

**Town of Sandown, NH  
Board of Selectmen  
Minutes**

Meeting Date: Monday, March 23, 2015

Type of Meeting: Regular meeting

Method of Notification: Public Posting – Two locations at Town Hall

Meeting Location: Sandown Town Hall

Present: Selectpersons: Jonathan Goldman (Goldman), James Devine (Devine), Cindy Bucu (Bucu), Tom Tombarello (Tombarello), Lynne Blaisdell, Town Administrator and Cynthia J. Robinson, Recording Secretary

Absent:

Late to arrive: Terry Treanor (Treanor) – 6:47 P.M.

Departed Meeting:

Call to Order: Chairman Devine called the meeting to order at 6:35 P.M.

**Non-Public Session under RSA 91-A:3 II (c) Reputation**

- **MOTION:** Selectman Tombarello moved to go into Non-Public Session per RSA 91A:3 II (c) Reputation. Selectwoman Bucu seconded. Roll call – Goldman – aye, Devine – aye, Bucu – aye and Tombarello – aye. Motion passed unanimously.
- **MOTION:** Selectman Goldman moved to come out of non-public session. Selectwoman Bucu seconded. Motion passed unanimously.
- Chairman Devine announced while in non-public session the Board voted to seal the non-public minutes.

Pledge of Allegiance

**Review of minutes of previous meetings**

- There were no minutes this evening.

**Public Comment**

- There was no public comment.

**Cheryl Eastman, Finance Director  
Discussion regarding town credit cards and debit cards**

- 43 • Cheryl Eastman, Finance Director was present for this discussion. Ms. Eastman  
44 came before the Board to discuss the memo she gave them regarding the  
45 Town's credit/debit cards and multiple bank accounts. Ms. Eastman went over  
46 the recommendations made by the auditors concerning the Town's use of their  
47 credit/debit cards. Ms. Eastman noted that the Town does use a debit card.  
48

49 Ms. Eastman spoke to the Board about a Visa card that TD Bank is offering at no  
50 cost to the Town that would replace the Town's and library debit card. The  
51 purchase of the Visa card would address the auditor's concerns relating to the  
52 debit card and bank accounts and give the Town more flexibility in paying for  
53 purchases.  
54

55 Selectman Tombarello questioned the cash back option. Chairman Devine  
56 asked how many cards are currently used. Ms. Eastman stated three  
57 [Recreation, Cable and Selectmen]. There was discussion about only using one  
58 card. Ms. Eastman stated this is not a convenient way to handle this situation.  
59 Ms. Eastman explained how the Visa card could be set up for the individual  
60 users. Ms. Blaisdell noted that this card would be based on Town information not  
61 the individual user. **MOTION:** Selectman Tombarello moved to eliminate the  
62 Comdata credit card services and reinstitute the TD Bank Visa card program  
63 effective May 1, 2015. Selectwoman Bucu seconded. Ms. Eastman stated she  
64 has a contract for the Board to sign if they choose to go this route. Motion  
65 passed unanimously.  
66

67 **Mr. Anthony Piemonte**  
68 **Discussion regarding formation of Minority Committee**  
69

- 70 • Anthony Piemonte was present for this discussion. Mr. Piemonte presented the  
71 Board with information regarding the withdrawal procedure from the cooperative  
72 school district. Mr. Piemonte asked the Board if they would allow him to start a  
73 minority report, which is done in conjunction with the committee study report. Mr.  
74 Piemonte explained how the two reports work together. Selectman Goldman  
75 does not feel the minority report should be done now. Selectwoman Bucu feels  
76 the minority report should be ready to be submitted when the committee study  
77 report is submitted. Selectman Goldman stated after rereading the RSA he  
78 stands corrected.  
79

80 Cathy Gorman explained the minority report isn't submitted in lieu of the  
81 committee study report. The minority report would be submitted if someone  
82 didn't agree with the committee study report. Ms. Blaisdell asked who takes the  
83 lead for the Town. Ms. Blaisdell suggested seeking guidance from some source.  
84 Chairman Devine feels the committee needs to be set up but after the school  
85 board sets up their committee. Ms. Blaisdell asked who is on this committee.  
86 Mr. Piemonte stated he would like to set up the minority committee. Selectman

87 Goldman suggested membership for this committee should be posted.  
88 Selectman Goldman stated the Board of Selectmen has done their job by  
89 notifying the school board that it is their responsibility to organize the study  
90 committee. Ms. Blaisdell asked if this committee would be a Town sanctioned  
91 committee. Chairman Devine stated yes. Mr. Piemonte asked for a letter to be  
92 sent to the Board of Selectmen of the other towns involved regarding the liability  
93 of indebtedness. Deb Brown stated she feels as a taxpayer the Board needs to  
94 obtain legal guidance on this matter. Selectman Goldman suggested having  
95 legal counsel walk the Board through the process associated with this matter.  
96 Selectmen Tombarello and Treanor agree. Ms. Blaisdell pointed out that the  
97 school attorney and Town attorney are the same. There was discussion about  
98 interviewing another law firm to work with the Board on this matter. Chairman  
99 Devine and Ms. Blaisdell will work on looking into another law firm.

