

1 DRAFT

2 BOARD OF SELECTMEN

3 TOWN OF SANDOWN, NH

4 SANDOWN, NH 03873

5
6 **Meeting Date: April 2, 2012**

7 **Type of Meeting: Regular Meeting**

8 **Method of Notification: Public Posting at Town Hall**

9 **Meeting Location: Town Hall**

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11 Chairman Selectman Brown called the meeting to order at 7:00pm.

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13 **Members Present:** Selectman Brown Chairman, Selectman Nicolaisen,
14 Selectwoman Copp, Selectman Devine

15 **Not Present:** Selectman Tomabrello

16 **Office Manager:** Lynne Blaisdell

17 **Recording Secretary:** Sue Reynolds

18
19 Pledge of Allegiance was done.

20
21 Selectman Brown asked the Board to review the minutes of March 19, 2012.
22 Selectman Brown pointed out that lines 50 & 51 should read Ed Mencis and
23 line 142 should read the Vic Geary Center.

24 **Motion by** Selectwoman Copp to accept the minutes of March 19, 2012 as
25 amended.

26 **Seconded by** Selectman Nicolaisen.

27 **In Favor,** Selectman Brown, Selectman Nicolaisen, Selectman Devine,
28 Selectwoman Copp.

29 **Motion passes 4-0-0**

33 Selectman Brown stated there is a set of non public minutes going around for
34 approval.

35

36

PUBLIC COMMENT

37 Lynne Blaisdell stated that the Town has been on a waiting list to be
38 remapped by E911 and they were notified that they are ready to map the
39 Town of Sandown. She said they will begin the week of April 9th and she
40 wanted to let the public know that they will be in white State cars with yellow
41 bars on the top. She said if anyone has anyone questions or concerns please
42 let the Selectmen's office know or they can call (603) 527-2069. She stated it
43 will take about 2-3 weeks to collect all of the data. She also said that she has
44 informed all of the Department Heads.

45

46 **Motion by** Selectman Nicolaisen to go into non-public session under RSA
47 91A:3II (a) employee matters and (e) litigation.

48 **Seconded by** Selectwoman Copp.

49 **Roll call vote** Selectman Devine – yes, Selectman Nicolaisen – yes, Selectman
50 Brown – yes, Selectwoman Copp – yes.

51 **Motion passed unanimously.**

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54 Selectman Brown stated that while in the non public session the non public
55 minutes were sealed.

56

57 **Tim Rand and Paula Gulla from the OHD Committee to discuss OHD**
58 **events and fireworks.**

59 Tim Rand stated that the past few years the OHD event has been growing but
60 they are finding that people are leaving the event around 3pm. The
61 committee is looking to move the fireworks to Phillips Pond in hopes to keep
62 the festivities going well into the evening at the Central School area. Tim is
63 looking to have a barge in Phillips Pond and have the fireworks displayed
64 there. He said he spoke to Al Lake, who is the head of the Phillips Pond
65 Association and Al is in favor it and he was going to speak to members of the
66 Association as well. Selectman Brown feels that the residents are leaving at 3
67 because it hot and they need a break and will come back to the fireworks no
68 matter where they were. Selectwoman Copp feels there is a big traffic issue if
69 the fireworks are held at Miller Field as they have been in the past. She also
70 said they use to have the fireworks at the beach but was stopped due to water
71 pollution from the State. Tim said that he contacted Atlas Fireworks and they

72 said they have to purchase additional Insurance for water fireworks. Paula
73 Gulla spoke to Chief Tapley and he was going to research on this as well.
74 Selectman Devine is also concerned with the pollution in the lake as well.
75 Selectman Nicolaisen was concerned with the visibility of the fireworks and
76 also is concerned about the traffic issue in the Main Street area. He said that
77 Sandlots is a great place to watch the fireworks. Selectman Brown said his
78 personal opinion on the day of OHD would be to have it in the fall when it is
79 cooler. Tim said he would speak to Al Lake again to get more details from him.
80 Selectwoman Copp is also concerned that if the Town needs to pay for a barge
81 then they will get less of a firework show. Selectman Nicolaisen said Mr. Lake
82 should be providing information in regards to what's best for the lake and not
83 the residents. Selectman Nicolaisen thanked Tim and Paula for all of their
84 time and effort that they put into this committee. Paula said OHD this year is
85 August 10 – 12. Selectman Brown also asked where people would sit to watch
86 the fireworks as there is not a lot of room on the beach. Tim said the beach
87 and the grass on the hill as well. Selectman Brown also said he is concerned as
88 to who will control the boats from staying away from the barge.

89
90 Board takes a 5 minute recess.

91

92 **NEW BUSINESS**

93 Selectman Nicolaisen stated that he spoke to the Chief of Police in regards to
94 the house numbering system in Town. He said within the next month the
95 Police Department is going to be out checking house numbers to be sure they
96 are in accordance with the ordinance in place. He said the Police Department
97 is giving the residents some time to get their numbers in place, and if they are
98 not in accordance with the ordinance then action will be taken to do so. Lynne
99 Blaisdell said she drafted an amendment to the ordinance as the ordinance in
100 place is very vague. Selectman Devine asked to send out a notification with
101 the June tax bills in regards to the numbering ordinance and Lynne say by law
102 they are not able to do that. Selectman Devine said as long as there are no
103 consequences in doing so he feels it would ok and Selectman Brown did not
104 agree.

