

1 **Town of Sandown, NH**
2 **Board of Selectmen**
3 **Minutes**
4

5 Meeting Date: Monday, September 15, 2014

6 Type of Meeting: Regular meeting

7 Method of Notification: Public Posting – Two locations at Town Hall

8 Meeting Location: Sandown Town Hall

9 Present: Selectpersons: Terry Treanor (Treanor), Stephen Brown (Brown), Hans
10 Nicolaisen (Nicolaisen), Cindy Buco (Buco), James Devine (Devine), Lynne Blaisdell,
11 Town Administrator and Cynthia J. Robinson, Recording Secretary

12 Absent:

13 Late to arrive:

14 Departed Meeting:

15 Call to Order: Chairman Nicolaisen called the meeting to order at 7:00 P.M.

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17 Pledge of Allegiance
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19 This meeting was not televised due to miscommunication.
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21 **Review of minutes of previous meetings**
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- 23 • There were no minutes to review.
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25 **Public Comment**
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- 27 • Ms. Blaisdell announced the passing of Joanne Kiley former Sandown Town
28 Clerk.
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30 • Chairman Nicolaisen thanked everyone who helped with the Ride for Heidi.
31

32 **Review of 2015 Proposed Budgets for Treasurer**
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- 34 • Treasurer Acct. 4150.5 – No one was present for this account. Ms. Blaisdell
35 noted there were no changes. **MOTION:** Selectman Brown moved to accept
36 Treasurer Acct. 4150.5 with Gross Expenses of \$3,969.00, Revenue of \$0 and
37 Net Expenses of \$3,969.00 and be recommended to the Budget Committee.
38 Selectman Treanor seconded. Motion passed unanimously.
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40 **Review of 2015 Proposed Budgets for Planning Board**
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- 42 • Planning Board Acct. 4191.1 – Ernie Brown and Ed Mencis were present for this
43 discussion. Chairman Nicolaisen asked why Payroll has increased. Mr. Brown
44 stated the Board Aide is asking for three more hours per week as the workload is

45 increasing. Ms. Blaisdell spoke to the need for added hours. Ads line has
46 increased due to the increase in the cost of public noticing in the newspaper.

47 **MOTION:** Selectman Brown moved to accept Planning Board Acct. 4191.1 with
48 Gross Expenses of \$29,910.00, Revenue of \$4,000.00 and Net Expenses of
49 \$25,910.00 and be recommended to the Budget Committee. Selectwoman Bucu
50 seconded. Motion passed unanimously.

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52 **Review of 2015 Proposed Budgets for Zoning Board of Adjustment**

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- 54 • ZBA Acct. 4191.3 – Chris True was present for this discussion. Board members
55 had no questions. **MOTION:** Selectman Brown moved to accept ZBA Acct.
56 4191.3 with Gross Expenses of \$2,800.00, Revenue of \$850.00 and Net
57 Expenses of \$1,950.00 and be recommended to the Budget Committee.
58 Selectwoman Bucu seconded. Motion passed unanimously.

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60 **Review of 2015 Proposed Budgets for Town Clerk/Tax Collector**

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- 62 • Town Clerk Acct. 4140.1 – Michelle Short was present for this discussion. Ms.
63 Short discussed her confusion regarding the default budget. Ms. Short stated
64 that she and Tammy declined the raise for next year. **MOTION:** Selectman
65 Brown moved to accept Town Clerk Acct. 4140.1 with Gross Expenses of
66 \$50,067.00, Revenue of \$1,061,535.40 and Net Expenses of -\$1,011,468.40 and
67 be recommended to the Budget Committee. Selectwoman Bucu seconded.
68 Motion passed unanimously.
 - 69 • Tax Collector Acct. 4150.4 – Michelle Short was present for this discussion.
70 Same issue with this budget when it comes to Payroll. **MOTION:** Selectman
71 Brown moved to accept Tax Collector Acct. 4150.4 with Gross Expenses of
72 \$60,354.00, Revenue of \$14,187,411.34 and Net Expenses of -\$14,127,057.34
73 and be recommended to the Budget Committee. Selectman Treanor seconded.
74 Motion passed unanimously.

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77 **Review of 2015 Proposed Budgets for Plumbing**

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- 79 • Plumbing Inspector Acct. 4241.4 – Gary Paradis was present for this discussion.
80 There are no changes for next years budget. Selectman Brown asked if there
81 was going to be enough money for supplies. Mr. Paradis stated yes because the
82 overage in the past was for new forms. **MOTION:** Selectman Brown moved
83 Plumbing Inspector Acct. 4241.4 with Gross Expenses of \$8,621.00, Revenue of
84 \$6,000.00 and Net Expenses of \$2,621.00 and be recommended to the Budget
85 Committee. Selectman Treanor seconded. Motion passed unanimously.

