

1 DRAFT

2 BOARD OF SELECTMEN

3 TOWN OF SANDOWN, NH

4 SANDOWN, NH 03873

5
6 **Meeting Date: November 10, 2014**

7 **Type of Meeting: Regular Meeting**

8 **Method of Notification: Public Posting at Town Hall**

9 **Meeting Location: Town Hall**

10
11 Selectman Hans Nicolaisen called the meeting to order at 7pm.

12
13 **Members Present:** Selectman Devine, Selectman Brown, Selectwoman Buco,
14 Selectman Treanor and Selectman Nicolaisen
15 Town Administrator, Lynne Blaisdell

16 **Recording Secretary:** Sue Reynolds

17
18 Pledge of Allegiance was done.

19
20 Selectman Nicolaisen asked the Board to review the minutes of Monday,
21 October 201, 2014. There was no discussion on this.

22 **Motion by** Selectman Brown to accept the minutes of October 20, 2014 as
23 written.

24 **Seconded by** Selectman Treanor.

25 **In Favor,** Selectman Nicolaisen, Selectman Brown, Selectman Treanor,
26 Selectwoman Buco and Selectman Devine.

27 **Motion passes unanimously.**

28
29 Selectman Nicolaisen asked the Board to review the minutes of Monday,
30 October 27, 2014. There was no discussion on this.

31 **Motion by** Selectman Brown to accept the minutes of October, 27, 2014 as
32 written.

33 **Seconded by** Selectman Treanor.

34 **In Favor,** Selectman Nicolaisen, Selectman Brown, Selectman Treanor,
35 Selectwoman Bucu and Selectman Devine.

36 **Motion passes unanimously.**

37

38 Selectman Nicolaisen asked the Board to review the minutes of Monday,
39 November 3, 2014. There was no discussion on this.

40 **Motion by** Selectwoman Bucu to accept the minutes of November 3, 2014 as
41 written.

42 **Seconded by** Selectman Devine.

43 **In Favor,** Selectman Nicolaisen, Selectman Treanor, Selectwoman Bucu and
44 Selectman Devine.

45 **Abstain** Selectman Brown.

46 **Motion passes 4-0-1**

47

48 **Motion by** Selectman Devine to accept the non public minutes of October 27,
49 2014 as written.

50 **Seconded by** Selectwoman Bucu.

51 **In Favor,** Selectman Nicolaisen, Selectman Brown, Selectman Treanor,
52 Selectwoman Bucu and Selectman Devine.

53 **Motion passes unanimously.**

54

55

56

Public Comment

57 Jared Magoon, Boy Scout from Troop 268. Jared updated the Board in regards
58 to his Eagle Scout project, which is the sign at Town Hall. Jared said he is
59 planning to add some bark mulch under the sign and he is also going to add
60 another spotlight. Jared also said he would like to hold the dedication in a few
61 weeks and Lynne suggested that he contact Paula in the Selectmen's office as
62 she does the scheduling of the Town Hall. The Board commended Jared on his
63 job.

64

65 Chris True addressed the Board in regards to the Selectman voting on their
66 own pay increase. Chris said he is not stating whether he is for or against the
67 increase, but he is very disappointed in how it was done. Chris said the

68 increase should have gone out to the residents by warrant article and allowed
69 them to decide on the increase.

70

71 ***Rescue budget 4215.0***

72 Jon Goldman, Brian Chevalier, Chief Tapley and two others presented this
73 budget. Selectman Nicolaisen said this budget is down 3.67% from last year.
74 Selectman Brown asked about the \$3,225.00 that is left to collect for
75 transportation. Jon Goldman said they are in the process of collecting this but
76 they are not sure they will collect all of it. Jon said they will not harass
77 Sandown residents for this money. Selectman Brown suggested it should be
78 added to the Revenue line and Jon Goldman said last year they put money in
79 the Revenue line but they were advised to remove it as the money doesn't go
80 back into the General Fund it goes into the Special Rescue Account.

81 ***Motion by*** Selectman Brown to forward the Rescue budget to the Budget
82 Committee with Gross Expenses of \$49,167.00, Revenue of \$1.00 and Net
83 Expenses of \$49,166.00.

84 ***Seconded by*** Selectwoman Bucu.

85 ***In Favor,*** Selectman Nicolaisen, Selectman Brown, Selectman Treanor,
86 Selectwoman Bucu and Selectman Devine.

