

1 DRAFT

2 BOARD OF SELECTMEN

3 TOWN OF SANDOWN, NH

4 SANDOWN, NH 03873

5  
6 **Meeting Date: December 9, 2013**

7 **Type of Meeting: Regular Meeting**

8 **Method of Notification: Public Posting at Town Hall**

9 **Meeting Location: Town Hall**

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11 Chairman Tombarello called the meeting to order at 7:05pm.

12  
13 **Members Present:** Selectman Devine, Selectman Treanor, Selectman  
14 Nicolaisen, Selectman Tombarello  
15 Town Administrator, Lynne Blaisdell

16 **Recording Secretary:** Sue Reynolds

17  
18 Pledge of Allegiance was done.

19  
20 Selectman Tombarello asked the Committee to review the minutes of Monday,  
21 November 25, 2013.

22 **Motion by** Selectman Nicoliasen to accept the minutes of Monday, November  
23 25, 2013 as written.

24 **Seconded by** Selectman Treanor.

25 **In Favor,** Selectman Devine, Selectman Nicolaisen, Selectman Tombarello and  
26 Selectman Treanor.

27 **Motion passed 4-0-0**

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30 **Public Comment**

31 Donna Greene from the Timberlane Regional School District Budget  
32 Committee said she would like to clarify a few comments she made at the

33 previous BOS meeting. Donna stated that what she meant was that the tax  
34 burden is not unfair, it is larger than the other 3 towns in the district. She also  
35 said that when you attend the school deliberative session you will receive a  
36 handout that has the school tax rate recap for all of the towns. It will give the  
37 absolute dollar value and recommended tax rate per thousand, which is  
38 subject to change. She said that the tax impact for Sandown for the 2013-  
39 2014 year is up 1,000,050.00 for Sandown alone. Donna also stated that this  
40 is not something that is discussed in the budget committee meetings but  
41 because of the situation in Sandown she has requested that this information  
42 be discussed at the next meeting so everyone has a better understanding of  
43 the increase. She also said there was an error in her slide presentation and  
44 imported the incorrect information into her presentation without updating  
45 the numbers. She said if the 2013/2014 proposed budget is expended the  
46 proposed budget for the following year would be a 4.4% increase not a 6.7%  
47 increase. If there is a 2 million dollar surplus in this budget year the budget  
48 would be 7.8 % higher not 9% higher. She also encourages residents to attend  
49 the school budget committee meeting on February 6<sup>th</sup> at 7pm at the PAC.  
50 Lynne Blaisdell said the final budget hearing is on January 16, 2014. Donna  
51 said there are 2 TRSD Budget Committee meetings left, one is this coming  
52 Thursday and the final one is December 26<sup>th</sup>. Donna Greene asked Selectman  
53 Devine what he meant by the State School Tax and Selectman Devine said the  
54 State has passed on to an additional tax impact to the School districts and  
55 Sandown's is \$720,000.00 for this year.

56

57 Selectman Nicolaisen said there will be a blood drive on December 20, 2013  
58 from 10am – 4pm at Town Hall.

59

60 Selectman Nicolaisen also thanked the BOS office, Lynne Blaisdell and her help  
61 for the tree lighting ceremony. He said it was well attended and very well put  
62 together.

63

64 Selectman Devine said on Sunday he witnessed 19 medi-vac returned from  
65 Afghanistan including Ethan Major. He said it was a nice service and it was  
66 the 75<sup>th</sup> anniversary of Pearl Harbor.

67

68 Lynne Blaisdell said the food pantry thanks everyone that helped make the  
69 Thanksgiving Day baskets a success for their generous support. She also said  
70 they are now collecting for Christmas baskets and she listed some of the items  
71 needed.

72 **NEW BUSINESS**

73 Lynne Blaisdell said there is a new contract that needs to be signed for the  
74 2014 mosquito control. She said they need the contract 120 days prior to the  
75 season. The BOS agree with the agreement and Selectman Tombarello signed  
76 it.

77  
78 **Appointment to the Conservation Committee**

79 **Motion by** Selectman Nicolaisen to appoint Mark Traeger to the Conservation  
80 Commission for a 3 year tem to expire in 2016.

81 **Seconded by** Selectman Devine.

82 **In Favor,** Selectman Devine, Selectman Nicolaisen, Selectman Tombarello and  
83 Selectman Treanor.

84 **Motion passed 4-0-0**

85  
86 As the Liaison to the Elderly Affairs Committee, Selectman Tombarello asked  
87 if Selectman Devine would be interested in taking this on. Selectman Devine  
88 accepted this position. The BOS are in agreement as well.

89  
90  
91 **OLD BUSINESS**

92  
93 **Assessors Contract**

94 Selectman Tombarello said some of the Committee met with 2 assessing  
95 groups to interview them for the upcoming Assessing contract. Selectman  
96 Nicolaisen said the members felt very comfortable and trustworthy with the  
97 current assessing company and decided to continue their contract. Selectman  
98 Tombarello felt one of the companies was a further away and felt they wanted  
99 to work from their office remotely instead of coming to the Town Hall as the  
100 current assessor does.

