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## Town of Sandown, NH Board of Selectmen Minutes

Meeting Date: Monday, May 21, 2012

Type of Meeting: Regular meeting

Method of Notification: Public Posting – Two locations at Town Hall

Meeting Location: Sandown Town Hall

Present: Selectpersons: Brenda Copp (Copp), Tom Tombarello (Tombarello), Stephen Brown (Brown), Hans Nicolaisen (Nicolaisen), James Devine (Devine), Lynne Blaisdell, Office Manager and Cynthia J. Robinson, Recording Secretary

Absent:

Late to arrive:

Call to Order: Chairman Brown called the meeting to order at 7:00 P.M.

Pledge of Allegiance

### Review of minutes of previous meetings

- 20 • Board members reviewed the Minutes of May 7, 2012. **MOTION:** Selectman  
21 Tombarello moved to accept the Minutes of Monday, May 7, 2012 as written.  
22 Selectwoman Copp seconded. Four ayes [Copp, Tombarello, Brown and  
23 Devine] and one abstention [Nicolaisen]. Motion passed.
- 24  
25 • Board members reviewed the Non-Public Minutes of May 7, 2012. **MOTION:**  
26 Selectman Tombarello moved to accept the Non-Public Minutes of Monday, May  
27 7, 2012 as written. Selectwoman Copp seconded. Four ayes [Copp,  
28 Tombarello, Brown and Devine] and one abstention [Nicolaisen]. Motion passed.

### Public Comment and Announcements

- 30  
31  
32 • Deb Brown, Recreation Director informed the Board the Recreation Commission  
33 met and finalized their recommendations for the summer program staff. All  
34 positions and rates of pay are in accordance with the 2012 budget. Ms. Brown is  
35 here tonight to see if the recommendations have Board approval for hiring. Ms.  
36 Brown handed out the list of staff with rates of pay. **MOTION:** Chairman Brown  
37 moved to hire as non-regular employees the following people: Dan Armstrong -  
38 \$8.32/hr, Bradey Bonnell - \$8.16/hr, Justin Bundzinski - \$8.16/hr, Christy  
39 Ducharme - \$8.32/hr, Hanna Lavigne - \$8.16/hr, Casey Lowes - \$8.32/hr, Staci  
40 Lucier - \$8.32/hr, John Pauley - \$8.32, Sammi Jo Saltalamacchia - \$8.49/hr, Jeff  
41 Singster - \$8.16/hr, Paul Singster - \$8.49/hr, Kayleigh Sullivan - \$8.32/hr, Zach  
42 Downey - \$8.00/hr, Katherine Dawley - \$8.00/hr, Cressa Bonnell - \$15.45/hr,  
43 Michael Donovan - \$10.20/hr, Jillian Byra - \$12.73/hr, Molly Gibbs - \$12.48/hr,

44 Amanda Peterson - \$12.73/hr and Christy Ducharme - \$12.00/hr. Selectman  
45 Nicolaisen seconded. Motion passed unanimously. **MOTION:** Selectman  
46 Tombarello moved to rehire Tim Brown as a non-regular employee at the rate of  
47 \$13.53/hr. Selectman Nicolaisen seconded. Four ayes [Copp, Tombarello,  
48 Nicolaisen and Devine] and one abstention [Brown]. Motion passed.  
49

50 Ms. Brown announced the summer program registration begins tomorrow.  
51 Those interested are being asked to register in person. Registration will take  
52 place at the Ed Garvey Recreation Center. The three registration dates are:  
53 May 22, 2012 from 4:00 P.M. to 7:00 P.M., May 31, 2012 from 4:00 P.M. to 7:00  
54 P.M. and June 11, 2012 from 1:00 P.M. to 6:00 P.M. If for some extenuating  
55 circumstance you are unable to make these dates contact the Recreation Center  
56 [887-1872]. There are many activities for seniors, adults, teenagers and children  
57 scheduled. For more information please check the Sandown website at  
58 [www.sandown.us](http://www.sandown.us), go to Departments and click on Parks and Recreation or call  
59 887-1872.  
60

- 61 • Chairman Brown commented on how nice the landscaping is at Sandown  
62 Central, the Library and Town Hall. Then you come to the U.S. Post Office  
63 where a small child could get lost in the weeds on the front lawn because they  
64 are so long. Chairman Brown encouraged residents to voice their complaint the  
65 next time they are in the Post Office.  
66
- 67 • Ms. Blaisdell announced the NH Homeowners Property Tax Relief application  
68 time period is currently open. Assistance in filling out the application or if you  
69 have questions someone will be available at the Sandown Public Library on  
70 Thursday June 7, 2012 from 6:30 P.M. to 8:00 P.M. Filing deadline is June 30,  
71 2012.  
72

### 73 Appointments

#### 74 75 **Granite State Communications** 76 **Discussion regarding proposals received for telecommunication** 77 **services for Town Offices** 78

