

**Town of Sandown, NH
Board of Selectmen
Minutes**

Meeting Date: Monday, May 7, 2012
Type of Meeting: Regular meeting
Method of Notification: Public Posting – Two locations at Town Hall
Meeting Location: Sandown Town Hall
Present: Selectpersons: Brenda Copp (Copp), Tom Tombarello (Tombarello), Stephen Brown (Brown), James Devine (Devine), Lynne Blaisdell, Office Manager and Cynthia J. Robinson, Recording Secretary
Absent: Hans Nicolaisen (Nicolaisen)
Late to arrive:
Call to Order: Chairman Brown called the meeting to order at 7:00 P.M.
Pledge of Allegiance

Review of minutes of previous meetings

- Board members reviewed the Minutes of April 23, 2012. **MOTION:** Selectman Tombarello moved to accept the Minutes of Monday, April 23, 2012 as written. Selectwoman Copp seconded. Three ayes [Copp, Tombarello and Brown] and one abstention [Devine]. Motion passed.

Public Comment & Announcements

- Selectwoman Copp stated she spoke with Sue from the Food Pantry and on Friday there were 26 people who requested food assistance. Selectwoman Copp asked the public if they can, donations are needed at the Food Pantry.
- Chairman Brown pointed out an article in the newspaper about the voting records for our state representatives in this area. The article noted those representatives who were present at roll call vote and Representative Devine has been present for 96% of the votes.
- Ms. Blaisdell announced the Sandown Hazardous Waste Day is Saturday, May 19, 2012 from 8:00 A.M. to noon at the Old Hampton Court House, 130 Winnacunnet Road at Academy Avenue, Hampton, NH. The second date is Saturday, September 22, 2012 at the Highway Garage, Route 111A, Brentwood, NH. Anyone needing additional information can contact the Selectmen’s Office.
- Ms. Blaisdell announced that the annual State of New Hampshire Department of Revenue Administration (DRA) Low & Moderate Tax Relief Program is currently

These Minutes are subject to approval at a regularly scheduled Board of Selectmen meeting at which time the above minutes are corrected or accepted and become permanent

44 running from May 1, 2012 to June 30, 2012. Ms. Blaisdell went through the
45 eligibility requirements and noted that the application form is available on the
46 DRA website or you can go to the Sandown website. For those who do not have
47 access to a computer the telephone number is 1-603-230-5920 prompt 2, then
48 prompt 2 again or the form is available in the Selectmen's Office. For those who
49 need assistance filling out the form the Selectmen's Office staff is available to
50 assist.

- 51
- 52 • Ms. Blaisdell announced the Firearms Safety Class hosted by the Sandown
53 Police Department on Wednesday, May 9, 2012 at 6:00 P.M. at the Ed Garvey
54 Building (Rec Center) 25 Pheasant Run Road. There will be guest speakers.
55 Selectman Tombarello encouraged residents to attend as there is a lot to learn
56 and the speakers were very knowledgeable.
 - 57
 - 58 • Ms. Blaisdell announced there will be an American Red Cross blood drive at the
59 Sandown Town Hall, 320 Main Street on Wednesday, May 23, 2012 from 2:00
60 P.M. to 7:00 P.M. Blood donor card or valid ID required to donate.
 - 61
 - 62 • Chairman Brown announced the tax bills will be mailed out on May 17, 2012 and
63 are due back on July 2, 2012.

64
65 **New Business**

66
67 **Review request for appointment to Recreation Commission**

- 68
- 69 • Chairman Brown read a memorandum from the Sandown Recreation
70 Commission requesting the re-appointment of Ron Dulong to the Commission.
71 Minutes of that meeting were attached. **MOTION:** Selectmen Tombarello moved
72 to re-appoint Ron Dulong to a three-year term on the Sandown Recreation
73 Commission term expiring in 2015. Selectwoman Copp seconded. Selectman
74 Tombarello noted how much of an asset Mr. Dulong is to the Recreation
75 Department. Motion passed unanimously.

76
77 **Review and discuss 2012 property liability insurance renewal**

- 78
- 79 • Ms. Blaisdell stated at this time each year departments are asked to review their
80 department inventory for insurance purposes. Ms. Blaisdell noted items she
81 wished to discuss with the Board; 1) building values have increased by 5%
82 resulting in a premium increase of \$210.00, 2) minor updates to the policy
83 resulting in a premium increase of \$7.50, 3) the Board can lower the building
84 value but this will result in an "agreed value" and Local Government Center will
85 only pay that agreed value regardless of the current appraised value of the
86 building.
- 87

88 Board members reviewed the values for the Old Meetinghouse and Depot
89 Museum. Ms. Blaisdell pointed out the increase in the premium for both these
90 buildings and asked the Board to consider whether they want to reduce the
91 building value as a way to save money. Board members discussed their
92 opinions on whether they would replace or repair either of these buildings should
93 they be destroyed or damaged. Chairman Brown suggested they have
94 representatives for both of these buildings come in and discuss with the Board
95 their thoughts on this matter. Ms. Blaisdell will set up a meeting date with these
96 representatives. Ms. Blaisdell noted that the renewal had to be in by May 1,
97 2012 but changes to the policy can be made at any time because the changes
98 won't take effect until July 1, 2012 when the policy is renewed.
99

100 **Discuss summer meeting schedule**

- 101
- 102 • Board members reviewed the Board of Selectmen Summer Schedule for 2012.
103 Beginning May 28, 2012 the Board will meet every other Monday through August
104 6, 2012. Beginning August 13, 2012 the Board will go back to their regular
105 weekly schedule. Ms. Blaisdell noted that this schedule goes along with the
106 Budget Committee's schedule. Selectwoman Copp told Ms. Blaisdell it is okay to
107 send out the Budget Committee schedule.
108

