



44 **Review of minutes of previous meetings**

- 45
- 46 • Board members reviewed the minutes of October 21, 2013. **MOTION:**  
47 Selectman Nicolaisen moved to accept the minutes of October 21, 2013 as  
48 written. Selectman Devine seconded. Motion passed unanimously.

49

50 Board members reviewed the non-public minutes of October 21, 2013.  
51 **MOTION:** Selectman Nicolaisen moved to accept the non-public minutes of  
52 October 21, 2013 as written. Selectman Devine seconded. Motion passed  
53 unanimously.

54

55 Board members reviewed the minutes of November 4, 2013. **MOTION:**  
56 Selectman Nicolaisen moved to accept the minutes of November 4, 2013 as  
57 written. Selectman Devine seconded. Motion passed unanimously.

58

59 Board members reviewed the non-public minutes of November 4, 2013.  
60 **MOTION:** Selectman Nicolaisen moved to accept the non-public minutes of  
61 November 4, 2013 as written. Selectman Devine seconded. Motion passed  
62 unanimously.

63

64 **Michelle Short, Town Clerk**

65 **Discussion regarding updated contract with Fish and Game Department**

- 66
- 67 • Present for this discussion was Michelle Short. Ms. Short came before the Board  
68 to obtain the Chairman's signature on the new contract with NH Fish and Game.  
69 Ms. Short explained that NH Fish and Game would no longer be using their book  
70 for licenses; they are switching to online licensing. Ms. Short stated she  
71 compared the new contract to the old contract and the only difference is the limit  
72 on the use of information obtained when licensing and the limit on equipment  
73 provided. This new contract will take affect on January 1, 2014. Chairman  
74 Tombarello signed the new contract. Training for the new program will take  
75 place on December 3, 2013.

76

77 **Review of 2014 Budget Proposals**

78 **Parks & Recreation, Summer Recreation and Rec Building Operating**

- 79
- 80 • Present for this discussion were Ron Dulong and George Blaisdell members of  
81 the Recreation Commission and Deb Brown, Recreation Director.

82

83 Summer & Special Rec. Acct. 4520.1 - Board members reviewed the account  
84 and had no comment. **MOTION:** Selectman Nicolaisen moved Summer &  
85 Special Recreation Acct. 4520.1 with Gross Expenses of \$64,018.76, Revenue  
86 Summer Recreation of \$49,787.00, Revenue of Special Programs of \$4,140.00  
87 and Net Expenses of \$ 10,091.76 be recommended to the Budget Committee by

88 the Board of Selectmen. Selectman Devine seconded. Motion passed  
89 unanimously.  
90

91 Rec. Building Operations Acct. 4520.2 – Board members reviewed the account  
92 and Mr. Dulong noted that Electricity line is down so they reduced their requested  
93 amount. Mr. Dulong stated they replaced floodlights with LED lights. **MOTION:**  
94 Selectman Nicolaisen moved Rec. Building Operations Acct. 4520.2 with Gross  
95 Expenses of \$16,473.80, Revenue of \$3,276.00 and Net Expenses of  
96 \$13,197.80 be recommended to the Budget Committee by the Board of  
97 Selectmen. Selectman Devine seconded. Motion passed unanimously.  
98

99 Parks & Recreation Acct. 4520.0 – Ms. Brown explained why some of the lines  
100 have not been spent at this time but will be later in the season. Mr. Dulong noted  
101 the change in the Recreation Director pay line from \$18.28 to \$21.00 that took  
102 place earlier this evening. This increases the Payroll line for Recreation Director  
103 to \$35,766.64 for 34 hours. Selectman Nicolaisen explained the history behind  
104 the payroll line for the Recreation Director. **MOTION:** Selectman Nicolaisen  
105 moved Parks & Recreation Acct. 4520.0 with Gross Expenses of \$90,882.12,  
106 Revenue of \$1.00 and Net Expenses of \$90,881.12 be recommended to the  
107 Budget Committee by the Board of Selectmen. Selectman Devine seconded.  
108 Motion passed unanimously.  
109

110 Ms. Brown announced there would be ballroom dancing lessons offered this  
111 Saturday. Contact Ms. Brown at 887-1872 for more information.  
112

