
209 turnout. She thanked everyone that supported the event and made it possible. Selectman  
210 Tombarello said the town would accept a Christmas tree donation. Selectman Goldman  
211 thanked Paula and Lynne and everyone else that helped. He said he attended with his  
212 family and it was a great time.

213 Selectman Goldman feels the custodian is doing a really good job as well as the new  
214 maintenance person.

215

216 **LIAISON REPORT**

217 Selectman Tombarello had nothing to report.

218 Selectwoman Buco had nothing to report.

219 Selectman Devine had nothing to report.

220 Selectman Goldman said that Dick Strout is retiring after 8 years with the Town and over  
221 40 as an EMS. Selectman Goldman said last week's Conservation meeting was cancelled  
222 and everything is good with Code Enforcement at this time.

223 Selectman Treanor had nothing to report.

224 Selectman Devine thanked Dick Strout as well for his EMT service to the Town.

225

226 **Motion by** Selectman Tombarello to go into non-public session under RSA 91A:3II (c)  
227 reputation.

228 **Seconded by** Selectwoman Buco.

229 **Roll Call**, Selectman Tombarello – yes, Selectwoman Buco – yes, Selectman Devine – yes,  
230 Selectman Goldman – yes and Selectman Treanor – yes.

231 **Motion passes unanimously.**

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234 Selectman Devine announced that while in the non-public session the non-public minutes  
235 were sealed.

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238

239 Motion by Selectman Goldman to adjourn.

240 Seconded by Selectman Treanor.

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242 Meeting adjourned at 9pm

243 Respectfully submitted

244 Sue Reynolds