

1 **Town of Sandown, NH**
2 **Board of Selectmen**
3 **Minutes**
4

5 Meeting Date: Monday, April 1, 2013

6 Type of Meeting: Regular meeting

7 Method of Notification: Public Posting – Two locations at Town Hall

8 Meeting Location: Sandown Town Hall

9 Present: Selectpersons: Terry Treanor (Treanor), Brenda Copp (Copp), Tom

10 Tombarello (Tombarello), Hans Nicolaisen (Nicolaisen), James Devine (Devine), Lynne

11 Blaisdell, Office Manager and Cynthia J. Robinson, Recording Secretary

12 Absent:

13 Late to arrive:

14 Call to Order: Chairman Tombarello called the meeting to order at 7:00 P.M.

15 Pledge of Allegiance
16

17 **Review of minutes of previous meetings**
18

- 19 • Board members reviewed the minutes of March 18, 2013. **MOTION:** Selectman
20 Devine moved to accept the minutes of March 18, 2013 as written. Selectman
21 Nicolaisen seconded. Motion passed unanimously.
22

23 Board members reviewed the non-public minutes of March 18, 2013. **MOTION:**
24 Selectwoman Copp moved to accept the non-public minutes of March 18, 2013
25 as written. Selectman Nicolaisen seconded. Motion passed unanimously.
26

27 **Public Comment**
28

- 29 • Selectwoman Copp thanked Mark _____ for the help he gave today, Ed
30 Mencis for the furniture he came up with at no cost to the Town and everyone
31 else who helped with today's move.
32

33 Chairman Tombarello thanked Bruce Cleveland for his help as Acting Treasurer
34 for the Town.
35

36 **Appointments**
37

38 **Matt Turner – Update on Eagle Scout Project**
39

- 40 • Matt Turner came before the Board to inform them he has finished his
41 fundraising for his Eagle Scout project. Mr. Turner stated he ended up having to
42 raise less money because he was able to obtain a hand auger for less money.
43 Mr. Turner handed out his spreadsheet showing his Eagle Scout Funds and

44 briefly explained how those funds will be used. Chairman Tombarello asked Mr.
45 Turner to remind everyone what his Eagle Scout project is. Mr. Turner stated he
46 would be replacing 175 feet of existing fence above the Sandown Town Library.
47 Selectman Nicolaisen thanked Mr. Turner for continuing to update the Board on
48 the progress of his project and for the information he provided the Board with that
49 clearly describes his project. Selectman Nicolaisen added this shows true
50 leadership skills and dedication to his project. Selectwoman Copp commended
51 Mr. Turner for taking on this project and the detailed information he provided.

52
53 **Brian and Cindy St. Amand**
54 **Discussion regarding status of Yoga Matters/Ryder matter**
55

- 56 • This meeting was cancelled and will be rescheduled for another time.

57
58 **New Business**

59
60 **Review of engagement letter from auditors,**
61 **Melanson Heath & Company (MH&C)**
62

- 63 • Ms. Blaisdell stated this letter is in preparation for the Town's audit. The letter
64 explains what is to be expected when MH&C come to Town the middle of April.
65 Ms Blaisdell stated if the Board is okay with MH&C doing the audit she needs the
66 Board to authorize Chairman Tombarello to sign the agreement. Selectwoman
67 Copp brought up last years audit report where it was recommended certain
68 procedures be set up and they have not been. Selectwoman Copp spoke to
69 Cheryl about this and they decided to wait until after this year's audit before they
70 make these changes. Ms. Blaisdell noted the fee schedule on page three. It was
71 the consensus of the Board to move forward with the audit.

72
73 **Review request for appointment of member to Zoning Board of Adjustment**
74

- 75 • Chairman Tombarello noted the interest of David Ardolino to become a member
76 of the Zoning Board of Adjustment (ZBA). Chairman Tombarello stated at the
77 ZBA meeting on Thursday the Board agreed to Mr. Ardolino being on the ZBA.
78 **MOTION:** Selectman Nicolaisen moved to appoint David Ardolino to the
79 Sandown ZBA to begin as soon as possible and end in March 2016.
80 Selectwoman Copp seconded. Motion passed unanimously.

