

44 **Appointments**

45
46 **Review proposed 2013 budget for Benefits Account**

47
48 Benefits Acct. 4155.0 – Present for this discussion was Darlene Ford, Finance
49 Director. Chairman Brown stated the Benefits budget is up 8.43% noting the
50 Board has little control over these numbers. Selectwoman Copp asked the
51 Board to consider placing a limit of \$2,000.00 on the buyout cost of insurance to
52 employees. Selectwoman Copp stated there is currently no cap set in the
53 Personnel Policy. Ms. Ford stated the current Policy limit is 15% of the family
54 plan. **MOTION:** Selectwoman Copp moved the Health Insurance buyout line be
55 cut by \$607.50. Selectman Tombarello seconded. Selectman Nicolaisen
56 thought it was capped at \$2,500.00. Selectwoman Copp stated it isn't written
57 anywhere that is the cap. Two ayes [Copp and Tombarello] and three nays
58 [Brown, Nicolaisen and Devine]. Motion fails. **MOTION:** Selectwoman Copp
59 moved to cap the buyout at \$2,500.00. Selectman Devine seconded. Motion
60 passed unanimously. Ms. Blaisdell stated she would rewrite the policy regarding
61 the buyout cap and bring it to the Board next week for the Board to review.
62 Selectman Nicolaisen asked to increase the health reimbursement to employees
63 by \$500/employee. This would increase the Buyout budget line by \$6,500.00
64 [\$20,915.80] a 10.24% increase. **MOTION:** Selectman Nicolaisen moved to
65 increase the employee health reimbursement to \$1,500/employee. Chairman
66 Brown seconded. Ms. Blaisdell noted the deductible was incorrect on the
67 spreadsheet provided to the Board the employee deductible is \$3000/\$9000 not
68 the \$3000/\$6000 as stated. Four ayes [Tombarello, Brown, Nicolaisen and
69 Devine] and one nay [Copp]. Motion passed. **MOTION:** Selectman Nicolaisen
70 moved Benefits Acct. 4155.0 with Gross Expenses of \$396,403.98, Revenue \$0
71 and Net Expenses of \$396,403.98 be recommended by the Board of Selectmen.
72 Selectman Tombarello seconded. Four ayes [Tombarello, Brown, Nicolaisen and
73 Devine] and one nay [Copp]. Motion passed.

74
75 **Steve Meisner, Zoning Board of Adjustment Chairman**

76 **Discussion regarding request for relocation of Yoga Matters studio**

- 77
78 • Steve Meisner, Chairman of the Zoning Board of Adjustment came before the
79 Board to ask if he could contact legal counsel to discuss the request of the
80 owners of Yoga Matters to relocate the area in their house, which they utilize for
81 their business. Mr. Meisner explained to the Board that since the Planning Board
82 rewrote the zoning ordinance there is no longer a mechanism for the business
83 owners to do this. Following discussion regarding this request it was the
84 consensus of the Board since this was a legal matter in the past it would be in
85 the best interest of the Town for Mr. Meisner to speak with legal counsel. Mr.
86 Meisner stated he would be talking to the Planning Board regarding this change.

Police Chief Joseph Gordon

Further discussion regarding warrant articles for police station and discuss new part time hire

- This discussion was cancelled.

New Business

- There was no new business this evening.

Old Business

- Ms. Blaisdell stated that an extra \$9,500.00 was found in the Payroll budget line for the Finance Department and would the Board consider putting \$6,695.00 towards the contract for the handicapped bathroom. Selectwoman Copp stated by doing this then the \$6,695.00 could come out of next year's budget [2013]. **MOTION:** Chairman Brown moved to accept the contract proposed by Mike Sullivan to remodel and install the handicapped bathroom upstairs in the Town Hall. Selectman Nicolaisen seconded. Motion passed unanimously.

Selectwoman Copp would also like the mosquito control contract to come out of next year's budget and become a warrant article. Ms. Blaisdell suggested leaving the mosquito control line item with only a dollar in it. **MOTION:** Selectwoman Copp moved to remove from the Executive Acct 4130.0 \$25,499.00 out of the mosquito control line. Selectman Tombarello seconded. Motion passed unanimously.

