

1 DRAFT

2 BOARD OF SELECTMEN

3 TOWN OF SANDOWN, NH

4 SANDOWN, NH 03873

5
6 **Meeting Date: August 24, 2015**

7 **Type of Meeting: Special Meeting**

8 **Method of Notification: Public Posting at Town Hall**

9 **Meeting Location: Town Hall**

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11 Selectman Devine called the meeting to order at 7:00pm.

12
13 **Members Present:** Selectman Tombarello, Selectman Treanor, Selectman
14 Goldman, and Selectwoman Bucu.

15 **Not Present:** Selectman Devine
16 Town Administrator: Lynne Blaisdell
17 Recording Secretary: Sue Reynolds

18
19
20 Pledge of Allegiance was done.

21
22 Selectwoman Bucu asked the Board to review the minutes of Monday, August
23 10, 2015.

24 **Motion by** Selectman Goldman to accept the minutes of Monday, August 10,
25 2015 as written.

26 **Seconded by** Selectman Tombarello.

27 *In Favor*, Selectman Tombarello, Selectwoman Bucu, Selectman Goldman and
28 Selectman Treanor.

29 **Motion passes unanimously.**

32 Selectwoman Buco asked the Board to review the minutes of Monday, August
33 17, 2015.

34 Selectman Goldman said he had 1 change on line 71 and the first word should
35 be chance not change and then proceeded to say that line 71 was not written
36 in the context that he meant.

37 There was no motion to accept these minutes.

38

39 There was a review of the non-public minutes of August 17, 2015 and there
40 was a

41 **Motion by** Selectman Goldman to unseal lines 1-42 of these non-public
42 minutes.

43 **Seconded by** Selectman Tombarello

44 **In Favor,** Selectwoman Buco, Selectman Treanor and Selectman Goldman.

45 **Abstain,** Selectman Tombarello

46 **Motion passes 3-0-1.**

47

48 **Motion by** Selectman Goldman to accept the non-public minutes of August 17,
49 2015 from line 44 on.

50 **Seconded by** Selectman Tombarello.

51 **In Favor,** Selectwoman Buco, Selectman Treanor and Selectman Goldman.

52 **Abstain,** Selectman Tombarello

53 **Motion passes 3-0-1.**

54

55

56 **PUBLIC COMMENT**

57 Donna Greene mentioned a concern that she has with the intersection of
58 Sargent Rd. and Fremont Rd. with the Philips Bridge being closed traffic now
59 has to go down Fremont Rd and take a right onto Sargent Rd. and she feels the
60 corner is very sharp and oncoming traffic needs to go into the other lane to
61 make that turn. She is concerned and feels the geometry of the intersection
62 should be looked at.

63 She also mentioned the Lions Club dog show that is taking place on OHD and
64 they are looking for volunteers at the registration desk from 1-2pm or extra
65 hands throughout the event from 2-3:30.

66

67 Paula Gulla reminds the public that OHD is Friday, September 11th and
68 Saturday, September 12th and all information is on the Town Website at this
69 time. She highlights the dance that is taking place on Friday night at the Rec

70 building with the chili cook off and the Historical Society is sponsoring a beer
71 & wine tent. Saturday's event will consist of the bounce house, sumo
72 wrestling, a jousting ring, cow pluck bingo and St. Matthew's is holding a free
73 pancake breakfast. She reminded everyone that Citizen of the Year will be
74 awarded at 9:45am and the parade will start at 10:30 and there will be a
75 flagpole dedication at the new Police Station. There will also be a pie eating
76 contest, acroyoga demonstration, martial arts and live music followed by the
77 fireworks at Sandlots. Paula also invites vendors to contact her if they would
78 like a spot, which is \$25.00 or \$40.00, depending on the size of the space.

79
80 Lynne Blaisdell reminds the public that the construction of Fremont Rd, and
81 Odell will begin shortly and there will be delays in that area.
82 Next hazardous waste collection day is Saturday, August 29th from 9am – noon
83 at the highway garage in Brentwood.
84 She also stated there are some time adjustments in regards to OHD and stated
85 that the Transfer Station will be closed on Saturday, September 12th and will
86 be opening early on Sunday the 13th from 10am – 5pm and the following
87 Wednesday they will be open 1 hour early, from 3-7pm.

