

1 DRAFT

2 BOARD OF SELECTMEN

3 TOWN OF SANDOWN, NH

4 SANDOWN, NH 03873

5
6 **Meeting Date: September 28, 2015**

7 **Type of Meeting: Regular Meeting**

8 **Method of Notification: Public Posting at Town Hall**

9 **Meeting Location: Town Hall**

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11 Selectman Devine called the meeting to order at 7pm.

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13 **Members Present:** Selectman Devine, Selectman Treanor, Selectman
14 Goldman, Selectwoman Buco and Selectman Tombarello.

15 Town Administrator: Lynne Blaisdell

16 **Recording Secretary:** Sue Reynolds

17
18 Pledge of Allegiance was done.

19
20 Selectman Devine called the meeting to order at 7:00pm.

21
22 Selectman Devine asked the Board to review the minutes of Monday,
23 September 14, 2015.

24 Selectman Tombarello said on lines 380 & 394 it should read Ed Mencis.

25 Lynne Blaisdell said on lines 80 & 97 it should read Green and 92 should read
26 Louise Pajak. Selectwoman Buco said line 67 should read Mark and Selectman
27 said on lines 531, 539, 540 and 541 should read Bob Bogosh and Selectman
28 Devine stated that line 512 should read liaison report.

29 **Motion by** Selectman Tombarello to accept the minutes of Monday, September
30 14, 2015 as amended.

31 **Seconded by** Selectman Goldman

32 ***In Favor***, Selectman Tombarello, Selectman Devine, Selectman Goldman,
33 Selectman Treanor and Selectwoman Buco.

34 ***Motion passes unanimously.***

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37 **PUBLIC COMMENT**

38 Lynne Blaisdell stated that Trick – or Treat will take place on Saturday,
39 October 31st from 6-8pm.

40

41 Lynne Blaisdell stated that the Cable Committee is looking for people to help
42 tape meetings and if you are interested you should contact Chis Donnellan at
43 887-0017 or you can email him at cdonnellan@sandown.us.

44

45 Planning Board budget 4191-11

46 This budget is being presented by Ernie Brown and Doug Martin.

47 Selectman Tombarello asked about the Consult/Engineering line and why the
48 decrease. Ernie Brown said there is a new line created in this budget, which is
49 for Dues, as last year the Budget Committee asked that this be done. He said
50 they took \$6,000.00 out of the Consult/Engineering line and moved it to the
51 Dues line, which is used for Rockingham Planning Commission. Selectman
52 Devine asked what the Town gets for \$6,000.00. Doug Martin said the RPC
53 provides oversight and management in regards to guidance the zoning
54 ordinances when they are trying to expand and get a better idea of the needs
55 of the Town. The RPC will provide someone to help review the zoning
56 ordinances in regards to in home businesses. He also said they help with the
57 Town finding grants. Ernie Brown also said in regards to the MS4 the Planning
58 Board need to map the storm waters coming from the Exeter River. Artie said
59 they have been meeting for the past few months in regards to this as well.

60 Selectman Goldman stated that for the Consult/Engineering in 2013 only 92%
61 of the budget was used and in 2014 only 85% has been used and this year on
62 79% has been used so far and asked if that is the same money that was moved
63 to the Dues line and wants to be sure they have enough money in their budget.

64 Selectman Tombarello asked why the Revenue line increased so much and
65 Ernie Brown stated he feels they are going to be busy soon and Doug Martin
66 said just by following the general market and the Real Estate market is picking
67 up. Selectwoman Buco asked if they anticipate their Revenue line reaching
68 the \$4,000.00 that is in the budget and Doug Martin said yes.

69 **Motion by** Selectman Tombarello to recommend the Planning Board budget to
70 the Budget Committee with Gross Expenses of \$28,625.00, Revenue of
71 \$6,000.00 and Net Expenses of \$22,625.00.

72 **Seconded by** Selectwoman Buco.

73 **In Favor,** Selectman Tombarello, Selectman Devine, Selectman Goldman,
74 Selectman Treanor and Selectwoman Buco.

75 **Motion passes unanimously.**

76

77 **ZBA Budget 4191-12**

78 This budget is being presented by Steve Misner and Chris True.

79 Steve Misner said in the past 2 years they have been adjusting their fees to be
80 in line with other towns in the area. He referred to 2014 & 2015 Revenue line
81 stating that 5 or 6 years ago this budget was self-funded and he feels this will
82 be the case for this year as well. He said for the 2016 budget the Revenue line
83 should be changed to \$1,700.00. The BOS agree to change that amount.

