

**Town of Sandown, NH  
Board of Selectmen  
Minutes**

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Meeting Date: Monday, September 16, 2013  
Type of Meeting: Regular meeting  
Method of Notification: Public Posting – Two locations at Town Hall  
Meeting Location: Sandown Town Hall  
Present: Selectpersons: Terry Treanor (Treanor), Brenda Copp (Copp), Tom Tombarello (Tombarello), Hans Nicolaisen (Nicolaisen), James Devine (Devine), Lynne Blaisdell, Town Administrator and Cynthia J. Robinson, Recording Secretary  
Absent:  
Late to arrive:  
Departed meeting:  
Call to Order: Chairman Tombarello called the meeting to order at 7:00 P.M.  
Pledge of Allegiance

**Review of minutes of previous meetings**

- Board members reviewed the minutes of August 26, 2013. Selectwoman Copp noted in line 271 the word “donations” should be “revenue”. **MOTION:** Selectwoman Copp moved to accept the minutes of August 26, 2013 as amended. Selectman Treanor seconded. Four ayes [Treanor, Copp, Nicolaisen and Devine] and one abstention [Tombarello]. Motion passed.
- Board members reviewed the non-public minutes of August 26, 2013. **MOTION:** Selectwoman Copp moved to accept the non-public minutes of August 26, 2013 as written. Selectman Nicolaisen seconded. Four ayes [Treanor, Copp, Nicolaisen and Devine] and one abstention [Tombarello]. Motion passed.

**Public Comment**

- Chief Wilfred Tapley came before the Board to propose a remedy for the fire pond “fiasco” on Megan Drive relative to the Conditional Use Permit. Chief Tapley stated Tim Lavelle of Lavelle Associates filled out the Permit and Chief Tapley signed the Permit as the agent. Chief Tapley requested a waiver of the Town’s fees for the Permit. Selectman Nicolaisen asked if the Planning Board and Conservation Commission are okay with the Chief being the agent. Chief Tapley stated he has no idea. Selectman Nicolaisen stated he is meeting with the Planning Board on Tuesday and before he commits to anything he would like to discuss it with the Planning Board. Ms. Blaisdell stated before waiving any fees it should be determined who should be applying for the Permit. **MOTION:** Selectman Devine moved to waive the Permit fees. There was no second to the

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44 motion. Chief Tapley turned the Permit application over to Ms. Blaisdell.  
45 Selectman Nicolaisen will discuss this topic with the Planning Board at Tuesday's  
46 meeting.

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48 **Review of 2014 Budget Proposals**  
49 **Town Clerk/Tax Collector**  
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- 51 • Town Clerk Acct. 4140.1 – Michelle Short was present for this discussion.  
52 **MOTION:** Selectwoman Copp moved Town Clerk Acct. 4140.1 with Gross  
53 Expenses of \$50,018.00, Revenue of \$967,048.00 and Net Expenses of -  
54 \$917,030.00 be recommended to the Budget Committee by the Board of  
55 Selectmen. Selectman Treanor seconded. Selectman Devine asked Ms. Short  
56 for next year he would like to see a breakdown of where the revenue comes  
57 from. Motion passed unanimously.

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59 Tax Collector Acct. 4150.4 – Present for this discussion was Michelle Short.  
60 Selectwoman Copp noted the Tax Collector only received a 1% pay increase  
61 when her staff received 2%. Selectwoman Copp stated she would like to see the  
62 Tax Collector receive the full 2%. **MOTION:** Selectwoman Copp moved the Tax  
63 Collector Payroll line increased from \$48,990.00 to \$49,364.00. Selectman  
64 Devine seconded. Motion passed unanimously. This changed the Gross  
65 Expenses to \$60,858.00 and Net Expenses to -\$12,562,294.00. **MOTION:**  
66 Selectwoman Copp moved Tax Collector Acct. 4150.4 with Gross Expenses of  
67 \$60,858.00, Revenue of \$12,623,152.00 and Net Expenses of -\$12,562,294.00  
68 be recommended to the Budget Committee by the Board of Selectmen.  
69 Selectman Treanor seconded. Motion passed unanimously.

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71 **Building Inspector and Code Enforcement**  
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- 73 • Building Inspector Acct. 4241.2 – Present for this discussion was Bob Bogosh.  
74 Board members reviewed revenue relative to the new fees and when they are  
75 collected. **MOTION:** Selectwoman Copp moved Building Inspector Acct. 4241.2  
76 with Gross Expenses of \$14,030.00, Revenue of \$17,000.00 and Net Expenses  
77 of -\$2,970.00 be recommended to the Budget Committee by the Board of  
78 Selectmen. Selectman Devine seconded. Motion passed unanimously.

