

1 **Town of Sandown, NH**  
2 **Board of Selectmen**  
3 **Minutes**  
4

5 Meeting Date: Monday, November 25, 2013

6 Type of Meeting: Regular meeting

7 Method of Notification: Public Posting – Two locations at Town Hall

8 Meeting Location: Sandown Town Hall

9 Present: Selectpersons: Terry Treanor (Treanor), Tom Tombarello (Tombarello), Hans  
10 Nicolaisen (Nicolaisen), James Devine (Devine), Lynne Blaisdell, Town Administrator  
11 and Cynthia J. Robinson, Recording Secretary

12 Absent:

13 Late to arrive:

14 Departed Meeting:

15 Call to Order: Chairman Tombarello called the meeting to order at 7:07 P.M.

16 Pledge of Allegiance  
17

18 This meeting was not broadcast live; due to technical difficulties it was recorded for  
19 broadcast in the future.  
20

21 There was a moment of silence in remembrance of Eleanor Bassett who passed away  
22 this week.  
23

24 **Review of minutes of previous meetings**  
25

- 26 • Board members reviewed the minutes of November 14, 2013. **MOTION:**  
27 Selectman Nicolaisen moved to accept the minutes of November 14, 2013 as  
28 written. Selectman Devine seconded. Motion passed unanimously.  
29

30 Board members reviewed the non-public minutes of November 14, 2013.

31 **MOTION:** Selectman Nicolaisen moved to accept the non-public minutes of  
32 November 14, 2013 as written. Selectman Devine seconded. Motion passed  
33 unanimously.  
34

35 **Public Comment**  
36

- 37 • There was no public comment.  
38

39 **Review of 2014 Budget Proposals**  
40 **Benefits, Health and Human Services and Community Assistance**  
41

42 Present for this discussion was Cheryl Eastman, Finance Director.  
43

44 Benefits Acct. 4155.0 – Consensus of the Board was no changes would be made  
45 as the majority of these numbers are based on wages. **MOTION:** Selectman  
46 Nicolaisen moved Benefits Acct. 4155.0 with Gross Expenses of \$416,103.00,  
47 Revenue of \$0 and Net Expenses of \$416,103.00 be recommended to the  
48 Budget Committee by the Board of Selectmen. Selectman Devine seconded.  
49 Motion passed unanimously. Ms. Eastman left the meeting at this time.

50  
51 Health & Human Services Acct. 4415.0 – Ms. Blaisdell noted that Family Promise  
52 was added to this budget based on last year's warrant article vote. Ms. Blaisdell  
53 stated she has not heard from SASS this year, if she does she will bring this  
54 budget line back before the Board. **MOTION:** Selectman Nicolaisen moved  
55 Health & Human Services Acct. 4415.0 with Gross Expenses of \$24,787.00,  
56 Revenue of \$0 and Net Expenses of \$24,787.00 be recommended to the Budget  
57 Committee by the Board of Selectmen. Selectman Devine seconded. Motion  
58 passed unanimously.

59  
60 Community Assistance Acct. 4445.0 – Ms. Blaisdell noted that many of these  
61 lines don't start being used until the colder months. **MOTION:** Selectman  
62 Nicolaisen moved Community Assistance Acct. 4445.0 with Gross Expenses of  
63 \$13,101.00, Revenue of \$500.00 and Net Expenses of \$12,601.00 be  
64 recommended to the Budget Committee by the Board of Selectmen. Selectman  
65 Devine seconded. Motion passed unanimously.

## 66 New Business

### 67 **Opening of bids received for painting of train depot museum**

- 68  
69  
70  
71 • Ms. Blaisdell stated the Request for Proposal (RFP) for the painting of the Train  
72 Depot was sent out and only one sealed bid was received. Chairman Tombarello  
73 opened the bid and announced the bid was from Dave Rochefort. Selectman  
74 Nicolaisen suggested the amount of the bid not be released in the event another  
75 RFP were to be sent out. Ms. Blaisdell stated it is too late to send out another  
76 RFP but the Festival of Lights Grant could utilize the figure received from the  
77 sealed bid. Consensus of the Board is to send in the Festival of Lights Grant  
78 utilizing the number from the bid.

### 79 **Discussion regarding donation of lights from Lions Club**

- 80  
81  
82 • Ms. Blaisdell stated there has been some interest expressed about lighting one  
83 of the trees outside the Town Hall for the holidays. The Lions Club has offered to  
84 donate \$100.00 towards the purchase of lights for this project if agreeable with  
85 the Board. Ms. Blaisdell asked the Lions Club to provide the lights rather than  
86 cash. Ms. Blaisdell asked the Board for their input. Following Board discussion it  
87 was the consensus of the Board to go along with the project and add \$100.00 for

88 lights from the Flags and Wreaths budget line. The color of the lights will be left  
89 up to the Lions Club and the office staff will organize the ceremony.  
90

91 Other

- 92
- 93 • Ms. Blaisdell stated that Ryan Angers is now certified to work at the Transfer  
94 Station and a motion is needed to increase his pay by \$1.00. **MOTION:**  
95 Selectman Nicolaisen moved to increase Ryan Angers pay from \$9.00 to \$10.00  
96 per hour as he has now completed the Level One Solid Waste Facility Operator  
97 class. Selectman Devine seconded. Motion passed unanimously.  
98

99 Old Business

- 100
- 101 • There was no old business.  
102

103 Correspondence

- 104
- 105 • Ms. Blaisdell stated the Insurance Services Office, Inc. (ISO) has given the Town  
106 of Sandown a new rating. The rating has gone from an eight to a five for 1 and 2  
107 family residential property and five for commercial and industrial property (the  
108 lower the number the better the rating). Information on this rating can be found in  
109 the Selectmen's Office.  
110
  - 111 • There will be a blood drive at Town Hall on Friday, December 20, 2013 from  
112 10:00 AM to 4:00 PM. A donor card or valid ID is required.  
113
  - 114 • Town Report will be discussed later.  
115

116 Department Liaison Report

- 117
- 118 • Selectman Devine reported that he and Selectman Treanor went to the Budget  
119 Committee meeting and the Recreation Commission discussed their budget.  
120
  - 121 • Chairman Tombarello stated the Cable Committee is looking for volunteers and  
122 the new cruiser should be arriving tomorrow.  
123
  - 124 • Ms. Blaisdell stated the old Explorer is to be traded in (\$1,800.00) on the new  
125 cruiser.  
126
  - 127 • Ms. Blaisdell announced there are two local authors (Barbara Lachance and  
128 Arlene Bassett) whose book of photographs of Sandown has now been released.  
129 There will be a book signing at the library on Wednesday, December 4, 2013.  
130

131 **MOTION:** Selectman Nicolaisen moved to go into non-public session per RSA 91A:3 II  
132 (e) Litigation. Selectman Devine seconded. Roll call: Devine – aye, Nicolaisen – aye,  
133 Tombarello – aye and Treanor – aye. Motion passed unanimously.

134  
135 **MOTION:** Selectman Nicolaisen moved to come out of non-public session. Selectman  
136 Devine seconded. Motion passed unanimously.

137  
138 Chairman Tombarello announced while in non-public session the Board voted to seal  
139 the non-public minutes.

140  
141 Chairman Tombarello adjourned the meeting at 8:00 P.M.

142  
143 Respectfully Submitted,

144  
145  
146  
147 Cynthia J. Robinson  
148 Recording Secretary  
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