

1 **Town of Sandown, NH**
2 **Board of Selectmen**
3 **Minutes**
4

5 Meeting Date: Monday, March 24, 2014

6 Type of Meeting: Regular meeting

7 Method of Notification: Public Posting – Two locations at Town Hall

8 Meeting Location: Sandown Town Hall

9 Present: Selectpersons: Stephen Brown (Brown), Terry Treanor (Treanor), Hans Nicolaisen
10 (Nicolaisen), Cindy Buco (Buco), James Devine (Devine), Lynne Blaisdell, Town Administrator
11 and Cynthia J. Robinson, Recording Secretary

12 Absent:

13 Late to arrive:

14 Departed Meeting:

15 Call to Order: Vice Chairman Nicolaisen called the meeting to order at 7:00 P.M.

16 Pledge of Allegiance
17
18

19 **Nomination for Chairman, Vice Chairman and Dept. Liaisons for 2014**
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- 21 • Vice Chairman Nicolaisen stated he would be willing to be the chairman for the ensuing
22 year. **MOTION:** Selectman Treanor moved to nominate Hans Nicolaisen as Chairman
23 of the Sandown Board of Selectmen. Selectman Brown seconded. Four ayes [Brown,
24 Treanor, Buco and Devine] and one abstention [Nicolaisen]. Motion passed.
25

26 **MOTION:** Selectman Brown moved to nominated James Devine as Vice Chairman of
27 the Sandown Board of Selectmen. Chairman Nicolaisen seconded. Motion passed
28 unanimously.
29

30 Board members went over the list of liaison positions and agreed to the following:
31

32 Zoning Board of Adjustment - Hans Nicolaisen

33 Municipal Records Committee – Cindy Buco

34 Town Clerk/Tax Collector – James Devine

35 Old Home Day Committee – Terry Treanor

36 Cable TV Advisory Board – Hans Nicolaisen

37 Fire/Rescue Department & Emergency Management Director – James Devine

38 Recreation Commission – Terry Treanor

39 Conservation Commission – James Devine

40 Finance Department – Stephen Brown

41 Local Energy Commission – James Devine

42 Senior Affairs Transportation Committee – Hans Nicolaisen

43 Highway Department – Terry Treanor

44 Sanitation Department – Terry Treanor

45 Building Department/Code Enforcement & Health Officer – Hans Nicolaisen

46 Planning Board – Stephen Brown

47 Joint Loss Management Committee – James Devine

48 RC Technical Advisory Committee – Open

49 Budget Committee – Stephen Brown
50 Police Department – Terry Treanor
51 Library Trustees – Cindy Bucu

52
53 **Review of minutes of previous meetings**
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- 55 • Board members reviewed the minutes of March 3, 2014. Chairman Nicolaisen noted
56 that he was not present for the meeting of March 3, 2014 and Selectmen Brown and
57 Bucu were not on the Board at the time so the decision on the minutes will be left to
58 Selectmen Treanor and Devine. **MOTION:** Selectman Devine moved to accept the
59 minutes of March 3, 2014 as written. Selectman Treanor seconded. Two ayes [Treanor
60 and Devine] and three abstentions [Brown, Nicolaisen and Bucu]. Motion passed.

61
62 **Cheryl Eastman, Finance Director**
63 **Discussion regarding status of 2014 operating budget**
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- 65 • Cheryl Eastman, Finance Director was present for this discussion. Ms. Eastman
66 explained that she is here tonight because the Town will be operating with the default
67 budget, which is a bottom line budget and now the Board must decide how they want to
68 reallocate money across the departments. Ms. Eastman presented the Board with
69 different options for how the default budget could be reallocated across the departments.
70 Ms. Eastman explained to Board members the rationale behind her options.

71
72 Ms. Blaisdell suggested meeting with department heads to see how they might reduce
73 their budget. There was discussion about the numerous ways that are available to
74 reduce the budget. Consensus of the Board was for Ms. Blaisdell, Ms. Eastman and the
75 department liaisons to meet with department heads to discuss what they could do to
76 reduce their budget.

77
78 **Public Comment**
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- 80 • There was no public comment.

