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**Town of Sandown, NH
Board of Selectmen
Minutes**

Meeting Date: Monday, March 19, 2012
Type of Meeting: Regular meeting
Method of Notification: Public Posting – Two locations at Town Hall
Meeting Location: Sandown Town Hall
Present: Selectpersons: Brenda Copp (Copp), Stephen Brown (Brown), Hans Nicolaisen (Nicolaisen), Tom Tombarello (Tombarello), James Devine (Devine), Lynne Blaisdell, Office Manager and Cynthia J. Robinson, Recording Secretary
Absent:
Late to arrive:
Call to Order: Chairman Nicolaisen called the meeting to order at 7:00 P.M.
Pledge of Allegiance

Review Minutes of previous meeting

- Board members reviewed the Minutes of February 27, 2012. **MOTION:** Selectman Tombarello moved to accept the Minutes of February 27, 2012 as written. Selectwoman Copp seconded. Four ayes [Copp, Brown, Tombarello and Devine] and one abstention [Nicolaisen]. Motion passed.

Board members reviewed the Non-Public Minutes of February 27, 2012. **MOTION:** Selectman Tombarello moved to accept the Non-Public Minutes of February 27, 2012 as written. Selectwoman Copp seconded. Four ayes [Copp, Brown, Tombarello and Devine] and one abstention [Nicolaisen]. Motion passed.

Board members reviewed the Minutes of March 5, 2012. Chairman Nicolaisen noted in line 62 the word “noting” should be “nothing”. **MOTION:** Selectwoman Copp moved to accept the Minutes of March 5, 2012 as amended. Selectman Brown seconded. Motion passed unanimously.

Board members reviewed the Non-Public Minutes of March 5, 2012. **MOTION:** Selectman Tombarello moved to accept the Non-Public Minutes of March 5, 2012 as written. Selectwoman Copp seconded. Motion passed unanimously.

Public Comment

- Chairman Nicolaisen thanked the Board for allowing him to serve as Chairman for the past year, he thanked those who voted for him and he thanked Sandown residents who came out to vote on Election Day.

These Minutes are subject to approval at a regularly scheduled Board of Selectmen meeting at which time the above minutes are corrected or accepted and become permanent

- 44 • Lynne Blaisdell asked the Board for permission to dispose of old computer
45 monitors and a printer/copier/fax machine. They will be keeping a spare monitor.
46 Consensus of the Board is to offer the printer/copier/fax to the public and the
47 Board is okay with disposing of the monitors. This is in preparation for the
48 construction of the handicapped bathroom.
49
- 50 • Ed Mensis thanked the individuals who put the Town Report together, it was a
51 job well done. Mr. Mensis encouraged residents to read the Town Report to see
52 how wisely town officials spend the Town's money.
53
- 54 • Selectwoman Copp thanked Chairman Nicolaisen for his service as Chairman
55 this past year. Selectwoman Copp stated there are two residents in Town who
56 need someone to drive them to appointments. If anyone is interested they can
57 contact the Selectmen's Officer and they will give them information on who to
58 contact at Community Care Givers.
59

60 Appointments

61 62 **Swearing in of new officials and appointment of Chairman, Vice Chairman 63 and department liaisons** 64

- 65 • Vice Chairman Brown pointed out that since Chairman Nicolaisen must be sworn
66 in at this time, as does the Town Clerk, he would be swearing in the newly
67 elected officials. All newly elected officials who were present stood up and raised
68 their right hand and following Vice Chairman Brown reading the oath of office all
69 stated, "I do". Vice Chairman Brown directed those who were just sworn in to
70 sign the paperwork at the back of the room.
71
- 72 • **MOTION:** Selectman Nicolaisen moved to appoint Selectman Stephen Brown as
73 Chairman for the coming year. Selectman Tombarello seconded. Four ayes
74 [Copp, Nicolaisen, Tombarello and Devine] and one abstention [Brown]. Motion
75 passed.
76
- 77 • **MOTION:** Selectwoman Copp moved to appoint Selectman Tom Tombarello as
78 Vice Chairman for the coming year. Selectman Brown seconded. Four ayes
79 [Copp, Brown, Nicolaisen and Devine] and one abstention [Tombarello]. Motion
80 passed.
81

82 Chairman Brown called a 10 minutes recess – 7:15 P.M. to 7:25 P.M.
83

84 **Mrs. Donna Green – Discussion regarding concerns regarding a 85 previously discussed Non-Public matter** 86 87

88 • Donna Green is speaking to the Board as a private citizen. Ms. Green noted that
89 she was until recently a member of the Planning Board. Ms. Green is before the
90 Board to discuss a matter that was discussed in Non-Public Session by both the
91 Planning Board and the Board of Selectmen regarding the acquisition of land.
92 Ms. Green is concerned that this matter should not have been discussed in Non-
93 Public Session and she made the Planning Board Chairman aware of this as well
94 as this Board. Ms. Green stated her purpose for this meeting tonight is to explain
95 why she feels this matter should not have been discussed in Non-Public Session
96 and to ask the Board to nullify the decision they made in Non-Public Session.

