

1 **Town of Sandown, NH**
2 **Board of Selectmen**
3 **Minutes**
4

5 Meeting Date: Monday, December 2, 2013

6 Type of Meeting: Regular meeting

7 Method of Notification: Public Posting – Two locations at Town Hall

8 Meeting Location: Sandown Town Hall

9 Present: Selectpersons: Terry Treanor (Treanor), Tom Tombarello (Tombarello), Hans
10 Nicolaisen (Nicolaisen), James Devine (Devine), Lynne Blaisdell, Town Administrator
11 and Cynthia J. Robinson, Recording Secretary

12 Absent:

13 Late to arrive: Terry Treanor – 7:08 P.M.

14 Departed Meeting:

15 Call to Order: Chairman Tombarello called the meeting to order at 7:05 P.M.

16 Pledge of Allegiance
17

18 **Review of minutes of previous meetings**
19

- 20 • Board members reviewed the minutes of November 18, 2013. **MOTION:**
21 Selectman Nicolaisen moved to accept the minutes of November 18 2013 as
22 written. Selectman Devine seconded. Motion passed unanimously.
23

24 Board members reviewed the non-public minutes of November 18, 2013.

25 **MOTION:** Selectman Nicolaisen moved to accept the non-public minutes of
26 November 18, 2013 as written. Selectman Devine seconded. Motion passed
27 unanimously.
28

29 **Public Comment**
30

- 31 • Chief Joseph Gordon stated he has been working with Dube Plus on the police-
32 building project. Because of past experience Chief Gordon is asking for the
33 Board's permission to bring in an excavator to check out what is below the
34 surface of the property where the new police station will go in order to rule out
35 any potential problems. The site will be left in a safe condition. Chief Gordon
36 stated there would be no charge to the Town for this work. Selectman Nicolaisen
37 stated he is okay with the project provided Dube Plus understands this project
38 has to go out to bid. Consensus of the Board is they are okay with the project.
39

40 Chief Gordon stated he is considering hiring a Clerk of the Works for the police-
41 building project. He will add the cost to the warrant article requesting funds to
42 begin the construction of the police station. Selectman Nicolaisen asked why a

43 Clerk of the Works is needed. Chief Gordon stated they would be watching out
44 for the Town's best interest.

45
46 Selectman Devine asked if the new SUV is in Town. Chief Gordon stated yes
47 the new SUV has arrived; it is black but does not have the detailing on it to date.
48

49 **Members of the Timberlane School Budget Committee**

50
51 Present for this discussion was Donna Green, one of two Sandown
52 representatives on the Timberlane District Budget Committee. Ms. Green
53 introduced her husband, Arthur Green, who is interested in filling the vacant
54 School Board position. Chairman Tombarello noted it is the responsibility of the
55 Board of Selectmen to fill this vacant position. Mr. Green stated he must
56 received permission from his employer in order to apply to this position.
57

58 Ms. Green noted that the majority of the tax increase is due to the school budget.
59 Ms. Green presented the Board with a power point presentation explaining the
60 reasons for the increase in the school budget, which were numerous. Ms. Green
61 went over the areas she encouraged the Budget Committee to cut from the
62 budget because it was her belief they were not needed. Ms. Green noted that
63 the school's student population is going down while school expenses are going
64 up. Ms. Green encouraged Sandown residents to come to the Deliberative
65 Session on Thursday, February 6, 2014 at Timberlane Performing Arts Center in
66 Plaistow at 7:00 P.M. Residents can also go to Ms. Green's blog for more of her
67 spreadsheets. Mr. Green explained how the budget works and what Sandown's
68 share of the school budget is. Ms. Green provided additional spreadsheets for
69 the Selectmen's Office.
70

71 **Jared Magoon**

72 **Discussion regarding proposed Eagle Scout project**

- 73
74 • Jared Magoon, Boy Scout and Tim Robinson, Assistant Scout Master Troop 268
75 was present for this discussion. Mr. Magoon explained he would like his project
76 to be the replacing of the message board out front of Town Hall currently the
77 property of the Lions Club. Through a power point presentation, Mr. Magoon
78 described the existing problems with the sign and what his plans are to replace it.
79 The sign will have the Town logo on it and will be double sided. The estimated
80 cost is \$3,100.00. Mr. Magoon read portions of a letter from the Lions Club
81 regarding this project. Mr. Magoon was asked what he would be doing for
82 fundraising and he stated he would be holding a car wash, yard sales and food
83 sales at sport events. Selectman Nicolaisen noted they had a problem with the
84 opening of the message board at Miller Field and suggested Mr. Magoon check
85 with the Recreation Director about this. Consensus of the Board is they are fine
86 with the proposed project. Selectman Nicolaisen will be the point of contact for

