

1 **Town of Sandown, NH**
2 **Board of Selectmen**
3 **Minutes**
4

5 Meeting Date: Monday, November 24, 2014

6 Type of Meeting: Regular meeting

7 Method of Notification: Public Posting – Two locations at Town Hall

8 Meeting Location: Sandown Town Hall

9 Present: Selectpersons: Terry Treanor (Treanor), Stephen Brown (Brown), Cindy Buco
10 (Buco), James Devine (Devine) and Cynthia J. Robinson, Recording Secretary

11 Absent: Hans Nicolaisen (Nicolaisen) and Lynne Blaisdell, Town Administrator

12 Late to arrive:

13 Departed Meeting:

14 Call to Order: Vice Chairman Devine called the meeting to order at 7:00 P.M.

15
16 Pledge of Allegiance
17

18 **Review of minutes of previous meetings**
19

- 20 • Board members reviewed the minutes of November 10, 2014. **MOTION:**
21 Selectwoman Buco moved to accept the minutes of November 10, 2014 as
22 written. Selectman Treanor seconded. Motion passed unanimously
23

24 **Public Comment**
25

- 26 • Selectman Brown announced that the Food Pantry is in need of donations for the
27 upcoming holidays. This notice is posted on the Town website. Anyone with
28 questions can contact Arleen Bassett at 887-3453, 505-1512 or email her at
29 abassett@gsinet.net.
30
31 • Selectman Brown announced the Tree Lighting Ceremony will take place on
32 Friday, December 5, 2014 at 6:00 P.M. at the Town Hall.
33
34 • Selectman Brown announced the Giving Tree is up at Town Hall. Gifts must be
35 returned by December 15, 2014.
36

37 **Review of 2015 Proposed Budgets for Benefits, Community Assistance, and**
38 **Health & Human Services**
39

- 40 • Health & Human Services Acct. 4415.0 – Present for this discussion was Cheryl
41 Eastman, Finance Director. Selectman Brown explained that this account
42 provides social services to Sandown residents from agencies outside of
43 Sandown. Each year agencies request funding from the Town of Sandown and
44 they provide a description of the services they have provided. Vice Chairman

45 Devine asked to add the list of these agencies to the Town website. Board
46 members reviewed the budget line by line. **MOTION:** Selectman Brown moved
47 to reduce the Lamprey Healthcare budget line to \$1,200.00. Selectman Treanor
48 seconded. Motion passed unanimously. **MOTION:** Selectman Brown moved to
49 reduce the Red Cross budget line to \$2,000.00. Selectwoman Buco seconded.
50 Motion passed unanimously. **MOTION:** Selectman Brown moved to accept
51 Health & Human Services Acct. 4415.0 with Gross Expenses of \$21,263.00,
52 Revenue of \$0 and Net Expenses of \$21,263.00 and be recommended to the
53 Budget Committee. Selectman Treanor seconded. Motion passed unanimously.
54

- 55 • Benefits Acct. 4155.00 – Cheryl Eastman, Finance Director was present.
56 Selectman Brown noted that the majority of these lines cannot be adjusted they
57 are based on payroll. **MOTION:** Selectman Brown moved to accept Benefits
58 Acct. 4155.00 with Gross Expenses of \$425,666.00, Revenue of \$0 and Net
59 Expenses of \$425,666.00 and be recommended to the Budget Committee.
60 Selectman Treanor seconded. Motion passed unanimously.
61
- 62 • Community Assistance Acct. 4445.0 – Vice Chairman Devine explained that this
63 account provides Town services to Sandown residents. Ms. Eastman read a
64 memo from Ms. Blaisdell regarding funds remaining in this account. Noted for
65 the record last year's budget was \$13,101.00 and this year it is \$10,601.00.
66 **MOTION:** Selectman Brown moved to accept Community Assistance Acct.
67 4445.00 with Gross Expenses of \$10,601.00, Revenue of \$500.00 and Net
68 Expenses of \$10,101.00 and be recommended to the Budget Committee.
69 Selectman Treanor seconded. Motion passed unanimously.
70