88
89 **Historical Society Members to discuss the Depot repairs and cannon**
90 Bob Brouder, Treasurer of the Historical Society prepared a packet for the
91 BOS as to what they would like to accomplish at the Train Depot. He said his
92 immediate goal is to fix the floor as they feels that is where the mice are
93 coming in. He stated that all of the materials have been removed the room
94 and they would like to mud and tape the walls and have an electrical switch
95 installed for a lighting pendent for the room. He said the Historical Society is
96 prepared to volunteer their time to get these items completed but they are
97 looking for funding from the Town to purchase the items needed. He also said
98 they are looking into getting donations for the materials as well. With the
99 Budget Committee meeting soon he said he would like to see some money put
100 into the budget for this purpose. He said they have started building retaining
101 walls around the depot and have put in a set of stairs as well. He is asking
102 permission from the Board to store a tote size of items at the Police Station
103 when the building isn't open to the public. He said he did speak with Chief
104 Gordon and agrees but he is looking for the approval of the BOS. Selectman
105 Tombarello asked if money has been put in the Government Building budget
106 for the Depot and Lynne said the Government Building budget isn't for any
107 one building and she asks that all department heads in charge of a building

108 put together a list of upcoming projects along with quotes and have them
109 submitted to the BOS and Budget Committee as to what needs to be done. She
110 also suggested getting 3 quotes for each project. Lynne suggested they set up
111 long and short term goals. Bob said they are asking permission to remove
112 nails from the walls that are sticking out as well as to remove a metal edging
113 around the garden outside. They would like the building to look like it in back
114 in the 1930's. Selectman Tombarello asked if the Society is still looking into
115 grants and Bob said that he was looking into grants but stopped, but is willing
116 to start up with that again. Selectman Tombarello said it was good to see the
117 Historical Society being represented well tonight and building up the
118 relationship with the BOS and Bob said that is why they are here tonight.
119 Selectman Goldman asked what they are looking for at this point and Bob said
120 they are asking for a blessing of the Board for them to do the light switch and
121 do some cosmetic improvements to the inside. Selectman Tombarello said he
122 will do the light switch for them at no charge. Lynne said she can reach out to
123 the State to see what the Historical Society can and cannot do and the Board
124 said they will give their blessing once that info is back. There was a brief
125 discussion in regards to the cannon as to whether it should be moved or
126 covered for the time being. Selectman Tombarello asked how the Historical
127 Society is doing financially and Bob said they are doing ok, and they are also
128 sponsoring the wine & beer tent for OHD. Selectman Goldman asked if Artie's
129 staff plows the parking lot and Bob said he thinks it is the DOT that does it.
130 Selectman Goldman asked if the Society has their own liability insurance and
131 Bob said they do not have it at this time but there is an RSA that protects them
132 from anyone walking on the property as long as they don't charge admission.
133 Selectman Goldman would like that to be looked into further and asked if the
134 Society is in a position to get liability insurance and Bob said yes. Lynne said
135 the RSA would cover the cannon and the trains outside the building but their
136 concern is the liability inside the building. Selectwoman Buco asked about the
137 items they would like stored and Bob said this would only be while the Depot
138 is closed during the winter months and they have a document from Theodore
139 Roosevelt, a powder horn from 1744 and some bibles that should be stored
140 and properly protected. Chief Gordon said that he would be willing to house
141 the items and possibly display them, but he is concerned as to the value of the
142 property and asks if it has been appraised and wonders if it should be housed
143 elsewhere. One of the members of the Historical Society said she has papers
144 that need to be submitted to the State stating they have these items and she
145 will be submitting them shortly. Bob said he shares the same concerns as

146 Chief Gordon as to the value of the property. Bob said he will speak with Chief
147 Gordon in regards to storing or displaying the items in the Police Station. Bob
148 said some of the long term goals is to restore the men's waiting room and the
149 operator's bay and the former women's waiting room would be the actual
150 museum with the items displayed. Lynne said there is very limited space to
151 store things at Town Hall but if it is one box then that should be ok. Jonathan
152 Wells from Ocean Park, ME said his brother lives in Londonderry and they
153 decided to take a ride to Sandown to check out the depot and said this is a gem
154 of a station and it is a good intact station and they would like to restore it to
155 attract people and he also thanked the BOS for their letter. Robert Driscoll, a
156 Historical Society member and also on board to restoring the Depot as it was
157 years ago. He is thankful for the support of the BOS. Lynne Blaisdell
158 suggested the Historical Society write up a brief history on the station for
159 Channel 17 to display.

160

161 **Representation of the School Board and Budget Committee monthly** 162 **update**

163 Donna Greene, TRSB, commented on the Train Depot saying she just ran into
164 someone in Nashua that referred to the Train Museum and the great tours
165 that are given.

