

1                                   **Town of Sandown, NH**  
2                                   **Board of Selectmen**  
3                                   **Minutes**  
4

5 Meeting Date: Monday, February 25, 2013

6 Type of Meeting: Regular meeting

7 Method of Notification: Public Posting – Two locations at Town Hall

8 Meeting Location: Sandown Town Hall

9 Present: Selectpersons: Brenda Copp (Copp), Tom Tombarello (Tombarello), Stephen  
10 Brown (Brown), James Devine (Devine), Paula Gulla, Secretary and Cynthia J.

11 Robinson, Recording Secretary

12 Absent: Hans Nicolaisen (Nicolaisen) and Lynne Blaisdell, Office Manager

13 Late to arrive:

14 Call to Order: Chairman Brown called the meeting to order at 7:00 P.M.

15 Pledge of Allegiance  
16

17                                   **Review of minutes of previous meetings**  
18

- 19       • Board members reviewed the minutes of January 28, 2013. **MOTION:**  
20       Selectman Tombarello moved to accept the minutes of January 28, 2013 as  
21       written. Selectwoman Copp seconded. Motion passed unanimously.  
22

23       Board members reviewed the minutes of February 11, 2013. **MOTION:**  
24       Selectman Tombarello moved to accept the minutes of February 11, 2013 as  
25       written. Selectman Devine seconded. Motion passed unanimously.  
26

27       Board members reviewed the non-public minutes of January 28, 2013.  
28       **MOTION:** Selectwoman Copp moved to accept the non-public minutes of  
29       January 28, 2013 as written. Selectman Tombarello seconded. Motion passed  
30       unanimously.  
31

32       Board members reviewed the non-public minutes of February 11, 2013.  
33       **MOTION:** Selectman Tombarello moved to accept the non-public minutes of  
34       February 11, 2013 as written. Selectman Devine seconded. Motion passed  
35       unanimously.  
36

37                                   **Public Comment and Announcements**  
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- 39       • There was no public comment this evening.  
40

41       **Appointments**  
42

43                                   **Open sealed bids received for retired police cruiser**

- 44 • Present was Police Chief Joseph Gordon. Chairman Brown opened the five (5)  
45 bids received for the retired police cruiser and read them individually as follows:

46  
47 A and Silver Auto – Boston, MA - \$3,578.00  
48 Bayridge Motor's – Staten Island, NY - \$3,755.00  
49 William Doucette's Auto Sales – Somerville, MA - \$3,737.00  
50 Chicago Motors Inc. – Chicago, IL - \$3,507.00  
51 Asian Auto Services – Plaistow, NH - \$3,632.12

52  
53 Chairman Brown announced Bayridge Motors of New York was the highest bid  
54 with William Doucette Auto Sales coming in second. Ms. Gulla will notify  
55 Bayridge Motor's that their bid was the winning bid and should they decide not to  
56 accept Doucette Auto Sales would be contacted next.

57

## 58 **New Business**

59

### 60 **Discussion regarding possible submission for Moose Plate Grant**

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- 62 • Ms. Gulla explained what the Moose Plate Grant is about and that applications  
63 are now being accepted for 2013. The deadline for submission is April 26, 2013.  
64 Ms. Gulla suggested that the Board consider applying for the Grant for the Train  
65 Depot where preservation improvements to the building have been discussed.  
66 Ms. Gulla pointed out a couple facts about this Grant, the maximum amount you  
67 can receive is \$10,000.00, no construction can start before August 1, 2013 and  
68 all work must comply with the Secretary of Interior Standards.

69

70 Selectwoman Copp supports the Grant but would like to see a written plan for the  
71 improvements. Selectman Tombarello stated that would be needed for the Grant  
72 application. Bruce Robinson, Historic Society & Museum, gave a list of proposed  
73 projects for the Depot [windows and doors, interior lighting, outside painting). Mr.  
74 Robinson is on the selectmen's agenda next week to discuss the building code  
75 issues in the Depot. Mr. Robinson stated he is currently getting an estimate on  
76 replacing the doors and windows. Selectwoman Copp stated she supports the  
77 Grant provided there is a list of planned projects with cost estimates. Mr.  
78 Robinson stated he would provide a list with cost estimates if the Board supports  
79 the Grant application. Consensus of the Board is they support the Grant  
80 application and authorized Ms. Gulla to move forward with the application. Mr.  
81 Robinson stated he is working on applying for other grant that are available.