101 **Motion by** Selectman Nicolaisen to continue the Assessing contract with MRI  
102 Assessing services for a 5 year term based on the proposal submited.

103 **Seconded by** Selectman Devine.

104 **In Favor,** Selectman Devine, Selectman Nicolaisen, Selectman Tombarello and  
105 Selectman Treanor.

106 **Motion passed 4-0-0**

107  
108 **Election & Registration (Moderator) budget**

109 Lynne reviewed the moderator budget with the BOS stating there is a need for  
110 the Seminar line to be \$75.00 as there is a new moderator and he would like

111 to attend two seminars. She also said for 2014 there will be 3 elections and 5  
112 ballot clerks needed at the rate of \$150.00 for a total of \$2,250 for ballot  
113 clerks. Lynne said in regards to the ballots and coding the average over the  
114 past few years was \$6,000.00, and she feels \$375.00 is enough for meals as the  
115 most that was spent was \$323 in 2010. The Moderator line needs to be  
116 adjusted to \$1,000.00 as he receives \$250.00 per event and there are 3  
117 elections and 1 deliberative session. Lynne said that the Voting Machine  
118 Maintenance is \$200.00 for the annual cleaning of the voting machine. Lynne  
119 explained that the Voting Equipment/Supplies line has increased because they  
120 need to begin to purchase new voting booths to be in compliance with the  
121 state for the amount of booths needed depending on the type of election. She  
122 said she put in \$650.00 for a new voting booth, which actually has 4 stations  
123 and that will bring them a bit closer to the amount of booths needed.

124 **Motion by** Selectman Nicolaisen to accept the Election & Registration  
125 (Moderator) budget with an amount amended of Gross Expenses of  
126 \$10,750.00, Revenue of \$0.00 and Net Expenses of \$10,750.00.

127 **Seconded by** Selectman Devine.

128 **In Favor,** Selectman Devine, Selectman Nicolaisen, Selectman Tombarello and  
129 Selectman Treanor.

130 **Motion passed 4-0-0**

131

132 **Motion by** Selectman Nicolasien to accept the non public minutes of  
133 November 25, 2013 as written.

134 **Seconded by** Selectman Devine.

135 **In Favor,** Selectman Devine, Selectman Nicolaisen, Selectman Tombarello and  
136 Selectman Treanor.

137 **Motion passed 4-0-0**

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140

## OLD BUSINESS

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142 Government Buildings – Lynne said there is money in the budget to replace  
143 the shades this year. She said there are a few lines that have not been totally  
144 used and they are the Property & Liability Insurance with \$9,600.00 in it and  
145 the Workmen’s Comp line has \$7,600.00 in it. She said she received a quote of  
146 \$3,500.00 for all of the windows. Lynne asked the opinion of the BOS.

147 **Motion by** Selectman Devine to expend up to \$3,600.00 for new shades for the  
148 Town Hall.

149 **Seconded by** Selectman Tombarello.

150 ***In Favor***, Selectman Devine, Selectman Nicolaisen, Selectman Tombarello and  
151 Selectman Treanor.

152 ***Motion passed 4-0-0***

153 Selectman Nicolaisen stated that there may be people out there that are upset  
154 with this decision but if you don't keep up with these things then there will be  
155 a larger expense at a later date.

156 Lynne Blaisdell thanked the Cable Committee for their contribution of the  
157 curtain for the stage area.

158

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160

### LIASIAN REPORT

161 Selectman Devine said the new driveway and culvert is completed at the  
162 Recreation Building and the Fire Department met on Tuesday and the lights  
163 are up and the landing for the memorial is prepped and ready to go in the  
164 spring. Selectman Tombarello asked when the deadline is for the purchase of  
165 the bricks and Selectman Devine will look into this.

166

167 Selectman Nicolaisen said he met with the Planning Board last week and they  
168 gave a conditional approval for the Fremont Rd. subdivision and they  
169 reviewed the Master Plan and thanked all that participated to put that  
170 together.

171

172

173 Selectman Treanor said he met with Chief Gordon in regards to the new  
174 location of the Police Department. Selectman Tombarello said that Dube  
175 Construction has been to the site to do a test pit on the property. He said  
176 Dube understands that there is no contractual obligation at this time.

177

178 Selectman Tombarello said the warrant articles will be on next week's agenda  
179 as the deadline is in January but they will begin to work on them next week.  
180 Lynne said all department heads have been emailed to let them know to get  
181 them in as soon as they can.

182

183 ***Motion by*** Selectman Nicolaisen under RSA 91A:3ii (e) Litigation and (c)  
184 Reputation.

185 ***Seconded by*** Selectman Devine.

186 ***Roll Call*** Selectman Devine – yes, Selectman Tombarello – yes, Selectman  
187 Nicolaisen – yes, Selectman Treanor – yes.

188

189 Selectman Tombarello stated that while in the non-public session the non-  
190 public minutes were sealed.

191

192 Meeting adjourned at 8:05 pm

193 Respectfully submitted

194 Sue Reynolds