113 **Mr. Robert Estes, Jr.**

114 **Complaint/Resolution request regarding towing for police department**  
115

- 116 • Present for this discussion were Robert Estes, Sr. and Robert Estes, Jr. Mr.  
117 Estes, Jr. sent a letter to the Board of Selectmen regarding their towing services  
118 not being utilized by the Police Department when in fact they had been told they  
119 would be called. Chief Joseph Gordon joined the meeting at this time. Chief  
120 Gordon explained the process he has for calling in a towing service. Chief  
121 Gordon then explained the controversy Mr. Estes has had with his towing service  
122 and due to this controversy he removed Mr. Estes from the list. Chairman  
123 Tombarello stated it is not the position of the Board of Selectmen to tell Chief  
124 Gordon how to do his job. Chairman Tombarello urged Mr. Estes to work with  
125 Chief Gordon to convince him his company can provide the quality service the  
126 Police Department needs.  
127

128 **Other**  
129

- 130 • **MOTION:** Selectman Nicolaisen moved to go into Non-Public Session per RSA  
131 91A:3 II (e) Litigation. Selectman Devine seconded. Roll call: Treanor – aye,

132 Tombarello – aye, Nicolaisen – aye and Devine – aye. Motion passed  
133 unanimously.

134  
135 **MOTION:** Selectman Nicolaisen moved to come out of Non-Public Session.  
136 Selectman Devine seconded. Motion passed unanimously.  
137

138 Chairman Tombarello announced while in Non-Public Session the Board voted to  
139 seal the Non-Public minutes.  
140

### 141 **Historical Society Members**

#### 142 **Further discussion regarding possible agreement and Festival of Trees Grant**

143  
144 • Present for this discussion were: Bruce Robinson, Laurie Brooks, Robert  
145 Brouder and Doug Martin members of the Historical Society and Paula Gulla,  
146 Selectmen’s Assistant. Mr. Martin presented the Board with a document  
147 outlining what the Society has done in the past regarding the Train Depot. Mr.  
148 Martin stated this document is open for discussion at a future meeting. Mr.  
149 Martin stated the Society would not be making any changes to the Depot without  
150 the Board of Selectmen knowing about it. Selectman Nicolaisen asked what  
151 happen to the letter the Selectmen presented to the Society.  
152

153 Chairman Tombarello stated a liaison might be needed in order to meet some of  
154 the items listed in the document presented by the Society. Mr. Robinson stated  
155 Selectman Treanor offered to be the selectmen liaison. Selectman Devine noted  
156 on page two it states this is a partnership, this isn’t a partnership it is a  
157 tenant/landlord relationship. Mr. Martin stated there are agencies within the state  
158 that can help refine the document and he sees this as a gentlemen’s agreement  
159 not a tenant/landlord relationship. Selectman Treanor explained the need for a  
160 tenant/landlord agreement relative to obtaining insurance. Mr. Brouder stated it  
161 is not feasible to obtain insurance on the artifacts but they can get liability.  
162 Consensus of the Board is they will review the document and communicate back  
163 to the Society through Ms. Gulla. Mr. Martin stated the Society is still in need of  
164 new members and asked to have applications placed in Town Hall. The Society  
165 will be placed on an agenda in December to discuss further the documents on  
166 the table. Ms. Gulla stated if the Board is going to make changes to the 1982  
167 warrant article amendments must be presented in March.  
168

#### 169 **New Business**

##### 170 171 **Discussion regarding 2014-15 Property Liability Insurance rates**

172  
173 • Ms. Blaisdell stated when the Board worked on insurances accounts a couple  
174 weeks ago she had not received any information on the property liability trust.  
175 Board members reviewed the information in their packet that explains the rates