87 ***Motion passes unanimously.***

88

89 ***Fire budget 4220.0***

90 Jon Goldman, Brian Chevalier, Chief Tapley and two others presented this
91 budget. Selectman Nicolaisen said this budget is up 4.41% from last year.
92 Chief Tapley said they were below budget and explained that a few years ago
93 the Fire Dept. received a grant for 9 sets of turnout gear for the firefighters.
94 He explained that the gear is only good for 10 years so this year he put in his
95 budget money for 5 new sets of gear and he plans to do the same for next year
96 as well. Selectman Brown asked about the 6 pagers and Chief Tapley said they
97 are trying to update a few each year. Chief Tapley also explained the new line
98 Fire Detail and said that it is for blasting permits being done on the weekends
99 and also for private fireworks being lit off as well. Chief Tapley said there
100 needs to be a fireman present during these times so it will be paid out of this
101 line.

102 ***Motion by*** Selectman Brown to forward the Fire budget to the Budget
103 Committee with Gross Expenses of \$139,098.00, Revenue of \$100.00 and Net
104 Expenses of \$138,998.00.

105 ***Seconded by*** Selectman Treanor.

106 ***In Favor***, Selectman Nicolaisen, Selectman Brown, Selectman Treanor,
107 Selectwoman Buco and Selectman Devine.

108 ***Motion passes unanimously.***

109

110 Selectman Nicolaisen thanked all the Veterans in the community for their
111 services.

112

113 ***Animal Control 4414.0***

114 This budget is presented by Chief Gordon. Selectman Nicolaisen said this
115 budget is down .62% from last year. Selectman Brown asked about the
116 Beepers line and why the amounts paid for the past three years vary. Chief
117 Gordon said he is billed twice a year for them and thinks that some of the bills
118 could be carried into the next year. Selectman Brown asked about the Cell
119 Phone line and why it is only at 63.5% so far and Chief Gordon said they have
120 a new phone and the monthly cost is \$39.00 per month. Selectman Brown
121 questioned the Mileage line being reduced by 16% but only \$600.00 has been
122 used so far this year and \$1,100.00 is being requested for next year. Chief
123 Gordon refers to the breakdown that he provided to the Board and explains
124 that this is an estimate as he doesn't know exactly the number of miles that
125 will be driven. Chief Gordon said he reduced the budget where he felt he
126 could. Selectman Brown said he would like to see the budget reduced to
127 \$14,000.00 from \$15,162.00.

128 ***Motion by*** Selectman Brown to reduce the Payroll line from \$10,000.00 to
129 \$9,000.00.

130 ***Seconded by*** Selectman Nicolaisen.

131 ***In Favor***, Selectman Nicolaisen, Selectman Brown, Selectman Treanor,
132 Selectwoman Buco and Selectman Devine.

133 ***Motion passes unanimously.***

134

135 ***Motion by*** Selectman Brown to forward the Animal Control budget to the
136 Budget Committee with Gross Expenses of \$14,162.00, Revenue of \$500.00
137 and Net Expenses of \$13,662.00.

138 ***Seconded by*** Selectman Treanor.

139 ***In Favor***, Selectman Nicolaisen, Selectman Brown, Selectman Treanor,
140 Selectwoman Buco and Selectman Devine.

141 ***Motion passes unanimously.***

142

143 Chief Gordon stated that 50 hours of work was just cut from this budget.
144 Selectman Brown said the money can be found within the budget if needed.

145

146 **Police Budget 4210.0**

147 Chief Gordon is presenting this budget.

148 Selectman Nicolaisen said this budget is down .13% from last year.

149 Selectman Brown asked about the Ammo line as the amount being requested
150 is \$2,100.00 but only \$1,296.00 has been used so far this year. Chief Gordon
151 said that line is entirely spent, the Ammo was on back order. Selectman
152 Brown asked about the Equipment Purchase line and the \$6,400.00 being
153 requested is a lot more than was spent in the past few years. Chief Gordon
154 said this is used for anything that needs to be replaced such as tasors,
155 computers, keyboards, etc. Selectman Brown asked about the Gasoline line
156 and even though it was reduced he feels it could be reduced a bit more. The
157 amount being requested is \$21,000.00 but the far this year only \$15,000.00
158 was used. Selectman Nicolaisen is comfortable with the \$21,000.00 as he feels
159 that fuel could be increasing. Selectman Nicolaisen asked about the Vehicle
160 Maintenance line and feels that there should be less maintenance as we have
161 newer vehicles. Chief Gordon said he is ok with reducing this line by
162 \$1,200.00. The Board agrees to reduce this line to \$7,416.00. Selectman
163 Brown asked about the Incremental Sick Day line and Chief Gordon said this is
164 a contractual obligation to the employees and money needs to be
165 appropriated in the budget to pay sick days to the officers. Selectman Brown
166 said that no money has been used from this line in the past 3 years. Selectman
167 Brown also said that he feels that reducing this budget by \$5,000.00 would not
168 be detrimental to the budget whatsoever.