81
82 Ms. Blaisdell stated the Chairman of the ZBA came to the office today to ask that
83 Chris True also be appointed to the ZBA as an alternate. The appointment was
84 discussed at a ZBA meeting. **MOTION:** Selectman Nicolaisen moved to appoint
85 Chris True as an alternate on the ZBA for a one year term ending in March 2014.
86 Selectwoman Copp seconded. Motion passed unanimously.
87

88 **Old Business**

89
90 **Further discussion regarding Amendment for Transfer Station Agreement**
91 **with Waste Management**
92

- 93 • Chairman Tombarello stated he supports the amendment to extend the
94 agreement with Waste Management. **MOTION:** Selectman Nicolaisen moved to
95 extend the contract with Waste Management through July 31, 2016 to coincide
96 with South East Regional Refuse District. Selectman Devine seconded. Motion
97 passed unanimously.
98

99 **Further review of recommendations for Master Plan update**
100

- 101 • Board members reviewed the proposed amendments to the Master Plan. Ms.
102 Blaisdell noted some changes that need to be made because of the rearranging
103 of the offices. Ms. Blaisdell asked the Board about the paragraph that talks
104 about needing additional space. Selectwoman Copp feels the paragraph should
105 also talk about needing space for storage. The Board agreed to leave the
106 paragraph but add wording about the need for some type of storage. Ms.
107 Blaisdell confirmed the deletion of item #2 regarding maintenance issues.
108 Consensus of the Board is they are okay with the additions and deletions as
109 discussed tonight.
110

111 **Other**
112

- 113 • Ms. Blaisdell updated the Board on what she found out about the red list bridge
114 in Sandown that Selectman Devine spoke about. The State of NH owns a bridge
115 in Sandown [Main Street where it crosses the Exeter River] that is on the red list.
116 Ms. Blaisdell stated the Fremont Road Bridge shows a status of not deficient.
117
118 • Nothing to report on the Main Street property at this time.
119

120 **Correspondence**
121

- 122 • Public Notice for the Town of Sandown regarding mosquito control beginning
123 April 8, 2013. Crews will be checking swamps, marshes, woodland pools,
124 ditches, storm drains and other shallow stagnant water for mosquito larvae.
125
126 • Notice from the Sandown Zoning Board of Adjustment about a public hearing for
127 218 Main Street to be held on Wednesday, April 3, 2013 at 7:00 P.M. in the Town
128 Hall.
129
130 • Notice of Decision from the Sandown Planning Board regarding St. Matthew's
131 United Methodist Church approval to amend their site plan for 328 Main Street.

- Email announcing the next Regional Selectmen's Meeting will be sponsored by the Town of Brentwood and held on Wednesday, June 5, 2013 at 7:00 P.M. at the Brentwood Community Center located at 190 Route 125.

Department Liaison Report

- Chairman Tombarello stated the issue he was interested in at the Zoning Board of Adjustment meeting on Thursday was cancelled.
- Selectwoman Copp stated that as liaison to the office move she would like to report that the only cost has been for two gallons of paint. Selectwoman Copp pointed out that the selectmen are working at a make shift table and she would like authorization to purchase a usable table at a cost of \$250.00. **MOTION:** Selectman Nicolaisen moved to spend up to \$250.00 for a table for the Board of Selectmen. Selectwoman Copp seconded. Motion passed unanimously.
- Selectwoman Copp stated because the Train Depot Warrant Article was unclear there is a question whether anything can be done to the Depot this year. Peter Michaud came to Sandown and said they are looking for a step by step plan for the Depot not just a project list. Mr. Michaud does not support replacing the windows and doors he suggests storm windows and just caulk the doors. Mr. Michaud does not recommend blown in insulation and do not make new holes use existing ones. Mr. Michaud recommended finding a site to store their historic artifacts. Mr. Michaud stated that nothing in the men's waiting room or the ticket room can be touched as it could result in losing the National Register status. Chairman Tombarello stated he is still going to move forward with closing down the Depot during the winter. Mr. Michaud stated because the Depot is not open when it is dark, there is no need for emergency lighting or lighted exit signs and cautioned any attempt to bring the Depot up to code as this could also impact it National Register status. Mr. Michaud stated there is much leeway when it comes to historic buildings and the building code. Selectman Nicolaisen encouraged residents to visit the Depot. Selectwoman Copp stated the Kevin Major, Bruce Robinson and Selectman Treanor were also present at the meeting.

MOTION: Chairman Tombarello adjourned the meeting at 7:45 P.M.

Respectfully Submitted,

Cynthia J. Robinson
Recording Secretary