

1                                   **Town of Sandown, NH**  
2                                   **Board of Selectmen**  
3                                   **Minutes**  
4

5 Meeting Date: Monday, December 17, 2012

6 Type of Meeting: Regular meeting

7 Method of Notification: Public Posting – Two locations at Town Hall

8 Meeting Location: Sandown Town Hall

9 Present: Selectpersons: Brenda Copp (Copp), Tom Tombarello (Tombarello), James  
10 Devine (Devine), Lynne Blaisdell, Office Manager and Cynthia J. Robinson, Recording  
11 Secretary

12 Absent: Stephen Brown (Brown) and Hans Nicolaisen (Nicolaisen)

13 Late to arrive:

14 Call to Order: Vice Chairman Tombarello called the meeting to order at 7:03 P.M.

15 Pledge of Allegiance

16  
17 Vice Chairman Tombarello called for a moment of silence regarding the tragedy that  
18 took place at Sandy Hook Elementary.

19  
20                                   **Review of minutes of previous meetings**  
21

- 22       • Board members reviewed the minutes of December 3, 2012. **MOTION:**  
23       Selectwomen Copp moved to accept the December 3, 2012 minutes as written.  
24       Selectman Devine seconded. Motion passed unanimously.  
25

26                                   **Public Comment and Announcements**  
27

- 28       • Biz Corrow, Treasurer of the Sandown Republican Committee came before the  
29       Board to ask the Board to accept a donation for the Sandown Food Pantry in the  
30       amount of \$200.00. The Board accepted the donation on behalf of the Sandown  
31       Food Pantry and will forward it to the Town Clerk who will see that the donation  
32       gets to the Food Pantry.  
33

34                                   **Appointments**  
35

36                                   **Discuss proposed warrant articles for 2013 warrant**  
37

- 38       • Paula Gulla, Selectmen's Assistant, was present for this discussion. Ms. Gulla  
39       informed the Board of the law regarding Deliberative Session and any  
40       postponement that might be needed. Ms. Gulla reviewed the draft warrant  
41       articles with the Board as follows:  
42

43       A – Operating budget. Waiting for the final numbers.

44 B – Police Station Capital Reserve. Chief Joseph Gordon joined the discussion.  
45 Chief Gordon is waiting for addition bids for the new police station; he should  
46 have the numbers by the next meeting. No issues with this warrant article.  
47

48 U – House numbering ordinance. Ms. Gulla stated that both legal counsel and  
49 Department of Revenue Administration (DRA) have reviewed the propose  
50 warrant article. Ms. Gulla noted that legal counsel reworded the ordinance and  
51 proceeded to explain the changes. Chief Gordon explained the minor changes  
52 he recommended. Ms. Blaisdell raised the question of whether there could be  
53 two fines. Chief Gordon stated no. Selectman Devine asked if this warrant  
54 article doesn't pass what happens. Ms. Gulla stated the other ordinance stays in  
55 place.  
56

57 Other – Chief Gordon informed the Board the new cruiser (2011) is in.  
58

59 C – New Police Station. Waiting for additional bids from Chief Gordon.  
60

61 D – Fire Equipment and Apparatus Capital Reserve. No changes. Selectwoman  
62 Copp explained one of the purposes for this warrant articles is to provide a  
63 funding source for grants that require matching funds.  
64

65 E – Pickup truck. Add \$46,500.00 and legal counsel recommends deleting  
66 "...2013 Ford F 350..." and replace with "pickup truck". Selectwoman Copp  
67 questioned the use of the word "new". Ms. Gulla will check on the possibility of  
68 the pickup truck being something other than "new" and the use of the words "up  
69 to".  
70

71 F – Block Grant. Do not have a Block Grant figure at this time.  
72

73 G – Road Improvement. Ms. Blaisdell will check with the Public Works Director  
74 to see if the \$450,000.00 is the full amount.  
75

76 H – Plowing Expendable Trust Fund. Legal counsel recommended changing the  
77 word "of" to "up to".  
78

79 I – Revaluation Capital Reserve Fund. Waiting for an amount.  
80

81 J – Monitored fire detection system for Town Hall. Still need an amount.  
82

83 K – Lawn at library. Remove. See "S".  
84

85 L – Old Home Day Celebration Expendable Trust Fund. This is to replenish the  
86 fund account.  
87

88 M – Sad Café – Only question is whether the Board wants this to be a “Special”  
89 warrant article.

90  
91 N – Family Promise – Only questions is whether the Board want this to be a  
92 “Special “ warrant article.

93  
94 O – Tax impact – Ms. Gulla explained this warrant article is needed because of  
95 the new legislation that will allow the governing body, in the future, to note the  
96 estimated tax impact in warrant articles.

97  
98 P – Town Disaster Management Expendable Trust Fund. Legal counsel  
99 recommends using the words “up to” instead of “of”. Ms. Gulla stated she asked  
100 both legal counsel and DRA about adding a note explaining this is to replace  
101 funds spent during hurricane Sandy. Ms. Gulla stated DRA does not like notes  
102 and legal counsel stated a note cannot go on the ballot only the warrant article.  
103 Consensus of the Board is there be no notes on the warrant article but add a  
104 sentence at the end of the warrant article explaining purpose.