176 for 2014-15. Ms. Blaisdell noted there is a difference in what the Board  
177 appropriated a couple weeks ago and what the renewal amount came in at so  
178 the budget has to be adjusted. Ms. Blaisdell stated she has already spoken to  
179 the Budget Committee and their number is correct and would the Board want to  
180 adjust their number. Ms. Blaisdell also noted this letter also addresses the year  
181 2015-16 relative to not exceeding 5% if agreed to now. **MOTION:** Selectman  
182 Devine moved to amend the original cost estimate for 2014-15 in the selectmen's  
183 budget to \$40,903.00. Selectman Nicolaisen seconded. Motion passed  
184 unanimously. Selectman Devine asked because this is over \$3,000.00 are other  
185 quotes obtained. Ms. Blaisdell stated she has never been asked to do this.  
186 Consensus of the Board is to go with this quote and sign the agreement. Ms.  
187 Blaisdell stated if this agreement is signed the Board is committing to two budget  
188 seasons. Selectman Devine pointed out this Board cannot commit another  
189 Board to a budget. Ms. Blaisdell stated there is usually an escape clause when a  
190 multi-year agreement is signed.

191

- 192 • Ms. Blaisdell noted the Board met on Thursday to come up with the 2013 tax  
193 rate. An overlay amount was decided on, as was an amount from the fund  
194 balance. The numbers were run and it looks like the tax rate for 2013 will be  
195 \$27.08 an increase of \$6/\$1,000.00 over 2012. Ms. Blaisdell went over the  
196 factors that contributed to this change. Ms. Blaisdell stated the School Budget  
197 Committee would be coming before the Board in December. Selectman Devine  
198 asked for the school enrollment numbers for the district for the past few years.  
199 Tax bills will be due December 31, 2013 and will be mailed out within the next  
200 few weeks.

201

### 202 **Old Business**

203

- 204 • Ms. Blaisdell asked the Board about meeting to interview for the assessment  
205 contracts that were received. Ms. Blaisdell will contact Board members tomorrow  
206 to set up a meeting sometime this week.

207

### 208 **Correspondence**

209

- 210 • Ms. Blaisdell stated they are looking for pictures for Town Report.

211

- 212 • Ms. Blaisdell stated there is a request by Patch Woods Farm to use the Town  
213 Hall for their meetings to be held on Mondays. Ms. Blaisdell explained this is  
214 before the Board because of the Town's requirement that 65% of the participants  
215 of an organization must be Sandown residents. Selectman Nicolaisen stated he  
216 is in favor of allowing them to use the Town Hall if it is available. No rental fee is  
217 required because it is a 4H organization. Consensus of the Board is to allow  
218 them to use the Town Hall.

219

- 220 • Update from White Columns Solution showing the Town is still saving money on  
221 the use of electricity [\$3,050.00].  
222  
223 • Letter from legal counsel regarding the Holmes matter.  
224

225 **Department Liaison Report**  
226

- 227 • Selectman Devine stated he attended the Recreation Commission meeting  
228 earlier this evening and the Budget Committee meeting on Wednesday.  
229  
230 • Chairman Tombarello announced that on Thursday when the Board met  
231 Selectman Nicolaisen accepted the position as Vice Chairman of the Board of  
232 Selectmen.  
233  
234 • The Board went over the liaison positions held by Ms. Copp and appointed new  
235 liaisons as follows:  
236  
237 Fire Department – Selectman Devine – first Tuesday  
238 Budget Committee – Selectmen Treanor - Wednesday  
239 Cable Committee – Chairman Tombarello – fourth Tuesday  
240 Joint Loss Management – Selectman Nicolaisen – to be announced  
241 Finance Department – Selectman Devine  
242  
243 • Selectman Nicolaisen stated a portion of Fremont Road was paved.  
244

245 **MOTION:** Chairman Tombarello moved to go into non-public session per RSA 91A:3 II  
246 (e) Litigation. Selectman Devine seconded. Roll call: Devine – aye, Nicolaisen – aye,  
247 Tombarello – aye and Treanor – aye. Motion passed unanimously.  
248

249 **MOTION:** Selectman Nicolaisen moved to come out of non-public session. Selectman  
250 Devine seconded. Motion passed unanimously.  
251

252 Chairman Tombarello announced while in non-public session the Board voted to seal  
253 the Non-Public minutes.  
254

255 Chairman Tombarello adjourned the meeting at 9:25 P.M.  
256

257 Respectfully Submitted,  
258

259  
260  
261 Cynthia J. Robinson  
262 Recording Secretary  
263