- 79 • Present for this discussion were: Susan Rand King and Michael Sargent of  
80 Granite State Communications. Chairman Brown explained to Ms. King the  
81 Town is looking at another communications service as well as Granite State so  
82 the Board wanted Ms. King to come back and explain to the Board the offer  
83 Granite State is proposing to the Town. Ms. King presented the Board with a  
84 revised proposal noting the equipment portion of the proposal has gone down.  
85 Ms. King stated the Town's buildings have been evaluated and the proposal is  
86 based on that evaluation. The proposal is set up in two sections: Granite State  
87 Communications Hosted Services and IP Equipment. Ms. King went over the

88 cost for the Hosted Services line by line for a total of \$887.43 then she went over  
89 the IP Equipment line by line for a total of \$140.46 resulting in an overall total of  
90 \$1,027.89/month. The Town currently pays \$965.00/month. Ms. King noted that  
91 the Town currently does not have Internet services with this proposal they will.  
92 There was discussion about what services would be available if there were a  
93 power outage.  
94

95 Selectwoman Copp asked for the actual cost of the new equipment. Ms. King  
96 stated she would email that information to Ms. Blaisdell. Selectwoman Copp  
97 asked if anyone has checked with the library to make sure they want to be part of  
98 this proposal. Ms. Blaisdell explained how the library withdrew from the Town's  
99 communication service. Ms. King thinks there may be a misunderstanding and  
100 she would like to review the agreement relative to the library. Selectwoman Copp  
101 asked if these costs include the library would the cost go down if the library were  
102 removed. Ms. King stated yes. Chairman Brown asked Ms. Blaisdell when we  
103 could expect to finalize this project. Ms. Blaisdell stated by the end of June.  
104  
105

#### 106 **Conservation Commission**

#### 107 **Finalize adding Tax Map/Lots 15-016, 15-07 and 15-017-01 to the existing** 108 **Fremont Road Town Forest conservation easement**

- 109
- 110 • Pamela Merrill, Chairman of the Conservation Commission came before the  
111 Board to ask the Board to sign the amended conservation easement to finalize  
112 the addition of the Samoisette and Quaranta properties into the Sandown Town  
113 Forest. Ms. Merrill gave a summary of the history behind these parcels, which  
114 total 45.83 acres. Ms. Merrill presented the Board with the amended  
115 conservation easement for signature. Board members signed the document; Ms.  
116 Blaisdell will notarize it and put it in the Conservation Commission's mailbox.  
117

118 Ms. Merrill announced the Conservation Commission is in need of two more  
119 regular members and an alternate. The Commission meets on the second and  
120 fourth Thursday at 7:00 P.M. If anyone is interested in joining the Commission  
121 they can go to their website at [www.sandowncc.org](http://www.sandowncc.org), email Ms. Merrill at  
122 [pmerrill@sandowncc.org](mailto:pmerrill@sandowncc.org) or email at [info@sandowncc.org](mailto:info@sandowncc.org).  
123

#### 124 **New Business**

- 125
- 126 • Ms Blaisdell noted that the wall air conditioners have been replaced so there are  
127 two wall units to be disposed of. Ms. Blaisdell stated they are still functioning but  
128 she would like to know how the Board wants to dispose of them. Ms. Blaisdell  
129 repeated these are wall units they are not for windows. Consensus of the Board  
130 is to have them taken to the Transfer Station and put a FREE sign on them.  
131

- 132 • Roger Barczak, School Board member asked to come before the Board to  
133 update Board members on the status of the hiring of a new school  
134 superintendent for Timberlane Regional School District and SAU #55. Mr.  
135 Barczak stated that Richard LaSalle, the current Superintendent is retiring as of  
136 June 30, 2012.

137  
138 Mr. Barczak stated there would be changes taking place. The School Board has  
139 hired a consultant to help in the search for a new superintendent. The School  
140 Board has met with the SAU #55 Board along with the consultant to discuss the  
141 process. They have agreed there will be a nation wide search as well as local to  
142 fill this position rather than just locally based. A brochure and advertisement has  
143 been developed both in paper form and electronically and will be posted on  
144 specialized educational websites and sent to hundreds of potential candidates  
145 nation wide.

146  
147 Mr. Barczak stated a screening committee has been formed consisting of a  
148 fourteen-member panel to help narrow down the candidates. There is a  
149 committee of four SAU members whose job it will be to build the screening  
150 committee. There is a committee to do contract research [existing and to make  
151 recommendations for the new contract]. Seven focus groups will be formed as  
152 well. These focus groups are as follows: 1) Administrators and SAU employees  
153 will meet on May 31, 2012 at Timberlane High School, 2) School Board, 3)  
154 Seniors will meet on June 6, 2012 at 3:00 P.M. at the Vic Geary Senior Center,  
155 4) Elected Officials and community members on June 6, 2012 at 7:00 P.M. at the  
156 Timberlane High School, 5) Teachers will meet on June 7, 2012 during the day at  
157 Timberlane High School, 6) Students [high school only] will meet on June 7, 2012  
158 during the day at Timberlane High School and 7) Parents of students will meet on  
159 June 7, 2012 at 7:00 P.M. at Timberlane High School. These focus groups are  
160 open to the public. Mr. Barczak will send this list to Ms. Blaisdell along with the  
161 time line that has been established with the consultant.