105  
106 Q – Ambulance Service Revolving Fund. Remove last sentence of warrant  
107 article. Ms. Gulla explained the two versions of this warrant article and  
108 consensus of the Board was to go with the first version. There was Board  
109 discussion about whether the Town can provide ambulance transport.  
110 Selectwoman Copp will check with the Fire Chief.

111  
112 R – Mosquito surveillance and control program. Legal counsel recommended  
113 taking out the words “continue to”. Board okay with the recommended change.

114  
115 S – Library lawn and purchasing an irrigation system. No note to be placed on  
116 warrant article.

117  
118 T – Library lower level egress to walkout egress. No changes.

119  
120 Ms. Blaisdell asked if she could release the warrant articles to the Budget  
121 Committee for their review. Selectwoman Copp feels this is a good idea.

122  
123 **New Business**

- 124  
125 • There was no new business this evening.

126  
127 **Old Business**

128  
129 **Review of 2013 Budget Proposal for Executive Budget 4130.0**

130

- 131 • Ms. Blaisdell stated the Board must make a formal motion after removing  
132 mosquito control from Executive Acct. 4130.0. **MOTION:** Selectwoman Copp  
133 moved Executive Acct. 4130.0 with Gross Expenses of \$198,876.09, Revenue of  
134 \$750.00 and Net Expenses of \$198,126.09 be recommended by the Board of  
135 Selectmen. Selectman Devine seconded. Motion passed unanimously.  
136

137 **Local Energy Committee**  
138

- 139 • Ms. Blaisdell stated the Chairman of the Local Energy Committee is asking if the  
140 Board has considered and/or found any money to insulate the Depot. Selectmen  
141 Devine and Copp do not support funding the project due to the lack of a plan at  
142 this time. Selectwoman Copp suggested a warrant article, as she does not see  
143 funds available in this year's budget.  
144

145 **Further discussion regarding telecommunication proposals**  
146

- 147 • Ms. Blaisdell stated the Board has to make a decision regarding the two  
148 companies bidding on the telecommunications service and premise equipment  
149 [Granite State Communications and White Columns Solution]. Ms. Blaisdell  
150 thanked Roger Barczak for the work he did on the analysis of the two proposals.  
151 Ms. Blaisdell went over the facts in the proposal with the Board and noted the  
152 addition of certain items and the removal of items not needed. Ms. Blaisdell  
153 stated that there is no need to add to the current communications budget line.  
154 Vice Chairman Tombarello asked when the current contract expires. Ms.  
155 Blaisdell stated it already has expired. **MOTION:** Selectwoman Copp moved to  
156 continue with Granite State Communications (GSC) as the Town's carrier with  
157 the new proposal for a five year/60 month telecommunications contract.  
158 Selectman Devine seconded. Selectwoman Copp stated her reason for  
159 choosing GSC is there is no middleman and they have a proven track record for  
160 working with the Town. Selectman Devine concurs. Motion passed  
161 unanimously.  
162

163 **Correspondence**  
164

- 165 • Ms. Blaisdell stated the \$10,000.00 check from Festival of Trees for the  
166 preservation of the Old Meeting House has been received.  
167 • Received the school payment schedule from SAU 55.  
168 • Letter from DRA regarding Timber (yield) Tax Procedure Changes.  
169

170 **Department Liaison Report**  
171

- 172 • Selectwoman Copp stated the Budget Committee finished their last regular  
173 meeting. The next meeting will be the public hearing on January 11, 2013 and  
174 the snow date is January 15, 2013.

175 • Vice Chairman Tombarello stated the Building Inspector would like to amend his  
176 hours for the winter to Monday from 4:00 P.M. to 6:00 P.M. and Thursday from  
177 3:00 P.M. to 5:00 P.M. Thursday hours will include inspections. The consensus  
178 of the Board is they are okay with the change and they will take affect January 1,  
179 2013. The Board will revisit this request in March.

180  
181 • Selectwoman Copp informed Town residents they cannot, per RSA 236:6, place  
182 stakes and cones in the Town right of way in areas they consider hazardous.  
183 This action is considered a misdemeanor. Residents should contact the Public  
184 Works Director if they have concerns about road conditions.

185  
186 **Non-Public Session under RSA 91A:3 II (a) Employee Matters**  
187 **and (c) Reputation**  
188

189 • **MOTION:** Selectwoman Copp moved to go into Non-Public Session per RSA  
190 91-A:3 II (a) Employee Matters and (c) Reputation. Selectman Devine seconded.  
191 Roll call: Copp – aye, Tombarello – ayes and Devine – aye. Motion passed  
192 unanimously.

193  
194 **MOTION:** Vice Chairman Tombarello moved to come out of Non-Public Session.  
195 Selectman Devine seconded. Motion passed unanimously.

196  
197 Vice Chairman Tombarello announced while in Non-Public Session the Board  
198 agreed to seal the Non-Public Session Minutes.

199  
200 Vice Chairman Tombarello adjourned the meeting at 9:24 P.M.

201  
202 Respectfully Submitted,

203  
204  
205  
206 Cynthia J. Robinson  
207 Recording Secretary