

1 DRAFT

2 BOARD OF SELECTMEN

3 TOWN OF SANDOWN, NH

4 SANDOWN, NH 03873

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6 **Meeting Date: November 23, 2015**

7 **Type of Meeting: Regular Meeting**

8 **Method of Notification: Public Posting at Town Hall**

9 **Meeting Location: Town Hall**

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11 Selectman Devine called the meeting to order at 7pm.

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13 **Members Present:** Selectman Devine, Selectman Treanor, Selectman
14 Goldman and Selectwoman Buco

15 **Not Present:** Selectman Tombarello
16 Town Administrator: Lynne Blaidsell

17 **Recording Secretary:** Sue Reynolds

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19 Pledge of Allegiance was done.

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21 Selectman Devine asked the Board to review the minutes of Monday,
22 November 9, 2015.

23 **Motion by** Selectman Goldman to accept the minutes of Monday, November 9,
24 2015.

25 **Seconded by** Selectman Treanor

26 **In Favor,** Selectman Devine, Selectman Goldman, Selectman Treanor and
27 Selectwoman Buco.

28 **Motion passes unanimously**

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PUBLIC COMMENT

George Hassard – resident of Sandown disapproves in regards the BOS changing the Recreation Director from part time to full time and feels it should have gone to warrant article for the Town to vote on.

Selectman Treanor said it is up to the BOS to create full time positions as they see fit. Lynne Blaisdell said the original position was hired by warrant article. George asked how one would go about changing it back and Selectman Treanor said once the Board votes it is final.

Selectman Goldman said he has notes to bring it up under old business. He felt it should have gone to warrant article and contacted LGC and he was told the warrant articles in regards to hiring or increasing hours are advisory only. He explains even if a warrant article fails, it is up to the BOS to make the final hiring decisions according to LGC and the BOS are the only ones that can change the motion.

Chief Gordon and Officer Buco

Would like to congratulate and present Cody Sears with a certificate for the Sandown Police Explorers. Officer Buco explains he is the Sandown Explorer Advisor and would like to congratulate Cody Sears for his accomplishments of Rookie Explorer of the Year. Cody has made contributions such as brining new teens to upcoming meetings and taking on responsibility that is not usually asked of a new recruit. Cody is a leader within the community as well as his High School, holding the positions of President of the Timberlane Community Outreach Program as well as the President of Pier Outreach Club, which helps make students make the right decisions in regards to drugs and alcohol. Cody came up to receive the award and also stated that today he won the Hugh Bryant Award of which 50 students of the softmore class are recommended. He explained this award is a highly recognized leadership award. He said from June 2 – 5 he will be attending a leadership conference which will help him with his future leadership skills.

Donna Greene commented on the Board making the change of the Recreation Director’s position full time and said the Board should refer to the Town Charter and wasn’t sure that Sandown had one. Lynne said there is a copy on record at State of NH. Lynne explains the wording of the warrant article has a

70 lot to do with how the position was created and whether or not it can be
71 changed in the future. She said if the wording of the warrant article stated
72 that the position is a part time position and can only be changed by a vote of
73 the body then it would have to go back to warrant article. Donna Green asked
74 if there was a warrant article to create the Recreation Director's position
75 initially and Lynne said yes, but it was not specific as to how it can be changed
76 in the future. Donna Green asked for a copy of the Town Charter and Lynne
77 said she would email a copy to Donna and Lynne also said she is not sure if
78 there have been changes to the charter since its inception.

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81 **Review of the Community Assistance budget 4445**

82 Lynne said this budget is decreased by 12%. She said this year she has had 32
83 applications for financial assistance, which is less than applications in past
84 years. She said she is comfortable with the amount it has been reduced from
85 \$10,601.00 to \$9,251.00. She said the Health & Human Services budget will be
86 presented next week and asks the Board to keep in mind the amount that is
87 given to the other organizations, which helps to keep the Town's cost down.
88 Selectman Goldman asked about the income to expense ratio and Lynne said
89 she was going to propose to the Board to look at their guideline amounts for
90 next year to see if they need to be adjusted as they might be too low.

91 **Motion by** Selectman Goldman to recommend the Community Assistance
92 budget to the Budget Committee with Gross Expenses of \$9,251.00, Revenue
93 of \$300.00 and Net Expenses of \$8,951.00.

94 **Seconded by** Selectman Treanor

95 **In Favor**, Selectman Devine, Selectman Goldman, Selectman Treanor and
96 Selectwoman Bucu.

97 **Motion passes unanimously**

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100 **Representatives of the Timberlane School Board and School Budget** 101 **Committee – Monthly update of school matters**

102 Donna Greene, School Board Member – said the Smarter Balance testing given
103 in the spring and results were released last week. The results were taking the
104 results of the students in the District that had taken the test vs students that
105 took the test in the rest of the state. She said in English Timberlane was at
106 67% proficient or better vs the State at 59% and in Math Timberlane was at
107 51% proficient or better vs the State 46%. Timberlane is exceeding State

108 averages. Donna said she asked for the statistics by grade level. She said the
109 District is strong in the elementary grades and the Middle School performance
110 is strengthening, but struggling at the 11th grade level and underperforming in
111 both Math and English.