109 **Old Business**

- 110
- 111 • Ms. Blaisdell noted that back in December of 2011 Chief Tapley sent a letter
112 regarding repairs that needed to be done in the Town Hall attic area; all of those
113 repairs have been done. Chief Tapley noted there are two (2) plastic tubes that
114 run between the new building and the old building that has to be addressed.
115 Chief Tapley will have someone come over this summer to evaluate what needs
116 to be done to correct the issue and give a cost estimate to correct the problem.
117

118 **Correspondence**

- 119
- 120 • The Reach the Beach event is having their annual run and would like to be able
121 to utilize the parking lot as a transition area for their runners and to use the inside
122 of the Town Hall for the runners to relax. They will also have 10-12 portable
123 toilets on site. The date of the event is Friday and Saturday, September 14 and
124 15. Ms. Blaisdell noted that the past couple years the Town has required a
125 police detail at event's expense. Consensus of the Board is they are okay with
126 them using the Town's facilities and the need for police detail.
127
- 128 • Letter from Kevin Major regarding the Memorial Day event. Mr. Major is asking
129 that a selectman give the welcoming comments and introduction of notable
130 guests at the start of the event. Selectman John Devine will do the honor.
131

- 132 • Letter from DRA on the Town's sales assessment weighted mean ration
133 including utilities.
134
- 135 • Update from Tad Dziemian of White Columns Office Solutions regarding the April
136 Electric Report. Ms. Blaisdell stated she forwarded this information on to the
137 Energy Committee. Board members had questions on the report. Ms. Blaisdell
138 will check with Mr. Dziemian regarding the Board's questions.
139
- 140 • Progress Report from Dragon Mosquito. Ms. Blaisdell noted that these reports
141 are posted on the Town's website. The Town also received their state permit.
142
- 143 • The NH Department of Transportation sent a letter about the proposal to turn off
144 some of the streetlights in certain towns. Ms. Blaisdell noted that this would not
145 have an impact on Sandown.
146
- 147 • Letter from the Greater Derry Community Health Services informing towns of
148 their support service that is available during regular business hours Monday
149 through Friday. Ms. Blaisdell stated she has worked closely with this agency.
150 Ms. Blaisdell stated this letter is informing towns they are available to handle the
151 town's welfare services should the need arise due to unforeseen circumstances.
152 Ms. Blaisdell recommends the Board keep this offer in mind.
153

Department Liaison Report

- 154
- 155
- 156 • Selectwoman Copp noted that the Budget Committee schedule has been
157 completed as has the Selectmen's schedule and they both can go out to
158 department heads.
159

160 Selectwoman Copp noted that the Fire Department has been changing over to
161 110 charger systems on the trucks and four of them are already done. The
162 ambulance was taken today and the forestry truck will be done tomorrow.
163

164 Chief Tapley has asked Selectwoman Copp to bring to the Board the possibility
165 of providing life insurance for the fire fighters [40]. The policy would be for
166 \$25,000.00 at a cost of approximately \$700/month. Chief Tapley will be meeting
167 with an insurance agent on May 5, 2012 because he will be placing this in his
168 budget next year. Selectwoman Copp will attend the meeting for the Board.
169 Chief Tapley is asking the Board to look into the budget for funds and he will look
170 at his budget as well. Chairman Brown questioned whether this could be done.
171 Ms. Blaisdell noted that the budget is a bottom line budget and there is an
172 insurance line.
173

- 174 • Selectman Tombarello noted that the fireworks would take place at Sand Lots
175 this year.

- 176 • Chairman Brown stated they have been prepping for the new swing set at the
177 Recreation building.
178

179 The Board of Selectmen liaison for the Building Inspector will be changed to
180 Selectman Tom Tombarello effective immediately.
181

- 182 • Selectman Devine stated the Fire Department Dinner took place last Thursday
183 and Years of Service awards were presented. Lloyd Lessard has had over 60
184 years of service to Sandown. The Board thanked Mr. Lessard.
185

186 **Non-Public Session under RSA 91A:3 II (d) Property**
187

- 188 • **MOTION:** Selectman Tombarello moved to go into Non-Public Session per RSA
189 91-A:3 II (d) Property. Selectwoman Copp seconded. Roll call: Copp – aye,
190 Tombarello – ayes, Brown –aye and Devine – aye. Motion passed unanimously.
191

192 **MOTION:** Selectman Tombarello moved to come out of Non-Public Session.
193 Selectwoman Copp seconded. Motion passed unanimously.
194

195 Chairman Brown announced while in Non-Public Session the Board agreed to
196 seal the Non-Public Session Minutes.
197

198 **Non-Public Session under RSA 91A:3 II (a) Employee Matters, (e) Litigation**
199 **and (c) Reputation**
200

- 201 • **MOTION:** Selectwoman Copp moved to go into Non-Public Session per RSA
202 91-A:3 II (a) Employee Matters, (e) Litigation and (c) Reputation. Selectman
203 Tombarello seconded. Roll call: Copp – aye, Tombarello – ayes, Brown –aye and
204 Devine – aye. Motion passed unanimously.
205

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208

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210 seal the Non-Public Session Minutes.
211

212 **MOTION:** Chairman Brown adjourned the meeting at 8:55 P.M.
213

214 Respectfully Submitted,
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216
217
218 Cynthia J. Robinson
219 Recording Secretary