

1 **Town of Sandown, NH**
2 **Board of Selectmen**
3 **Minutes**
4

5 Meeting Date: Monday, July 1, 2013

6 Type of Meeting: Regular meeting

7 Method of Notification: Public Posting – Two locations at Town Hall

8 Meeting Location: Sandown Town Hall

9 Present: Selectpersons: Terry Treanor (Treanor), Brenda Copp (Copp), Hans
10 Nicolaisen (Nicolaisen), James Devine (Devine), Lynne Blaisdell, Town Administrator
11 and Cynthia J. Robinson, Recording Secretary

12 Absent: Tom Tombarello (Tombarello)

13 Late to arrive:

14 Call to Order: Vice Chairwoman Copp called the Non-Public Session to order at 6:01
15 P.M.

16
17 **Non-Public under RSA 91-A:3 II (b) Hiring**
18

- 19 • **MOTION:** Selectman Nicolaisen moved to into Non-Public per RSA 91A:3 II (e)
20 Hiring, Selectman Devine seconded. Roll call: Treanor – aye, Copp – aye,
21 Nicolaisen – aye and Devine – aye. Motion passed unanimously.
22

23 Call to Order: Vice Chairwoman Copp called the regular meeting to order at 7:15 P.M.
24 Pledge of Allegiance
25

26 **Review of minutes of previous meetings**
27

- 28 • Board members reviewed the minutes of June 17, 2013. Selectman Nicolaisen
29 noted line 80 should be clarified by adding after "...1-4 bed bottoms" "and Town
30 review". **MOTION:** Selectman Nicolaisen moved to accept the minutes of June
31 17, 2013 as amended. Selectman Devine seconded. Four ayes. Motion
32 passed unanimously.
33
- 34 • Board members reviewed the three sets of non-public minutes for June 17, 2013.
35 **MOTION:** Selectman Nicolaisen moved to accept the three sets of non-public
36 minutes of June 17, 2013 as written. Selectman Devine seconded. Four ayes.
37 Motion passed unanimously.
38

39 **Public Comment**
40

- 41 • There was no public comment.
42

43 **Appointments**

44
45 **Jim George, Global Tower**
46 **Discussion regarding regional tower project**
47

- 48 • This discussion did not take place.
49

50 **Non-Public under RSA 91-A:3 II (c) Reputation**
51

- 52 • **MOTION:** Selectman Nicolaisen moved to into Non-Public per RSA 91A:3 II (c)
53 Reputation, Selectman Devine seconded. Roll call: Treanor – aye, Copp – aye,
54 Nicolaisen – aye and Devine – aye. Motion passed unanimously.
55

56 **MOTION:** Selectman Nicolaisen moved to come out of both the first and second
57 non-public sessions. Selectman Devine seconded. Motion passed unanimously.
58

59 Vice Chairwoman Copp announced while in both the first and second non-public
60 session the Board voted to seal both sets of non-public minutes.
61

62 **James Beucler**
63 **Presentation of Eagle Scout Project**
64

- 65 • James Beucler is before the Board to present the Eagle Scout Project he would
66 like to do. Mr. Beucler gave the Board handouts describing his project and was
67 also prepared to show the Board an updated Power Point presentation. Mr.
68 Beucler stated the hiking/biking trails would be located behind Morrison Lane.
69 Mr. Beucler has plans to install a kiosk. Mr. Beucler stated he went before the
70 Conservation Commission and they support his project but because some of the
71 land is not conservation land and belongs to the Town and is buildable he was
72 encouraged to come before the Board of Selectmen.
73

74 Using his Power Point presentation Mr. Beucler pointed out the land involves an
75 existing trail that is privately owned but has an easement; this trail would be
76 extended to Cub Pond and Punch Pond this is the land that is not conservation
77 land but Town owned. There will be low impact changes to this area. This is the
78 area Mr. Beucler is asking the Board for permission to cut the trail. Above this
79 land is conservation land. Tim Robinson, Assistant Scout Master of Troop 268
80 joined the meeting at this time. Mr. Beucler showed the Board the simple sign he
81 would like to install at the end of Morrison Lane. Additional signs will go along the
82 trail. Small footbridges are needed in a few areas. Mr. Beucler stated the
83 Conservation Commission would go out with him before any cutting is done.
84

85 Vice Chairwoman Copp asked how close to the pond he plans on getting. Mr.
86 Beucler stated he plans on going right up to the water of Cub Pond. Vice
87 Chairwoman Copp expressed concerned about the MS-4 permit the Town has to

