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Town of Sandown, NH Board of Selectmen Minutes

Meeting Date: Monday, August 13, 2012

Type of Meeting: Regular meeting

Method of Notification: Public Posting – Two locations at Town Hall

Meeting Location: Sandown Town Hall

Present: Selectpersons: Brenda Copp (Copp), Tom Tombarello (Tombarello), Stephen Brown (Brown), Hans Nicolaisen (Nicolaisen), James Devine (Devine), Lynne Blaisdell, Office Manager and Cynthia J. Robinson, Recording Secretary

Absent:

Late to arrive:

Call to Order: Chairman Brown called the meeting to order at 7:00 P.M.

Pledge of Allegiance

Review of minutes of previous meetings

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- Board members reviewed the Minutes of July 30, 2012. Chairman Brown asked the Recording Secretary to explain the correction that was submitted. The Recording Secretary stated during the week Ken Sherwood approached her and stated he did not agree with a statement she said he said which had been entered into the minutes of July 30, 2012. The Recording Secretary told Mr. Sherwood to write what he did not agree with and submit it so that it gets on the record tonight. Ms. Blaisdell stated the sheet in tonight's packet is from Mr. Sherwood. Selectwoman Copp stated she read the minutes and watched the meeting twice and feels the minutes are an accurate representation what took place at the meeting. Selectwoman Copp also stated she does not feel anyone other than the Board should make corrections to the minutes. Selectwoman Copp stated Mr. Sherwood was given a copy of the minutes and a copy was placed in his personnel file and if he wants this correction added to his file she has no objection to doing that. Chairman Brown noted that a correction to the correction letter has to be made, the drop dead date should be July 31, 2012 not August 31, 2012. After Board discussion it was the consensus of the Board to add Mr. Sherwood's comments to his file.

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Ken Sherwood stated he got a copy of the recording of the meeting and what he has submitted he feels is a verbatim representation of what was said. Chairman Brown asked to put off accepting these minutes so he could listen to the recording. Selectwoman Copp stated she did not feel that was necessary and minutes should be accepted tonight. **MOTION:** Selectwoman Copp moved to accept the Minutes of Monday, July 30, 2012 as written. Selectman Tombarello

44 seconded. Selectman Tombarello asked if the correction was going to be added
45 to the minutes. Answer – no only to Mr. Sherwood’s personnel file. Three ayes
46 [Copp, Devine and Nicolaisen] and two nay [Tombarello and Brown]. Motion
47 passed.

48 **Public Comment and Announcements**

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- 50 • Chairman Brown invited Ed Mencis to come up to the table. Chairman Brown
51 announced that Mr. Mencis was nominated and voted Sandown’s Citizen of the
52 Year for 2012. Chairman Brown then read a portion of a letter from Granite State
53 Communication announcing that Ed Mencis was also voted to receive the
54 Granite State Communication 2012 Home Town Hero Award on September 15,
55 2012 at their Open House around noon. Ms. Blaisdell will give Mr. Mencis the
56 details. It was noted for the record that Mr. Mencis stated he “doesn’t know what
57 to say only that he is honored”. Selectwoman Copp thanked Mr. Mencis for all
58 the work he did helping to raise funds for the purchase of the flags for along Main
59 Street.
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 - 61 • Ken Sherwood approached the table and presented the Board with a corrected
62 list of houses that were non compliant with the house numbering ordinance.
 - 63
 - 64 Ken Sherwood read a statement to the Board that resulted in his submitting his
65 resignation effective immediately from the positions of Building Inspector/Code
66 Enforcement Officer, Health Officer and Electrical Inspector. Mr. Sherwood
67 turned over his cell phone and keys to Ms. Blaisdell.
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 - 69 • Selectwoman Copp thanked all the businesses that contributed money towards
70 the purchase of the flags and associated hardware.

71 **Appointments**

72 **Michael Devine, Fire Engineer**

73 **Discussion regarding ceremony for fallen Firefighter Harold Frey**

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- 75 • This appointment has been postponed.
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77 **Non-Public discussion under RSA 91A:3 II (c) Reputation**

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- 79 • **MOTION:** Chairman Brown moved to go into Non-Public Session per RSA 91-
80 A:3 II (c) Reputation. Selectwoman Copp seconded. Roll call: Copp – aye,
81 Tombarello – ayes, Brown –aye, Nicolaisen - aye and Devine – aye. Motion
82 passed unanimously.
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84 **MOTION:** Selectman Nicolaisen moved to come out of Non-Public Session.
85 Selectman Tombarello seconded. Motion passed unanimously.
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88 Chairman Brown announced while in Non-Public Session the Board voted to seal
89 the Non-Public Session Minutes.

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92 **New Business**

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94 **Review and discussion regarding proposals received for**
95 **the 2013 revaluation**

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- 97 • Board members reviewed the three (3) quotes received out of the seventeen sent
98 out for the 2013 revaluation. Selectwoman Copp noted that Vision Government
99 Solutions was the lowest quote. It was noted that the entire Board has not yet
100 received the booklets that came with the quotes. Consensus of the Board is they
101 will make a decision after Board members have the opportunity to review the
102 booklets. Board members noted that on the spreadsheet provided several
103 answers were missing as to what the three companies offered in various line
104 items. Ms. Blaisdell will look into getting answers on the missing information.
105 Selectwoman Copp asked Ms. Blaisdell to look into the high numbers under
106 Abatements & BTLA/Superior Court Appeals.