87 Mr. Magoon. Mr. Magoon had Chairman Tombarello sign the necessary
88 paperwork.
89

90 **New Business**

91
92 **Discussion regarding Senior Affairs Transportation Committee Membership**
93

- 94 • Ms. Blaisdell stated there is a request for more members on the Sandown Senior
95 Affairs Transportation Committee (SSATC). The Committee currently has five
96 members and they are looking to add two alternate positions that would be
97 utilized if regular members were absent. The majority of the members of the
98 Board are okay with this suggestion but Selectman Treanor voted no.
99

100 **Review requests for appointment to Cable Committee**
101 **and Conservation Commission**
102

- 103 • Chairman Tombarello stated there is a request to appoint Richard Lewis to the
104 Cable Committee. **MOTION:** Chairman Tombarello moved to appoint Richard
105 Lewis to the Cable Access Board for a three year period. Selectman Devine
106 seconded. Motion passed unanimously.
107

108 Chairman Tombarello read a letter from the Conservation Commission
109 requesting the appointment of Mark Traeger and Kevin Major to the Commission.
110 **MOTION:** Chairman Tombarello moved to appoint Mark Traeger and Kevin
111 Major to the Conservation Commission for three years. Selectman Devine
112 seconded. There was discussion about having two Planning Board members on
113 the Commission. Consensus of the Board was to look into this before placing
114 Mr. Traeger on the Commission. Selectman Devine withdrew his second and
115 Chairman Tombarello withdrew his motion. Ms. Blaisdell will look into this for next
116 week's meeting. **MOTION:** Selectman Nicolaisen moved to appoint Kevin Major
117 to the Conservation Commission for three years. Selectman Devine seconded.
118 Motion passed unanimously.
119

120 **Other**
121

- 122 • Ms. Blaisdell spoke with the SAU regarding the filling of the open school board
123 member position. Ms. Blaisdell stated it is the responsibility of the Board of
124 Selectmen to appoint or decide whether to appoint. This individual would only
125 serve until the March election. The SAU would like the position filled. Ms.
126 Blaisdell asked for a deadline should they decide to fill the position. Selectman
127 Nicolaisen supports filling the position. Ms. Blaisdell stated requests should be
128 submitted by December 19, 2013 and the Board could decide on who would fill
129 the position at the December 23, 2013 meeting. Ms. Blaisdell will post the
130 vacancy information on the Town's website.

131 **Old Business**

132

133 • Selectman Treanor asked the Board to submit to the Historical Society a final
134 letter with the addition of the wording from page three. Chairman Tombarello
135 read the additional wording. Selectman Treanor feels this matter has gone on
136 too long. Ms. Blaisdell stated she sent an email to the Society with a date to
137 meet with the Board but they can't make it, as several of them will be going
138 away. They will reschedule after the first of the year. Selectman Treanor would
139 like the letter sent and if they don't sign it that would end the matter. Selectman
140 Nicolaisen agrees with the letter but that was not what was agreed to the last
141 time the Board met with the Society.

142

143 • Ms. Blaisdell briefly explained the reasons behind the increase in the tax rate.
144 The Selectmen's Office is developing a brief explanation to put on the Town's
145 website. Ms. Blaisdell explained the different areas that impact the tax rate.

146

147 **Correspondence**

148

149 • Letter of transmittal to the NH Department of Environmental Services Wetlands
150 Permit Application from Public Service of New Hampshire.

151

152 • Request for funds for the Sad Café. Have not put in budget in the past.
153 Consensus of the Board is to not put in the budget or submit a warrant article.

154

155 • Announcement for the Tree Lighting Ceremony on Friday, December 6, 2013 at
156 6:30 P.M. at Town Hall. Refreshments will be served.

157

158 **Department Liaison Report**

159

160 • Selectman Devine reported Conservation Commission met and discussed
161 Conditional Use Permit and the Recreation Commission met and discussed their
162 budget.

163

164 • Chairman Tombarello announced Cable is looking for new members and looking
165 to purchase new equipment.

166

167 • Ms. Blaisdell reminded Board members of their interviews for assessing services
168 on Thursday evening at 7:00 P.M. in the Selectmen's Office.

169

170 **MOTION:** Selectman Devine moved to go into non-public session per RSA 91A:3 II (e)
171 Litigation. Selectman Nicolaisen seconded. Roll call: Devine – aye, Nicolaisen – aye,
172 Tombarello – aye and Treanor – aye. Motion passed unanimously.

173

174

175 **MOTION:** Selectman Nicolaisen moved to come out of non-public session. Selectman
176 Devine seconded. Motion passed unanimously.

177
178 Chairman Tombarello announced while in non-public session the Board voted to seal
179 the non-public minutes.

180
181 Chairman Tombarello adjourned the meeting at 9:20 P.M.

182
183 Respectfully Submitted,

184
185
186
187 Cynthia J. Robinson
188 Recording Secretary
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