84 Selectwoman Buco asked why the decreases in the Payroll line and Steve
85 stated that the ZBA share a recording secretary for the Conservation
86 Commission and they now meet on the same night so the recording secretary
87 doesn't attend these meetings she just does the transcription.

88 **Motion by** Selectman Tombarello to recommend the ZBA budget to the Budget
89 Committee with Gross Expenses of \$2,580.00, Revenue of \$1,700.00 and Net
90 Expenses of \$880.00.

91 **Seconded by** Selectman Goldman.

92 **In Favor,** Selectman Tombarello, Selectman Devine, Selectman Goldman,
93 Selectman Treanor and Selectwoman Buco.

94 **Motion passes unanimously.**

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97 **Budget Committee budget 4150-09**

98 This budget is being presented by Lee Dube.

99 Lee said this budget is an increase of 22.9% but is only \$497.00. He explained
100 that there is an increase in the Payroll line by 2% and because there could
101 potentially be a whole new Committee next year he increased the Supplies
102 line to 100.00 and the Seminars line to \$600.00. Selectman Goldman asked
103 why the increase in the Payroll line when in 2013 on 60% was used, 2014
104 only 50% was used and it looks like 50% will be used for this year and asked
105 if Lee expects to hit the requested amount for 2016. Lee Dube said this is a
106 best guess as he never knows how long the meetings will be and there is a lot

107 of focus in regards to the Town and School budgets the public hearing could
108 also take a lot longer as well. Selectman Tombarello asked what the new
109 members would need in regards to supplies and Lee said they may need new
110 binders, pens etc. Lynne Blaisdell talked about the Payroll line and said in the
111 2015 column for the 39 weeks should be \$18.38. Lynne asked if the
112 Committee made the decision to do a 2% increase and Lee said yes, it is
113 included in the new budget. Lynne said the BOS have not decided on the
114 increases yet and Lee said he was going on the 2015 rate. Lynne said she will
115 double check with the Finance Director on this. Lee said the new Net
116 Expenses should be \$2,700.00.

117 **Motion by** Selectman Tombarello to recommend the Budget Committee
118 budget to the Budget Committee with Gross Expenses of \$2,700.00, Revenue
119 of \$0.00 and Net Expenses of \$2,700.00.

120 **Seconded by** Selectman Goldman.

121 **In Favor**, Selectman Tombarello, Selectman Devine, Selectman Goldman,
122 Selectman Treanor and Selectwoman Buco.

123 **Motion passes unanimously.**

124

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126 **Town Clerk budget 4140-02**

127 Lynne said there is a letter attached with Michelle's explanation in regards to
128 the Payroll line and also that because of the way the calendar falls this year
129 and the way the Deputy Town Clerk's hours and the Municipal Clerk's hours
130 were adjusted it looks like one employee was given a 2.98% increase and the
131 other was only given a .80% increase but they both received the same which is
132 2%.

133 **Motion by** Selectman Tombarello to recommend the Town Clerk budget to the
134 Budget Committee with Gross Expenses of \$51,032.00, Revenue of
135 \$1,194,036.00 and Net Expenses of -\$1,143,004.00.

136 **Seconded by** Selectwoman Buco.

137 **In Favor**, Selectman Tombarello, Selectman Devine, Selectman Goldman,
138 Selectman Treanor and Selectwoman Buco.

139 **Motion passes unanimously.**

140

141 **Plumbing Inspector budget 4241-22**

142 This budget is being presented by Gary Paradis.

143 Gary said the Computer & Software line was removed from the budget and
144 Lynne said he is going to be using the laptop the Building Inspector uses as

145 well. He also said there is a new Seminars line as he would like to attend a few
146 upcoming seminars.

147 **Motion by** Selectman Tomabrello to recommend the Plumbing Inspector
148 budget to the Budget Committee with Gross Expenses of \$7,850.00, Revenue
149 of \$6,000.00 and Net Expenses of \$1,850.00.

150 **Seconded by** Selectwoman Buco.

151 **In Favor,** Selectman Tombarello, Selectman Devine, Selectman Goldman,
152 Selectman Treanor and Selectwoman Buco.

