

1 **Town of Sandown, NH**
2 **Board of Selectmen**
3 **Minutes**
4

5 Meeting Date: Monday, December 22, 2014

6 Type of Meeting: Regular meeting

7 Method of Notification: Public Posting – Two locations at Town Hall

8 Meeting Location: Sandown Town Hall

9 Present: Selectpersons: Terry Treanor (Treanor), Stephen Brown (Brown), Hans
10 Nicolaisen (Nicolaisen), Cindy Buco (Buco), James Devine (Devine), Lynne Blaisdell,
11 Town Administrator and Cynthia J. Robinson, Recording Secretary

12 Absent:

13 Late to arrive:

14 Departed Meeting:

15 Call to Order: Chairman Nicolaisen called the meeting to order at 7:00 P.M.

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17 Pledge of Allegiance

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19 **Review of minutes of previous meetings**
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- 21 • Board members reviewed the minutes for December 8, 2014. Selectwoman Buco noted
22 in line 102 the name is “Chris” not “Christ”. Ms. Blaisdell asked the Board if they want the
23 newspaper article attached to these minutes as requested by Mary Comerford.
24 Consensus of the Board is to attach the newspaper article to these minutes. **MOTION:**
25 Selectman Brown moved to accept the minutes for December 8, 2014 as amended.
26 Selectman Treanor seconded. Four ayes [Treanor, Brown, Buco and Devine] and one
27 abstention [Nicolaisen]. Motion passed.
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29 **Public Comment**
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- 31 • Chairman Nicolaisen wished everyone a Merry Christmas.
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33 **Further discussion regarding proposed 2015 warrant articles**
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- 35 • Present for this discussion was Paula Gulla, Assistant to the Board of Selectmen. Ms.
36 Gulla explained that this evenings review is to see if the Board wants to propose the
37 draft warrant articles and discuss any additional wording. Ms. Gulla began by reviewing
38 the proposed warrant articles;
39

40 Warrant Article 2 – Numbers are not available at this time.

41 Warrant Article A – Highway Block Grant. Okay as written.

42 Special Warrant Article B – Road Improvement Plan. This article will become two
43 warrant articles and the dollar amount in the article is reduced to \$227,500.00.

44 Special Warrant Article C – Okay as written. The current amount in the Fire Equipment
45 and Apparatus Capital Reserve Fund is \$200,65.81 as of November.

46 Warrant Article D – Old Home Day Celebration. Okay as written.

47 Warrant Article E – Mosquito Control. This cost is up \$300.00 from last year. There was
48 discussion about this going into the operating budget. Wording will be added stating if
49 this warrant article passes this year it will go into the operating budget next year.

50 Special Warrant Article F – Union contract. Figures are not available at this time. Okay
51 as written, still need figures.

52 Warrant Article G – Union contract. Okay as written.

53 Warrant Article H – Telecommunication tower. Needs additional work on research of the
54 property and overall wording of the warrant article. Selectman Brown would like to know
55 if there would be a tax impact. Ms. Gulla still has to work on the tax impact numbers for
56 all warrant articles.

57 Special Warrant Article I – Revaluation Capital Reserve Fund. Okay as written.

58 Warrant Article J - Repair/repave Town Hall parking lot. Okay as written.

59 Warrant Article K – Selectmen pay raise. Ms. Gulla explained this would be a
60 \$500/selectman (5) pay increase resulting in having to raise and appropriate an
61 additional \$2,500.00.

62 Warrant Article L – Land Use Change Tax. Conservation Commission is asking the
63 Board to put forth a warrant article increasing the amount of LUCT money going to the
64 Commission to 100% up from 25%. Currently there is \$257,088.00 in the account with
65 an additional amount of \$25,000+/- to be added by the end of the year. There was
66 discussion about the Board not putting this warrant article on the warrant. Ms. Blaisdell
67 reminded the Board this could then be brought in as a petition warrant article. Majority
68 of the Board [HN, CB, JD] voted to leave this warrant article in and the Board will have
69 the opportunity to recommend or not recommend further into this process.

70

71 Other potential warrant articles

72

73 • Adopt RSA 41:14-a – Gives the Board authority to acquire or sell land/buildings or both.
74 Ms. Gulla presented the Board with a spreadsheet of Town owned property. There was
75 discussion about the process for selling property that is noted in the RSA. Chairman
76 Nicolaisen asked if the RSA could be amended. Ms. Gulla will speak to legal counsel
77 about this question. Okay to move forward with this as a warrant article.

78

79 • Special Warrant Article – Bridge Capital Reserve Fund. Board members discussed this
80 as a separate fund from the Road Improvement Plan Fund to be used specifically for
81 bridges. The Board discussed the various options available to them for raising funds to
82 fix bridges in Town. Consensus of the Board is to start a Bridge Capital Reserve Fund in
83 the amount of \$50,000.00.

84

85 **New Business**

86

87 **Review of credit card surcharge agreement with State of NH Fish and Game**

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89 • Ms. Blaisdell explained that this letter is informing the Town that an amendment has
90 been made to the current agreement with NH Fish and Game regarding the changes
91 made that now allow towns to assess a surcharge for credit card sales of hunting and
92 fishing licenses. This was not allowed in the past even though the credit card
93 companies charged the Town a surcharge. Ms. Blaisdell will put the amendment
94 agreement in the Signature file for the Chairman to sign

95 **Old Business**

- 96
- 97 • Chairman Nicolaisen announced that the Recreation Commission received the
- 98 resignation of Mike Donovan effective immediately. Chairman Nicolaisen went on to say
- 99 at the last meeting Commission meeting John Donahue submitted a letter of interest to
- 100 serve on the Recreation Commission. At that meeting, the Commission voted to
- 101 recommend that the Board of Selectmen appoint John Donahue to the Commission for a
- 102 term to expire in March of 2015. **MOTION:** Chairman Nicolaisen moved to appoint John
- 103 Donahue to the Recreation Commission until March of 2015. Selectman Treanor
- 104 seconded. Motion passed unanimously.
- 105

106 **Correspondence**

- 107
- 108 • Letter from the NH Department of Revenue Administration providing the Town with their
- 109 equalization assessment-sales ratio for Tax Year 2014 of 91.9%. Selectman Devine had
- 110 questions on this number and was directed to speak to the Assessor.
- 111
- 112 • New holiday hours for the Transfer Station were submitted to the Selectmen. The
- 113 Transfer Station will be closed on Christmas Eve and New Year's Eve with extended
- 114 hours on Sunday, December 28th and January 4th.
- 115
- 116 • Newsletter from Family Promise of Greater Rockingham County, Inc.
- 117
- 118 • Newsletter from Trustee Times regarding House Bill 297 Implementation. This does not
- 119 pertain to Sandown.
- 120
- 121 • Monthly Review letter from RMON Networks [IT service].
- 122

123 **Department Liaison Report**

- 124
- 125 • Selectman Brown wished everyone a safe and Merry Christmas.
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127 Chairman Nicolaisen adjourned the meeting at 8:03 P.M.

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129 Respectfully Submitted,

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131

132

133 Cynthia J. Robinson

134 Recording Secretary