Selectwoman Copp asked the Board to consider removing the lawn irrigation system from next year's budget and make it a warrant article. **MOTION:** Selectman Tombarello moved under Government Acct. 4140.0 take out the line library lawn irrigation in the amount of \$5,500.00 and make it a warrant article. Selectwoman Copp seconded. Selectman Nicolaisen asked if the warrant article could reference the donated labor. Ms. Blaisdell stated yes. Motion passed unanimously.

Selectwoman Copp asked the Board if they want to take the \$2,000.00 for tables and chairs out of next year's budget and use the remaining money in the Finance account to buy them this year. Chairman Brown asked if they are sure the money will not be needed in the Payroll line. Selectwoman Copp stated yes based on what the Finance Director told her. **MOTION:** Selectwoman Copp moved that the \$2,000.00 be removed from the Government Buildings account for the table and chairs and pay for them out of the Finance Payroll line. Selectman Tombarello seconded. Motion passed unanimously.

132 Ms. Blaisdell stated she is looking into the cost/rental of the copier and this may
133 result in additional money coming out of next year's budget. Ms. Blaisdell will
134 know for by next week's meeting. Selectwoman Copp will work with the Finance
135 Director this week.

136
137 Selectwoman Copp briefly explained that the proposed budget shows a large
138 increase because they cannot show the proposed revenue.

139
140 **Appointments** (cont)

141
142 **Further review of 2013 budget proposal for Electrical, Building Inspector,
143 Plumbing and Health Officer Budgets**

- 144
145 • Building Inspector Acct. 4241.2 - Present for this discussion were Ed Mencis,
146 Health Officer and Bob Bogosh, Building Inspector/Code Enforcement. Mr.
147 Bogosh presented the Board with a proposed revised Fee Schedule. Mr. Bogosh
148 went over the current fees and the proposed fees noting they are similar to other
149 towns. Mr. Bogosh also explained how these fees would generate additional
150 revenue. Selectwoman Copp pointed out that with the new fee schedule the
151 payroll line in the Building Inspector budget would need to be adjusted as will the
152 revenue, which she does not support at this time. Selectwoman Copp noted that
153 other budget lines would have to be adjusted if the payroll line is changed.
154 Following Board discussion, the majority of the Board agrees to change the
155 payroll and revenue lines in next year's Building Inspector budget [Tombarello,
156 Brown, Nicolaisen and Devine – yes and Copp – no]. **MOTION:** Chairman
157 Brown moved to increase the Sandown Construction Fees per the proposal
158 recommended by Bob Bogosh, Building Inspector as presented tonight to take
159 effect on January 2, 2013. The fees are as follows: Permit Application Fee
160 \$35.00 [\$15.00 Town and \$20.00 Inspector], Building Permit Renewal \$35.00 if
161 no changes from Original All permits to be renewed, New Home .08 per sq ft
162 finished plus number of inspections/Town sq ft, .06 sq ft unfinished/basements,
163 third floor walk ups, decks/Town sq ft, commercial .10/per sq ft plus number of
164 inspections/Town sq ft, Inspection fee \$35.00 per inspection, Re-inspection
165 \$35.00, Demo Permit \$40.00, Shed up to 144 sq ft \$40.00, Pools \$40.00 plus
166 number of inspections, Reroof \$40.00, Lift Stop Work Order \$100.00, Starting
167 without a permit double the permit fee, New Home foundations to be certified
168 before issuing a full building permit and plus associated fees by Plumbing
169 Inspector/Electrical inspector/& Fire Department. Selectman Devine seconded.
170 Four ayes [Tombarello, Brown, Nicolaisen and Devine] and one nay [Copp].
171 Motion passed. Selectwoman Copp will work with the Finance Director and
172 Building Inspector to establish new numbers.

