

**Town of Sandown, NH  
Board of Selectmen  
Minutes**

Meeting Date: Monday, June 18, 2012  
Type of Meeting: Regular meeting  
Method of Notification: Public Posting – Two locations at Town Hall  
Meeting Location: Sandown Town Hall  
Present: Selectpersons: Brenda Copp (Copp), Tom Tombarello (Tombarello), Stephen Brown (Brown), James Devine (Devine), Lynne Blaisdell, Office Manager and Cynthia J. Robinson, Recording Secretary  
Absent:  
Late to arrive: Hans Nicolaisen (Nicolaisen) – 8:18 P.M.  
Call to Order: Chairman Brown called the meeting to order at 7:00 P.M.  
Pledge of Allegiance

**Review of minutes of previous meetings**

- Board members reviewed the Minutes of July 2, 2012. **MOTION:** Selectman Tombarello moved to accept the Minutes of Monday, July 2, 2012 as written. Selectwoman Copp seconded. Three ayes [Copp, Tombarello and Brown] and one abstention [Devine]. Motion passed.

**Public Comment and Announcements**

- Mark Traeger speaking for the Conservation Commission came before the Board to announce the need for volunteers on the Commission. Chairman Brown stated he would see that this announcement gets on Cable and into the Tri-Town Times. Mr. Traeger stated they are in need of two or three new members.
- Chairman Brown noted an article in the Tri-Town Times announcing this year the top three graduating seniors with the best academic records at the Timberlane Regional High School are from Sandown. The Board congratulated all three.
- Selectman Tombarello announced that nominations are being accepted for Citizen of the Year. There is a box where forms can be dropped off at the Town Hall, Library, Post Office or Bruchetti’s. The award will be presented at the Old Home Day celebration on August 11, 2012. Forms must be in by July 23, 2012.

**Appointments**

**Non-Public Session under RSA 91A:3 II (e) Litigation**

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- **MOTION:** Selectman Tombarello moved to go into Non-Public Session per RSA 91-A:3 II (e) Litigation. Selectwoman Copp seconded. Roll call: Copp – aye, Tombarello – ayes, Brown –aye and Devine – aye. Motion passed unanimously.

**MOTION:** Selectman Tombarello moved to come out of Non-Public Session. Selectwoman Copp seconded. Motion passed unanimously.

Chairman Brown announced while in Non-Public Session the Board voted to seal the Non-Public Session Minutes.

- Mr. Marsh explained to the Board he has written a response letter to the Department of Revenue Administration (DRA) resulting from their letter dated June 6, 2012, which pertained to the 2011 Assessment Review. Mr. Marsh explained what takes place during this assessment review. Mr. Marsh went through his letter that gives an explanation of the guidelines that DRA pointed out were lacking.

**Sandown Republican Committee  
Discussion regarding donation of flags for Main Street**

- Present for this discussion were: Ed Mencis, Bob Nickerson and Biz Corrow. Mr. Mencis stated that the Republican Committee would like to propose buying twenty-three flags to place along Main Street and pay for them tonight with a donation of \$225.17. Mr. Mencis asked the Board to hold off purchasing the flags until December 31, 2012, as the Committee would like to raise the remaining funds [\$716.45] to purchase the hardware to hold the flags. Mr. Mencis stated the Town would not have had to pay anything for this project. Selectwoman Copp stated there is also an additional \$75.00 raised for this project with collection boxes placed around Town. **MOTION:** Selectwoman Copp moved to accept a donation of \$225.17 to be held in a separate trust from the Sandown Republican Committee. Selectman Tombarello seconded. Motion passed unanimously.

**Conservation Commission Members  
Possible purchase of property located off Cranberry Meadow Road,  
Tax Map/Lot 11-7-1**

Present for this discussion were: Mark Traeger, Pamela Merrill-Solomon and Brian Butler. Commission members came before the Board to discuss a parcel of land they are interested in purchasing. Mr. Butler stated the parcel is Map/Lot 11-7-1 located off of Cranberry Meadow Road, which abuts other Town land. The parcel consists of 18 acres and is being purchased for \$18,00.00. **MOTION:** Chairman Brown moved to allow the Conservation Commission to purchase land

*These Minutes are subject to approval at a regularly scheduled Board of Selectmen meeting at which time the above minutes are corrected or accepted and become permanent*

88 off Cranberry Meadow Road for \$18,000.00 and authorize Brian Butler to  
89 represent the Town of Sandown at closing. Selectman Tombarello seconded.  
90 The closing is this Wednesday at 2:30 P.M. Motion passed unanimously.