153 **Motion passes unanimously.**

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156 **Government Buildings 4194**

157 Lynne asked the BOS to take an initial look at this budget.

158 Lynne explained that the hours for the Payroll line have decreased to 1,300
159 hours. She said she would like to leave \$1.00 in the Town Building Inspection
160 Fee in case it is ever needed. She feels like the Electric line should be the same
161 as it was last year and the Oil is down a bit from last year but she would like to
162 look at that line a little further before it is reduced. She said the bit went out
163 for Gas/Oil & Propane and feels that amount should remain the same for 2016
164 or it could possibly be reduced by \$500.00. As far as the Building
165 Maintenance line she asked if anyone has heard about any department heads
166 that are anticipating any big projects coming up. She said she is aware that
167 the Fire Department will be changing some doors and moving some office
168 space around. Selectman Tombarello asked why there was such a big increase
169 from 2014 to 2015 and Lynne said that line included \$68,000.00 from the
170 Police Station that was added at Deliberative Session. Lynne explained that
171 the Building Maintenance misc line will be a bit higher this year as a
172 temporary custodian was paid from that line but there will also be a decrease
173 in the Payroll line to offset this cost. Lynne said the Alarm System is a
174 contractual rate but she will look into this and speak to the Town Clerk about
175 getting some new quotes. She will have a further discussion with the new
176 custodian in regards to the uniforms. Lynne asked the BOS if there is anything
177 they would like to address within this budget and if they do to contact Lynne
178 as soon as they can.

179

180

181 **Executive budget 4130-01**

182 Lynne reviewed this budget preliminary with the BOS. She stated that the
183 Telephone is a standard cost and the Computer Support has a few years left on
184 that. She said the Website Support/Maint is for the Town's website. She feels
185 the Grant line should be left as is in case any grants become available. The
186 Hiring Cost line is new and this is for costs associated with hiring new
187 employees, such as back ground checks. She explained this used to come out
188 of the Payroll line but it is not a payroll item so a new line was added. Lynne
189 said the Town Report line will increase for 2016 because every 3 years they
190 are required to do a full listing of all Town properties and feels there will be
191 an increase of about \$1,000.00. Lynne asks about the Mosquito Control
192 Program and thinks this amount should be put in the budget for 2016 because
193 of the warrant article that was passed last year. She also asked if the BOS
194 wanted her to go out to bid for this and Selectman Goldman said yes the BOS
195 should follow the same bidding process as the Town. The consensus of the
196 Board it so get 3 sealed bids. Lynne asked the BOS if there was anything else
197 that she should look into.

198

199

200 **NEW BUSINESS**

201 Electric contract for the recreation building. Lynne said the current contract
202 at the recreation building will expire October 5th. Lynne said she has been
203 working with Neighborhood Energy, LLC and over the past few years they
204 have saved the Town almost \$5,500.00 and if they don't renew with them then
205 they will automatically renew with a variable rate and this is not
206 recommended as the rates could be upwards of an 11% increase. Lynne said
207 there is an opportunity to set the rate for 12 months at .086877 cents per kw
208 hour. Selectman Goldman asked if they should be including then new police
209 station now and she said yes. Lynne asked the BOS to sign the new agreement
210 if they agree.

211 **Motion by** Selectman Goldman to have Lynne add the new police station to
212 the Agera Energy small commercial electricity sales agreement.

213 **Seconded by** Selectman Tombarello.

214 **In Favor**, Selectman Tombarello, Selectman Devine, Selectman Goldman,
215 Selectman Treanor and Selectwoman Buco.

216 **Motion passes unanimously.**

217

218 **Motion by** Selectman Goldman for the BOS chairman to enter into the
219 agreement with Agera Energy for small commercial electricity sales

220 agreement form for the Police Station and Recreation Building for 12 months
221 from the effective date.

222 ***Seconded by*** Selectman Treanor.

223 Selectman Goldman said there is a big push for solar and there maybe
224 someone putting something together for the Board to review.

225 ***In Favor***, Selectman Tombarello, Selectman Devine, Selectman Goldman,
226 Selectman Treanor and Selectwoman Buco.

227 ***Motion passes unanimously.***

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230 **CORRESPONDENCE**

231 Lynne said she received an email from Cynthia Robinson stating that she will
232 not be able to come back. Lynne said that Sue Reynolds is able to accept this
233 position on a permanent basis and the Board thanked her. Selectman
234 Tombarello thanked Cynthia Robinson for her time of service.

235

236 Lynne said she received a letter from RPC stating there is a new set of books
237 available and if anyone would like them to let her know.

238

239

240 **LIAISON REPORT**

241

242 Selectman Tombarello stated that tomorrow he will be attending the Cable
243 meeting.

244

245 Selectwoman Buco stated that Fremot Rd. looks good.

246

247 Selectman Devine said the Fire Dept will be changing the outside of the
248 building by closing the front area and there may be changes to the garage.