173
174 Electrical Insp. Acct. 4241.5 – Board members reviewed this account and made
175 no changes. **MOTION:** Selectman Devine moved Electrical Insp. Acct. 4241.5

176 with Gross Expenses of \$6,500.00, Revenue of \$8,000.00 and Net Expenses of -
177 \$1,500.00 be recommended by the Board of Selectmen. Selectmen Nicolaisen
178 seconded. Four ayes [Tombarello, Brown, Nicolaisen and Devine] and one nay
179 [Copp]. Motion passed.

180
181 Plumbing Inspector Acct. 4241.4 – Board members reviewed the proposed
182 budget and made the following changes; Telephone Expense \$370.00, Supplies
183 \$250.00 and Computer & Software \$1.00 for a total Gross Expenses of
184 \$8,621.00. **MOTION:** Selectwoman Copp moved Plumbing Inspector Acct.
185 4241.4 with Gross Expenses of \$8,621.00, Revenue of \$10,880.00 and Net
186 Expenses of -\$2,259.00 be recommended by the Board of Selectmen.
187 Selectman Nicolaisen seconded. Motion passed unanimously.

188
189 Health Officer Acct. 4411.0 – Present for this discussion was Ed Mencis, Health
190 Officer. Mr. Mencis asked for an increase in the Seminar line. Board members
191 reviewed the budget and made the following changes: Seminars \$150.00 and
192 Telephone \$1.00 for a total Gross Expenses of \$3,967.16. **MOTION:**
193 Selectwoman Copp moved Health Officer Acct. 4411.0 with Gross Expenses of
194 \$3,967.16, Revenue of \$50.00 and Net Expenses of \$3,917.16 be recommended
195 by the Board of Selectmen. Selectman Tombarello seconded. Motion passed
196 unanimously.

197
198 Septic Acct. 4242.1 – Board members reviewed the proposed budget and made
199 the following changes; Septic Payroll \$2,500.00 for a total Gross Expenses of
200 \$2,900.00. **MOTION:** Selectwoman Copp moved Septic Acct. 4242.1 with
201 Gross Expenses of \$2,900.00, Revenue \$4,800.00 and Net Expenses of -
202 \$1,900.00 be recommended by the Board of Selectmen. Selectman Nicolaisen
203 seconded. Motion passed unanimously.

204
205 **Correspondence**

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- 207 • The Regional Selectmen’s meeting will be held in the Town of Epping on
208 Wednesday, December 12, 2012 at 7:00 P.M.
 - 209
 - 210 • Letter from NH Mosaic Parcel Map requesting information on parcel data.
211 Selectwoman Copp recommended the Town not respond to this request because
212 of its connection with the sustainable community housing initiative.
 - 213
 - 214 • Invitation to attend the December School Board meeting on Thursday, December
215 20, 2012 at 7:30 P.M. at Sandown Central School
 - 216
 - 217 • Letter regarding outstanding 2009 tax lien. Ms. Blaisdell stated that as of today
218 this has been paid.
 - 219

- 220 • Letter from legal counsel regarding the matter with the Planning Board.

221

222 **Department Liaison Report**

223

- 224 • Selectwoman Copp asked for the status on the contract relating to the Deer Run
225 Road project where the work would be done this year and paid for next year out
226 of the Highway Block Grant. Ms. Blaisdell stated a change work order is in the
227 signature file. Selectwoman Copp asked Ms. Blaisdell to let the Finance Director
228 know if there is a contract for this year for the default budget. Ms. Blaisdell
229 stated when the change work order is signed a contract will have been agreed to
230 and she will let the Finance Director know.

231

- 232 • Selectwoman Copp asked about a process for the budgets that need to be
233 changed. Ms. Blaisdell recommended having the Finance Director make the
234 changes that will be reviewed on Wednesday. Ms. Blaisdell will create a list of
235 changes where motions have to be made.

236

- 237 • Selectman Tombarello informed the Board that he, Selectwoman Copp and
238 Selectman Devine met with Bruce Robinson at the Depot for a tour.

239

240 Chairman Brown adjourned the meeting at 9:05 P.M.

241

Respectfully Submitted,

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Cynthia J. Robinson
Recording Secretary

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