

1 **Town of Sandown, NH**
2 **Board of Selectmen**
3 **Minutes**
4

5 Meeting Date: Monday, June 2, 2014

6 Type of Meeting: Regular meeting

7 Method of Notification: Public Posting – Two locations at Town Hall

8 Meeting Location: Sandown Town Hall

9 Present: Selectpersons: Terry Treanor (Treanor), Stephen Brown (Brown), Hans
10 Nicolaisen (Nicolaisen), Cindy Bucu (Bucu), James Devine (Devine), Lynne Blaisdell,
11 Town Administrator and Cynthia J. Robinson, Recording Secretary

12 Absent:

13 Late to arrive:

14 Departed Meeting:

15 Call to Order: Chairman Nicolaisen called the meeting to order at 6:30 P.M.

16
17 **Non-Public discussion under RSA 91-A:3 II (e) Litigation**
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- 19 • **MOTION:** Chairman Nicolaisen moved to go into Non-Public Session per RSA
20 91A:3 II (e) Litigation. Selectman Brown seconded. Roll call – Devine – aye,
21 Bucu – aye, Nicolaisen – aye, Brown – aye and Treanor – aye. Motion passed
22 unanimously.
23

24 **MOTION:** Selectman Brown moved to come out of Non-Public Session.
25 Selectman Treanor seconded. Motion passed unanimously.
26

27 Chairman Nicolaisen announced that the Board met with legal counsel in non-
28 public session and while in non-public session the Board voted to seal the
29 minutes.
30

31 Chairman Nicolaisen recessed the meeting until 7:02 P.M.

32
33 Pledge of Allegiance
34

35 **Review of minutes of previous meetings**
36

- 37 • Board members reviewed the minutes of May 12, 2014. **MOTION:** Selectman
38 Brown moved to accept the minutes of May 12, 2014 as written. Selectman
39 Treanor seconded. Four ayes [Devine, Nicolaisen, Brown and Treanor] and one
40 abstention [Bucu]. Motion passed.
41

42 Board members reviewed the minutes of May 19, 2014. **MOTION:** Selectman
43 Brown moved to accept the minutes of May 19, 2014 as written. Selectwoman
44 Bucu seconded. Motion passed unanimously.

45 Board members reviewed the non-public minutes of May 19, 2014. **MOTION:**
46 Selectman Brown moved to accept the non-public minutes of May 19, 2014 as
47 written. Selectman Devine seconded. Motion passed unanimously.

48
49 **Public Comment**
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- 51
- 52 • Ms. Blaisdell noted that June 14, 2014 is Flag Day and the Boy Scouts will be
53 holding a flag retirement ceremony on June 16, 2014 at 6:30 P.M. at the Fire
54 Station. Anyone interested in retiring an old flag can bring it to the Town Hall or
55 Fire Station before June 16, 2014.
 - 56 • Anthony Piemonte who works at the Transfer Station came before the Board to
57 let them know that residents ask him what is going on with the Town, taxes and
58 School Board members. Mr. Piemonte thanked Selectman Brown for going to
59 the School Board meeting. Mr. Piemonte would like to see more support from
60 the Board of Selectmen towards Sandown's representatives on the School
61 Board. Mr. Piemonte supports the monthly meeting with Sandown's
62 representatives on the School Board. Chairman Nicolaisen noted that all School
63 Board meetings are public and the people who are upset should attend those
64 meetings and voice their complaint. Selectman Brown noted that members of
65 the Board of Selectmen attend other Town department meetings during the week
66 so to take on yet another meeting outside of their assigned meetings is not likely
67 to happen.

68
69 **Arthur Genualdo, Public Works Director**

70 **Discussion regarding Little Mill Rd Extension and intersection on Hampstead**
71 **Road and Non-Public Session under RSA 91-A:3 II (a) Employee Matters**
72

- 73 • Arthur Genualdo, Public Works Director, is before the Board to discuss the poor
74 condition of Little Mill Road Extension. Mr. Genualdo explained that he spoke
75 with the Jon Worthen the Road Agent in Hampstead to see if they could work
76 together to repair Sandown's road [400 ft] and Hampstead's portion of the road.
77 The plan was to have Busby Construction meet with the two of them to come up
78 with a plan, which Mr. Genualdo wants to include grinding and paving not just an
79 overlay. The quote came in at \$38,547.50 and in order to get this price this work
80 will have to be done at the same time Hampstead does their work. This work will
81 start on June 6, 2014. Mr. Genualdo also obtained a quote for shoulder leveling
82 on Little Mill Road Extension and Hampstead Road, which came in at
83 \$10,370.00. Mr. Genualdo stated the money to pay for this work would come out
84 of the Paving line in the Highway Budget [paving] and the Highway Block Grant
85 [shoulder leveling].

86
87 There was discussion about utilizing the Town's bid process. **MOTION:**
88 Selectman Devine moved to spend up to \$30,547.50 for Little Mill Road

89 Extension to grind and pave per the Part "1" Little Mill Road Ext quote.
90 Selectwoman Bucu seconded. Motion passed unanimously.

