

**Town of Sandown, NH  
Board of Selectmen  
Minutes**

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Meeting Date: Monday, March 18, 2013  
Type of Meeting: Regular meeting  
Method of Notification: Public Posting – Two locations at Town Hall  
Meeting Location: Sandown Town Hall  
Present: Selectpersons: Terry Treanor (Treanor), Brenda Copp (Copp), Tom Tombarello (Tombarello), Hans Nicolaisen (Nicolaisen), James Devine (Devine), Lynne Blaisdell, Office Manager and Cynthia J. Robinson, Recording Secretary  
Absent:  
Late to arrive:  
Call to Order: Vice Chairman Tombarello called the meeting to order at 7:04 P.M.  
Pledge of Allegiance

**Swearing in of new town officials and committee members**

- Vice Chairman Tombarello announced that Michelle Short, Town Clerk would be swearing in the new town officials and committee members. Vice Chairman Tombarello announced there would be a recount of the votes for the Treasurer position on Thursday at 4:00 P.M. in the upper hall.

**Election of Chairman and Vice Chairman positions**

- **MOTION:** Selectwoman Copp moved to nominate Tom Tombarello as Chairman. Selectman Devine seconded. Four ayes [Treanor, Copp, Nicolaisen and Devine] and one abstention [Tombarello]. Motion passed.

**MOTION:** Selectman Tombarello moved to nominate Brenda Copp as Vice Chairman. Selectman Treanor seconded. Four ayes [Treanor, Tombarello, Nicolaisen and Devine] and one abstention [Copp]. Motion passed.

**Public Comment**

- Senator Russell Prescott introduced himself to the Board and Sandown residents; he also let them know he is available to work for them.

**Review of minutes of previous meetings**

- Board members reviewed the minutes of February 25, 2013. **MOTION:** Selectwoman Copp moved to accept the minutes of February 25, 2013 as

*These Minutes are subject to approval at a regularly scheduled Board of Selectmen meeting at which time the above minutes are corrected or accepted and become permanent*

43 written. Selectman Devine seconded. Three ayes [Copp, Tombarello and  
44 Devine] and two abstentions [Treanor and Nicolaisen]. Motion passed.  
45

- 46 • Board members reviewed the minutes of March 4, 2013. Selectwoman Copp  
47 noted the addition of the Chairman's announcement that the Board did not vote  
48 to seal these non-public minutes. This should be added following line 154.  
49 **MOTION:** Selectwoman Copp moved to accept the minutes of March 4, 2013 as  
50 amended. Selectman Devine seconded. Four ayes [Copp, Tombarello,  
51 Nicolaisen and Devine] and one abstention [Treanor]. Motion passed.  
52

- 53 • Board members reviewed the unsealed non-public minutes for March 4, 2013.  
54 **MOTION:** Selectman Nicolaisen moved to accept the unsealed non-public  
55 minutes of March 4, 2013 as written. Selectman Devine seconded. Four ayes  
56 [Copp, Tombarello, Nicolaisen and Devine] and one abstention [Treanor]. Motion  
57 passed.  
58

- 59 • Board members reviewed the sealed non-public minutes for March 4, 2013.  
60 **MOTION:** Selectman Nicolaisen moved to accept the sealed non-public minutes  
61 of March 4, 2013 as written. Selectwoman Copp seconded. Four ayes [Copp,  
62 Tombarello, Nicolaisen and Devine] and one abstention [Treanor]. Motion  
63 passed.  
64

#### 65 Appointments

##### 66 **Tad Dziemian, White Columns Office Solutions, Inc.** 67 **Review new energy rates for electric providers** 68

- 69  
70 • Tad Dziemian was present to answer any questions the Board may have after  
71 their research on the Hampstead situation. Ms. Blaisdell provided the Board with  
72 updated rates. Mr. Dziemian explained the option from another company at a  
73 lower rate for three (3) months but added he felt rates would be going up in three  
74 months. Mr. Dziemian explained that rates move hourly and are based on the  
75 price of natural gas and he feels the Town will experience similar savings at the  
76 rate currently being offered by White Columns. **MOTION:** Selectman Nicolaisen  
77 moved to engage into a contract with White Columns Office Solutions for the  
78 term of 19 months. Selectman Devine seconded. Motion passed unanimously.  
79 Mr. Dziemian will contact Ms. Blaisdell tomorrow with the new rate.  
80

81 Ms. Blaisdell informed the Board Hampstead selectmen would be willing to meet  
82 with the Board to discuss this topic. Selectman Nicolaisen feels they should be  
83 speaking to Mr. Dziemian.  
84

#### 85 New Business

87 **Assignment of liaison positions**

- 88
- 89 • Board members reviewed the list of 2012 Department Liaisons and agreed to the
  - 90 following:

91 Selectman Treanor – Police Department and Library Trustees.

92 Selectwoman Copp – Cable TV Advisory Board, Finance Department,

93 Fire/Rescue Department, Emergency Management Director, Budget Committee

94 and Joint Loss Management Committee.