112
113 Donna said The Board of Education approved eliminating the Smarter Balance
114 testing for 11th grade students and will now have them take the SAT testing
115 instead beginning March 2016 and she said the state is paying the English and
116 math portion of the testing. Selectman Goldman if the 9th and 10th grade class
117 will be taking the SAT's as well and Donna Green said 8th grade will be the last
118 year of the Smarter Balance testing. Selectman Devine said not all students
119 take the SAT's and Donna feels they may be taking them from now on.

120
121 Donna said the first draft of the budget was presented to the School Board last
122 week with a budget of \$71,384,000.00, which is up 4.5% from last year.
123 Donna said some of the items may come out of the budget and go on a warrant
124 article and if this happens the budget would be decreased by that amount.
125 She said the employee insurance up 1.6 million, sit & building projects is up
126 1.1 million, salaries are up \$400,000.00, Legal fees are up \$51,000.00, and
127 snow removal is up \$40,000.00 specifically to plow Sandown Central and she
128 suggested that be removed from the budget. The position of the School Board
129 is because there isn't anything in writing from the Town of Sandown to
130 continue to plow Sandown Central they won't remove it from the budget.
131 Selectwoma Buco asked if the School Board received anything in writing from
132 the other Town's as this is part of the agreement and Selectman Devine said
133 there is an agreement with the School Board and the Town that the Town
134 would plow the parking lot for the safety of the staff and the students. Donna
135 said she will go to the School Board/Budget Committee meeting tomorrow
136 night and let them know that the BOS unanimously support the Town plowing
137 Sandown Central School. Lynne said the Articles of Agreement were checked
138 a few weeks ago when Artie asked the Board if there were any changes to
139 plowing and Lynne said they are the only Town that has had a change to a
140 building and all Artie was doing was making sure the Town agreed to continue
141 to plow the school. Lynne said at the time the Board agreed that nothing was
142 changing, however, the current Board can't bind future Boards to any
143 decisions in the future. Lynne said this is exactly how she responded to the
144 email from the District and said she can confirm plowing from Sandown
145 through 2016, but this Board can't be bind decisions to future Boards.

146 Selectwoman Buco said if they are not asking this of any of the other Towns
147 they shouldn't be asking it of Sandown. Selectman Goldman agrees.
148 Donna also said there should be a warrant article for the teacher's new 3 year
149 contract. She said there is another warrant article in discussion about
150 revising The Articles of Agreement to state that the formal years K-4, which
151 would allow grade 5 to be moved to the Middle School in the future. She is
152 proposing the article should read K-5 if there is not actual change intended.

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154 Lynne Blaisdell asked when and why the playground equipment was removed
155 from Sandown Central and Donna said she believe she thinks it wasn't age
156 appropriate but wasn't sure. She said the equipment can't be installed in
157 another location because when it is removed it isn't structurally sound to put
158 it in another place.

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160 Lynne updated the Board in regards to the prior employee matter and said
161 that Brian Chevalier has moved out of town and is no longer able to be the
162 Emergency Management Director because he is no longer a resident of the
163 Town. Lynne said the Fire Chief will be taking these duties over at this time.
164 Lynne thanks Brian for his time and wishes him well and Selectman Devine
165 thanked Brian as well for all of his hard work and helping the Town with all
166 that he did.

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169 **Motion by** Selectman Devine to go into non- public under RSA 91-A:3II(i)
170 emergency preparation.

171 **Seconded by** Selectman Goldman

172 **In Favor**, Selectwoman Buco – yes, Selectman Devine – yes, Selectman
173 Goldman – yes, Selectman Treanor – yes.

174 **Motion passes unanimously.**

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176 While in non-public session the nob-public minutes were sealed.

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179 **NEW BUSINESS**

180 Review of new copier contract for Town Clerk/Tax Collector's office

181 Lynne said the Town Clerk is seeking permission to enter into a maintenance
182 contract with Seacoast Business Machines as they are proposing a contract of

183 \$360.00 for 60,000 copies and she is currently paying \$595.00 per year for
184 20,000 copies.

185 **Motion by** Selectman Goldman to authorize Chairman Devine to sign the
186 contract with Seacoast Business Machines and sign cancellation of services
187 with United Business Machines.

188 **Seconded by** Selectwoman Bucu.

189 **In favor,** Selectwoman Bucu, Selectman Devine, Selectman Goldman and
190 Selectman Treanor.

191 **Motion passes unanimously.**

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194 **Auditor's Report**

195 Lynne said it has been requested that all time sheets have 2 signatures and
196 there are several employees that only have 1 signature. She said a quick fix
197 would be for her to sign the timesheets if the Board is okay with that and hers
198 can be signed by the BOS or they can be signed by the department liaison.
199 The consensus of the Board is okay with Lynne signing them and as the
200 Chairman, Selectman Devine will sign Lynne's.