88 apply for. Mr. Beucler stated he still would like to provide a view at the end of the
89 trail. Selectman Nicolaisen asked if the easement on the private land is a public
90 easement and he was told yes based on comments from the Conservation
91 Commission. Selectman Nicolaisen also expressed concern about parking on
92 the cul-de-sac. Vice Chairwoman Copp stated a couple questions have to be
93 answered before the Board could give approval one would be the parking on the
94 cul-de-sac and a copy of the easement. Selectman Nicolaisen suggested Mr.
95 Beucler talk to the abutters on the cul-de-sac to see if they would come before
96 the Board to support the project. Ms. Blaisdell raised the question as to whether
97 the Board has the authority to create a trail through Town property without going
98 to the voters. Ms. Blaisdell will contact Local Government Center. Vice
99 Chairwoman Copp will talk to Paula Gulla about the distance the trail will have to
100 be from the water. Mr. Beucler stated there is an easement trail to Punch Pond
101 but it is non-existent except at the end, which goes to the water. Ms. Blaisdell
102 asked about the trees that have to be cut. Mr. Beucler stated he recently walked
103 the site and no large trees have to be cut it is mostly brush and small trees. Mr.
104 Beucler will return in a couple weeks. Mr. Beucler was directed to the Building
105 Inspector regarding a sign permit. Selectman Nicolaisen stated this was an
106 excellent presentation and a good project.

107
108 **New Business**

109
110 **Review Building Infrastructure Improvement Plan**

- 111
- 112 • Ms. Blaisdell stated she would like the Board to go over the project infrastructure
113 plan to update or eliminate projects. Ms Blaisdell stated she informed
114 departments of the update and if they had any new or outdated project to let her
115 know. Ms. Blaisdell began a review of the outstanding projects as follows:

116
117 There was discussion about how often the stove in the kitchen is used; most use
118 the kitchen at the Recreation building. Consensus of the Board was to leave the
119 stove as is. The Board discussed the card access system for Town Hall.
120 Consensus was to move out to 2017. Ms. Blaisdell asked for permission to get
121 prices for upgrading the bathrooms. Vice Chairwoman Copp would like to get an
122 updated opinion from the Fire Chief on the fire detection system. Selectman
123 Nicolaisen would like to get someone in to look at upgrading the electrical system
124 so the Board could look into a generator. Ms. Blaisdell brought up the repaving
125 of the parking lot out back and over septic system. Also brought up was a
126 walkway for the handicapped. Selectman Nicolaisen was concerned about the
127 codes that could impact the price because of the grade needed for handicapped
128 access. Consensus was to look into the pricing. Ms. Blaisdell stated the bids are
129 due for the library access. Only one bid has been received.

- 131 Monitored fire detection system – get updated opinion from Fire Chief on what
- 132 type of system is needed.
- 133 Updated electric adding 200 amp service – get new pricing for upgrading.
- 134 Restroom upgrade – consensus was to get prices for upgrades.
- 135 New gas stove in kitchen – remove from list leave as is.
- 136 Additional help window in Town Clerk’s Office – to be verified by Ms. Blaisdell.
- 137 Paint ceiling and walls in Fire Station – get an updated price.
- 138 Card access system for Town Hall – move out to 2017.
- 139 Garage door replacement at Fire Department – no discussion.

140

141

142 **Appointment of Patricia Kimball to the Old Home Day Committee**

143

- 144 • **MOTION:** Selectman Devine moved to appoint Patricia Kimball to the Old Home
- 145 Day Committee. Selectman Treanor seconded. Selectman Nicolaisen asked if
- 146 the Board received a letter of interest. Ms. Blaisdell stated Ms. Kimball had
- 147 attended a couple Old Home Day Committee meetings. Motion passed
- 148 unanimously.

149

150 **Review list of civil forfeitures for non-licensed dogs**

151

- 152 • Ms. Blaisdell stated she does not have a list for non-licensed dogs. Vice
- 153 Chairwoman Copp announced that dogs must be licensed or a fine will be
- 154 assessed. Please bring your most recent rabies certificate.