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92 It was noted that Pamela Merrill-Solomon would be resigning from the  
93 Conservation Commission for personal reasons.

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95 **Michelle Short, Town Clerk/Tax Collector**  
96 **Discussion regarding tax deeding properties with unpaid**  
97 **2009 property taxes**  
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- 99
- 100 • Michelle Short, Town Clerk/Tax Collector came before the Board with an updated  
101 list of properties that are being deeded to the Town for unpaid taxes for 2009.  
102 Ms. Short explained various properties that are questionable relative to deeding.  
103 Ms. Blaisdell stated she has letters from some of the property owners on the list  
104 that she will need to discuss with the Board in Non-Public Session. Ms. Short  
105 stated she has notified these individuals per law and she has not heard from one.  
106 Ms. Short has been talking to the bank about this one. Ms. Blaisdell stated the  
107 Board has to make a decision tonight about whether to grant an extension on the  
108 one Ms. Short is presenting. **MOTION:** Selectman Tombarello moved to grant a  
109 two-week extension on Map/Lot 03-027. Selectwoman Copp seconded. Motion  
110 passed unanimously.

111 Ms. Short informed the Board that today is also the lien date on unpaid taxes and  
112 on a positive note the amounts are going down [\$215,284.12 v \$174,325.25].  
113

114 **New Business**

- 115
- 116 • There was no new business.

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118 **Old Business**

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120 **Further discussion regarding handicapped restroom project**

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- 122 • Ms. Blaisdell stated she has received a list of recommendations from Gary  
123 Paradis, the Plumbing Inspector on the new bathroom project. Ms. Blaisdell  
124 asked the Board if they are okay with his recommendations before she contacts  
125 the architect. Following Board discussion it was the consensus of the Board for  
126 Ms. Blaisdell to contact the architect with these recommended changes.

127

128 **Status and discussion regarding house numbering violations**

- 129
- 130 • Ms. Blaisdell stated she is still receiving calls about what the Town expects  
131 relative to house numbers. Ms. Blaisdell asked the Board what their plans are

132 relative to the July 31, 2012 deadline for the posting of house numbers. Ms.  
133 Blaisdell stated the list has not been given to Code Enforcement as of this date.

134  
135 Ms. Blaisdell feels it is very important that the Board be very clear as to how they  
136 want the Code Enforcement Officer to handle this project. Ms. Blaisdell  
137 suggested the Code Enforcement Officer come before the Board at their next  
138 meeting so the Board can explain to him directly what they expect from him.  
139 Selectman Tombarello explained the importance of these numbers to the first  
140 responders and out of town responders as well. Ms. Blaisdell explained the  
141 importance of reflective numbers. Consensus of the Board is to have Ken  
142 Sherwood, Code Enforcement Officer come to the July 31, 2012 meeting.

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144 **Correspondence**

- 145  
146 • Memorandum from NH Municipal Association regarding the 2013-2014  
147 Legislative Policy Process. Ms. Blaisdell has a complete packet in the office if  
148 anyone wants a copy. Chairman Brown would like a copy. Ms. Blaisdell will  
149 forward the email to Board members.  
150  
151 • Board members reviewed the letter of resignation from Justin Burnham at the  
152 Transfer Station effective July 25, 2012. **MOTION:** Selectwoman Copp moved  
153 to accept the resignation of Justin Burnham from the Transfer Station.  
154 Selectman Tombarello seconded. Motion passed unanimously.  
155  
156 • Ms. Blaisdell informed the Board she received another letter of resignation at the  
157 Transfer Station. Tom Atkins has resigned from the Transfer Station effective  
158 July 22, 2012. **MOTION:** Selectman Tombarello moved to accept the  
159 resignation of Tom Atkins from the Transfer Station effective July 22, 2012.  
160 Selectman Devine seconded. Motion passed unanimously.  
161  
162 Ms. Blaisdell stated that with the resignation of Mr. Atkins who held a supervisory  
163 position the Public Works Director and two other highway personnel would be  
164 covering this position as the position requires certification. The Public Works  
165 Director would also like to hire an individual to replace Justin Burnham. Board  
166 members reviewed this individual's application. **MOTION:** Selectwoman Copp  
167 moved to hire Timothy Wilkins for the Transfer Station at \$9/hour. Selectman  
168 Tombarello seconded. Motion passed unanimously.  
169  
170 • Letter from the Regional Economic Development Center (REDC) regarding the  
171 2012 Comprehensive Economic Development Strategy.  
172  
173 • Letter from the Danville Zoning Board of Adjustment regarding a hearing on an  
174 appeal from an Administrative Decision. The Town is an abutter to the property.  
175

