

1 DRAFT

2 BOARD OF SELECTMEN

3 TOWN OF SANDOWN, NH

4 SANDOWN, NH 03873

5
6 **Meeting Date: May 4, 2015**

7 **Type of Meeting: Regular Meeting**

8 **Method of Notification: Public Posting at Town Hall**

9 **Meeting Location: Town Hall**

10
11 Selectman Devine called the meeting to order at 7pm.

12
13 **Members Present:** Selectman Devine, Selectman Treanor, Selectman
14 Tombarello and Selectman Goldman.

15 **Not Present:** Selectwoman Bucco
16 Town Administrator, Lynne Blaisdell

17 **Recording Secretary:** Sue Reynolds

18
19 Pledge of Allegiance was done.

20
21 Selectman Devine asked that the Board review the minutes of Monday, April 6,
22 2015, Monday, April 13, 2015 and Monday, April 20, 2015.

23
24 **Motion by** Selectman Tombarello to accept the minutes of Monday, April 6,
25 2015 as written.

26 **Seconded by** Jon Goldman.

27 **In Favor,** Selectman Devine, Selectman Goldman and Selectman Treanor.

28 **Abstain,** Selectman Tombarello.

29 **Motion passes 3-0-1**

31 **Motion by** Selectman Tombarello to accept the minutes of Monday, April 13,
32 2015 as written.

33 **Seconded by** Selectman Treanor.

34 **In Favor**, Selectman Devine, Selectman Tombarello and Selectman Treanor.

35 **Abstain**, Selectman Goldman.

36 **Motion passes 3-0-1**

37

38 **Motion by** Selectman Tombarello to accept the minutes of Monday, April 20,
39 2015 as written.

40 **Seconded by** Selectman Treanor.

41 **In Favor**, Selectman Devine, Selectman Tombarello, Selectman Treanor and
42 Selectman Goldma.

43 **Motion passes 4-0-0**

44

45 **Public Comment**

46 Paula Gulla from the OHD Committee wanted to make the public aware that
47 the celebration will be held on September 11th and 12th. She said that the
48 traditional OHD events such as the 5k road race, the Fire Department's
49 Chicken BBQ and the service at the Old Meeting House will still take place on
50 the weekend of August 8th and 9th. She said that the events that are taking
51 place on September 11th & 12th will be held at the rec building/new police
52 station. They are calling this the OHD/Fall Festival. Paula said a schedule of
53 events will follow shortly.

54

55 Paula Gulla talked about the Stone Water Management memo and wanted to
56 let the BOS know that the Annual Report was filed with the EPA and there is a
57 copy of the report in the BOS office. She said there is a new application
58 process which will require the Town to go through an extensive notification of
59 intent application. She said this will involve a numerous about of
60 departments.

61

62 **7:10 Paul Godin/Ed Mensus/SSATP**

63 Paul Godin said that Ed Mensus has graciously offered to do a fundraiser at
64 the Depot with his fried dough and hand cut fries to purchase gas cards for the
65 drivers of this organization. The fundraiser will take place on Saturday, May
66 9th from 11-3. Paul said this month alone they have done 43 trips and thanks
67 the BOS for the support of the program. Ed Mensus encouraged all residents
68 to come and participate in the fundraiser.

69 Paul Godin asked the BOS if he can put in a check request ahead of time to
70 purchase gas cards instead of getting reimbursed and the BOS approved.
71 Lynne said the same process will take place and it may take up to a few weeks
72 to get a check.

73 Paul Godin also thanked the BOS of their support of the warrant article.

74

75 Lynne Blaisdell said there is a personal donation the SSATP that needs to be
76 accepted.

77 **Motion by** Selectman Tombarello to accept the personal donation of \$50.00
78 and to be deposited into the SSATP fund account.

79 **Seconded by** Selectman Goldman.

80 **In Favor**, Selectman Goldman, Selectman Treanor, Selectman Devine and
81 Selectman Tombarello.

82 **Motion passed unanimously.**

83

84 **NEW BUSINESS**

85 **FEMA declaration 4209DR-NH**

86 Lynne Blaisdell said that FEMA is in the process of putting together a
87 reimbursement for the Town for the storm from January 26 – January 28. She
88 said that she attended the first meeting in order to complete the initial
89 paperwork and there will be an upcoming meeting in the near future as well.
90 She said she will also be putting figures together for the shoveling of their
91 roofs.

92

93 **Motion by** Selectman Tombarello to accept the non-public minutes of Monday,
94 April 6th as written.

95 **Seconded by** Selectman Devine.

96 **In Favor**, Selectman Treanor, Selectman Devine and Selectman Goldman.

97 **Abstain**, Selectman Tombarello.

98 **Motion passes 3-0-1.**

99

100 **Motion by** Selectman Tombarello to accept the two sets of non-public minutes
101 of Monday, April 20, 2015.

102 **Seconded by** Selectman Devine.

103 **In Favor**, Selectman Treanor, Selectman Devine, Selectman Goldman, and
104 Selectman Tombarello.

105 **Motion passes unanimously.**

106

107 Selectman Tombarello asked about the piece of property that was mentioned
108 in the non-public minutes and Lynne said there has not been any update.