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80 Code Enforcement Acct. 4241.3 – Present for this discussion was Bob Bogosh.  
81 **MOTION:** Selectwoman Copp moved Code Enforcement Acct. 4241.3 with  
82 Gross Expenses of \$3,567.00, Revenue of \$0 and Net Expenses of \$3,567.00 be  
83 recommended to the Budget Committee by the Board of Selectmen. Selectman  
84 Treanor seconded. Motion passed unanimously.

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**Zoning Board of Adjustment**

- ZBA Acct. 4191.3 – Steve Meisner was present for this discussion. Mr. Meisner noted that the invoice for Books the Board purchased has not been received and Seminars for the ZBA take place in October. Chairman Tombarello noted Payroll is up. Mr. Meisner stated applications are up. **MOTION:** Selectwoman Copp moved ZBA Acct. 4191.3 with Gross Expenses of \$2,766.00, Revenue of \$850 and Net Expenses of \$1,916.00 be recommended to the Budget Committee by the Board of Selectmen. Selectman Devine seconded. Motion passed unanimously.

**New Business**

- Ms. Blaisdell asked Board members if they were ready to set the dates for Deliberative Session for 2014. Ms. Blaisdell stated the dates to pick from are February 1, 2014 and February 8, 2014. Consensus of the Board is to go with February 1, 2014.
- Ms. Blaisdell stated the Old Home Day Committee has asked the Board of Selectmen to accept from the Timberlane Youth Soccer League a donation of \$100.00 to go into the Old Home Day Fund. Ms. Blaisdell explained how in the past the Youth Soccer League usually paid bills directly for Citizen of the Year but this year they asked to not do it that way. **MOTION:** Selectman Nicolaisen moved to accept from Timberlane Youth Soccer League a donation of \$100.00 for the Old Home Day Donation Fund. Selectwoman Copp seconded. Motion passed unanimously.

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**Old Business**

- There was no old business to discuss.

**Correspondence**

- Letter from Gordon Champion officially offering his services as the negotiator for the Town of Sandown with Comcast Cable for the cable television license renewal at no charge. Selectwoman Copp announced there would be a public hearing on September 24, 2013 to receive public input. Mr. Champion is asking permission to use Town services should he need them when working on this project. Consensus of the Board is to allow the use of Town services should Mr. Champion need them. **MOTION:** Selectwoman Copp moved to appoint Gordon Champion of 25 Riverbend Drive, Sandown to act as negotiator on the Comcast renewal contract. Selectman Devine seconded. Motion passed unanimously.

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- Letter from the NH Association of Assessing Officials regarding voting for the 2014 officers and directors for the Association. The ballot must be returned by October 10, 2013. Consensus is to pass the ballot on to the assessors.
- Letter from legal counsel updating Board on legal activity.
- Matt Turner will be holding a dedication ceremony on September 29, 2013 at 4:30 P.M. for the Eagle Scout fence project he did behind the library.

**Department Liaison Report**

- Selectman Nicolaisen stated work would be starting on the Fremont Road bridge.
- Selectman Devine stated mosquito spraying would be taking place. Ms. Blaisdell stated spraying would begin Tuesday night between 5:00 and 9:00 P.M. at North and Central Schools, Miller and Garvey Fields. No one is to be on these properties after the spraying until 5:00 A.M. the next morning.
- Selectwoman Copp asked the Board if they would give Paula Gulla permission to apply for an assessment grant [matching grant for \$9,000.00] for the Depot building. Consensus of the Board is they are okay with the request.
- Selectwoman Copp informed the Board that she called Senator Russ Prescott about what the procedure is to obtain more land from the state around the Depot and she is getting a response more quickly than expected. She will keep the Board informed.
- Ms. Blaisdell reviewed what the Board needs to do regarding employee evaluations and suggested because there are more employees in the Building Department perhaps the Board should consider utilizing a department head to oversee employees.
- Ms. Blaisdell asked Board members to sign the Com-Data bill tonight.

**MOTION:** Selectman Nicolaisen moved to go into non-public session per RSA 91A:3 II (a) Employee Matters. Selectman Devine seconded. Roll call: Devine – aye, Nicolaisen – aye, Tombarello – aye, Copp – aye and Treanor – aye. Motion passed unanimously.

**MOTION:** Selectman Nicolaisen moved to come out of non-public session. Selectman Devine seconded. Motion passed unanimously.

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175 Chairman Tombarello announced while in non-public session the Board voted to seal  
176 the non-public minutes.

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178 Chairman Tombarello adjourned the meeting at 9:15 P.M.

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180 Respectfully Submitted,

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184 Cynthia J. Robinson  
185 Recording Secretary