

1 **Town of Sandown, NH**
2 **Board of Selectmen**
3 **Minutes**
4

5 Meeting Date: Monday, January 13, 2014

6 Type of Meeting: Regular meeting

7 Method of Notification: Public Posting – Two locations at Town Hall

8 Meeting Location: Sandown Town Hall

9 Present: Selectpersons: Terry Treanor (Treanor), Hans Nicolaisen (Nicolaisen), James
10 Devine (Devine), Lynne Blaisdell, Town Administrator and Cynthia J. Robinson,

11 Recording Secretary

12 Absent: Tom Tombarello (Tombarello)

13 Late to arrive:

14 Departed Meeting:

15 Call to Order: Vice Chairman Nicolaisen called the meeting to order at 7:02 P.M.

16 Pledge of Allegiance
17
18

19 **Review of minutes of previous meetings**
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- 21 • Board members reviewed the minutes of December 30, 2013. Vice Chairman
22 Nicolaisen noted in line 53 the word should be “painting” not “paining” and in line
23 98 the word should be “additional” not “addition”. **MOTION:** Selectman Devine
24 moved to accept the minutes of December 30, 2013 as amended. Selectman
25 Treanor seconded. Motion passed unanimously.
26

27 **Public Comment**
28

- 29 • Lynne Blaisdell announced the Department of Revenue Administration (DRA) is
30 holding a public forum on the draft assessing records manual. The public forum
31 will be held on Friday, January 31, 2014 at 9:00 A.M. at the DRA Office in
32 Concord. Contact the Selectmen’s Office for additional information.
33

34 **Further review and numbering of proposed 2014 Warrant Articles, review**
35 **of draft MS-7 and Default Budget**
36

- 37 • Ms.. Blaisdell stated the MS-7 is not available at this time because the Budget
38 Committee has to have their hearing first. Paula Gulla, Selectmen’s Assistant,
39 was present for this discussion.
40

41 Warrant Article A - Ms. Gulla presented the Board with the Default Budget figure
42 of \$3,445,641.00. This is a 2.15% increase over last year’s Default Budget. The
43 Operating Budget figure will be available after the Budget Committee hearing.

44 Warrant Article E – Ms. Gulla recapped last week’s discussion regarding the
45 house numbering ordinance and the Board’s vote to not recommend. Ms. Gulla
46 asked Board members if they want to remove the warrant article altogether.
47 Following Board discussion it was the consensus of the Board to table this
48 discussion until next week.
49

50 Warrant Article H – Ms. Gulla stated after clarifying the estimates on the parking
51 lot paving the cost has increased to \$25,000.00. Consensus of the Board was to
52 change the \$20,000.00 figure to \$25,000.00, which will increase the estimated
53 tax impact to \$.05 per thousand up from \$.04. The warrant article was amended
54 and a roll call vote was taken Treanor – aye, Devine – aye and Nicolaisen – aye.
55 The Board voted 3-0-0 to recommend. This warrant article will be discussed next
56 week to obtain Chairman Tombarello’s recommendation.
57

58 Warrant Article J – Ms. Gulla has wording from legal counsel on how to repeal
59 the Stock at Large ordinance. Ms. Gulla read the warrant article as amended.
60 Ms. Gulla asked legal counsel if a brief explanation could be added to the
61 warrant article. Legal counsel stated there is no RSA prohibiting this.
62 Consensus of the Board is to add a brief explanation. A roll call vote was taken
63 Treanor – aye, Devine – aye and Nicolaisen – aye. The Board voted
64 3-0-0 to recommend.
65

66 Warrant Article O – Ms. Gulla stated the Old Home Day Committee met and
67 agreed to ask the voter for \$6,000.00 noting this year’s expenses were
68 \$5,800.00. This would have an estimated tax impact of \$.01 per thousand. The
69 warrant article was read and a roll call vote was taken Treanor – aye, Devine –
70 aye and Nicolaisen – aye. The Board voted 3-0-0 to recommend.
71

72 Ms. Gulla presented the Board with a proposed non-binding warrant article
73 asking the voters if they would be willing to move the Friday and Saturday Old
74 Home Day Events from August to a date and time to be determined for
75 September or October 2015. Ms. Gulla explained the reason for this request is
76 because the Committee did not receive a good response from their outreach
77 efforts for this change. The traditional Sunday Old Home Day will not change.
78 Consensus of the Board is they are okay with a non-binding question being
79 placed on the warrant and then on the ballot. Vice Chairman Nicolaisen asked if
80 this would impact anything taking place at the school where it is in September or
81 October or would the events have to be moved. Ms. Gulla stated the Committee
82 would have to work with the school.
83

84 Petition Warrant Article – Ms. Gulla stated a Petition Warrant Article was
85 received today on the Elderly Exemption Changes, Blind Exemption Change and
86 Veterans and Disabled Veterans Credit Changes. Ms. Gulla read the Petition.
87 Ms. Gulla stated she spoke with legal counsel because she believed there was a

88 statute limiting the amount on the Veterans and Disabled Veterans Credit
89 Changes. Ms. Gulla stated the Elderly and Blind Exemptions could be changed.
90 Vice Chairman Nicolaisen noted the Board can't change a Petition. Ms. Gulla
91 stated at the Deliberative Session those amounts could be altered and if that
92 didn't happen and it went to the voters and passed only those portions of the
93 Petition that could be implemented would be implemented. Ms. Gulla stated the
94 signatures have been validated. There was discussion about having the
95 petitioner correct the Petition but it would have to be in the office by 4:00 P.M.
96 tomorrow. A roll call vote was taken Treanor – nay, Devine – abstain and
97 Nicolaisen – nay. The Board voted 0-2-1 to not recommend.