166 Donna said she attended an Eagle Scout dedication for Cody Sears at Sandown
167 North Elementary School for a shade pavilion he had built. She said it is a
168 great asset to the school. She also referred to the new sign at Sandown North
169 as well, and Eagle Scout project done by Jake Chaput. Donna said that she
170 attended the Open House at Sandown North grades 1-5 and it was a fairly
171 smooth transition. She stated that Sandown Central School will now house
172 Sandown Kindergarten, Preschool and the TLC Program for the District. She
173 also stated the District still has a law suit pending regarding the 1st
174 amendment and she still has a case in regards to the Right to Know Law that
175 will be going to NH Supreme CT, which should be tried in January or February.
176 Selectwoman Buco said that in regards to the lawsuit of Sandown & Danville
177 vs. TRSD the Town of Sandown and Danville filed a motion today for
178 reconsideration and clarification. They would like a judge to review and
179 reconsider the case and the document is available for anyone that would like
180 it at the Town Hall. Donna also said the first School Board meeting will be this
181 Thursday evening at 7:30 following the Policy Committee meeting at 5:30 and
182 the Sandown Consolidation Committee will be meeting Wednesday at 7pm.

183

184 **NEW BUSINESS**

185 Chief Gordon asked the opinion of the BOS in regards to the sign for the new
186 Police Station. He said he removed the sign from the old building and put it in
187 the front of the new building temporarily. He asked the Board's opinion in
188 regards to the sign on the front of the building to read Sandown Police Dpt. to
189 match the Fire Dept.'s sign. Chief Gordon wasn't sure if he wanted the
190 wording Dpt. in the sign. Selectwoman Bucu said less words with a large font
191 would be better as the station is set back off the road. Lynne said there is
192 money in the Government Building to pay for this and just asked Chief Gordon
193 to be sure it will be able to withstand the weather. The consensus of the
194 Board is in agreement to have this sign done. The cost for this is \$700.00 per
195 Chief Gordon.

196 Chief also said he is concerned as no one has returned his emails in regards to
197 the flagpoles at the Police Station being completed in time for the dedication
198 on OHD. He said he has sent a few emails out but has had no response. He
199 also stated this is an Eagle Scout project but if it is not done soon he is going to
200 have to pay for it in the amount of \$1,500.00. Selectman Treanor thanks Chief
201 Gordon publicly for all of his hard work and dedication to getting the new
202 police station up and ready. Chief Gordon also wanted to mention there is a
203 humidity problem in the basement of the building as it is 64 degrees with 90%
204 humidity. He is going to borrow a commercial humidifier to see if that does
205 the trick and may need to purchase one in the future.

206

207 **Review of MS1 form to be submitted to the Dept of Revenue**

208 **Administration**

209 Lynne talked to the Board in regards to the MS1 form and said the deadline is
210 September 1st. She said that all of the figures are matched with the amounts
211 from the assessors except for the exempt property values. She said this will
212 not affect the tax rate. She said she will be talking to the assessor as it would
213 affect the entire value for the Town, which is in the amount of \$37,000.00. She
214 also said the utility values are not finalized yet from the State and she will
215 update them when they are set. She said she did not want to wait for this to
216 happen to set the tax rate. Lynne said once she talks to the assessors she will
217 have the Board sign the form and she will submit it.

218 Chief Gordon showed the BOS a draft of a plaque that he and Lynne put
219 together in regards to recognition for the new Police Station. He said that he
220 wanted the current BOS to be recognized on the plaque and if he went back to
221 when they started the project he wouldn't be able to fit everyone on the sign.

222 **Acceptance of donations to the SSATP**

223 **Motion by** Selectman Tombarello to accept the donations totaling \$646.00 to
224 be deposited into the SSATP Fund.

225 **Seconded by** Selectman Treanor.

226 **In Favor,** Selectman Tombarello, Selectwoman Bucu, Selectman Goldman and
227 Selectman Treanor.

228 **Motion passes unanimously.**

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231 **Discuss Oil/Gas/Propane bids**

232 Lynne said t their current contract expires September 30th. She sent bids to
233 10 local oil companies and September 10th is the bid date. She said in the past
234 she brought the bids received to a meeting and the BOS voted to open them at
235 the meeting. She asked the Board if she can have permission to open the bids
236 as they come in and she will enter the info received on a spreadsheet so the
237 Board can review it at the following meeting.

238 **Motion by** Selectman Goldman to authorize Lynne Blaisdell the Town
239 Administrator to open the RFP bids with a member of the BOS present.

240 **Seconded by** Selectman Treanor.

241 **In Favor,** Selectman Tombarello, Selectwoman Bucu, Selectman Goldman and
242 Selectman Treanor.

243 **Motion passes unanimously.**

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246 **Review 2015/2016 Morton Salt contract**

247 Lynne said she received a proposal from Morton Salt for 1,600 tons of salt.

248 **Motion by** Selectman Goldman to accept the contract from Morton Salt and
249 authorize the DPW Director to sign it.