95 Chairman Tombarello – Zoning Board, Municipal Records Committee, Old Home

96 Day Committee and Town Clerk/Tax Collector.

97 Selectman Nicolaisen – Highway Department, Sanitation Department, Building

98 Department/Code Enforcement, Health Officer, Planning Board and RC

99 Technical Advisory Committee.

100 Selectman Devine – Recreation Commission, Conservation Commission and

101 Local Energy Commission.

102

103

104

105 **Review update and recommendations of Master Plan Update**

- 106
- 107 • Ms. Blaisdell presented the Board with a draft of the Town Hall portion of the
  - 108 updated Master Plan noting the subcommittee is looking for input from the Board
  - 109 on these sections. Board members will review the Town Hall section and make
  - 110 their recommendations. It was suggested this could be discussed later this
  - 111 evening or at a workshop.

112

113 **Discuss reappointments to Zoning Board of Adjustment**

- 114
- 115 • Ms. Blaisdell stated that Kirk Sweet is looking to be reappointed to the Zoning
  - 116 Board of Adjustment (ZBA) for a three year term as his current term has expired.
  - 117 Due to possible conflicts with other members on the ZBA, the ZBA Chairman was
  - 118 hoping the Board would reappoint Mr. Sweet [without benefit of minutes] so the
  - 119 ZBA doesn't have a quorum issue at their next meeting. **MOTION:** Selectman
  - 120 Nicolaisen moved to reappoint Kirk Sweet to the ZBA for a three year term
  - 121 expiring in March 2016. Selectwoman Copp seconded. Motion passed
  - 122 unanimously.

123

124 **Discuss possibility of additional user for town website**

- 125
- 126 • Ms. Blaisdell explained that Paula Gulla contacted Bill Letsky at Virtual Town Hall
  - 127 to see what the cost would be to add an additional user to the website. Board
  - 128 members read the email from Mr. Letsky. The current agreement is for four
  - 129 primary users and the addition of one more would cost \$150.00/year. Ms.
  - 130 Blaisdell noted that each primary user is allowed to have an alternate. **MOTION:**

131 Selectwoman Copp moved to add \$150.00 more per year for an additional  
132 person on the website. Selectman Nicolaisen seconded. Motion passed  
133 unanimously.

134  
135 **Discussion regarding status and options for 617 Main Street**  
136

- 137 • Ms. Blaisdell provided the Board with information from past discussions on this  
138 site and the status of the grant. Selectman Nicolaisen reminded everyone that if  
139 the property is sold any money above what is owed the Town must be returned  
140 to the previous property owner. Ms. Blaisdell briefly explained the process to sell  
141 the property. Selectwoman Copp stated she sees two options for the Town;  
142 keep for recreational use or sell. Selectman Nicolaisen described the land noting  
143 because of factors inherent in the land use is limited. Selectwoman Copp asked  
144 if anyone knows what is owed for back taxes. Ms. Blaisdell will look into this and  
145 place on a future agenda.

146  
147 **Old Business**  
148

149 **Review documentation received from FEMA for Hurricane Sandy**  
150

- 151 • Ms. Blaisdell stated the Town received the FEMA Grant from the NH Department  
152 of Safety for hurricane Sandy. The Town will be receiving a check for \$3,352.40  
153 that will go into the General Fund. Ms. Blaisdell stated if the Board wants this to  
154 go into the Disaster Management Fund next year a warrant article will have to be  
155 presented to raise and appropriate. Ms. Blaisdell will put the form in the  
156 signature file for Board members to sign.

157  
158 Ms. Blaisdell stated last week she met with representatives from 911 regarding  
159 the remapping of the Town, which she must review along with associated  
160 documentation. Ms. Blaisdell sees this as a big project that will probably take  
161 place this summer and will be followed by a public hearing so that people who  
162 are affected by the changes can come in and ask questions. Selectman  
163 Nicolaisen asked Ms. Blaisdell if she needs help from the selectmen. Ms.  
164 Blaisdell stated she would probably be working with the Fire and Police  
165 Departments.