109

110 ***New Sign for Town Hall***

111 Lynne Blaisdell wanted to publicly thank Dave Dupouy for the new sign
112 outside the front doors of Town Hall. She also wanted to ask the BOS about
113 getting another sign for the opposite side of Town Hall as there is \$1,000.00 in
114 the budget for this. Lynne will send Dave Dupouy to thank him.

115

116 Selectman Tombarello said the walkway project at the library is coming along
117 very well and thanks the family for their time and efforts.

118

119 ***Tax Bills***

120 Lynne Blaisdell said that the tax warrant is completed and Tax Bills will be
121 going out soon and will be due July 1, 2015.

122

123 ***Train Depot***

124 Lynne Blaisdell said that when the building was opened at the Train Depot it
125 was discovered that there is a burst pipe in the ladies room under the sink.
126 She wanted the BOS to be aware of it and is seeking approval to have it fixed.
127 Selectman Goldman was concerned as to who has keys for the building and
128 Lynne said it is just the president of the Historical Society and the BOS office.
129 Selectman Goldman said that he misunderstood at a previous meeting and
130 thought that there would not be access to the building and Lynne said that it is
131 not legal to change locks and keep the Historical Society out of the building.
132 The BOS agreed to fix the leak.

133

134 ***Email from Theresa Walker from RPC***

135 Lynne said the email stated they are looking into a grant program for towns
136 that run along the Exeter River and for the Towns that agree to participate in
137 the program. Lynne said this is part of a second phase that is already taking
138 place called WISE and they are looking for the BOS to sign a letter saying the
139 Town will commit to participate.

140 ***Motion by*** Selectman Tombarello that the Town of Sandown will participate
141 in the second phase of the water integration for the WISE project.

142 ***Seconded by*** Selectman Devine.

143 ***In Favor,*** Selectman Treanor, Selectman Goldman, Selectman Devine and
144 Selectman Tombarello.

145 ***Motion passes unanimously.***
146 The BOS have signed the letter as well.

147

148 **OLD BUSINESS**

149 ***Review of the Organizational Chart***

150 Lynne said at the last discussion there was a question as to where the Town
151 Administrator's position should fall on the chart. She has charts from
152 Barrington, Newport, Swanzezy and Moultonborough to show how their charts
153 flow in regards to Town Administrators/Management. Lynne said the elected
154 officials are in gold, appointed by the BOS are in green and hired by the BOS
155 are in blue. Selectman Devine asked that the number of committee members
156 or department personnel are listed in the box as well, such as BOS (5).
157 Lynne also said that some of the Towns have larger departments broken down
158 on a separate page. Selectman Devine asked that this chart be reviewed again
159 next week.

160

161 **CORRESPONDENCE**

162

163 TRHS 2015 graduation is being held on Saturday, June 13th at 10am and the
164 BOS are invited to attend to wish the students well. Lynne would like the BOS
165 to let her know if they would like to attend so she can let the school know.

166

167 Unitil's 2015 Electrical Emergency Response and Preparedness meeting on
168 Tuesday, June 2nd. Selectman Tombarello is planning to attend.

169

170 NH Employment Security Community has sent out the annual community
171 profile, which comes from the census bureau and Town offices.

172

173 NH Dept. of Revenue and the final sales assessment with values of 2014 rates
174 before and after utility costs. This is informational only.

175

176 Restoration plan for approval of property map 25, lot 21. There is no action
177 on the Town for this. Selectman Goldman asked if a resident did something
178 wrong, and Lynne said that it could be or they are looking for permission to do
179 something.

180

181 **LIAISON REPORTS**

182 Selectman Tombarello said he did not attend the ZBA meeting and when he
183 got to the Cable meeting it was over. He said he did read the minutes of the
184 meeting and everything is fine.

185
186 Selectman Devine said the Fire meeting will be tomorrow.

187
188 Selectman Goldman said Conservation is very busy and he has been to 1
189 meeting but keeping up with the minutes. He also said that he Code
190 Enforcement is self-sufficient with no issues.

191
192 Selectman Treanor had nothing to report.

193
194 **Motion by** Selectman Devine go to into non-public session under RSA 91-A:3II
195 (a) Employee Matters.

196 **Seconded by** Selectman Tombarello.

197 **Role Call** - Selectman Tombarello – yes, Selectman Devine – yes, Selectman
198 Goldman – yes, Selectman Treanor – yes.

199 **Motion passes unanimously.**

200
201 **Motion by** Selectman Goldman to hire Sue Reynolds as the BOS Recording
202 Secretary at \$18.56 per hour.

203 **Seconded by** Selectman Treanor.

204 **In Favor**, Selectman Treanor, Selectman Goldman, Selectman Devine and
205 Selectman Tombarello.

206 **Motion passed unanimously.**

207
208 **Motion by** Selectman Goldman to grant the 2% increase to the following Cable
209 Committee employees affective and retroactive to April 1, 2015. Cheryl
210 Eastman increased to \$18.02 per hour, Dan Peters to \$12.48 per hour and
211 Chris Donnellan increased to \$18.99 per hour.

212 **Seconded by** Selectman Treanor.

213 **In Favor**, Selectman Treanor, Selectman Goldman, Selectman Devine and
214 Selectman Tombarello.

215 **Motion passed unanimously.**

216
217 Motion to adjourn.

218
219

220 Meeting adjourned at 8:30 pm
221 Respectfully submitted
222 Sue Reynolds