250 **Seconded by** Selectman Treanor.

251 **In Favor,** Selectman Tombarello, Selectwoman Bucu, Selectman Goldman and
252 Selectman Treanor.

253 **Motion passes unanimously.**

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256 **Review insurance figures for the new police station**

257 Lynne Blaisdell said they want to be sure they are fully insured for the new
258 police station with all of the renovations that have taken place. She stated in
259 the past Property Liability Trust would appraise a building and if you agree to

260 that appraised amount you are fully covered. She said the Property Liability
261 will not be doing insurance as of 2016. Lynne asked the assessor to look at all
262 the Town's liabilities and compare it to what the insurance company has a
263 value and she referred to the spreadsheet she presented to the Board. Lynne
264 said the suggested amount to insure the building for was 1.9 million dollars
265 with the content value of \$360,000.00. The BOS is okay with this.

266
267

268 **OLD BUSINESS**

269 Selectman Tombarello spoke to the Board in regards to the electrical permits
270 from the TRSD and said that he received a check from the School District for a
271 yearly permit on both schools in Sandown. He said that he is going to speak to
272 Paula Gulla tomorrow in regards to any other large buildings in Town that
273 should be pulling permits for electrical work. Lynne suggested the plumbing
274 inspector should do the same thing. Lynne also suggested that the BOS make
275 a motion in regards to the amount of the permits. Selectman Tombarello
276 stated the electrical inspector receives \$35.00 per inspection and a \$20.00
277 administration fee and they decided to do the inspections every 4 months,
278 which is 3 times per year, which is 3 inspections at \$105.00 plus the \$20.00
279 fee to the town is \$125.00 x 2 permits which is a total of \$250.00. Selectman
280 Tombarello feels this is a good starting point. Selectman Goldman asked if the
281 inspections are to be done every 3 months or 4 months and Selectman
282 Tombarello said every 4 months. Selectman Goldman suggested it should be
283 done quarterly and Selectman Tombarello agreed.

284 **Motion by** Selectman Goldman to adopt the fee structure the Selectman
285 Tombarello described as the electrical inspector.

286 **Seconded by** Selectman Treanor.

287 **In Favor,** Selectwoman Bucu, Selectman Treanor and Selectman Goldman.

288 **Abstain,** Selectman Tombarello.

289 **Motion passes 3-0-1.**

290 Selectman Tombarello said this should exclude large projects.

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294 **CORRESPONDENCE**

295 Lynne said she received a letter from DOT in regards to the Block Grant
296 money and the amount this year is \$156,638.92, which is slightly higher than
297 last year.

298 Lynne said she received a letter from Eversourse unveiling a new Forward NH
299 Plan and this is something that she will be looking into.

300
301 Letter from the Planning Board about a notice of decision in regards to the
302 Autumn Hills development and additional approvals. She said they also
303 received an abutter notification as well and the hearing will be held on Sept. 1
304 at the Town Hall.

305
306 Lynne said she received a letter from Family Promise which contains their
307 bimonthly newsletter.

308
309 There is an Eagle Scout project dedication on Sunday, August 30th for Timmy
310 LaPorte and Lynne asked if any members of the BOS would like to attend.
311 Selectman Tombarello said he would like to attend as he watched the project
312 at the Library unfold. Selectman Goldman may attend as well.

313
314 Lynne received an email from Dragon Mosquito saying they may put another
315 trap out next door to the school. They also may put the cameras deeper in the
316 woods to avoid further vandalism. Lynne said they shouldn't be taking a trap
317 away as they are paying for that. Selectman Goldman complimented Paula
318 Gulla on the letter she sent to Dragon Mosquito. He also asked if the locations
319 are contractual and Lynne said no, they set up the traps.

320
321 Lynne said there is a Property Liability Trust hearing on October 6, 2015 in
322 regards to renewal coverage.

323
324
325 **LIAISON REPORT**

326 Selectman Tombarello has nothing to report.
327 Selectwoman Buco says she hopes Artie is feeling better.
328 Selectman Goldman he is planning to attend the next Conservation Meeting.
329 Selectman Treanor said OHD is coming together

330
331 **Motion by** Selectman Goldman to go into non-public session under RSA
332 91A:3II(c) reputation.

333 **Seconded by** Selectman Treanor.

334 **Roll Call Vote**, Selectman Tombarello – yes, Selectwoman Buco – yes,
335 Selectman Goldman – yes and Selectman Treanor – yes.

336 ***Motion passes unanimously.***

337

338 Selectwoman Bucu stated that while in the non-public session the non-public
339 minutes were sealed.

340

341

342 Meeting adjourned at 9:30 pm

343 Respectfully submitted

344 Sue Reynolds