249

250 Selectman Goldman stated there was a zoning issue a few weeks ago and he
251 was told today it is no longer an issue.

252

253 Selectman Treanor had nothing to report.

254

255

256 Lynne asked the BOS if they are interested in her getting pricing for them to
257 use tablets instead of paper copies of the agenda and Selectman Devine said
258 he would like to see a comparison as to what they would save.

259

260

261 **OLD BUSINESS**

262 **Discussion regarding recent meeting of the Timberlane Feasibility &**
263 **Suitibility study.**

264 Selectwoman Bucu said she was not able to attend the last meeting but she is
265 concerned that the Majority Committee will be putting together a withdrawal
266 plan. She feels the public has been concerned as to withdrawing as well and is
267 concerned of a withdrawal plan with a 6 plus million dollar buyout and
268 students tuitioning back into the Middle and High Schools and Sandown losing
269 their representation on the School Board. She said to her this would seem not
270 feasible or suitable and feels that if it could go to ballot and the other Towns
271 would see it as a windfall. She said the only ones that would win in this
272 situation are the other Towns in the District. She said the report should be
273 written as not feasible and suitable because this is not a proper study. She
274 said she did not vote for or against a study at the last meeting she attended
275 because she did not have enough information. She said with the information
276 that was presented this does not look feasible or suitable for the Town and
277 she feels that Town should receive legal counsel so they know how to position
278 themselves. Selectman Goldman said if this were the only option then it
279 would not be feasible or suitable and it would seem that this would be the
280 only decision. Selectwoman doesn't feel it would be an automatic decision
281 and also said that there is a Public Hearing on October 13th at the PAC at 7pm.

282 **Motion by** Selectwoman Bucu for the BOS to approve legal counsel in regards
283 to the withdrawal study and withdrawal plan.

284 **Seconded by** Selectman Treanor.

285 Selectman Tombarello asked if Selectwoman Bucu knew what this would cost
286 and Selectman Goldman asked Selectwoman Bucu what she was looking for
287 from the attorney. Selectwoman Bucu said she would like to know what the
288 Town of Sandown can do to protect itself if the study is submitted as feasible
289 and suitable with the recommendations she mentioned earlier. Selectman
290 Goldman said the Town does not have a position as it would go to the BOE
291 first then to the District wide ballot. Selectman Goldman said he would find it
292 hard for the BOE to approve such a withdrawal plan as described. He said he
293 would like to have a limit in place for this as they have already spent enough

294 money on attorney fees on school issues and suggested \$1,000.00 limit.
295 Selectman Tombarello said when this warrant article was written it was
296 stated it would not cost the tax payers any money and that is not the case now
297 and would also feel comfortable with \$1,000.00 cap. Lynne reminded the BOS
298 that this would not be split with the Town of Danville.

299 ***In Favor***, Selectman Tombarello, Selectman Devine, Selectman Goldman,
300 Selectman Treanor and Selectwoman Buco.

301 ***Motion passes unanimously.***

302
303 Selectwoman Buco stated that as she is working of this project she will be
304 making calls and reaching out and verifying information presented by the
305 Minority Committee so she will be verifying so the Board knows in case they
306 get questioned as to under what authority she is doing this. Selectman
307 Goldman asked if she meant the Majority Committee and Selectwoman Buco
308 said yes. Selectwoman Buco said that he was working with Salem and she
309 hasn't followed up to confirm any information that was presented so she will
310 be following up with them and wanted the BOS to be aware of this. Selectman
311 Devine said they did request all of the Majority Committee's information as
312 well and Lynne said they referred her to their website, which Lynne provided
313 the BOS the link to that information. Selectman Goldman asked Selectwoman
314 Buco if the Majority Committee is aware of her following up and she
315 responded by saying she didn't know how they would be as she was not at the
316 last meeting. She said tomorrow night is another meeting. Selectman
317 Goldman is concerned that the Majority Committee isn't aware that
318 Selectwoman Buco is doing this. Joe Morris, member of the public asked
319 Selectwoman Buco when she does her investigation with Salem will be going
320 as the old Minority Committee or the Majority Committee and if she is going
321 under the Majority Committee wouldn't she need their approval first.
322 Selectwoman Buco said she will be doing this representing the BOS.

323
324 Motion by Selectman Goldman to adjourn.
325 Seconded by Selectwoman Buco.

326
327 Meeting adjourned at 8:30pm
328 Respectfully submitted
329 Sue Reynolds