98
99 Chief Joseph Gordon joined the meeting at this time. Chief Gordon brought
100 forward the second option for the new police station noting there is a signed
101 Purchase and Sales Agreement (P&S) on 460 Main Street. The details of the
102 P&S will be discussed in non-public session but discussion has to take place now
103 for the warrant articles in order to move forward. Chief Gordon noted there are
104 two plans, Plan A is the original plan to build a new station and Plan B is the
105 renovation of 460 Main Street.

106
107 Special Warrant Article Q – [Plan A] Chief Gordon explained the details of the
108 cost to build a new police station [\$1,030,969.00]. There is currently
109 \$745,163.80 in the Police Station Capital Reserve Fund of that amount
110 \$113,637.29 is tied up in a certificate of deposit that will mature in June 2014.
111 Chief Gordon explained due to the ledge that was found the building designed
112 might have to be flipped but can still be utilized. The difference that will have to
113 be raised from taxation to complete the balance of what is needed to complete
114 the new station is \$285,806.00. The figures for Special Warrant Article Q were
115 as follows: total appropriation - \$1,030,969.00, withdrawal from the police station
116 capital reserve fund - \$745,163.00 and the balance from taxation - \$285,806.00.
117 This will have an estimated tax impact of \$.57 per thousand. The warrant article
118 was amended and a roll call vote was taken Treanor – aye, Devine – aye and
119 Nicolaisen – aye. The Board voted 3-0-0 to recommend.

120
121 Special Warrant Article P – [Plan B] Chief Gordon stated there is a P&S on 460
122 Main Street [aka Peabody's Funeral Home]. A negotiated price of \$417,500.00
123 was reached with a \$1,000.00 deposit to hold the property. The figures for
124 Special Warrant Article P were as follows: raise and appropriate the sum of
125 \$871,036.00, to come from fund balance - \$745,163.00 and from general
126 taxation - \$125,873.00. This will have an estimated tax impact of \$.25 per
127 thousand. The warrant article was amended and a roll call vote was taken
128 Treanor – aye, Devine – aye and Nicolaisen – aye. The Board voted 3-0-0 to
129 recommend. There was discussion about ways to save money on the project.
130

131 Chief Gordon asked the Board when they are numbering the warrant articles to
132 please consider putting these Articles at the top of the list after the Police Budget
133 as this project has been around for five years.

134
135
136 **Members of the Phillips Pond Association**
137 **Discussion regarding the status of Phillips Pond**
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- 139
- 140 • Al Lake, President of the Phillips Pond Association was present for this
141 discussion. Mr. Lake came before the Board to update them on the status of the
142 ongoing problem with exotic weeds, namely milfoil and fanwort at Phillips Pond.
143 The Association continues to monitor the pond and works closely with the NH
144 Department of Environmental Services. The Association applied for an Herbicide
145 Treatment Grant and was informed they received the grant noting this grant
146 along with funds being held by the Recreation Department for the betterment of
147 the Pond and money from the Association will allow them to treat the pond this
148 summer. Mr. Lake sees this activity as an uphill battle.

149 **New Business**

- 150
- 151 • There was no new business before the Board.
- 152

153 **Old Business**

- 154
- 155 • There was no old business before the Board.
- 156

157 **Correspondence**

- 158
- 159 • Information from White Columns Office Solutions, LLC updating the savings for
160 the Town of Sandown and providing information on the contract renewal that is
161 coming due. Ms. Blaisdell will talk to Tad Dziemian about the details of the
162 contract renewal before the Selectmen sign the contract.
 - 163
 - 164 • Board members were provided a draft of the Default Budget and asked to review
165 it as it needs to be signed at a later date.
- 166

167 **Department Liaison Report**

- 168
- 169 • Selectman Devine met with the Sandown Senior Affairs Transportation Program
170 noting from April to December they provided 600 trips, they have \$600.00 in the
171 gas fund and still need drivers.

172
173 The Fire Department continues to work on the memorial in front of the Fire
174 Station.

175 The Conservation Commission is still working on the fire pond on Meghan Drive.
176 It appears there are still conditions that need to be met.

- 177
178 • Vice Chairman Nicolaisen missed the Planning Board meeting.

179
180

181 **Non-Public discussion under RSA 91-A:3 II (a) Employee Matters and (d) Property**

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- 183 • **MOTION:** Vice Chairman Nicolaisen moved to go into non-public session per
184 RSA 91A:3 II (d) Property and (a) Employee Matters. Selectman Devine
185 seconded. Roll call: Devine – aye, Nicolaisen – aye and Treanor – aye. Motion
186 passed unanimously.

187

- 188 • **MOTION:** Vice Chairman Nicolaisen moved to come out of non-public session.
189 Selectman Devine seconded. Motion passed unanimously.

190

- 191 • Vice Chairman Nicolaisen announced while in non-public session the Board
192 voted to seal the non-public minutes.

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194 Vice Chairman Nicolaisen adjourned the meeting at 9:10 P.M.

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Respectfully Submitted,

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199

Cynthia J. Robinson

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Recording Secretary

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