

1 **Town of Sandown, NH**  
2 **Board of Selectmen**  
3 **Minutes**  
4

5 Meeting Date: Monday, December 23, 2013

6 Type of Meeting: Regular meeting

7 Method of Notification: Public Posting – Two locations at Town Hall

8 Meeting Location: Sandown Town Hall

9 Present: Selectpersons: Terry Treanor (Treanor), Tom Tombarello (Tombarello), Hans  
10 Nicolaisen (Nicolaisen), James Devine (Devine), Lynne Blaisdell, Town Administrator  
11 and Cynthia J. Robinson, Recording Secretary

12 Absent:

13 Late to arrive:

14 Departed Meeting:

15 Call to Order: Chairman Tombarello called the meeting to order at 7:00 P.M.

16 Pledge of Allegiance  
17

18 **Review of minutes of previous meetings**  
19

- 20 • Board members reviewed the minutes of December 9, 2013. **MOTION:**  
21 Selectman Nicolaisen moved to accept the minutes of December 9, 2013 as  
22 written. Selectman Devine seconded. Three ayes [Treanor, Tombarello and  
23 Nicolaisen] and one abstention [Devine]. Motion passed.  
24

25 **Public Comment**  
26

- 27 • Ed Mencis came before the Board to ask permission to utilize the Train Depot  
28 property and outside the Transfer Station for the Chubb Mobile during the winter  
29 months through April to fundraise for the Food Pantry and Republican Party.  
30 Consensus of the Board was they were okay with the request provided no other  
31 event was scheduled at the sites.  
32

33 **MOTION:** Selectman Nicolaisen moved to go into non-public session per RSA 91A:3 II  
34 (d) Property. Selectman Treanor seconded. Roll call: Devine – aye, Nicolaisen – aye,  
35 Tombarello – aye and Treanor – aye. Motion passed unanimously.  
36

37 **MOTION:** Selectman Nicolaisen moved to come out of non-public session. Selectman  
38 Devine seconded. Motion passed unanimously.  
39

40 Chairman Tombarello announced while in non-public session the Board voted to seal  
41 the non-public minutes.  
42  
43

44 **Other**

- 45
- 46 • Chairman Tombarello announced Sandown Police Officer Richard Bucu while off
  - 47 duty provided assistance to an individual who was choking.

48

49 **Arthur Genualdo, Public Works Director**

50 **Discussion regarding 2014 Road Improvement Program**

51

- 52 • Arthur Genualdo was unable to attend this meeting; Selectman Nicolaisen will
- 53 speak for Mr. Genualdo. Selectman Nicolaisen went over the cost estimates for
- 54 the reconstruction of that segment of Fremont Road situated between Odell
- 55 Road and Sargent Road as well as the two add-alternates, which will total
- 56 \$315,000.00 for 2014 road improvement project. Last year's road improvement
- 57 project cost was \$366,565.00 [warrant article] and \$100,000.00 [budget].
- 58 Consensus of the Board was for Ms. Blaisdell to put the 2014 road improvement
- 59 cost into the 2014 warrant article. Ms. Blaisdell recommended the additional
- 60 Fremont Road bridge project be a separate warrant article from the 2014 road
- 61 improvement program.

62

63 **Review of Letters of Interest received for School Board Member position**

64

- 65 • Chairman Tombarello read the letters of interest from Joseph Morris and Michael
- 66 Costanzo for the School Board member position. Board members discussed
- 67 their familiarity with the applicants. Selectman Nicolaisen stated that Mr. Morris
- 68 contacted him and explained he is interested in running for the position in 2014.
- 69 **MOTION:** Selectman Devine moved to appoint Joseph Morris, Ph.D to the
- 70 School Board position. Selectman Treanor seconded. Motion passed
- 71 unanimously. Ms. Blaisdell will contact the applicants.

72

73 **New Business**

74

75 **Discussion regarding encumbrances from 2013 to 2014**

76

- 77 • Ms. Blaisdell went over the proposed encumbrances as follows:

78

79 Blinds - **MOTION:** Selectman Devine move to take \$1,400.00 for blinds from

80 Acct. 4196.03 Insurance and encumber into the 2014 budget. Selectman

81 Nicolaisen seconded. Motion passed unanimously.

82

83 Duct cleaning – **MOTION:** Selectman Devine moved to encumber \$1,950.00

84 from Acct. 4194.04 into the 2014 budget. Selectman Nicolaisen seconded.

85 Motion passed unanimously.

86

87 Highway pickup [Warrant Article 8] – **MOTION:** Selectman Devine moved to  
88 transfer from Warrant Article 8 the amount of \$1,278.11 into Acct. 4312.11  
89 Plowing. Selectman Nicolaisen seconded. Motion passed unanimously.  
90

- 91 • Ms. Blaisdell spoke to the Board about the GIS mapping through Vision versus  
92 CAI Technology. Ms. Blaisdell went through all the costs associated with  
93 changing the Town’s provider for GIS mapping web service. **MOTION:**  
94 Selectman Devine moved to encumber \$2,200.00 from line item 4150.3.05 Vision  
95 Website Maint into the same line item for 2014. Selectman Nicolaisen seconded.  
96 Motion passed unanimously.  
97

- 98 • Ms. Blaisdell stated in 2011 the Town was awarded a grant from Home Land  
99 Security for the replacement of the culvert on Wells Village Road. In 2012-13 the  
100 Town has been putting together permitting requirements. Part of the permitting  
101 requires abutter notification and sign-off. One abutter has not signed off and  
102 cannot be reached. The Town with help from NH Department of Environmental  
103 Services (NHDES) has been working on this matter and NHDES has agreed to  
104 waive the notification requirement for this one abutter. The problem is the culvert  
105 has not been ordered and the grant expires on December 31, 2013.  
106

107 Ms. Blaisdell has contacted the Hazard Mitigation representative in Concord and  
108 they explained the process the Town has to go through. Ms. Blaisdell has been  
109 working with Steve Keach on a letter, which has to go to the Governors Council  
110 for final approval. Ms. Blaisdell asked the Board for permission to send the letter.  
111 Consensus of the Board is to send the letter and hopefully the Town will be able  
112 to keep the grant. Selectman Devine asked to be notified when the letter goes  
113 before the Council.  
114

### 115 **Old Business**

- 116 • There was no old business before the Board.  
117

### 118 **Correspondence**

- 119 • Letter from resident regarding the Board not filing the vacant selectman seat and  
120 offered his services. Chairman Tombarello expressed concern about filling the  
121 position during the budget season. Selectman Devine noted elections are taking  
122 place in the near future. Selectman Nicolaisen doesn’t see this as an issue for  
123 residents. Selectman Treanor is okay with a four person Board at this time.  
124
- 125 • Letter to the selectmen regarding the “antique” status placed on certain houses  
126 by Vision Appraisal and the requirement for them to file for an abatement.  
127 Consensus of the Board is for these individuals to file the abatement request so  
128  
129

130 the assessors can look at the matter. If they are not satisfied with the assessor's  
131 decision they can go to the state.

132

- 133 • Letter from Keach-Nordstrom regarding the surety for Valerie Way.

134

135 **Department Liaison Report**

136

- 137 • Chairman Tombarello wished the residents of Sandown Happy Holidays.

138

139 Chairman Tombarello adjourned the meeting at 8:32 P.M.

140

141

Respectfully Submitted,

142

143

144

145

Cynthia J. Robinson

146

Recording Secretary

147