169 **Motion by** Selectman Brown to reduce the Gasoline line by \$5,000.00.

170 **Seconded by** Selectman Devine.

171 Selectman Nicolaisen doesn't agree with reducing this line. Chief Gordon
172 suggested reducing the Tuition Reimbursement line to \$1.00 and if he needs it
173 he will find it somewhere else in his budget.

174 **In Favor,** Selectman Brown,

175 **Opposed,** Selectman Treanor, Selectman Nicolaisen and Selectwoman Buco.

176 **Abstain** Selectman Devine.

177 **Motion fails 1-3-1**

178 Selectman Nicolaisen suggested reducing the Tuition Reimbursement line to
179 \$1,500.00. Selectman Devine does not agree to reduce this line as it is a
180 contractual obligation should any officers choose to take advantage of this.

181 The consensus of the Board is to reduce this line to \$1,500.00 with
182 Selectwoman Buco, Selectman Brown and Selectman Nicolaisen being in favor
183 of it and Selectman Treanor and Selectman Devine against it.
184 Selectman Brown suggests to reduce the Incremental Sick Days line by
185 \$2,300.00 which will bring this line to \$2,808.00. The consensus of the Board
186 is to reduce this line. The Board reviews that the Vehicle Maintenance line
187 was reduced by \$1,200.00, the Incremental Sick Days line was reduced by
188 \$2,300.00 and the Tuition Reimbursement line as reduced by \$1,500.00 which
189 totals a \$5,000.00 reduction in the budget.

190 **Motion by** Selectman Brown to forward the Police account budget to the
191 Budget Committee with Gross Expenses of \$564,847.00, Revenue of \$4,075.00
192 and Net Expenses of \$560,772.00.

193 **Seconded by** Selectman Treanor.

194 **In Favor**, Selectman Brown, Selectman Nicolaisen, Selectman Treanor.

195 **Abstain**, Selectwoman Buco and Selectman Devine.

196 **Motion passes 3-0-2.**

197

198 **Motion by** Selectman Nicolaisen to go into non-public session under RSA
199 91A:3II(c) reputation.

200 **Seconded by** Selectwoman Buco.

201 **In Favor**, Selectman Brown – yes, Selectman Treanor – yes, Selectman
202 Nicolaisen – yes, Selectman Devine – yes and Selectwoman Buco – yes.

203 **Motion passes unanimously.**

204

205 While in non public session the non public minutes were sealed.

206

207 **Update on the new police building**

208 Chief Gordon, Gerry LaChance and Bob Bogarsh are present.

209 After a brief discussion in a non public session Selectman Brown explained
210 that a few weeks ago the BOS opened 2 sealed bids for the construction of the
211 new police station. He said the 2 bids were much higher than the amount that
212 was budgeted so they were both asked to come back and revisit the project
213 and prepare a new bid for the project based on eliminating some of the items
214 within the bids. Selectman Brown said that based on what Chief Gordon and
215 the Building Committee asked them to do and after reviewing both of the bids
216 and all of the documentation that was asked of both companies and reviewing
217 the references and the final bid price the bid was awarded to Excel
218 Construction Management. Selectman Brown said that there was

219 approximately \$1,000.00 separating both bids, but the bid price was not the
 220 only variable in choosing Excel Construction Management.

221 **Motion by** Selectman Brown to accept the Excel Construction Management bid
 222 in the amount of \$492,636.00 to complete the police station.

223 **Seconded by** Selectwoman Buco.

224 **In Favor**, Selectman Treanor, Selectman Brown, Selectman Nicolaisen,
 225 Selectman Devine and Selectwoman Buco.

226 **This motion passes unanimously.**

227
 228 Chief Gordon states that there are several things that have been cut out of the
 229 project to bring the cost down. Chief Gordon said they have cut off any
 230 accessibility to the upstairs of the building, they have cut off areas of the
 231 holding tanks for the generators, and the cell areas have been cut down and
 232 not using the waste systems for them. Chief Gordon refers to the Town of
 233 Hampstead and their project and because they came short they asked
 234 Department Heads to offer any extra money in the budget to go to the police
 235 station project. Chief Gordon is asking the BOS to do the same in Sandown.
 236 Chief Gordon said there is about a \$40,000.00 difference in the amount
 237 already appropriated and the final bid amount. The BOS said they will explore
 238 this option. Chief Gordon asked if the BOS would be in agreement to sell the
 239 land that the police station was going to originally go. Lynne Blaisdell said she
 240 is not sure if that can be done for this year as it needs to go to a warrant
 241 article. She said maybe it could be done for next year but that is something
 242 that she would need to look into to see if it is something they can even do
 243 legally. Chief Gordon said there will also be a lot of volunteer hours put in as
 244 well to keep labor costs down as well. Lynne said she will send a letter to both
 245 companies. Lynne also said she will have to add a bit to the Government
 246 Buildings budget to budget for the new police station for the last 6 months of
 247 next year.

