

1 **Town of Sandown, NH**
2 **Board of Selectmen**
3 **Minutes**
4

5 Meeting Date: Monday, May 12, 2014

6 Type of Meeting: Regular meeting

7 Method of Notification: Public Posting – Two locations at Town Hall

8 Meeting Location: Sandown Town Hall

9 Present: Selectpersons: Terry Treanor (Treanor), Stephen Brown (Brown), Hans
10 Nicolaisen (Nicolaisen), James Devine (Devine), Lynne Blaisdell, Town Administrator
11 and Cynthia J. Robinson, Recording Secretary

12 Absent: Cindy Buco (Buco)

13 Late to arrive:

14 Departed Meeting:

15 Call to Order: Chairman Nicolaisen called the meeting to order at 7:00 P.M.

16 Pledge of Allegiance
17

18 **Review of minutes of previous meetings**
19

- 20 • Board members reviewed the minutes of April 28, 2014. Selectman Brown noted
21 in line 99 “lIASIAN” should be spelled “liaison” and in line 128 “Blaisdelle” should
22 be spelled “Blaisdell”. **MOTION:** Selectman Brown moved to accept the minutes
23 of April 28, 2014 as amended. Selectman Treanor seconded. Three ayes
24 [Treanor, Brown and Devine] and one abstention [Nicolaisen]. Motion passed.
25

26 Board members reviewed the non-public minutes for April 28, 2014 that were not
27 sealed. **MOTION:** Selectman Brown moved to accept as written the non-public
28 minutes of April 28, 2014 that were not sealed. Selectman Treanor seconded.
29 Three ayes [Treanor, Brown and Devine] and one abstention [Nicolaisen].
30 Motion passed.
31

32 Board members reviewed the sealed non-public minutes for April 28, 2014.
33 **MOTION:** Selectman Devine moved to accept the sealed non-public minutes of
34 April 28, 2014 as written. Selectman Brown seconded. Three ayes [Treanor,
35 Brown and Devine] and one abstention [Nicolaisen]. Motion passed.
36

37 **Public Comment**
38

- 39 • Chairman Nicolaisen thanked the Sandown Softball and Baseball Association
40 and everyone else who attended and participated in the dedication and memorial
41 honoring David Martin Augusta III at Miller Field on Saturday.
42
43 • Ms. Blaisdell announced the passing of former Sandown resident Amelia Leiss
44 on April 27, 2014. Ms. Leiss was a former library trustee and supportive of the

45 school system. Ms. Leiss also donated the first computer to the library.
46 Selectman Devine's comment about Ms. Leiss was inaudible to the Recording
47 Secretary.
48

- 49 • Selectman Brown noted that Timberlane High School was acknowledged and
50 awarded as the 2014 New Hampshire High School of Excellence. Selectman
51 Brown would like to go to a School Board meeting representing the Board of
52 Selectmen to congratulate everyone for their efforts. **MOTION:** Selectman
53 Devine moved to authorize Steve Brown to attend a Timberlane School Board
54 meeting to congratulate them on receiving the award. Selectman Treanor
55 seconded. Motion passed unanimously.
56
- 57 • Ms. Blaisdell announced Rockingham Community Action is offering assistance in
58 filing out the low/moderate tax relief form at the Sandown Public Library on
59 Wednesday, June 11, 2014 at 6:30 P.M. This information has been posted on
60 the Town website.
61

62 **Finance Director, Cheryl Eastman**

63 **Discussion regarding possibility of using direct deposit for vendors**

- 64
- 65 • Cheryl Eastman, Finance Director, was present for this discussion. Ms. Eastman
66 explained how the process for vendor direct deposit would work for both the
67 Town and the vendor and its benefits. Selectman Devine asked how secure the
68 site is. Ms. Eastman explained the site is through TD Bank, which is encrypted
69 and vendor information will be secured in the Town Hall. Ms. Eastman explained
70 this process would have the same approval process as is in place now with the
71 Selectmen and Treasurer having to sign off on invoices. Ms. Blaisdell asked if
72 there would be added work for the Treasurer. Ms. Eastman stated she spoke
73 with the Treasurer and she is okay with vendor direct deposit noting there would
74 be no additional work for the Treasurer. Consensus of the Board is to move
75 forward with the direct deposit program.
76