81
82 **Review of OHRV and Snowmobile Registration Agreement for**
83 **Online registrations**
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- 85 • Ms. Blaisdell explained that the State of NH Fish and Games are now allowing
86 computerized registration and this is the agreement allowing Sandown to do this.
87 Michelle Short, Town Clerk/Tax Collector was present for this discussion. The purpose
88 for this meeting was for the Board to review and sign the Off Highway Recreational
89 Vehicle (OHRV) and Snowmobile Registration Limited Agency Agreement for registering
90 vehicles online. Ms. Short noted the cost is \$2.00 for the applicant with no cost to the
91 Town except for the paper to print the registration. **MOTION:** Selectman Devine moved
92 to authorize Chairman Nicolaisen to sign the OHRV Agreement with the State of NH
93 Fish and Game Department. Selectman Treanor seconded. Four ayes [Brown, Treanor,
94 Bucu and Devine] and one abstention [Nicolaisen]. Motion passed.

97 **New Business**

- 98
- 99 • Ms. Blaisdell stated that she has received the signed agreement with the Historical
- 100 Society.
- 101
- 102 • Ms. Blaisdell informed the Board that the family of Alan Beaudette, a long time resident
- 103 of Sandown who passed away recently, would like to ask that donations in lieu of flowers
- 104 be made in his memory to the Town of Sandown Police Department. Ms. Blaisdell
- 105 needs consensus from the Board that they are okay with the donation. Consensus of
- 106 the Board is they are okay with the creation of a donation fund. Ms. Blaisdell will come
- 107 back to the Board when donations come in to further discuss how the fund will be set up.
- 108
- 109 • Ms. Blaisdell informed Sandown residents that the Food Pantry would no longer be
- 110 receiving food donations from Hannaford Supermarket after April 25, 2014 due to
- 111 regulatory changes within the company. The Food Pantry will be open on Fridays, as
- 112 usual, from 9:00 A.M. to 10:00 A.M.
- 113
- 114 • Selectman Brown talked about the free reverse 911 service offered by the state that was
- 115 written about in the Eagle Tribune. Selectman Brown will look into this service further
- 116 and bring back to a future selectmen's meeting additional information.
- 117

118 **Old Business**

- 119
- 120 • Selectman Brown noted his disappointment with the three members of the Board of
- 121 Selectmen who appointed the only person who applied for the School Budget Committee
- 122 position. Selectman Brown feels residents of the Town of Sandown were not given the
- 123 opportunity to apply for the position because the position was filled so quickly.
- 124

125

126 **Correspondence**

- 127
- 128 • Letter from Chief Joseph Gordon regarding his being allowed to fuel a personal vehicle
- 129 (rental) with fuel from Town pumps rather than be reimbursed for mileage. Chief Gordon
- 130 will be picking up repurposed furniture for the new police station. Consensus of the
- 131 Board is they are okay with this request.
- 132
- 133 • Letter from Dr. Metzler's office offering to have him come before the Board to answer
- 134 any questions residents or the Board might have regarding the school district.
- 135 Questions should be directed to the Selectmen's Office and they will be forwarded to Dr.
- 136 Metzler. Dr. Metzler will be invited to a meeting sometime in April.
- 137
- 138 • Ad from Municibid offering to sell surplus equipment.
- 139
- 140 • Budget Committee has three openings to fill for the remaining term (ends March 2015).
- 141 Anyone interested in serving should submit their letter of intent to the Board of
- 142 Selectmen's Office no later than April 3, 2014.
- 143
- 144

145 **Department Liaison Report**

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147 • Chairman Nicolaisen attended the Planning Board meeting.

148

149 • Selectman Treanor noted Police Chief Gordon's request regarding the fueling of the
150 rental truck.

151

152 **Non-Public discussion under RSA 91-A:3 II (c) Reputation**

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154 • **MOTION:** Selectman Devine moved to go into non-public session per RSA 91A:3 II (c)
155 Reputation. Selectman Brown seconded. Roll call: Devine – aye, Bucu –aye,
156 Nicolaisen – aye, Treanor – aye and Brown - aye. Motion passed unanimously.

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158 **MOTION:** Selectman Brown moved to come out of non-public session. Chairman
159 Nicolaisen seconded. Motion passed unanimously.

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161 Chairman Nicolaisen announced while in non-public session the Board voted to seal the
162 non-public minutes for ten (10) days.

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164 Chairman Nicolaisen adjourned the meeting at 8:13 P.M.

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166 Following the adjournment of tonight's meeting a recount of 2014 Warrant Article #9 was
167 conducted.

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Respectfully Submitted,

Cynthia J. Robinson
Recording Secretary