248

249 **NEW BUSINESS**

250

251 ***Announcement of Tax Rate***

252 Lynne Blaisdell stated the new tax rate for 2015 is \$27.59 per thousand.
 253 Lynne said that the tax bills will be mailed out Thursday November 13th and
 254 they are due by December 31st. Selectman Brown said the breakdown for the
 255 tax rate is the town was decreased by .56, the county was decreased by .01,
 256 the school was increased by \$1.08 and the state rate stayed the same.

257 ***Review of gas/oil/propane/diesel bids received***

258 The Board opened the bids received from Hartman Oil and Palmer Gas &
259 Ermer Oil. Lynne said she will compile a spreadsheet with the information
260 that was received and present it to the BOS at next week's meeting.

261

262 ***Discussion regarding unexpended 2014 funds***

263 Lynne Blaisdell said because the tax rate was set the \$8,000.00 that was
264 appropriated for the Tan Note will not be needed. Lynne suggested using it
265 for the Finance Department's software and licensing support for a cost of
266 \$8,850.00. Lynne suggested using the addition al \$850.00 from the Grant line
267 in the Executive Budget. Selectman Brown, Devine and Selectwoman Buco
268 agree. Lynne said she will have the Finance Director have BMSI generate a
269 contract and she will present it to the BOS next week.

270

271 ***Review of Special Permit for 2015 Mosquito Control Program***

272 Lynne Blaisdell stated that Dragon Mosquito will submit the permit at a cost
273 of \$750.00, which has to be done 120 days prior to the spraying being done.
274 Lynne said if the Board chooses not to go with Dragon Mosquito then they will
275 owe them that money, if they do choose Dragon Mosquito then that amount is
276 worked into the contract amount. The Board agreed to use Dragon Mosquito
277 for the 2015 budget year and gave Lynne permission to have Dragon
278 Mosquito submit the permit.

279

280

281 **OLD BUSINESS**

282

283 ***Announcement of sale of tax dedeed property***

284 Lynne Blaisdell said the property at Indian & Tacoma was repurchased by the
285 previous owner and \$42,000.00 was paid for the unpaid taxes through current
286 taxes owed.

287

288 ***Accept donation of fill for new police station***

289 Lynne Blaisdell stated that Dependable Construction donated 2 truckloads of
290 fill for the police station. The consensus of the Board was to accept the
291 donation.

292

293 Selectman Brown said the culvert work on Wells Village Road is completed
294 and looks great. He said there is also a small parking area near the

295 conservation land. Lynne said the Town Engineer was impressed with the
296 project as well and they are waiting to receive the grant for \$160,000.00.

297

298

299

CORRESPONDENCE

300

Letter from Bill Davis

302 Lynne said this letter is to make the BOS aware of his concern of the difficulty
303 seeing at the intersection of 121A & Holmeswood Drive. Lynne presented the
304 Board with pictures. Lynne said she was going to talk to Artie to see what his
305 opinion is about having the stumps removed. Lynne said this may be a State
306 issue and not the Town.

307

DOR Administration

309 This is a letter from the DOR in regards to the 2014 equalization process for
310 the review of the sales data. Lynne said this lists the ratio and where
311 Sandown stands in regards to the rest of the state. She said Sandown is at
312 98% currently.

313

REDC Letter

315 This letter is asking the Town if there are any projects that need to be
316 included in their project priority listing. Lynne said she is not aware of any at
317 this time and she will forward the letter to the Planning Board.

318

319

320

LIAISON REPORT

321 Selectman Devine said he missed the conservation meeting.

322 Selectman Brown said the Budget Committee met last week. The Government
323 Building budget was not ready yet, but it will be for the next meeting.

324 Selectman Treanor said that recreation is looking into purchasing new tables.

325 Selectman Nicolaisen said they had a good meeting with TYSL in regards to
326 some field repairs at the recreation building.

327 Selectwoman Bucu said that LGC held a training session for the police officers
328 at the new police station and said it was a great training. She also said that
329 this is something that could be cut from a future budget and would like
330 support for this not to be cut.

331

332 Lynne Blaisdell said she has a verbal agreement with the Police Union
333 Agreement. She said it went rather quickly and is waiting to ratify it next
334 week and it will be presented to the BOS.

335

336

337 Meeting adjourned at 9:30 pm

338 Respectfully submitted

339 Sue Reynolds