105

106 Selectman Brown said he is disappointed in regards to losing Jack Barnes as
107 their representative and he would like to invite him to a BOS meeting to thank
108 him for his support of the Town. Selectwoman Copp said there is already a
109 committee in Town working on an event for him. She said she doesn't want to
110 say too much but everyone will be invited when it takes place. Selectman

111 Brown asked Selectwoman Copp to keep the Board updated. Selectman
112 Brown and Lynne Blaisdell will work on a plaque for him and he will be
113 invited to a future meeting.

114
115 Lynne Blaisdell said that she received an email from the chairman of the Local
116 Energy Committee in regards to the appointment of a few new members to
117 the committee. Lynne said that Bruce Cleveland will remain as term ending
118 2013 and Mark Treager could not be reached so he will not be appointed at
119 this time by the BOS.

120 **Motion by** Selectman Devine to appoint Brian Butler for a 3 term to the Local
121 Energy Commission, Bruce Cleveland term to end 2013, Kevin Major for a 2
122 year team, Ryan Patterson for a 1 year term and Roger Barczak for a 1 year
123 term.

124 **Seconded by** Selectman Nicolaisen.

125 **In favor** Selectman Devine, Selectman Nicolaisen, Selectman Brown,
126 Selectwoman Copp.

127 **Motion passes unanimously.**

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OLD BUSINESS

131 Lynne said she followed up with Hampstead Consultants with Sal Mosher in
132 regards to the upper hall renovations out to bid. She said the final copy of the
133 blueprint has general notations on it in regards to construction and
134 specifications. She said she will draft an RFP and highlight areas that she has
135 questions on. Lynne said she will also speak with the inspectors for their
136 input on the specs as well.

137

138 Selectman Nicolaisen said he contacted Scott Hamilton in regards to the lawn
139 sprinklers. Scott will get in touch with Artie and begin to lay out the system
140 and give the BOS a cost.

141

142 Selectwoman Copp asked Lynne if she was able to reach the insurance
143 company in regards to the \$4,000.00 amount and if it would be covered.
144 Lynne said she did put a call into them and hasn't heard back so she will
145 follow up with it again.

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150 **CORRESPONDANCE**

151 Lynne said she received an email from Chris Porter from NH Municipal
152 Association inviting the BOS and Legislatures to a meeting to review their
153 policy process. Lynne said if the Board has any input they are welcome to
154 email the NH Municipal Association directly.

155
156 Lynne said she received an email from the Cable Committee in regards to the
157 cable employees receiving a 2% increase like the Town employees.

158
159 Lynne said she received a letter from the Town attorney in regards to a
160 consent decree in a recent litigation was accepted. She has further
161 information in this matter for a non public session.

162
163 Lynne said she received a letter addressed to Mark Traeger from the Exeter
164 River Local Advisory Committee saying that he has been appointed for a 3
165 year term.

166
167
168 **LIAISON REPORT**

169 Selectwoman Copp had a question in regards to a quote that Chief Tapley
170 received in regards to 4 doors being purchased for the Fire Station. Selectman
171 Copp referred to the Purchasing Policy in that it states that if the amount of
172 the job is under \$5,000.00 it is up to the Department Head to make the
173 decision but the BOS encourage the Department Head to get 3 quotes for the
174 job. Selectwoman Copp said only 1 bid was presented to the BOS in the
175 amount of \$4,000.00 and the Chief is willing to accept this bid. Lynne said it is
176 an expensive project and they should follow the policy which states 3 quotes
177 should be obtained prior to making a decision. She also said where it is in the
178 Government Building budget, she doesn't mind getting the quotes, but she is
179 going to have questions for the Chief so it may be just as easy for him to get
180 the 3 quotes himself. Selectman Devine feels the Board should follow the
181 purchasing policy as written. Lynne feels that even though the policy states
182 \$5,000.00 the Chief should get competitive pricing by obtaining 3 quotes and
183 not just go with the first one he received just because it is under the \$5,000.00
184 amount. Selectman Nicolaisen said that 1 quote is not competitive pricing and
185 the process should be the same for everyone. Selectman Brown said the
186 Department Head should be responsible and have the Town's needs in the
187 best interest at hand and he would like to see more than 1 quote. Selectman
188 Brown said the Purchasing Policy needs to be revisited at a future meeting.

189 Selectwoman Copp said she will speak to the Fire Chief and ask him to get 2
190 more quotes. She feels they need to either follow what is stated in the policy
191 or they need to revisit the policy.

192
193 Selectman Devine updated the Board on the Planning Board meeting of March
194 20th and said they discussed Hershey's Highland Tax Map lot 7 – 19 and 8 – 14.
195 The Board elected a new chairman which is Mark Traeger and the vice
196 chairman is Matt Russell.

197 In regards to the Library meeting he said they are under way renumbering the
198 books with the bar coding system.

199
200 Selectman Brown said he went to his first Cable Committee meeting and they
201 purchased a digital camera that will save a lot of time. They are also looking
202 for more programs to be broadcasted on Channel 17.

203
204 Selectman Brown announced that this is the end of the public meeting and
205 they are going into non public. When they come out of non public session they
206 will announce whether or not the minutes were sealed.

207
208 **Motion by** Selectman Nicolaisen to go into non public under RSA 91A:3II(e)
209 Litigation.

210 **Seconded by** Selectwoman Copp.

211 **Roll Call vote**, Selectman Devine – yes, Selectman Nicolaisen – yes, Selectman
212 Brown – yes, Selectwoman Copp – yes.

213 **Motion passed unanimously.**

214
215
216 Selectman Brown stated that while in non public the minutes of the non public
217 session were sealed.

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219 Meeting adjourned at 10:15
220 Respectfully submitted
221 Sue Reynolds