

1 **Town of Sandown, NH**
2 **Board of Selectmen**
3 **Minutes**
4

5 Meeting Date: Monday, December 29, 2014

6 Type of Meeting: Regular meeting

7 Method of Notification: Public Posting – Two locations at Town Hall

8 Meeting Location: Sandown Town Hall

9 Present: Selectpersons: Terry Treanor (Treanor), Stephen Brown (Brown), Hans
10 Nicolaisen (Nicolaisen), Cindy Buco (Buco), James Devine (Devine), Lynne Blaisdell,
11 Town Administrator and Cynthia J. Robinson, Recording Secretary

12 Absent:

13 Late to arrive:

14 Departed Meeting:

15 Call to Order: Chairman Nicolaisen called the meeting to order at 7:02 P.M.

16
17 Pledge of Allegiance
18

19 **Review of minutes of previous meetings**
20

- 21 • Board members reviewed the non-public minutes for December 15, 2014.
22 **MOTION:** Chairman Nicolaisen moved to accept the non-public minutes for
23 December 15, 2014 as written. Selectman Brown seconded. Motion passed
24 unanimously.
25

26 Board members reviewed the minutes for December 15, 2014. **MOTION:**
27 Selectman Brown moved to accept the minutes for December 15, 2014 as
28 written. Selectwoman Buco seconded. Motion passed unanimously.
29

30 **Public Comment**
31

- 32 • Arthur Green is present as one of Sandown's representatives to the Timberlane
33 Budget Committee but is not speaking on behalf of the Budget Committee. Mr.
34 Green is here to speak on the events that have taken place this past week. The
35 Budget Committee met on December 23, 2014 and approved a budget to go
36 forward to a public hearing on January 15, 2015 and subsequently to Deliberative
37 on February 5, 2015. The approved budget was \$67,724,000.00 and there is no
38 funding for Sandown Central. However, this does not mean Sandown Central
39 will be closing, as the School Board has not taken a vote to close Sandown
40 Central. Mr. Green gave his opinion on what the tax impact of the budget would
41 be to Sandown. Mr. Green presented the Budget Committee with a budget he
42 felt was fair but the Budget Committee voted it down. Mr. Green noted that the
43 default budget is even higher than the regular budget.
44

45 Mr. Green attended the Danville Board of Selectmen's meeting where they talked
46 about reaching out to the other towns in the District to discuss the impact the
47 School District budget will have on the towns in the District. Mr. Green noted that
48 Donna Green a School Board member requested a tour of Sandown Central and
49 with help from Selectman Devine was able to obtain a tentative date of January
50 5, 2015. Mr. Green made reference to his email that was forwarded to the Board
51 where he questioned why his questions regarding the budget were not answered.
52 Selectman Devine noted that the only way such a request could be granted is
53 through the School Board.

- 54
- 55 • Ms. Blaisdell noted for those who use Community Care Givers that their doors
56 closed on December 24, 2014 while they move to 1B Commons Drive, Unit 10 in
57 Londonderry. They will reopen on January 2, 2015. Anyone needing directions
58 can call the Selectmen's Office.

59 New Business

60 **Discussion regarding possible encumbrances for 2015 budget**

- 61
- 62
- 63
- 64 • Present for this discussion were: Robert Bogosh, Building Inspector, Paul
65 D'Amore, Gerry La Chance, Police Chief Joseph Gordon and Cheryl Eastman,
66 Finance Director. Chief Gordon recapped what was decided a couple weeks ago
67 relating to how much money has been saved for the police station reconstruction
68 project as well as the builder's bid proposal. They are here tonight to see if they
69 can come up with funds to cover the difference, which Ms. Eastman will address.
70 Chief Gordon stated he also has a change order.

71

72 Ms. Eastman provided the Board with a spreadsheet that was put together today
73 and proceeded to explain the figures. Ms. Eastman stated she is comfortable in
74 saying there is \$110,000.00 that can be used for this project.

75

76 Discussion switched to what the need for \$34,943.06 in order to meet the current
77 contract. Chief Gordon went over the projects he hopes to add back, which
78 totaled \$47,600.00. Chief Gordon and Board members reviewed the breakdown
79 of added projects to the contract, which result in the change order. Chief Gordon
80 stated the total number needed for the project is \$82,543.06. Chief Gordon
81 stated this number is within the number Ms. Eastman gave and can complete the
82 project to where it should be. Chief Gordon stated at this point the total funds
83 needed to complete the project would be \$540,236.00. Ms. Blaisdell stated the
84 existing contract covers the \$34,943.06 and this change order covers the
85 additional items that need to be done. Chairman Nicolaisen pointed out that this
86 is a lot of money that could be used to offset taxes.