- 176 • Letter from the Old Meeting House Historical Association inviting a selectman to  
177 offer a brief welcome at their Old Home Day service. Complementary tickets to  
178 the pot roast dinner were enclosed for the individual who speaks.  
179
- 180 • Email from legal counsel regarding the status of the Danville Land Use Change  
181 Tax appeal.  
182
- 183 • Ms. Blaisdell received a letter of resignation from Pamela Merrill-Solomon from  
184 the Conservation Commission.  
185
- 186 • Ms. Blaisdell noted the Public Works Director would like to revise the hours at the  
187 Transfer Station for Old Home Day week. The change would be: The  
188 Wednesday prior to the event hours would be the same, closed on Saturday,  
189 August 11, 2012, Sunday, August 12, 2012 they will be open 10:00 A.M. to 5:00  
190 P.M. and the following Wednesday they will be open 3:00 P.M. to 7:00 P.M.  
191

192 Selectman Nicolaisen joined the meeting at this time – 8:18 P.M.  
193

- 194 • The mother of Tyler Beaulieu, a Boy Scout trying to earn his Eagle Scout badge,  
195 contacted Ms. Blaisdell to see if the Board of Selectmen would be willing to let  
196 Tyler do a fundraiser at the train station. Mr. Beaulieu would like to sell  
197 hamburgers and hot dogs during Transfer Station hours on Wednesday,  
198 Saturday and Sunday provided it doesn't conflict with any other events. Ms.  
199 Blaisdell did find out these dates will not conflict with anyone else. Selectman  
200 Nicolaisen and Chairman Brown felt Tyler should have been the one making the  
201 request at a public meeting. Consensus of the Board is they have no issue with  
202 this request.  
203

### 204 **Department Liaison Report** 205 206

- 207 • Selectwoman Copp stated she has looked into the Sustainable Communities  
208 Initiative and she is bothered by the fact that the REDC is part of the Nashua and  
209 Rockingham Regional Planning Commissions. Selectwoman Copp stated that  
210 the Sandown Planning Board sent in a letter stating they wanted to be part of this  
211 group but it should be from the Board of Selectmen. Selectwoman Copp pointed  
212 out membership in this group has an impact on many aspects of local  
213 government and cautioned the Board about signing anything regarding this  
214 initiative. Selectwoman Copp noted many towns are trying to get out of being a  
215 part of this initiative.  
216
- 217 • Selectman Tombarello stated the Old Home Day Committee is meeting every  
218 Wednesday. The dance will be held on Friday and the amusement rides have

219 pulled out. The Committee is working hard to make the day bigger and better  
220 than ever.

221  
222 Selectman Tombarello stated 150 kids have signed up for the Recreation  
223 Program.

224  
225 • Selectman Nicolaisen stated the Conservation Commission is looking for two to  
226 three new volunteers.

227  
228 Selectman Nicolaisen brought up the flags going up along Main Street and not  
229 coming down at night. Selectmen Nicolaisen encourages people to think about  
230 the significance of those flags when they pass by them.

231  
232 **Non-Public Session under RSA 91A:3 II (c) Reputation**

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234 • **MOTION:** Selectman Tombarello moved to go into Non-Public Session per RSA  
235 91-A:3 II (c) Reputation. Selectwoman Copp seconded. Roll call: Copp – aye,  
236 Tombarello – ayes, Brown –aye, Nicolaisen - aye and Devine – aye. Motion  
237 passed unanimously.

238  
239 **MOTION:** Selectman Nicolaisen moved to come out of Non-Public Session.  
240 Selectman Tombarello seconded. Motion passed unanimously.

241  
242 Chairman Brown announced while in Non-Public Session the Board voted to seal  
243 the Non-Public Session Minutes.

244  
245 • Board members reviewed the Non-Public Minutes of July 2, 2012. **MOTION:**  
246 Chairman Brown moved to accept the Non-Public Minutes of Monday, July 2,  
247 2012 as written. Selectman Tombarello seconded. Three ayes [Copp,  
248 Tombarello and Brown] and two abstentions [Nicolaisen and Devine]. Motion  
249 passed.

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251 **MOTION:** Chairman Brown adjourned the meeting at 9:40 P.M.

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253 Respectfully Submitted,

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257 Cynthia J. Robinson  
258 Recording Secretary