- 91
- 92 • Mr. Genualdo presented the Board with bids (3) for line painting thirteen miles of
93 Town roads with both white and yellow lines. The bids are as follows: 1)
94 wouldn't bid too small of a job, 2) Marking Inc. - \$5,285.28/lines and 3) Industrial
95 Traffic - \$7,962.22. Mr. Genualdo stated he has used Industrial Traffic in the
96 past and would like to utilize with them again. Highway Block Grant money will
97 be used to pay for this project. Consensus of the Board is to go with the vendor
98 who has been used in the past.
 - 99
 - 100 • Mr. Genualdo informed the Board that Planet Aid would be paying .05/pound to
101 the Town for material they collect at the Transfer Station. Mr. Genualdo
102 presented the Board with paperwork for them to sign and return to the Planet Aid.
 - 103
 - 104 • **MOTION:** Selectman Brown moved to go into Non-Public Session per RSA
105 91A:3 II (a) Employee Matters. Selectwoman Bucu seconded. Roll call – Devine
106 – aye, Bucu – aye, Nicolaisen – aye, Brown – aye and Treanor – aye. Motion
107 passed unanimously.

108
109 **MOTION:** Selectman Brown moved to come out of Non-Public Session.
110 Selectman Treanor seconded. Motion passed unanimously.

111
112 Chairman Nicolaisen announced while in non-public session the Board voted to
113 seal the minutes.

114
115 **Police Chief Joseph Gordon**
116 **Update and status of 460 Main St., Wells Village Rd. property, OHRV grant**
117 **contract and Part time officer position**

- 118
- 119 • Present for the discussion relating to Wells Village Road was Police Chief
120 Joseph Gordon and Mark Treanor and Brian Butler of the Conservation
121 Commission. Chief Gordon explained that he met with the Conservation
122 Commission to discuss cleaning up the debris on the Wells Village Road property
123 [Town forest]. Chief Gordon presented the Board with photos of the property and
124 described what will take place relative to the actual clean up. Chief Gordon
125 stated after the clean up the Conservation Commission will plant various trees
126 and shrubs in the open area. There was discussion about gating the entrance.
 - 127
 - 128 • Chief Gordon brought to the Board of Selectmen the NH Fish and Game Grant
129 acceptance in the amount of \$1,620.00. This grant is for patrolling OHRV
130 enforcement, which will cover approximately 12 shifts/year. Chief Gordon stated
131 he has money saved from last year to cover this month. Fines resulting from the
132 patrol go into a fund for training. There was discussion about the numerous

133 violations and disturbance along these trails. Consensus of the Board is for
 134 Chairman Nicolaisen to sign the application. **MOTION:** Selectman Brown
 135 moved to accept the NH Fish and Game Grant in the amount of \$1,620.00 and to
 136 authorize Police Chief Joseph Gordon to enter into the contract on behalf of the
 137 Town of Sandown. Selectwoman Bucu seconded. Motion passed unanimously.
 138

139 • Chief Gordon stated he has a floor plan for the 640 Main Street property. The
 140 Building Committee met last Thursday to review the plans and the Committee will
 141 be meeting again this coming Thursday to go over other parts of the building plan
 142 [plumbing, electrical, HVAC]. The Committee is still working with the vocational
 143 school on a design for the new police station. There was discussion about the
 144 type of system they will install to satisfy the ADA requirements. Chief Gordon
 145 stated he has some government surplus furniture and has plans to obtain more in
 146 the near future and the generators are being worked on for future operation.
 147 There is still a small amount of debris in the building that will be taken care of
 148 when construction begins on the building and there are dumpster on site. The
 149 Highway Department will be doing limited mowing of the property. Chief Gordon
 150 will keep the Board informed by email as to what is taking place with at 640 Main
 151 Street following the Committee meeting on Thursday.
 152

153 • Chief Gordon talked to the Board about creating a new part time position within
 154 the police department. The position will be for “details” only. A current employee
 155 will fill the “detail” position and then a new employee will be hired to fill the
 156 existing part time position. Chief Gordon explained what the “detail” position
 157 entails and his reasons for creating this position. Chairman Nicolaisen asked if
 158 there is money in the Payroll line to support this request. Chief Gordon stated
 159 that if this current employee were to leave he would have to equip a new
 160 employee anyway adding that the current employee is already equipped.
 161 Selectman Brown stated he is not in favor of creating the “detail” position and
 162 suggests the Board at a future meeting discuss creating a policy for hiring
 163 additional employees. **MOTION:** Selectman Devine moved to hire a part-time
 164 officer for the Police Department. Selectman Treanor seconded. Selectman
 165 Brown asked Selectwoman Bucu to abstain from voting on matters involving the
 166 Police Department. Ms. Blaisdell asked who pays for details. Chief Gordon
 167 stated the utility that is requesting the detail. Chief Gordon pointed out that the
 168 Town would have to pay for annual training for the “detail” officer. Three ayes
 169 [Devine, Nicolaisen and Treanor], one nay [Brown] and one abstention [Bucu].
 170 Motion passed. Chief Gordon will bring before the Board his recommendation for
 171 the part time position.
 172