166  
167 **Correspondence**  
168

- 169 • Brochure for the 12<sup>th</sup> Annual Hampstead Community Health and Safety Fair to be  
170 held on Saturday, April 6, 20113 from 9:00 A.M. to 12:00 P.M. For information  
171 contact Berny Longbook at 329-5603 or Michelle Bernard at 329-6743 ext. 8.
- 172  
173 • Timberlane Regional School District School Board Notes. Chairman Tombarello  
174 noted that Kelly Ward was elected to the School Board.

- 175 • Thank you from Northeast Resource Recovery Association for annual dues and  
176 supporting their work.  
177
- 178 • Sandown Planning Board is holding a public hearing on March 19, 2013 to  
179 amend the site plan for St. Matthew's United Methodist Church. Ms. Blaisdell  
180 noted that this hearing would follow the recount.  
181
- 182 • Request to use the upper Town Hall to produce a movie and to screen a previous  
183 R Rated movie sometime over the next couple months. They are requesting the  
184 rental fee be waived and the small admission fee they will be charging will be  
185 donated to the Food Pantry. Board members expressed concern about the R  
186 Rating.  
187

188 Shawn Allen and Sheryl Norton joined the meeting at this time and explained the  
189 R Rating is because of language used and violence not nudity. They talked  
190 about wanting to use the upper hall for one scene in the movie and how they use  
191 local actors. Selectwoman Copp asked if any outside group is involved with this  
192 filming. Mr. Allen stated no just their local group. Selectman Nicolaisen asked  
193 about cleaning up after the use of the building. Mr. Allen and Ms. Norton stated  
194 they would make sure they leave the building clean. Consensus of the Board is  
195 they are okay with both requests. Chairman Tombarello asked that they let the  
196 office staff know what the dates are to make sure no other Boards are using the  
197 hall.  
198

- 199 • Ms. Blaisdell stated Peter Michaud from the National Register at the Division of  
200 Historical Resources would be in Town tomorrow at 1:00 P.M. to discuss  
201 characteristics of the Depot. Because of the snowstorm tomorrow this could  
202 change. He will talk to Ms. Gulla in the morning.  
203
- 204 • Ms. Blaisdell stated the Town has received notice of the Highway Block Grant  
205 money that will be coming. The total for FY 2013 is \$133,315.49.  
206
- 207 • Pennichuck Corporation will be holding their Annual Sole Shareholder Meeting  
208 on March 23, 2013 at 9:00 A.M. at the Radisson Hotel in Nashua, NH. Ms.  
209 Blaisdell noted that some Sandown residents do get their water from Pennichuck.  
210 This will be posted on the Sandown website.  
211
- 212 • Concord Planning Board will be holding a public hearing on March 20, 2013 at  
213 7:00 P.M. at the Municipal Complex regarding a telecommunications tower.  
214

### 215 **Review update and recommendations of Master Plan Update**

216

- 217 • Some Board members were not in favor of the recommendations regarding  
218 capital reserve accounts because this is already in Government Buildings. Ms.

219 Blaisdell suggested Selectman Nicolaisen bring the Board’s questions to the  
220 Planning Board.

221

222 **Department Liaison Report**

223

- 224 • Selectwoman Copp thanked the residents for voting in the capital reserve  
225 accounts for the Fire Department.

226

227 Selectwoman Copp thanked the residents on behalf of the Budget Committee  
228 and the Board of Selectmen for voting in the budget.

229

230 Selectwoman Copp will be at the Depot and the recount tomorrow.

231

- 232 • Selectman Nicolaisen congratulated the new Chairman and Vice Chairman on  
233 their new positions and he congratulates and welcomes Terry Treanor to the  
234 Board.

235

- 236 • Chairman Tombarello thanked the Board for their confidence in him as the new  
237 Chairman.

238

- 239 • Selectman Nicolaisen thanked the Town Hall staff for their hard work during the  
240 election process.

241

242 **Non-Public under RSA 91-A:3 II (c)Reputation**

243

- 244 • **MOTION:** Selectwoman Copp moved to go into non-public session per RSA 91-  
245 A:3 II (c) Reputation. Selectman Nicolaisen seconded. Roll call: Treanor – aye,  
246 Copp – aye, Tombarello – aye, Nicolaisen – aye and Devine – aye. Motion  
247 passed unanimously.

248

249 **MOTION:** Selectman Nicolaisen moved to come out of non-public session.  
250 Selectman Devine seconded. Motion passed unanimously.

251

252 Chairman Tombarello announced while in Non-Public Session the Board voted to  
253 seal the minutes.

254

255 **MOTION:** Chairman Tombarello adjourned the meeting at 8:45 P.M.

256

257 Respectfully Submitted,

258

259  
260  
261 Cynthia J. Robinson  
262 Recording Secretary