155

156 **Old Business**

157

158 **Update and status of Train Depot Museum**

159

- 160 • Selectman Treanor went to the last meeting to see what had been accomplished
- 161 and they had made it know they wanted to participate in the Old Home Day
- 162 Committee. Selectman Treanor told them when the next Old Home Day
- 163 Committee meeting was and if they needed any assistance to let him know. Vice
- 164 Chairwoman Copp stated she did a walk through and they have cleaned up
- 165 tremendously, but a lot more needs to be done. Vice Chairwoman Copp stated
- 166 two committees need to do a walk through to see what else needs to be done
- 167 noting many people are willing to help. Selectman Treanor feels there is
- 168 animosity between the Boards and he feels the Board has to work with them.
- 169 Vice Chairperson Copp stated the Board is overseeing the project because of the
- 170 information they received about losing the historic recognition of the building.
- 171 Selectman Nicolaisen stated this Board oversees every building in Town. It was
- 172 suggested the Board have a written agreement with the Historic Society. It was
- 173 suggested the Board meet early on a Monday evening to view the site.
- 174 Consensus was to meet with the Historic Society on July 15, 2013. There was

175 discussion about the electrical panel being near the water heater. No resolution
176 was reached. Ms. Blaisdell will speak to Paula Gulla about what needs to be
177 done relative to the electrical panel and water heater as she was present when
178 they discussed it. Ms. Blaisdell raised the question about removing the furnace
179 or getting a new one.
180

181 **Correspondence**

- 182
- 183 • Board has a list of properties that will be deeded as of July 22, 2013. Ms.
184 Blaisdell stated some have paid and others are deceased so she needs to find
185 out what their status is. The Board needs to consider over the next few weeks
186 inspecting those properties they are considering taking by deed and the
187 homeowners' needs to be given a 30-day notice before the inspection. Ms.
188 Blaisdell will update this list for the next meeting.
189
 - 190 • Notice from Local Government Center regarding dental surplus from the Health
191 Trust, which will be paid back to employees since they pay for their dental plan.
192
 - 193 • Progress Report from Dragon Mosquito as of May 2013.
194
 - 195 • Letter from legal counsel regarding Granite State Telephone, Inc. v Town of
196 Sandown. Ms. Blaisdell states the Board needs to meet with legal counsel and
197 Municipal Resources Inc. on this matter. Ms. Blaisdell will see if legal counsel is
198 available on July 8, 2013 at 6:00 P.M.
199

200 **Department Liaison Report**

- 201
- 202 • Selectman Nicolaisen spoke with the Planning Board about the GIS mapping.
203 Andrea will get more information for the Planning Board and the Conservation
204 Commission and then see if someone would come in to speak to everyone.
205
 - 206 • Selectman Treanor stated the water at the library is not safe to drink and a new
207 filter may be needed.
208
 - 209 • Selectman Devine went to the ceremony for Barbara Lachance.
210
 - 211 • Vice Chairwoman Copp stated the Fire Department will be having “memorial
212 bricks” for sale and a flyer will be going out in the mail. Ms. Blaisdell stated this
213 sale would be having its own email address firefightermemorial@sandown.us.
214
 - 215 • Selectman Nicolaisen stated those involved with the Spruce/Balsam matter want
216 to come in to talk to the Board as a whole but there is a restraining order. They
217 want an appointment with the Board but if the person(s) who have the restraining
218 order against them is here they have to leave if the one who filed the request for

219 the restraining order is present. Selectman Treanor stated he thought the Town
220 has nothing to do with this matter. Selectman Nicolaisen stated residents want to
221 speak to the Board. Selectman Treanor feels there is nothing the Town can do
222 for them. Ms. Blaisdell stated the Police Chief could provide the Board with
223 information on the status of the restraining order. Vice Chairwoman Copp stated
224 the Town's legal counsel is telling the Board to stay out of the matter. Ms.
225 Blaisdell has this individual on the agenda.

226
227 Chief Joseph Gordon joined the meeting at this time and explained the court
228 ruling on the parties involved. Chief Gordon explained that the individual(s) who
229 have the restraining order against them must go back to court to amend the bail
230 condition to allow them to be present at a meeting and have with them written
231 documentation from the court.

232
233 **MOTION:** Selectman Devine moved to go into non-public session per RSA 91A:3 II (e)
234 Litigation. Selectman Treanor seconded. Roll call: Devine – aye, Nicolaisen – aye,
235 Copp – aye and Treanor – aye. Motion passed unanimously.

236
237 **MOTION:** Selectman Devine moved to come out of non-public session. Selectman
238 Treanor seconded. Motion passed unanimously.

239 Vice Chairwoman Copp announced while in non-public session the Board voted to seal
240 the non-public minutes.

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243
244 Vice Chairwoman Copp adjourned the meeting at 9:35 P.M.

245
246 Respectfully Submitted,

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249
250 Cynthia J. Robinson
251 Recording Secretary