89 **New Business**

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91 **Discussing regarding government building projects for 2015**

- 92
- 93 • Ms. Blaisdell went over projects that have been completed or are pending. Ms.
94 Blaisdell brought up the stairs outside Town Hall that have crumbled and are now
95 closed off. Ms. Blaisdell stated that the Fire Chief wants her to have someone
96 come out to inspect the fire escape for deterioration. Someone has inspected
97 the fire escape and will prove a cost estimate. A full engineered plan and scope
98 of work will cost \$1,500.00. The deck on the porch needs attention it is very
99 spongy. The Town Hall needs to be painted and the roof needs to be looked at
100 for structural integrity. There was discussion about asking certain Town officials
101 to look at the structure. Ms. Blaisdell suggested getting quotes to have a
102 structural engineer look at the roof. No other departments have put in a request
103 for building maintenance projects. Ms. Blaisdell stated the LGC informed them
104 during a building assessment that when a building is worked on it must be
105 brought up to the building code. There are trees that need to be removed
106 outside Town Hall. Ms. Blaisdell asked Board members if they have any projects
107 in mind that need to be done.

108

109 Ms. Blaisdell went over the equipment maintenance/purchase list and the
110 maintenance of buildings list. Ms. Blaisdell asked to put back in the crack sealing
111 in the amount of \$2,000.00. Board members were okay with this request. The
112 cost for the handrail from Ward Fabrication is \$1,791.00. There was discussion
113 about the existing stairs and the stairs that are part of an Eagle Scout project.
114 Board members went over the cost of projects to see where money might come
115 from to put towards projects that need to be addressed now. Consensus of the
116 Board was to move forward with the railing. **MOTION:** Selectman Brown moved
117 to spend \$1,791.00 to Wards Fabrication for the new railing from the cemetery
118 down to the parking lot. Selectman Treanor seconded. Motion passed
119 unanimously. Chairman Nicolaisen will take a look at the stairs outside Town
120 Hall to see what could be done to fix them.

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122 **Review request from Public Works Director for new hire at Transfer Station**

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- 124 • Ms. Blaisdell stated the Public Works Director is asking the Board to hire Zachery
125 Johnson to work at the Transfer Station. **MOTION:** Selectman Devine moved to
126 hire Zachery Johnson for the vacant position at the Transfer Station at
127 \$9.00/hour pending a background check. Selectwoman Bucu seconded. Motion
128 passed unanimously.

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Other

- Selectman Brown stated he is on too many committees and he needs to relinquish some of them. Selectman Brown would like to have Tuesday night off which means he has to give up the Planning Board. Selectwoman Bucu stated she would take on the Planning Board for him. Selectman Brown will attend tomorrow night’s meeting and let them know Selectwoman Bucu will be taking over.

Old Business

Further discussion regarding handrail on steps to crosswalk

- Discussed under Government Buildings Projects above.

Other

- Ms. Blaisdell pointed out that the monument in front of Town Hall is overgrown with shrubbery. A couple years ago she was given permission to have them removed. Some people were concerned that they might be in memory of someone but research has found that not to be the case. Ms. Blaisdell is again asking the Board for permission to have the shrubs removed. Consensus of the Board is they are okay with the removal of the shrubs. Ms. Blaisdell stated the Highway Department is willing to clean the monument.
- There was discussion about the traffic generated by the Reach the Beach fundraiser.
- Ms. Blaisdell received a call from Brian Christiansen of Comcast regarding the Town’s letter about telephony. Mr. Christiansen would like to meet with Ms. Blaisdell, Chairman Nicolaisen and Vice Chairman Devine to discuss possible options for telephone service. Chairman Nicolaisen would like everyone present if possible. Ms. Blaisdell will look into this.

Correspondence

- Letter from Health Trust regarding the return of funds to eligible Health Trust Members.

Department Liaison Report

- Selectman Devine went to the Granite State Home Town Hero Award for Kevin Major.

- 177 Conservation Commission is interviewing for new consultants.
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179 • Selectwoman Buco noted the new hire for the Highway Department.
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181 • Selectman Brown went to the first Budget Committee meeting last week.
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183 • Selectman Treanor noted the new police cruiser is being lettered and the
184 Highway Department cleaned up the shrubs at new police station.
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186 • Ms. Blaisdell stated they had their third conference today at the new police
187 station to answer any questions people might have on the bid. Only one
188 individual showed up. Chief Gordon spoke with the Fire Chief and Building
189 Committee members and they have decided to amend the bid slightly. An
190 addendum was filed with all bidders today asking that the old roof be removed.
191 Bids will be due September 29, 2014.

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193 Chairman Nicolaisen adjourned the meeting at 8:35 P.M.
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196 Respectfully Submitted,
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200 Cynthia J. Robinson
201 Recording Secretary