173 **Non-Public discussion under RSA 91-A:3 II (c) Reputation**

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 175 • This discussion will take place at the next scheduled Selectmen’s meeting.
 176

177 **New Business**

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179 **Review of wind turbine proposal**

- 180
181 • Ms. Blaisdell received a telephone call from Nicolas Chakoutis asking if the Town
182 would be interested in participating in a joint venture with Chester, Fremont and
183 Auburn to construct a wind turbine on his property in Chester. Selectman Devine
184 spoke at length about what he knows about wind turbines/towers. Consensus of
185 the Board is to let the interested party come before the Board.

186
187 **Other**

- 188
189 • Town Clerk/Tax Collector Michelle Short asked for a ceiling fan in the Town
190 Clerk's Office. Ms. Blaisdell explained why a fan is needed and what would be
191 involved should the Board support this request. Chairman Nicolaisen questioned
192 whether other offices need a fan as well. Consensus of the Board is for Ms.
193 Blaisdell to get more information on this request.
- 194
195 • Supervisors of the Checklist can no longer use the Town laptop to gain access to
196 state information because it is out dated due to the lack of support from Micro
197 Soft. It is questionable as to whether the current laptop can be updated. There
198 has been communication with the Secretary of States Office regarding this.
199 RMON Networks was contacted and they think they can come up with a new
200 laptop for \$350.00. Selectman Devine asked for a copy of the letter from the
201 state requiring the upgrade of the computer. Selectman Brown asked if the old
202 laptop could be upgraded so someone else could use it. Ms. Blaisdell will look
203 into this further.
- 204
205 • Fire Chief Tapley recently asked for an updated list of who attends the Board of
206 Directors Hazardous Waste meeting. The Sandown representative is no longer
207 able to attend and Chief Tapley asked if Selectman Devine would represent
208 Sandown. Selectman Devine stated he is willing to attend. Consensus of the
209 Board is they are okay with this decision.

210
211 **Old Business**

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213 **Further discussion regarding quotes for replacement of overhead doors**
214 **at the Fire Department**

- 215
216 • Chairman Nicolaisen noted that at the last meeting the Board had two quotes for
217 two different doors so the low bidder was asked to give a quote for the same
218 door as the other two. Ms. Blaisdell stated that Coastal Garage Door gave a
219 quote of \$13,500 for doors with two rows of glass. There was no response from
220 contractor who gave the original quote. Ms. Blaisdell spoke with the Fire Chief

221 and they discussed using the \$5,100.00 originally budgeted for painting the fire
222 station to cover the difference in cost. There was also discussion about the
223 savings in other areas should new doors be installed. The balance of the money
224 in the paint line could go towards an amended painting plan for the fire station.

225 **MOTION:** Selectman Devine moved to purchase four overhead doors from
226 Coastal Garage Doors with three rows of glass for \$14,400.00. Selectman
227 Brown seconded. Motion passed unanimously.

228

229 **Other**

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231 • The Police Union Stewards are ready to start negotiation talks. They will be
232 meeting with the Board on June 16, 2014.

233

234 • There is nothing to report on Gordon Champion's request to contact NH
235 Department of Transportation about possible repairs to NH Rt. 121A.

236

237 **Correspondence**

238

239 • Letter from Rockingham Planning Commission announcing their annual meeting
240 to be held on Wednesday, June 11, 2014 at 6:00 P.M. at the Seashell
241 Oceanfront Pavilion in Hampton Beach.

242

243 • Board invitation to attend the Eagle Scout Court of Honor for James Verrill
244 Beucler on Sunday, June 22, 2014 at 2:00 P.M. at the Sandown Town Hall.
245 Selectman Devine will attend.

246

247 • Email from Donna Green asking for a monthly meeting with the Board of
248 Selectmen to update them on their work at Timberlane. Consensus of the Board
249 is they are okay with placing this on the agenda on a regular basis.

250

251 **Department Liaison Report**

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253 • Selectman Devine – Updated the Board on the progress of the memorial at the
254 fire station and there is discussion about the dedication being held during Old
255 Home Day. Selectman Devine wished to thank the Fire Explorers for their help
256 at a resident's home.

257

258 • Selectwoman Bucu – No library meeting.

259

260 • Chairman Nicolaisen – Did not attend the ZBA meeting last week and Recreation
261 will meet on Wednesday evening. An agreement with the Cable Board and
262 Comcast has not been reached.

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- Selectman Brown – The Planning Board is meeting on Tuesday. The Budget Committee is interviewing three candidates on Wednesday night to fill a vacant position.

Chairman Nicolaisen adjourned the meeting at 9:16 P.M.

Respectfully Submitted,

Cynthia J. Robinson
Recording Secretary