71 **Senior Affairs Transportation Committee**
72 **Annual Status and Update**
73

- 74 • Present for this discussion were: Paul Godin and Kathleen Richardson members
75 of the Sandown Senior Affairs Transportation Committee. Mr. Godin provided
76 the Board with a spreadsheet showing the services provided to Sandown
77 residents from April 2013 through October 2014. Mr. Godin explained that
78 Sandown residents are taking advantage of this program as services have
79 doubled since last year. The Program is still unable to transport wheelchair
80 bound individuals, as the Program does not have a handicapped accessible
81 vehicle. Volunteers are still needed (drivers). There was discussion about
82 acquiring a wheelchair accessible vehicle.
83

84 Vice Chairman Devine called for a five minutes recess.
85

86 **Monthly update from Sandown representatives to the School Board and**
87 **School Budget Committee**
88

- 89
- Present for this discussion was Arthur Green, Timberlane School Budget Committee. Mr. Green stated he is not here representing the Budget Committee. Mr. Green is here to give an update as to where the budget process is. Mr. Green noted there are two budget committee meetings left. Mr. Green stated that total expenditures of the budget was circulated to the Budget Committee around November 16, 2014. Tomorrow's Budget Committee meeting will be the first where they will deliberate the full-expended budget. The revenue portion of the budget is not expected until the December 11, 2014 meeting. The first draft budget is up by approximately 2.7% over the current year's budget. The Budget Committee asked for a flat line budget. Mr. Green asked for a third meeting but Committee members did not agree.

100

101 Mr. Green noted that this year the budget was posted on line. Mr. Green also pointed out that the school principals and department heads met with the Budget Committee with their segments of the budget. The discussion of these budgets did not include payroll.

105

106 Mr. Green stated at the October 23, 2014 meeting of the Budget Committee he was allowed to give a presentation about Timberlane staffing levels comparing them to other districts similar in size to those of Timberlane. Based on this information Timberlane is over staffed by approximately 76 positions. Selectwoman Bucu read an email from a resident supporting Mr. Green's presentation. Mr. Green feels it is the Budget Committee's job to fund quality education.

113

114 Vice Chairman Devine asked what administration is doing to improve the quality of education. Mr. Green stated he feels administration is interested in improving academic achievement in the Timberlane School District. Mr. Green feels money is not the answer.

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119

120 **New Business**

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122 **Discussion regarding forming a sub-committee to do a comparative analysis**

123 **of Town Employee compensation rates**

- 124
- Selectwoman Bucu would like permission from the Board to form a sub-committee to do a comparative analysis of all Town employee compensation rates. Selectwoman Bucu pointed out that the Police Department wages are driven by union contract.

129

130 Selectwoman Bucu suggested two selectmen representatives and a member of the public be on the sub-committee. Selectmen Devine and Bucu expressed interest in being the selectmen representatives to the sub-committee. Selectman

133 Brown suggested that Paula Gulla post a notice on the Town website for a
134 resident to be on the sub-committee. The sub-committee will begin meeting after
135 the New Year.

136
137 **Old Business**

- 138
139 • There was no Old Business tonight.

140
141 **Correspondence**

- 142
143 • There was no Correspondence tonight.

144
145 **Department Liaison Report**

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147 • Selectman Brown noted that Budget Committee meetings are almost complete.
148 The Board's recommended changes have been well received by the Budget
149 Committee.
150
151 • Selectman Treanor stated the Police Department Building Committee is getting
152 closer to finding the money needed for the renovations.
153
154 • Selectwoman Bucu stated that on December 12, 2014 the Road Agent would be
155 meeting with FEMA regarding the cistern. Plows are being readied for the
156 upcoming weather. The Planning Board is reviewing the parking lot issue
157 (island) at the store as they are adding a refrigeration unit. The Road Agent is
158 looking into fixing the catch basin on Snow Lane. Cold patching will be done
159 while the weather is warm.

160
161 Vice Chairman Devine adjourned the meeting at 8:15 P.M.

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163
164 Respectfully Submitted,

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166
167
168 Cynthia J. Robinson
169 Recording Secretary