77 **Chief Joseph Gordon and Conservation Commission**

78 **Further discussion regarding property off Wells Village Road and** 79 **Update and status of 460 Main Street property**

- 80
- 81 • Chairman Nicolaisen announced that Chief Gordon is not available tonight.
82 Selectman Treanor noted that debris is still inside and outside the building at 640
83 Main Street and needs to be removed. Ms. Blaisdell suggested contacting the
84 seller before renting a dumpster. Ms. Blaisdell will send a letter to the seller.
85

86 **New Business**

87 **Review of new contract for accepting debit cards at Town Clerk's office** 88

- 89 • Ms. Blaisdell explained that currently the Town Clerk accepts debit cards but the
90 process is changing to online processing. Ms. Blaisdell stated there will be no
91 change in security or fees and RMON has no issues with the change.
92 Consensus of the Board is to move forward with the change.
93

94 **Review contracts for entertainment at Old Home Days**
95

- 96 • Ms. Blaisdell explained because Old Home Days is a Town function the Board
97 must approve contracts. Ms. Blaisdell stated there are two contracts that the
98 Committee has agreed on the Sons of Italy Band for the parade and the BelAirs a
99 do-op group for a one hour performance. Board members reviewed the minutes
100 from the meeting where the Old Home Day Committee voted to hire these two
101 groups. **MOTION:** Selectman Brown moved to hire the Sons of Italy Band for the
102 Old Home Day parade for a cost of \$900.00. Selectman Devine seconded.
103 Motion passed unanimously. **MOTION:** Selectman Brown moved to hire the
104 BelAirs for a one hour performance at Old Home Day for a cost of \$450.00.
105 Selectman Devine seconded. Motion passed unanimously.
106

- 107 • Selectman Brown questioned four invoices that were in the folder for signatures.
108 The invoices were for Richard Cooper Asphalt Paving for work done on Sargent
109 Road, Country Acres Road, Pillsbury Road and an unnamed location. The three
110 that have names were all done over a two day period and it appears the fourth
111 has not been done. Selectman Brown's concern is these four invoices total over
112 \$13,000.00 and he is questioning whether these jobs were bid out per Town
113 policy. Selectman Treanor thought the Public Works Director spoke to the Board
114 about this, other Board members did not remember the discussion. Chairman
115 Nicolaisen feels the three invoices where the work has been done should be paid
116 but hold off paying the one in question until they have spoken with the Public
117 Works Director. Consensus of the Board is to have Selectwoman Buco liaison to
118 the Highway Department look into this when she returns.
119

- 120 • Selectman Treanor looked into a used trailer for the Elizabeth Road property.
121 Ms. Blaisdell stated the property owner is currently working with her mortgage
122 company. Ms. Blaisdell stated the power has been turned off to the property.
123

- 124 • Selectman Devine made a comment but it was inaudible to the Recording
125 Secretary.
126

127 **Old Business**
128

- 129 • Ms. Blaisdell informed the Board they have received correspondence from legal
130 counsel regarding the Comcast Agreement. Ms. Blaisdell will forward legal
131 counsel's recommendations to Board members for review to be discussed at a

132 future meeting. Consensus of the Board is to have the Cable Committee present
133 for this discussion in non-public session under negotiations.
134

135 **Correspondence**

- 136
- 137 • There was no correspondence.
- 138

139 **Department Liaison Report**

- 140
- 141 • Selectman Devine stated there was no Conservation Commission meeting.
142 Inaudible comment about the Fire Department.
143
 - 144 • Chairman Nicolaisen noted the memorial service at Miller Field and encourages
145 people to go see what has been done.
146
 - 147 • Selectman Brown attended his first Planning Board public hearing for a lot line
148 adjustment.
149
 - 150 • Chairman Nicolaisen was unable to attend the Senior Affairs Transportation
151 meeting. Ms. Blaisdell noted that the Senior Affairs Committee recommended
152 Paul Godin for the Chairman position.
153

154 Chairman Nicolaisen adjourned the meeting at 7:40 P.M.
155
156

157 Respectfully Submitted,
158

159
160 Cynthia J. Robinson
161 Recording Secretary