87

88 Selectman Brown asked if departments know this money will be taken from their
89 budget. Ms. Eastman stated she did not give them specific dollars but she did
90 speak to them about what they have coming in for outstanding bills. Selectmen
91 Brown, Treanor and Devine agree the project should be completed now if the
92 money is available to be encumbered (\$82,543.06).
93

94 Ms. Eastman went over what the auditors stated should be in the motion to verify
95 where the money will come from. The funds needed are \$82,600.00.
96

97 Chairman Nicolaisen called for a five minute recess.
98

99 **MOTION:** Selectman Brown moved to accept the change order from Excel
100 Construction Management for the Sandown police station change order #1 in the
101 amount of \$47,600.00 to cover unexpected revisions to the project. Selectman
102 Treanor seconded. Motion passed unanimously.
103

104 **MOTION:** Selectman Brown moved to encumber \$82,600.00 from the 2014
105 unassigned surplus for the purpose of funding the balance of the existing
106 construction contract for the police station in the amount of \$35,000.00 and
107 funding change order #1 in the amount of \$47,600.00. Said encumbrances will
108 come from the following department budgets: Executive - \$15,000.00, Elec &
109 Reg Moderator - \$1,000.00, Benefits – 600.00, Planning Board - \$4,000.00, ZBA
110 - \$1,000.00, Insurance - \$3,000.00, Police - \$20,000.00, Bldg Inspection -
111 \$5,000.00, Sanitation Operating - \$10,000.00, Community Assistance -
112 \$9,500.00, Recreation - \$4,500.00, Recreation-Summer - \$7,500.00 and
113 Mosquito Program Warrant Article \$1,500.00. Selectman Devine seconded.
114 Motion passed unanimously. Chief Gordon thanked all departments and the
115 Board of Selectmen for their support of this project.
116

117 Old Business 118

- 119 • Ms. Blaisdell spoke to the Board about the Waste Management contract they
120 discussed last week and the new figures from Southeast Regional Refuse District
121 (SRRD). While reviewing the SRRD file Ms. Blaisdell noted back in August 2013
122 SRRD hired an engineering firm to create an RFP to put this project out to bid.
123 The project was put out to bid and Waste Management was awarded the
124 contract. Ms. Blaisdell spoke about the reasons the Town became a part of the
125 district. Ms. Blaisdell spoke about the towns that are no longer part of the district
126 and why they aren't. Ms. Blaisdell spoke about remaining in the district and that
127 it would take a warrant article to get out of the district based on the articles of
128 agreement.
129

130 Ms. Blaisdell went over the savings the Town would gain by signing on in
131 January 2015 through June 2015. Ms. Blaisdell asked the Board if they want to

132 reconsider their previous decision to send this out to bid. Given the fact this
133 project has already gone out to bid the consensus of the Board is to stay with the
134 district. **MOTION:** Selectman Devine moved to execute the Joinder of
135 Participating Community Waste Disposal Agreement by the Sandown Board of
136 Selectmen date December 29, 2014. Selectman Brown seconded. Motion
137 passed unanimously.

138

139 **Correspondence**

140

- 141 • Email from Arthur Green that was discussed earlier.
- 142
- 143 • Selectman Devine stated there are two letters of interest to be members of the
- 144 committee to look at employee wages. Ms. Blaisdell will hold the letters and look
- 145 into the details of this committee.

146

147 **Department Liaison Report**

148

- 149 • Selectwoman Bucu stated the culvert under Snow Lane has been fixed and
- 150 potholes are being fixed.

151

152 Selectwoman Bucu brought up the increase in insurance coverage required for
153 snowplow drivers. Selectwoman Bucu noted that because of this the Town is
154 down plows and loaders leaving the community at risk. Selectwoman Bucu
155 asked if it was possible to go back to the old insurance coverage requirement.
156 Ms. Blaisdell explained how this increase came about and the need to now
157 enforce the requirement. There was discussion about ways to help off set the
158 added cost of insurance for the plow drivers. Ms. Blaisdell will talk to the Public
159 Works Director and advertise for drivers if necessary.

160

161 Chairman Nicolaisen adjourned the meeting at 8:35 P.M.

162

163 Respectfully Submitted,

164

165

166

167

168

Cynthia J. Robinson
Recording Secretary