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108 **Discussion regarding postage meter lease with Neopost**

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- 110 • Ms. Blaisdell explained that the Town has been leasing a postage meter from
111 Neopost for several years and the lease is up in January. Neopost has a new
112 lease agreement for \$199.50 for sixty months that includes an updated version of
113 the postage meter. The Town's current lease is \$204.08 per month. Ms.
114 Blaisdell went over the pricing for supplies for the meter. Ms. Blaisdell stated the
115 staff is satisfied with the postage machine and the working relationship with
116 Neopost. There was discussion as to whether this has to go out to bid.
117 Consensus was it did not. Selectman Devine suggested looking into a monthly
118 rental rather than a lease. Chairman Brown didn't think a rental price would be
119 as good as a lease. **MOTION:** Selectman Tombarello moved to sign the five
120 year lease with Neopost for \$199.50 per month for a sixty month lease on the
121 IS440 postage machine. Selectman Nicolaisen seconded. Four ayes [Copp,
122 Tombarello, Brown and Nicolaisen] and one abstention [Devine]. Motion passed.
123 Board signed agreement.

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125 **Old Business**

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- 127 • No old business.

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129 **Correspondence**

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- 131 • Chairman Brown read the resignation of Brenda Copp from the Cable Access
132 Board effective as of August 8, 2012. Chairman Brown noted members are
133 needed on the Cable Access Board. **MOTION:** Chairman Brown moved to
134 accept Brenda Copp's resignation from the Cable Access Board. Selectman
135 Tombarello seconded. Four ayes [Tombarello, Brown, Nicolaisen and Devine]
136 and one abstention [Copp]. Motion passed.
137
- 138 • Letter from Waste Management regarding waste disposal agreement annual CPI
139 adjustment (revised), The letter was given to Arthur Genualdo, Public Works
140 Director.
141
- 142 • Letter from Primex regarding the Risk Pool Practices Agreement they entered
143 into with the NH Secretary of State. It is time to elect a trustee. Ballot was
144 included.
145
- 146 • Letter announcing state election law training seminar. Chairman Brown asked to
147 place on next week's agenda a discussion about coverage for Election Day on
148 September 11, 2012.
149

150 Department Liaison Report

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- 152 • Selectwoman Copp and others attended a budget workshop meeting in Plaistow.
153 Selectwoman Copp found the workshop very informative.
154
- 155 Selectwoman Copp thanked everyone on the Old Home Day Celebration
156 Committee for all their hard work.
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- 158 • Selectman Tombarello noted the dance was well attended, the parade was good
159 and the fireworks were held on Sunday and they were great. All had a good
160 time. The police/fire softball game will be held next Sunday. Selectman
161 Tombarello thanked everyone for all their hard work.
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- 163 • Ms. Blaisdell noted that Senator Barnes was voted Honorary Citizen of the Year.
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- 165 • Chairman Brown noted that Cable Committee wants to hold a meet the
166 candidate's night.
167
- 168 Chairman Brown noted, as liaison to the Highway Department Holts Point Road
169 is ready for work to begin after Labor Day.
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- 171 • Selectman Nicolaisen thanked everyone who worked on the Old Home Day
172 Celebration. A special thanks to Tim Rand who comes to Sandown from
173 Manchester every year to help with the Old Home Day Celebration. Ed and
174 Linda Mencis for the use of their property.

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- Selectman Devine noted that the Energy Committee is trying to change the lighting at the Transfer Station so that the lights aren't on seven days a week.

Selectman Devine thanked all the politicians who came to Sandown for the Old Home Day Celebration.

- Selectwoman Copp asked why the library parking lot was roped off. It was noted that this is where the antique cars usually park after the parade.
- Selectman Tombarello thanked Ken Sherwood for his many years of service to the Town of Sandown.

Non-Public Session under RSA 91A:3 II (b) Hiring and (a) Employee Matters

- **MOTION:** Selectman Tombarello moved to go into Non-Public Session per RSA 91-A:3 II (b) Hiring and (a) Employee Matters. Selectman Nicolaisen seconded. Roll call: Copp – aye, Tombarello – ayes, Brown –aye, Nicolaisen - aye and Devine – aye. Motion passed unanimously.

MOTION: Selectman Tombarello moved to come out of Non-Public Session. Selectman Nicolaisen seconded. Motion passed unanimously.

Chairman Brown announced while in Non-Public Session the Board voted to seal the Non-Public Session Minutes.

- Board members continued with their review of the new spreadsheets. Consensus of the Board is more discussion at a workshop needs to take place. Selectwoman Copp asked if this would be the time to look at possibly paying an hourly-based wage for at least the Building Inspector/Code Enforcement Officer. Chairman Brown was concerned an hourly wage might cost the Town more. Selectman Nicolaisen suggested having the Assistant be present at the workshop to help come up with the process for paying the inspectors. Chairman Brown suggested all inspectors be present. Ms. Blaisdell asked about using an interim inspection checklist. Consensus of the Board is to use the inspection checklist for now.

MOTION: Chairman Brown adjourned the meeting at 8:55 P.M.

Respectfully Submitted,

Cynthia J. Robinson
Recording Secretary