100  
101 **Recreation Commission Members**  
102 **Non-Public session under RSA 91-A:3 II (a) Employee Matters**  
103

- 104 • **MOTION:** Selectman Tombarello moved to go into Non-Public Session per RSA  
105 91A:3 II (a) Employee Matters. Selectman Goldman seconded. Roll call –  
106 Treanor – aye, Goldman – aye, Devine – aye, Bucu – aye and Tombarello – aye.  
107 Motion passed unanimously.  
108
- 109 • **MOTION:** Selectman Tombarello moved to come out of non-public session.  
110 Selectman Goldman seconded. Motion passed unanimously.  
111
- 112 • Chairman Devine noted that the minutes for this non-public session were not  
113 sealed.  
114

115 **New Business**  
116

117 **Review of monthly update of school matters from representatives to the**  
118 **Timberlane School Board and Budget Committee**  
119

- 120 • Selectwoman Bucu read an email from Donna Green updating the Board on  
121 the latest school board news. The update covered board and budget  
122 committee seats, school ballot warrants, withdrawal study, schools  
123 consolidation committee, new math program voted, school board rules  
124 rejected and CIP going forward.  
125

126 **Other**  
127

- 128 • Ms. Blaisdell brought to the Board a request from Chief Tapley under the  
129 Department of Safety Grants Management Unit where two members of the fire  
130 department are to receive grant reimbursement for training. The two members

131 are Christopher Poole who is to receive \$499.20 and Michael Devine who is to  
 132 receive \$499.20. Ms. Blaisdell stated she needs the Chairman to sign the form.  
 133 Due to a conflict of interest Chairman Devine has declined to sign the form.  
 134 **MOTION:** Selectman Tombarello moved to allow the reimbursement request for  
 135 training at IAFF Fire Grounds training class for Christopher Poole for \$499.20  
 136 and Michael Devine for \$499.20. Selectwoman Bucu seconded. Four ayes  
 137 [Treanor, Goldman, Bucu and Tombarello] and one abstention [Devine]. Motion  
 138 passed. The Vice Chairman will sign the form for the Chairman.  
 139

- 140 • Selectman Goldman informed the Board that he was asked by the school  
 141 superintendent to be on the consolidation committee as a parent not as a  
 142 member of the Board of Selectmen. Selectman Goldman stated he was placed  
 143 on the committee as a selectman. Selectman Goldman does not feel he has the  
 144 time to be on the committee. Selectman Goldman will be sending a letter  
 145 requesting that he be taken off the committee. Selectman Goldman stated that  
 146 where he was listed as a selectman he is offering the position to the other  
 147 selectmen should they want to attend. Ms. Blaisdell stated this is an ad hoc  
 148 position. Selectman Goldman will contact the SAU to find out more about this  
 149 position. Chairman Devine expressed interest in filling the position. Selectman  
 150 Goldman will contact Chairman Devine when he has more information.

151  
 152 **Old Business**

153  
 154 **Further review of town’s organizational chart**

- 155  
 156 • Board members reviewed the town’s organizational chart for additional changes.  
 157 Consensus of the Board was to leave Communication & Technology and mark as  
 158 inactive. There was discussion about where the Town Administrator should be  
 159 located on the chart based on the job description. Ms. Blaisdell will research  
 160 other types of charts that may work better.

161  
 162 **Further review of 2015 Department Liaisons**

- 163  
 164 • Board members reviewed the four vacant liaisons positions and filled them as  
 165 follows: Cable TV – Selectman Tombarello, Senior Affairs – Selectman  
 166 Tombarello, Conservation Commission – Selectman Goldman and RC Technical  
 167 Advisory Committee remains open.

168  
 169 **Other**

- 170  
 171 • Selectwoman Bucu presented the Board with a letter to the NH Board of  
 172 Education requesting that they intervene regarding the placement of the  
 173 withdrawal study on the school board agenda. Selectman Goldman does not feel  
 174 this is a Board of Selectmen fight and wants to hear from legal counsel before

175 sending out this letter. Selectwoman Bucu feels the Board has a responsibility to  
176 do something to get the school board to act.  
177

178 **Correspondence**

- 179
- 180 • Letter from Rockingham Planning Commission regarding the draft Regional  
181 Master Plan. Copy available in the Selectmen's Office.  
182
- 183 • Letter from Rockingham VNA & Hospice regarding a Hospice Volunteer Training  
184 Spring Session. Contact Martha Carlson at 772-2981 ext. 140.  
185
- 186 • Memo from the Public Works Director informing the Board of Transfer Station  
187 closings for 2015-16. These changes can be found on the Sandown website.  
188 **MOTION:** Selectman Tombarello moved to approve the Transfer Station  
189 closings per the memo from the Public Works Director dated March 19, 2015.  
190 Selectman Treanor seconded. Motion passed unanimously.  
191

192 **Department Liaison Report**

- 193
- 194 • Selectman Goldman met with the inspectors.  
195
- 196 • Selectman Tombarello stated the Budget Committee is looking for volunteers.  
197

198

199 Chairman Devine adjourned the meeting at 9:55 P.M.

200

201 Respectfully Submitted,

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203

204

205 Cynthia J. Robinson  
206 Recording Secretary