97
98 Ms. Green read RSA 91A:3 II (d) to the Board then asked what party would likely
99 benefit from having this proposal made public. Ms. Green feels no one would
100 benefit. Ms. Green feels by holding this matter in Non-Public Session the public
101 did not have the opportunity to comment on certain aspects of the acquisition.
102 Ms. Green again asked the Board to nullify the decision they made in Non-Public
103 Session. Ms. Green also asked when the minutes of the Non-Public Session
104 would be unsealed. Selectman Nicolaisen noted that in the past Ms. Green has
105 never had an issue with land acquisitions being discussed in Non-Public when
106 they came before the Planning Board. Selectman Nicolaisen stated that the
107 Planning Board voted to seal their Non-Public minutes until the deal was final.

108
109 Selectman Tombarello noted that Ms. Green asked the Board to take back the
110 decision the Board made in Non-Public Session and he asked how Ms. Green
111 knows what the Board's decision was. Ms. Green stated because of something
112 that is coming up at the Planning Board meeting tomorrow night. Selectman
113 Tombarello asked Ms. Green if she was just guessing or did someone tell her
114 what the Board decided. Selectwoman Copp noted for the record that she and
115 Ms. Green are friends and she does not want anyone on the Board to think for
116 one minutes that any information Ms. Green may have came from her.
117 Selectwoman Copp stated she does not feel the Board made any bad decisions
118 that night, including sealing the minutes. Ms. Green stated she is not opposed to
119 the acquisition she is opposed to the disposition. Chairman Brown asked Ms.
120 Green what she wants the Board to do tonight. Ms. Green stated she would like
121 the Board to unseal the minutes and have an open discussion about the
122 acquisition. **MOTION:** Selectman Nicolaisen moved to unseal the Non-Public
123 minutes after the deal is consummated. Selectmen Tombarello seconded.
124 Motion passed unanimously. Ms. Blaisdell noted that when the Conservation
125 Commission is going to acquire land at some point a public hearing is usually
126 held. Ms. Green stated that would not benefit her concern. Chairman Brown
127 asked the Board if anyone wants to make a motion to discuss this matter in
128 public. With no response from Board members Ms. Green left the meeting.

129
130
131

Department Liaisons (cont)

- Board members went down the list for department liaisons and made the following appointments:
Selectman Nicolaisen – Finance Department and Conservation Commission.
Selectman Brown – Highway Department, Sanitation Department, Zoning Board, Cable TV Advisory Board and Municipal Records Committee.
Selectwoman Copp- Bldg./Code Enf/Health Officer, Fire/Rescue Department, Budget Committee, Joint Loss Mgt. Committee, Emergency Mgt. and Gerrish Center.
Selectman Tombarello – Recreation Commission, Old Home Day Committee, Town Clerk/Tax Collector and Police Department.
Selectman Devine – Planning Board, Local Energy Commission, Library Trustees and RC Technical Advisory Committee.

Mr. Tyler Beaulieu

Discussion regarding proposed Eagle Scout project for Recreation Department

- Tyler Beaulieu did not appear.

New Business

Discuss appointment of Ms. Lauren Cairns to Zoning Board of Adjustment

- **MOTION:** Selectman Nicolaisen moved to appoint Lauren Cairnes to the Zoning Board of Adjustment for a three (3) year term through March 2015. Selectman Tombarello seconded. Motion passed unanimously.

Correspondence

- Ms. Blaisdell asked Board members if they want to review the applications for the Assistant Building Inspector/Health Officer position as one package or individually. Selectwoman Copp questioned whether the Code Enforcement Officer has to be part of this position because of how the positions were created. Ms. Blaisdell stated the original request was for an Assistant Building Inspector/Health Officer. Selectwoman Copp asked if Local Government Center could be contacted regarding her concern about the positions. Other Board members feel the warrant article was for the positions of Building Inspector/Code

176 Enforcement Officer not the assistant so it is not an issue. Consensus of the
177 Board is to have the applications presented as one package.
178

- 179 • Letter from the Town's Assessor regarding the Department of Revenue
180 Administration's letter on the sales ratio survey. Overall the Town's assessment
181 to sale medial ratio is 116% for the 2011 tax year. Ms. Blaisdell provided the
182 Board with a copy of an article from Town and City on property tax.
183
- 184 • Public notice from the Planning Board regarding a subdivision of land that abuts
185 Town property [Tax Map 16, Lot 9].
186
- 187 • Letter from legal counsel regarding changes in the Federal Telecommunication
188 Act.
189

190 **Department Liaison Report**

- 191 • Selectman Tombarello thanked the Highway Department for an enjoyable year
192 working with them. He learned a lot about roads
193
- 194 • Chairman Brown thanked Selectman Nicolaisen for all he did the past year as
195 Chairman of the Sandown Board of Selectmen.
196

197
198 **Non-Public discussion under RSA 91-A:3 II (a) Employee Matters**
199 **and (e) Litigation**
200

- 201 • **MOTION:** Selectman Nicolaisen moved to go into Non-Public Session per RSA
202 91-A:3 II (a) Employee Matters and (e) Litigation. Selectwoman Copp seconded.
203 Roll call: Copp – aye, Tombarello – ayes, Brown –aye, Nicolaisen – aye and
204 Devine – aye. Motion passed unanimously.
205

206 **MOTION:** Selectwoman Copp moved to come out of Non-Public Session.
207 Selectman Tombarello seconded. Motion passed unanimously.
208

209 Chairman Brown announced while in Non-Public Session the Board agreed to
210 seal the Non-Public Session Minutes.
211

212 **MOTION:** Chairman Brown adjourned the meeting at 8:45 P.M.
213

214 Respectfully Submitted,
215

216
217
218 Cynthia J. Robinson
219 Recording Secretary