82

### 83 **Review and appointment of members for Old Home Day Committee 84 and Joint Loss Management Committee**

85

- 86 • Board members reviewed the letter from the Old Home Day Committee  
87 requesting the re-appointment of members as their terms expire in March 2013

88 and the appointment of new members to the Committee. Chairman Brown asked  
89 if the existing Committee members have discussed the new members and Ms.  
90 Gulla stated yes. **MOTION:** Chairman Brown moved to re-appoint Tim Rand,  
91 Karen Jortberg, Rick DeLuca, Bev DeLuca, Erica Olsen, Paula Gulla, Arthur  
92 Genualdo and Kara Johnston and appoint as new members Trucinda Phillips,  
93 Helen LoPresti, Terry Treanor, Patty Lakos, Rae Donovan, Ed Donovan and  
94 Keith Burleigh and John Johnston as alternates to the Old Home Day Committee  
95 until March 2014. Selectwoman Copp seconded. Motion passed unanimously.  
96

- 97 • Board members reviewed the letter from the Joint Loss Management Committee  
98 regarding the re-appointment of members as their terms expire in March 2013.  
99 **MOTION:** Chairman Brown moved to re-appoint Chief Joseph Gordon, Michelle  
100 Short, Ron DuLong and Paula Gulla to the Joint Loss Management Committee  
101 until 2014. Selectman Tombarello seconded. Motion passed unanimously.  
102

### 103 **Discussion regarding coverage for March 12<sup>th</sup> Town election**

- 104 • Chairman Brown noted that Selectmen Devine and Copp cannot cover Town Hall  
105 on election day because they are on the ballot. Chairman Brown stated he would  
106 cover the last shift as he has done in the past. Chairman Brown asked Ms. Gulla  
107 to speak to Selectman Nicolaisen to see what time he can cover. Selectman  
108 Tombarello stated his time that day is flexible. Chairman Brown pointed out that  
109 since this is a local election a selectman does not have to be present in the  
110 building the entire day provided someone is on call.  
111  
112

### 113 **Town Report**

- 114 • Paula Gulla noted that Town Report is now available. The Board will be  
115 delivering a Town Report to Kathy Bassett.  
116  
117

### 118 **Old Business**

- 119 • There was no old business.  
120  
121

### 122 **Correspondence**

- 123 • Letter from legal counsel on a pending court case.  
124  
125
- 126 • Letter from Sandown Planning Board regarding a public hearing to be held on  
127 February 19, 2013 concerning a proposed adjustment to existing boundary lines  
128 on property that abuts Town property.  
129
- 130 • Letter from Southeast Regional Refuse Disposal District 53B regarding Request  
131 for Proposals for professional consulting engineering and design services.

- 132 • Letter from Lavelle Associates regarding an application to the NH Wetlands  
133 Bureau for a wetlands crossing on property that abuts Town property.  
134
- 135 • Letter from the NH Department of Transportation regarding a responder training  
136 course. This letter was forwarded to pertinent departments.  
137
- 138 • Letter from Municipal Resources Inc. regarding the Department of Revenue  
139 Administration Sales Ratio Survey.  
140
- 141 • Letter from legal counsel regarding pending litigation. Selectwoman Copp  
142 questioned a statement made in the letter from counsel and a conflicting  
143 statement from the court. Ms. Gulla will look into Selectwoman Copp's question.  
144
- 145 • Letter from an applicant for the Finance Director position thanking the Board for  
146 the interview.  
147

148 **Department Liaison Report**

- 149
- 150 • Selectwoman Copp stated the new Finance Director started today.  
151
- 152 • Chairman Brown thanked the Highway Department for their hard work during the  
153 recent storm.  
154
- 155 • Selectman Tombarello noted Ian Price is now home.  
156

157 **MOTION:** Chairman Brown adjourned the meeting at 7:55 P.M.

158  
159 Respectfully Submitted,

160  
161  
162  
163 Cynthia J. Robinson  
164 Recording Secretary