162  
163 Hiring will be complete by September 1, 2012. There will be an interim  
164 superintendent in place during the search. Selectman Nicolaisen asked if the  
165 Assistant Superintendent would be utilized. Mr. Barczak stated this has not been  
166 discussed yet. Selectman Nicolaisen asked if the cost of this search is  
167 \$30,000.00. Mr. Barczak stated a motion was made and passed to spend up to  
168 \$30,000.00 and approximately \$13,000.00 was spent [cost to be shared between  
169 five towns].

170  
171 Chairman Brown thanked Mr. Barczak for coming before the Board to keep them  
172 updated on this search and invited him back at any time. Selectwoman Copp  
173 thanked Mr. Barczak for his openness and his efforts to keep the public informed.  
174

175 **Review complaint filed with Attorney General's Office and draft of response**  
176 **regarding actions on a petition warrant article at 2012 Deliberative Session**  
177

- 178 • Chairman Brown recapped the complaint filed by a resident stating the Board  
179 amended a petitioned warrant article improperly. Ms. Blaisdell stated the  
180 attached letter from legal counsel is a draft for the Board to review before it is  
181 sent to the Attorney General. Selectwoman Copp wants to let the public know  
182 that based on the attorney's letter everything the Board did regarding the  
183 petitioned warrant article was within the law. Consensus of the Board is they are  
184 okay with the letter. Ms. Blaisdell will inform legal counsel of this.  
185

186 **Old Business**  
187

- 188 • Selectwoman Copp asked Ms. Blaisdell what the status is concerning the Board  
189 meeting with representatives of the Old Meeting House and Depot regarding the  
190 liability insurance. Ms. Blaisdell stated she has spoken with them but has not set  
191 up the formal meeting.  
192
- 193 • Selectman Devine announced the Sandown North School received the Blue  
194 Ribbon Award and he presented them with a Citation from Governor John Lynch.  
195 Chairman Brown congratulated the principal, staff and students at the school  
196 noting they always perform above and beyond.  
197

198 **Correspondence**  
199

- 200 • Ms. Blaisdell noted that a letter was received from Fred T. Daley stating he must  
201 resign from the Planning Board effective immediately. Ms. Blaisdell stated that  
202 anyone interested in filling this position should send a letter of interest to the  
203 Planning Board at [acarins@sandown.us](mailto:acarins@sandown.us). Selectman Tombarello stated Mr. Daley  
204 was very helpful and did a good job as a Board member.  
205
- 206 • Letter from Supreme Master Ching Hai thanking the Town for safeguarding our  
207 planet.  
208

209 **Department Liaison Report**  
210

- 211 • Selectman Tombarello noted how surprised he was at the number of houses that  
212 do not have street numbers. Chief Gordon would like to come before the Board  
213 to discuss the House Numbering Ordinance for possible amending.  
214

215 Selectman Tombarello noted there is much activity at the Recreation facilities.  
216 Selectman Tombarello stated parents are asking the Recreation Director and  
217 Commission Chairman about accepting donations for the skate park noting the  
218 money the Town has is not enough to fix the park. If anyone is interested in

219 donating funds for the skate park they should contact the Recreation Director.  
220 Selectman Tombarello reminded kids to stay off the skate park.

- 221
- 222 • Chairman Brown announced there would be no meeting next Monday, May 28,  
223 2012 due to the Memorial Day holiday.

224

225 **Non-Public Session under RSA 91A:3 II (e) Litigation**

226

- 227 • **MOTION:** Selectwoman Copp moved to go into Non-Public Session per RSA  
228 91-A:3 II (e) Litigation. Selectman Tombarello seconded. Roll call: Copp – aye,  
229 Tombarello – ayes, Brown –aye, Nicolaisen - aye and Devine – aye. Motion  
230 passed unanimously.

231

232 **MOTION:** Selectman Tombarello moved to come out of Non-Public Session.  
233 Selectman Devine seconded. Motion passed unanimously.

234

235 Chairman Brown announced while in Non-Public Session the Board agreed to  
236 seal the Non-Public Session Minutes.

237

238 **MOTION:** Chairman Brown adjourned the meeting at 8:45 P.M.

239

240 Respectfully Submitted,

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242

243

244 Cynthia J. Robinson  
245 Recording Secretary