201

202 **State Division of Public Health Services**

203 Lynne said the Health Officer and Deputy Health Officer are expiring
204 according to the State. Lynne said she spoke with Ed Mencis and Bob Bogosh
205 and they both would like to continue in their current positions.

206 **Motion by** Selectwoman Bucu to appoint Health Officers Ed Mendis and Bob
207 Bogosh Deputy for 3 years expiring November 2018.

208 **Seconded by** Selectman Goldman

209 **In favor,** Selectwoman Bucu, Selectman Devine, Selectman Goldman and
210 Selectman Treanor.

211 **Motion passes unanimously.**

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214 **OLD BUSINESS**

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216 **Warrant Articles**

217 Lynne reminds the Board they need to determine how much they would like
218 to put into the Bridge Capital Reserve Fund and a decision needs to be made in
219 regards to the two bridges that are deficient. Lynne said she would like to
220 have a gentleman come talk to the Board on Monday, December 7th, which is

221 the Community Assistance Bridge Engineer from the State of NH. He would
222 like to talk to the BOS in regards to a temporary fix for Phillips Rd. bridge.
223 Lynne said they will also discuss whether the Town is eligible for bridge aide.
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226 **Plaque for the police station**

227 Lynne showed the Board a copy of the plaque for the Police Station and she
228 said if they are okay with it she will get it ordered. The Board is okay with the
229 plaque.
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231 **Highway** – Lynne said that John Maddie is no longer working at the transfer
232 station and Artie would like to keep him on call and John has agreed to do
233 that. Lynne said the position is on the town website. The Board is okay with
234 this.
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237 **CORRESPONDENCE**

238 Lynne said she received an email from a resident in regards to the Recreation
239 Director's position as to why it was done the way it was done and why 2 BOS
240 abstained. Selectman Goldman said he spoke to this person as to his decision.
241 Lynne said she will be sure this resident is all set with the answers.
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244 Lynne said she received an email from a resident in regards to the Minority
245 Report and TRSD issue. Lynne said she believes Selectman Tombarello spoke
246 with this resident and Selectman Goldman said he spoke with them as well.
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248 **OLD BUSINESS**

249 **Recreation director's position**

250 Selectman Goldman felt this should have gone to warrant article as it had in
251 the past, and failed, with that and a few other reasons is why he abstained
252 from the vote. He said it should have never gone to warrant article and
253 according to LGC no matter the outcome the BOS have the final say on hiring
254 an employee. Selectman Goldman said he spent a lot of time this week looking
255 at the budgets and would like to have the Recreation Commission come to a
256 future meeting to get a better understanding of the currently allocated 34
257 hours and what would be done in the additional hours. He would also like a
258 comparison from other Town's in the area as well. He stated if he realized

259 when they were here it was the BOS responsibility he would have asked these
260 questions at that time. Selectman Treanor said when he spoke to Selectman
261 Goldman a few weeks ago he was in agreement with the position being full
262 time and Selectman Goldman said although he feels it should be a full time
263 position he feels it should go to warrant article for the residents to vote on.
264 Selectman Treanor is upset because the Recreation Director has been in this
265 position for the past 11 years and shouldn't have to explain the need for the
266 additional hours. Selectman Goldman said he is talking about the position and
267 not the person. Selectman Treanor the Recreation Director submitted her job
268 description last year and Selectman Goldman said he was not on the Board
269 last year and nothing has changed since then. Selectman Treanor feels the
270 Board is a joke and handed in his keys and said he is finished with his position.
271 Selectman Devine said he will discuss this with Lynne during the week.

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273 Selectman Treanor tossed his keys and left the meeting at this time.

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275 **LIAISON REPORT**

276 Selectwoman Bucu said the Highway Department is working of plow
277 equipment and are winterizing the lawn mowing equipment. She said Artie is
278 working with Mr. Keach on next year's projects.

279 Selectman Devine had nothing to report.

280 Selectman Goldman – Conservation working on a Citizen's Petition Warrant
281 Article in regards to the Land use change Tax

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283 Selectwoman Bucu said she went to the Bd. of Education meeting and said
284 because there was no Minority Report submitted the Bd. of Education
285 wouldn't consider the questions that were raised. She said they could have
286 submitted a Minority Report without a recommendation to withdraw and the
287 questions would have been answered. She expressed her disappointment to
288 the Board as she feels it was important to have the report because they would
289 have considered the questions asked and the Town would have had a voice.

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292 **Motion by** Selectman Devine to go into non-public session under RSA 91A:3 II
293 (c) reputation

294 **Seconded by** Selectman Goldman

295 **Roll call**, Selectwoman Bucu – yes, Selectman Devine – yes, and Selectman
296 Goldman – yes.

297 ***Motion passes unanimously.***

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299 The minutes of the non-public session were sealed while in non-public.

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302 ***Motion by*** Selectman Devine to adjourn.

303 ***Seconded by*** Selectman Goldman.

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305 Meeting adjourned at 9:15 pm

306 Respectfully submitted

307 Sue Reynolds